



AGENDA
Meeting of the Prosper
Board of Adjustment/Construction Board of Appeals
108 W. Broadway St., Prosper, Texas
Town of Prosper Municipal Chambers
Monday, February 8, 2010, 6:00 p.m.

1. Call to Order / Roll Call.
2. Swearing in the members of the Board of Adjustment/Construction Board of Appeals.
3. Consider and act upon a recommendation to the Town Council regarding an appointment of a Board Chair and Vice-Chair.
4. Consider and act upon the appointment of a Board Secretary.

REGULAR AGENDA

(If you wish to address the Construction Board of Appeals during the regular agenda portion of the meeting, please fill out a "Speaker Request Form" and present it to the Building Official prior to the meeting. Citizens wishing to address the Construction Board of Appeals for items listed as public hearings will be recognized by the Chair. Those wishing to speak on a non-public hearing related item will be recognized on a case-by-case basis, at the discretion of the Construction Board of Appeals.)

5. Presentation and training on the duties and obligations of Board members by the Town Attorney.
6. Possibly direct Town Staff to schedule topic(s) for discussion at a future meeting.
7. Adjourn

Note: The order in which items are heard on the agenda is subject to change.

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the inside window at the Town Hall of the Town of Prosper, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: **Thursday, February 4, 2010 at 5:00 p.m.** and remained so posted at least 72 hours before said meeting was convened.

Matthew D. Denton, Town Secretary

Date Noticed Removed

In addition to any specifically identified Executive Sessions, the Board of Adjustment/Construction Board of Appeals may convene into Executive Session under Section 551 of the Texas Government Code at any point during the open meeting to discuss any item posted on this agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should the Board of Adjustment/Construction Board of Appeals elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: The Prosper Board of Adjustment/Construction Board of Appeals Meetings are wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as Interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the Town Secretary's Office at (972) 346-2640 or by FAX (972) 346-9335. BRAILLE IS NOT AVAILABLE.