



Town of Prosper Board and Commission Information

The Prosper Town Council encourages all citizens to participate in the decision making aspects of the community by becoming a member of the Boards and Commissions of the Town of Prosper. Boards and Commissions are composed of volunteers that advise the Town on policy development and administration of services. Appointments are made each year by the Town Council as members' terms expire, and as vacancies occur.

Applicants must:

- Complete an [application form](#)
- Interview with Town Council members, if requested
- Agree to attend regularly scheduled meetings, if appointed
- Agree to serve a full term on the Board or Commission, if appointed
- Meet other eligibility requirements in accordance with the Town Charter and the Town of Prosper Board and Commission Appointment Policies and Procedures:
<http://www.prospertx.gov/portals/Prosper/Skins/Prosper/pdf/boardpolicy.pdf>

To obtain an application or to receive further information about being a member of a Board or Commission, please contact Robyn Battle, Town Secretary at 972.569.1011, or via e-mail at robyn_battle@prospertx.gov. Please return all completed applications to the Town Secretary's Office in person, via email or regular mail. Applicants who meet the appropriate criteria to apply for an open position on a Board or Commission may be contacted to schedule an interview with the Town Council.

The following is a description of the Town of Prosper Boards and Commissions:

Board of Adjustment/Construction Board of Appeals

- ◆ Comprised of five board members and two alternates appointed by the Town Council.
- ◆ Each board member shall serve a two-year term.
- ◆ The board hears and determines appeals of administrative decisions; petitions for variances in the case of peculiar and unusual circumstances which would prevent the reasonable use of land and such other matters as may be required by the Town Council or by Law.
- ◆ The Board meets as needed.

Economic Development Corporation Board of Directors

- ◆ Comprised of seven board members appointed by the Town Council.
- ◆ Each board member shall serve a three-year term.
- ◆ The board shall promote broad-based business expansion, encourage sustainable job growth, and make recommendations to Council regarding funding priorities to assist new, prospective and existing businesses.
- ◆ Meets the third Wednesday of the month at 6:00 p.m. at 170 N. Preston Road, Ste. 50, and is under the direction of the Executive Director of the Economic Development Corporation.

Library Board

- ◆ Comprised of seven board members appointed by the Town Council.
- ◆ Each board member shall serve a two-year term.
- ◆ The board shall serve in an advisory capacity in matters related to the services rendered by the library, encourage the development of library facilities, recommend library policies, and encourage the development and advancement of the public library.
- ◆ The board meets the third Tuesday of the month at 6:00 p.m. at the Community Library at Reynolds Middle School.

Parks & Recreation Board

- ◆ Comprised of seven board members appointed by the Town Council.
- ◆ Each board member shall serve a two-year term.
- ◆ The board shall have a Chair, Vice-Chair, and Secretary, whose terms shall be one year.
- ◆ The board shall encourage the development of parks and recreation programs and facilities; recommend the acquisition of additional parks, equipment and supplies; participate with the County and other entities to acquire grant funding; assist staff and Town Council in the planning process of facilities, program development and goals and objectives.
- ◆ Meets the second Thursday of the month at 6:00 p.m., in Municipal Chambers and is under the direction of the Parks and Recreation Manager.

Planning & Zoning Commission

- ◆ Comprised of seven commissioners appointed by the Town Council.
- ◆ Each commissioner shall serve a two-year term.
- ◆ The commission, among other duties, will review all current and proposed ordinances and amendments pertaining to planning and zoning and make recommendations to the Town Council for action to be taken.
- ◆ Meets the first and third Tuesday of the month, at 6:00 p.m., in Municipal Chambers, and is under the direction of the Director of Development Services.