

Prosper is a place where everyone matters.

MINUTES
Joint Work Session of the Prosper Town
Council and Planning & Zoning
Commission
Prosper Municipal Chambers
108 W. Broadway, Prosper, Texas
Tuesday, December 2, 2014

1. Call to Order/Roll Call – Prosper Town Council.

The meeting was called to order at 6:25 p.m.

Council Members Present:

Mayor Ray Smith
Mayor Pro-Tem Meigs Miller
Deputy Mayor Pro-Tem Kenneth Dugger
Councilmember Curry Vogelsang, Jr.
Councilmember Mike Davis
Councilmember Jason Dixon

Council Members Absent:

Councilmember Michael Korbuly

2. Call to Order/Roll Call – Prosper Planning & Zoning (P&Z) Commission.

Commission Members Present:

Commissioner Mike McClung
Commissioner Craig Moody
Commissioner Chris Keith
Commissioner John Hema
Commissioner David Snyder
Commissioner John Alzner

Commission Members Absent:

Commissioner Brian Barnes

Staff Members Present:

Harlan Jefferson, Town Manager
Robyn Battle, Town Secretary
Terrence Welch, Town Attorney
Hulon T. Webb, Jr., Executive Director of Development and Community Services
John Webb, Director of Development Services
Alex Glushko, Senior Planner
Pamela Clark, Planning Technician

3. Introductions.

The Town Council members and the Planning & Zoning Commissioners each gave a brief introduction of themselves.

4. Discussion regarding Town Council and Planning & Zoning Commission Expectations.

The Town Council members and the P&Z Commissioners discussed the role of the Planning & Zoning Commission, and their decision making process. The Council expects the P&Z Commissioners to strive for excellence when reviewing development projects, and pay attention to details that improve the quality of the development. P&Z Commissioners should make decisions based on their vision for the Town and what they feel is best for the Town, even though Council may not always agree with every P&Z recommendation.

In an effort to improve communication, Commissioners were encouraged to contact staff or Council members individually outside regular meeting times to ask questions and discuss upcoming items via email or over the phone. Council members and Commissioners agreed that development standards in the Town's Zoning Ordinance need to be improved.

Regarding the management of growth, the Council and Commissioners discussed competition with surrounding communities for major economic development projects. The Town has attempted to prepare for rapid growth by utilizing Town funds, grant funds, and public/private partnerships to improve infrastructure so that when opportunities arise, the Town is in a better position to compete.

5. Discussion regarding the Town of Prosper Comprehensive Plan.

- **Highlights of the 2012 Comprehensive Plan**
- **Annual Review by Masterplan**
- **Implementation Priorities**

The P&Z Commission has requested that staff conduct a comparison of existing Planned Developments (PDs) to the Future Land Use Plan to identify inconsistencies. Mayor Smith directed staff to place this project on the list of implementation priorities for the Comprehensive Plan, and to share the priorities list with the P&Z Commissioners. The Council and Commissioners also discussed the possibility of having a joint work session each year as part of the Comprehensive Plan annual review process.

Regarding the 2014 annual review by Masterplan, Council members and Commissioners had varying opinions on the report provided by the consultant. The Council and Commissioners agreed that while annual reviews are beneficial, a formal review utilizing a consultant each year is not necessary.

The Council and P&Z Commission discussed the possibility of a resident survey to ensure that residents' opinions are aligned with the Comprehensive Plan, especially as the population continues to grow. Survey participation has been low in the past, so if the Town moves forward with a survey, every effort should be made to engage the public through the Town website, social media, and other media outlets.

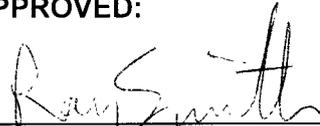
In conclusion, the Town Council and Planning & Zoning Commission thanked each other for their time and service.

6. **Adjourn.**

The Town Council and the Planning & Zoning Commission adjourned the meeting at 7:43 p.m.

These minutes approved on the 9th day of December, 2014.

APPROVED:



Ray Smith, Mayor

ATTEST:



Robyn Battle, Town Secretary