



Town of Prosper
"a place where everyone matters"

Town Council Meeting
June 23, 2015



Town of Prosper
"a place where everyone matters"

Agenda Item 1.

Call to Order/Roll Call.



Town of Prosper
"a place where everyone matters"

Agenda Item 2.

*Invocation, Pledge of Allegiance, and
Pledge to the Texas Flag.*



Town of Prosper
"a place where everyone matters"

Salute to the Texas Flag

*Honor the Texas flag;
I pledge allegiance to thee,
Texas, one state under God,
one and indivisible.*



Town of Prosper
"a place where everyone matters"

Agenda Item 3.

Announcements of upcoming events.



Town of Prosper
"a place where everyone matters"

Agenda Items 4a-b.

4a. Consider and act upon minutes from the following Town Council meeting. **(RB)**

- Regular Meeting – June 9, 2015

4b. Receive the April 2015 Financial Report.
(CD)



Town of Prosper

"a place where everyone matters"

Agenda Items 4c-d.

- 4c.** Consider and act upon a resolution authorizing various individuals as signers of specific accounts and certain investment matters. **(CD)**

- 4d.** Consider and act upon approving an amendment to the IT Managed Services Agreement between NCC Data, LLC, and the Town of Prosper; and authorizing the Town Manager to execute same. **(JC)**



Town of Prosper

"a place where everyone matters"

Agenda Items 4e.

- 4e.** Consider and act upon approving an amendment to the Tower Site Lease Agreement between T-Mobile West LLC, a Delaware corporation, as successor in interest to Voicestream GSMI Operating Company LLC, and the Town of Prosper; and authorizing the Town Manager to execute same. (JC)



Town of Prosper

"a place where everyone matters"

Agenda Items 4f.

- 4f.** Consider and act upon a resolution authorizing the Town Manager to execute an application to the Collin County Parks & Open Space Project Funding Assistance Program for the design of Frontier Park North. **(PN)**



Town of Prosper

"a place where everyone matters"

Agenda Item 5.

Citizen's Comments

The public is invited to address the Council on any topic. However, the Council is unable to discuss or take action on any topic not listed on this agenda. Please complete a "Public Meeting Appearance Card" and present it to the Town Secretary prior to the meeting.



Town of Prosper

"a place where everyone matters"

Agenda Item 6.

Conduct a Public Hearing, and consider and act upon a request to amend the Future Land Use Plan, located on the northwest corner of Prosper Trail and future Shawnee Trail, from Medium Density Residential to Dallas North Tollway District. The property is zoned Single Family-15 (SF-15) and Commercial Corridor (CC). (CA15-0002). [Companion Case Z14-0005] (JW)



Town of Prosper

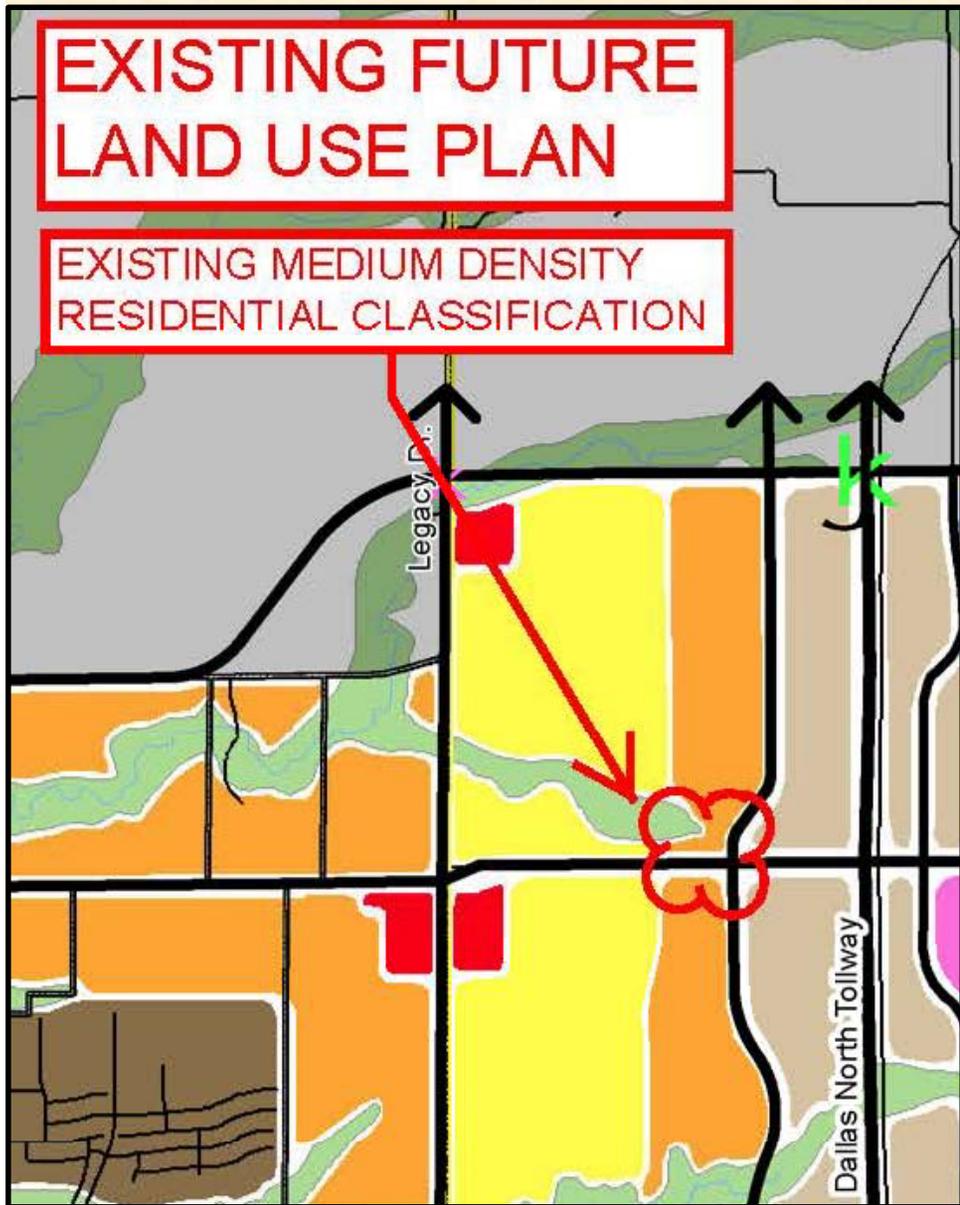
"a place where everyone matters"

Agenda Item 7.

Conduct a Public Hearing, and consider and act upon a request to rezone 67.7± acres, located on the northwest corner of Prosper Trail and Dallas Parkway, from Single Family-15 (SF-15) and Commercial Corridor (CC) to Planned Development-Single Family/Office/Retail (PD-SF/O/R). (Z14-0005). [Companion case CA15-0002] (JW)

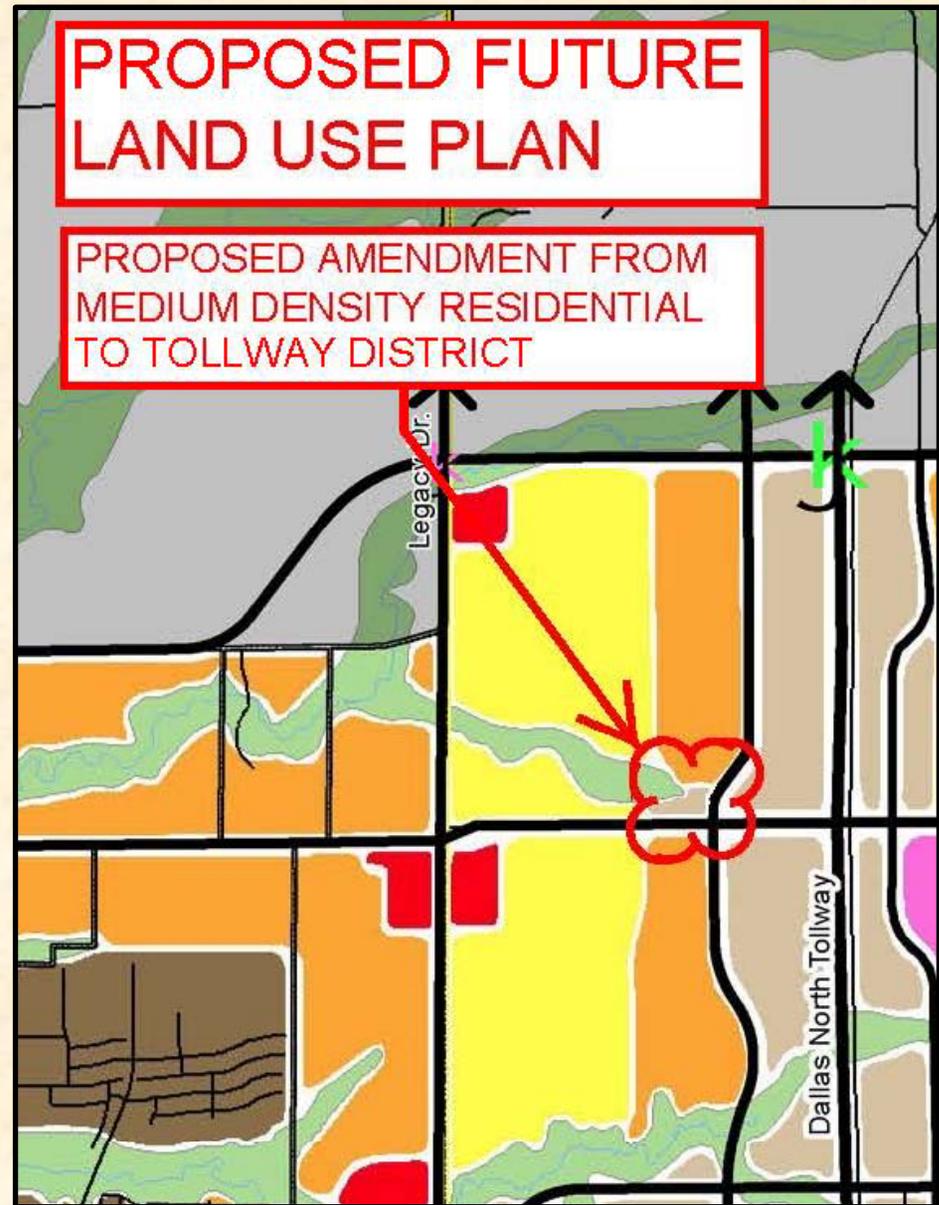
EXISTING FUTURE LAND USE PLAN

EXISTING MEDIUM DENSITY RESIDENTIAL CLASSIFICATION



PROPOSED FUTURE LAND USE PLAN

PROPOSED AMENDMENT FROM MEDIUM DENSITY RESIDENTIAL TO TOLLWAY DISTRICT



BGE | KERRY R. GILBERT & ASSOCIATES

©2015 BGE | KERRY R. GILBERT & ASSOCIATES, ALL RIGHTS RESERVED

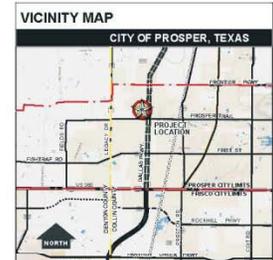


EXHIBIT A

± 67.7 ACRES OF LAND

OUT OF THE
COLLIN COUNTY SCHOOL LANDS, SURVEY 12
ABSTRACT NO. 147

OWNER:
PROSPER 67 PARTNERS LTD
5853 DALLAS PARKWAY, SUITE 200-A PH: (214)696-8100
PLANO, TX 75093

SURVEYOR:
JONES & CARTER, INC.
6509 WINDCREST DRIVE, SUITE 600 PH: (972)488-3850
PLANO, TX 75024

PLANNER/APPLICANT
BGE KERRY R. GILBERT & ASSOCIATES



— Land Planning Consultants —
2595 Dallas Parkway, Suite 204
Frisco, TX 75034
Tel: 281-579-0340



FEBRUARY 23, 2015
KGA #1-292A

THIS DRAWING IS A PICTORIAL REPRESENTATION FOR PRESENTATION PURPOSES ONLY AND IS SUBJECT TO CHANGE. FURTHER, THIS DRAWING IS A SCANNED IMAGE ONLY AND IS NOT FOR COMPUTATION OR CONSTRUCTION PURPOSES. THIS DRAWING MAY OR MAY NOT INCORPORATE INFORMATION AND/OR DATA PROVIDED TO BGE | KERRY R. GILBERT & ASSOCIATES BY OTHER CONSULTANTS RELATIVE TO ENGINEERING AND SURVEYING, FLOOD PLANS AND ENVIRONMENTAL ISSUES AND SHOULD NOT BE RELIED UPON FOR ANY PURPOSE. NO WARRANTIES, EXPRESS OR IMPLIED, CONCERNING THE ACTUAL DESIGN, LOCATION, AND CHARACTER OF THE FACILITIES SHOWN ON THIS MAP ARE INTENDED. ADDITIONALLY, NO WARRANTY IS MADE TO THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.

CURV	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	283.93'	5741.58'	271°28'	S 03°21'08" W	528.63'
C2	229.63'	5741.58'	271°28'	S 03°21'09" W	229.63'
C3	435.05'	17,388.73'	1°37'41"	S 01°23'33" W	494.25'
C4	494.08'	5741.58'	1°37'41"	S 01°23'33" W	494.25'

©2015 BGE | KERRY R. GILBERT & ASSOCIATES, ALL RIGHTS RESERVED

BGE | KERRY R. GILBERT & ASSOCIATES

BGE | KERRY R. GILBERT & ASSOCIATES

©2015 BGE | KERRY R. GILBERT & ASSOCIATES, ALL RIGHTS RESERVED



EXHIBIT C

± 67.7 ACRES OF LAND

OUT OF THE
COLLIN COUNTY SCHOOL LANDS, SURVEY 12
ABSTRACT NO. 147

OWNER:
PROSPER 67 PARTNERS LTD
5853 DALLAS PARKWAY, SUITE 200-A PH: (214)696-8100
PLANO, TX 75093

SURVEYOR:
JONES & CARTER, INC.
6509 WINDCREST DRIVE, SUITE 600 PH: (972)488-3850
PLANO, TX 75024

PLANNER/APPLICANT
BGE KERRY R. GILBERT & ASSOCIATES



— Land Planning Consultants —
2595 Dallas Parkway, Suite 204
Frisco, TX 75034
Tel: 281-579-0340



FEBRUARY 23, 2015
KGA #1-292A

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	283.93'	5741.58'	271°28'	S 03°21'08" W	528.63'
C2	229.63'	5741.58'	271°28'	S 03°21'09" W	229.63'
C3	435.05'	17,388.73'	1°37'41"	S 01°23'33" W	494.25'
C4	494.08'	5741.58'	1°37'41"	S 01°23'33" W	494.25'

THIS DRAWING IS A PICTORIAL REPRESENTATION FOR PRESENTATION PURPOSES ONLY AND IS SUBJECT TO CHANGE. FURTHER, THIS DRAWING IS A SCANNED IMAGE ONLY AND IS NOT FOR COMPUTATION OR CONSTRUCTION PURPOSES. THIS DRAWING MAY OR MAY NOT INCORPORATE INFORMATION AND/OR DATA PROVIDED TO BGE | KERRY R. GILBERT & ASSOCIATES BY OTHER CONSULTANTS RELATIVE TO ENGINEERING AND SURVEYING, FLOOD PLANS AND ENVIRONMENTAL ISSUES AND SHOULD NOT BE RELIED UPON FOR ANY PURPOSE. NO WARRANTIES, EXPRESS OR IMPLIED, CONCERNING THE ACTUAL DESIGN, LOCATION, AND CHARACTER OF THE FACILITIES SHOWN ON THIS MAP ARE INTENDED. ADDITIONALLY, NO WARRANTY IS MADE TO THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.

©2015 BGE | KERRY R. GILBERT & ASSOCIATES, ALL RIGHTS RESERVED

BGE | KERRY R. GILBERT & ASSOCIATES



Town of Prosper

"a place where everyone matters"

Requested modifications which have been addressed:

- Carports prohibited
- Increased landscaping along thoroughfares
- Relocation of northern driveway
- SUP required for gas pumps
- SUP required for outdoor sales and display



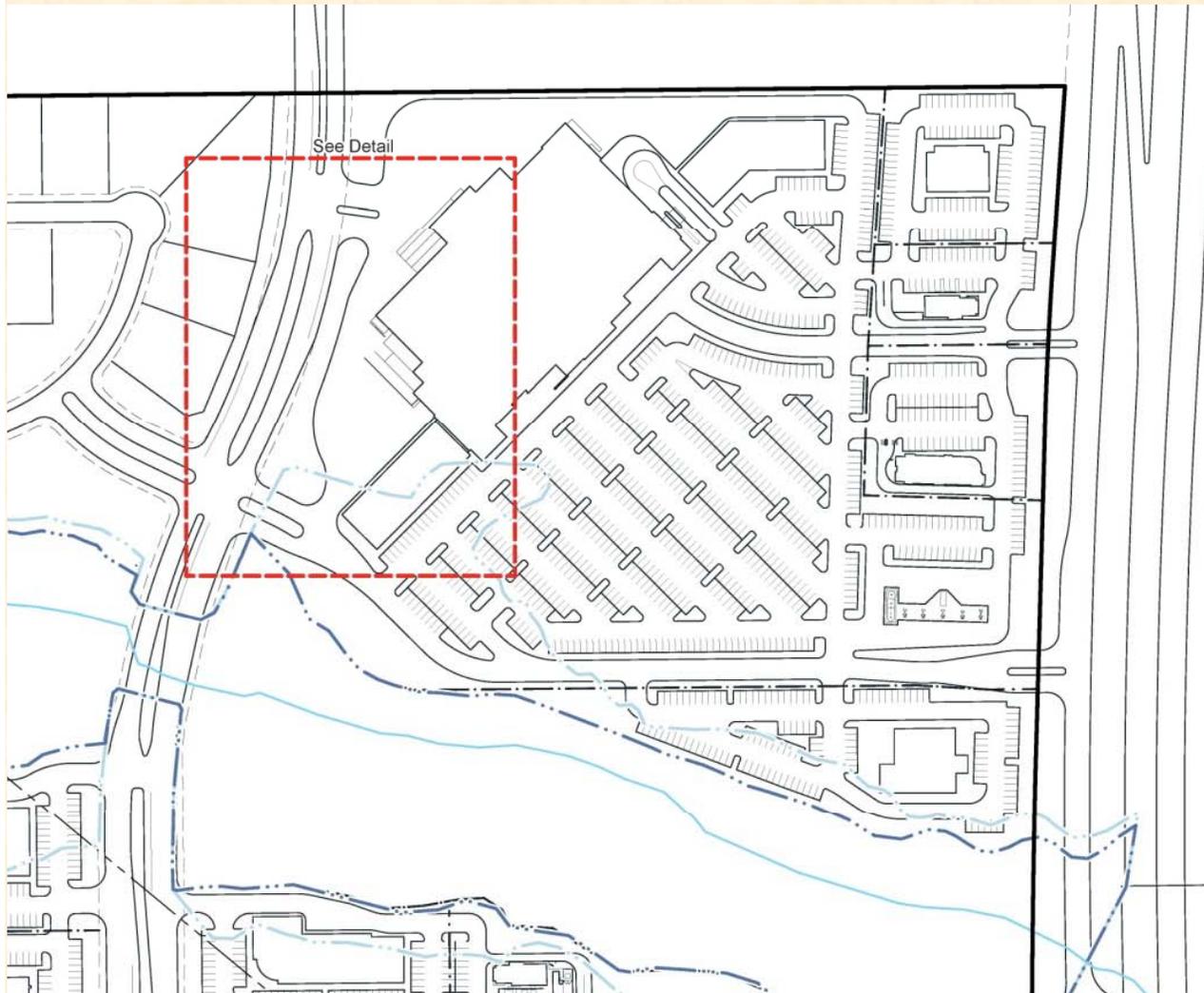
Town of Prosper

"a place where everyone matters"

Requested modifications which have not been addressed:

- Minimum 15,000 square foot lot size for residential tract
- Roof pitch requirement for non-residential tracts
- Big box location and orientation
- Architectural plan requirements

Previous Exhibit

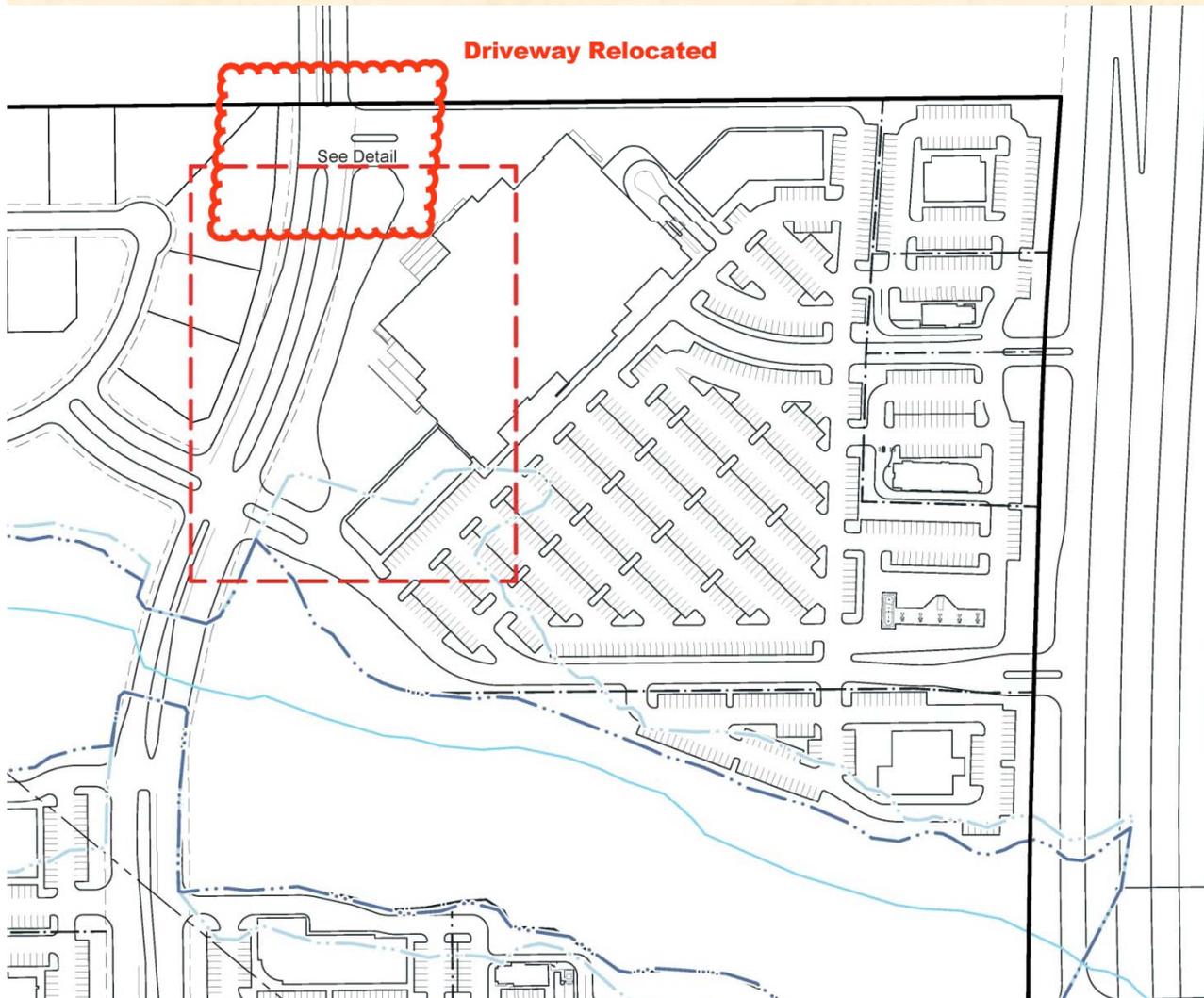


LANDSCAPE DETAIL



NOTES:
THIS IS A REPRESENTATION OF THE TYPICAL LANDSCAPE STANDARDS FOR THE REQUIRED LANDSCAPE BUFFER AND DOES NOT REPRESENT THE ACTUAL LOCATION. FINAL LANDSCAPE PLANS WILL BE SUBMITTED DURING THE PERMITTING PROCESS. LANDSCAPING MUST MEET THE MINIMUM STANDARDS SET FORTH IN EXHIBIT C AND REPRESENTED ABOVE.

Revised Exhibit



LANDSCAPE DETAIL



NOTES:
THIS IS A REPRESENTATION OF THE TYPICAL LANDSCAPE STANDARDS FOR THE REQUIRED LANDSCAPE BUFFER AND DOES NOT REPRESENT THE ACTUAL LOCATION. FINAL LANDSCAPE PLANS WILL BE SUBMITTED DURING THE PERMITTING PROCESS. LANDSCAPING MUST MEET THE MINIMUM STANDARDS SET FORTH IN EXHIBIT C AND REPRESENTED ABOVE.



Town of Prosper

"a place where everyone matters"

Agenda Item 8.

Conduct a Public Hearing, and consider and act upon a request to amend Chapter 2, Zoning Districts and Chapter 4, Development Requirements of the Zoning Ordinance regarding Alternating Single Family Plan Elevations, Exterior Residential Masonry Construction, Impervious Coverage of Residential Front Yards, Single Family Corner Lot Landscaping, Residential Garage Standards, Residential Driveway Standards, Carports and Size of Garages; and amend Chapter 3, Building Regulations of the Code of Ordinances regarding residential fences and exterior masonry construction. (Z15-0005). (JW)

1. Alternating Single Family Plan Elevations (Anti-Monotony)

- A minimum of four (4) distinctly different home elevations shall be built on the same side of the street.
- Similar elevations shall not face each other.
- The same elevation shall not be within three homes of each other on the same side of the street.
 - Different roof forms/profiles
 - Different façades consisting of different window and door style and placement
 - Different entry treatment such as porches and columns
 - Different number of stories



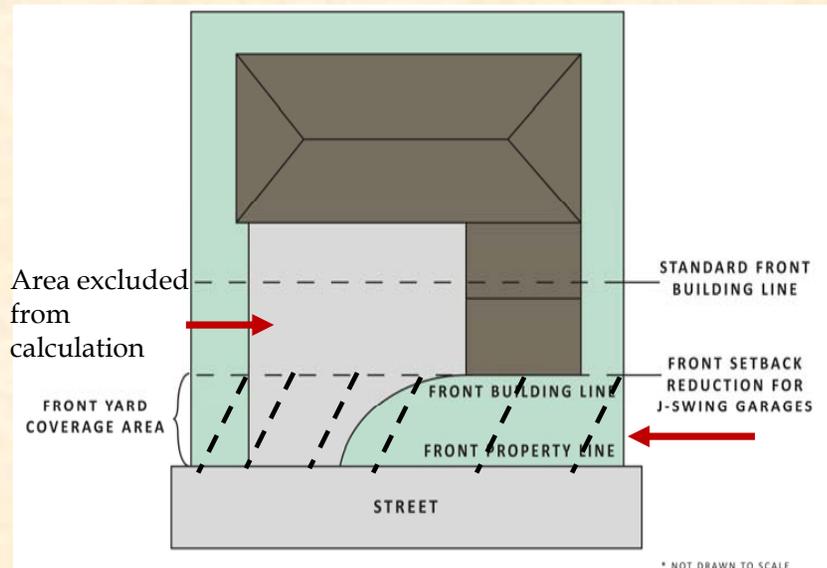
2. Masonry Construction for Single Family Facades Facing a Street

Excluding windows, any portion of an upper story facing a street shall be constructed of 100% masonry



3. IMPERVIOUS COVERAGE OF FRONT YARDS

- The cumulative area of any driveway plus any impermeable surface area located between the front property line and any front building wall shall not exceed fifty (50) percent of the area between the front property line and any front building wall.
- The front wall of a j-swing wall can be used to meet the requirement.



4. Single Family Corner Lot Landscaping

- A minimum of two (2), four (4) caliper inch trees shall be planted in the side yard of a corner lot.
- Where more than two (2) trees are required per lot, the side yard corner lot trees may be used to meet the requirement.
- Street trees planted adjacent to the side yard of a corner may also be used to meet the requirement.



5. Residential Garage Standards

- In no instance shall a garage door directly facing a street be less than 25 feet from the property line.
- Garage doors directly facing a street shall not occupy more than fifty percent (50%) of the width of the front façade of the house.
- Garage doors directly facing a street shall be located a minimum of five (5) feet behind the main front façade of the house.
- Where a home has three (3) or more garage/enclosed parking spaces, no more than two (2) garage doors shall face the street, unless the garage doors are located behind the main structure.

5. Residential Garage Standards



6. Residential Driveway Standards

- Stamp and stain/patterned concrete, shall be dust-on color application to wet concrete.
- Acid-etched colored concrete for the field with scored colored borders, shall use dust-on color application to wet concrete.
- Colored concrete with scored smooth border, shall use dust-on color application to wet concrete.
- Brick or interlocking pavers or pave stone.



7. Chimneys

- The exterior of chimneys shall be 100% clay fired brick, natural or manufactured stone or stucco.



8. Carports

- The support structures of a carport shall be of the same material as the main structure. The roof shall have a minimum roof pitch of 6:12 and be of similar material as the main structure.



9. General Fencing Standards

- Wooden fences shall be board-on-board with a top rail.



10. Fencing Adjacent to Open Spaces and Hike & Bike Trails

- Fences adjacent to open space and hike and bike trails shall be ornamental metal, tubular steel or split rail.



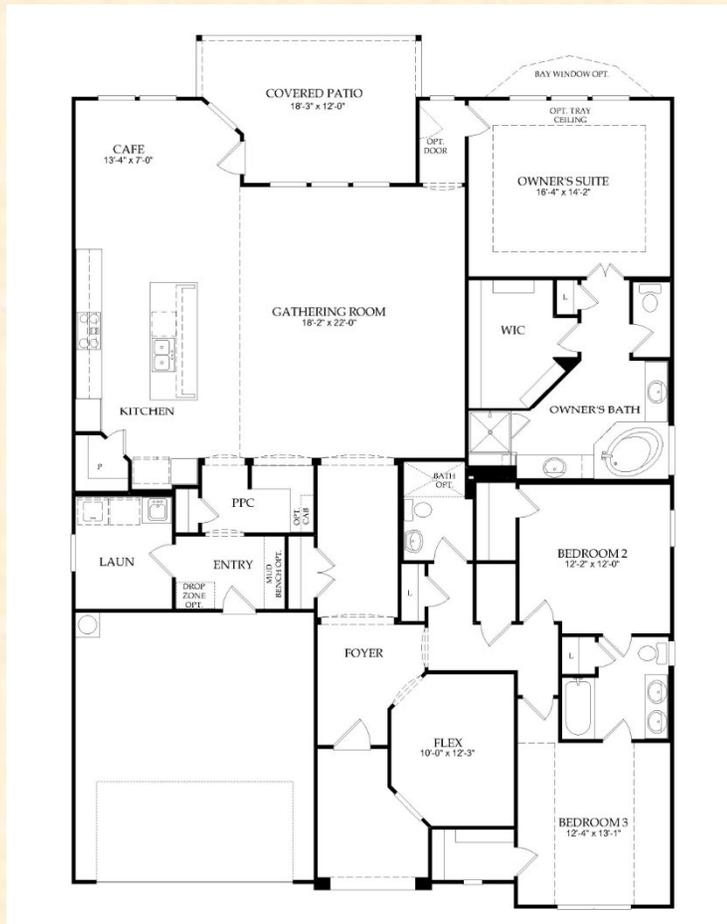
11. Corner Lot Fencing

- Fences on corner lots shall be ornamental metal. Existing wood fences may be replaced with a wood fence in accordance with the standards for wood fences as they exist or may be amended. Existing wooden fences may be replaced with wooden fence in compliance with the board-on-board requirement.



12. Increase Size of Garages

- The total area of enclosed garage space shall be a minimum of 426 square feet. The requirement can be met by a garage area separate from the two-car garage.



Standard, minimum two car garage is approx. 370 sq. ft. Recommend an additional 15% of area



Town of Prosper
"a place where everyone matters"

Agenda Item 9.

Discussion of the Town of Prosper Records Management Master Plan. **(RB)**



Town of Prosper

"a place where everyone matters"

Section I - Introduction

- **What is Records Management?**
- **Life Cycle of a Record**
- **Authority and Governance**
- **Retention Schedules**

Sample Retention Schedule

Record Number	Record Title	Record Description	Retention Period	Remarks
GR1050-54d	LEAVE RECORDS	Copies of periodic time summary or leave status reports furnished to each employee containing information on vacation, sick, compensatory, or other leave earned and used, including the final report of separated employees if they are not used to satisfy the retention requirement set in (a).	2 years.	
GR1050-55	PAYROLL ACTION OR INFORMATION NOTICES	Documents used by payroll officers to create or change information in the payroll records of individual employees except deduction authorizations (see item number GR1050-50) and federal tax forms [see item number GR1050-53(a)].		
*GR1050-55a	PAYROLL ACTION OR INFORMATION NOTICES	Documents concerning hiring, termination, transfer, pay grade, position or job title, name changes, etc.	2 years.	By regulation - 29 CFR 1602.31, 1602.40, and 1602.49. Retention Note: Refer to GR1050-12 in this schedule as some information must be kept in Employee Service Record.
*GR1050-55b	PAYROLL ACTION OR INFORMATION NOTICES	Documents concerning adjustments to payroll and leave status.	FE + 3 years.	Retention Note: Refer to GR1050-12 in this schedule as some information must be kept in Employee Service Record.
*GR1050-56	TIME AND ATTENDANCE REPORTS	Time cards or sheets, including work schedules and documentation evidencing adherence to or deviation from normal hours for those employees working on fixed schedules.	4 years.	By regulation - 40 TAC 815.106(i).
GR1050-57	TIME CHANGE RECORDS	Requests and authorizations for overtime, time trading, and other actions that affect normal work time except leave requests [see item number GR1050-54(c)].	2 years.	
*GR1050-58	REIMBURSABLE ACTIVITIES, REQUESTS AND AUTHORIZATIONS TO ENGAGE IN	Requests and authorizations for travel; participation in educational programs, workshops, or college classes; or for other <i>bona fide</i> work-related activities in which the expenses of an employee are defrayed or reimbursed.	FE + 5 years for school districts; FE + 3 years for other governments.	
GR1050-59	WAGE AND SALARY RATE TABLES			



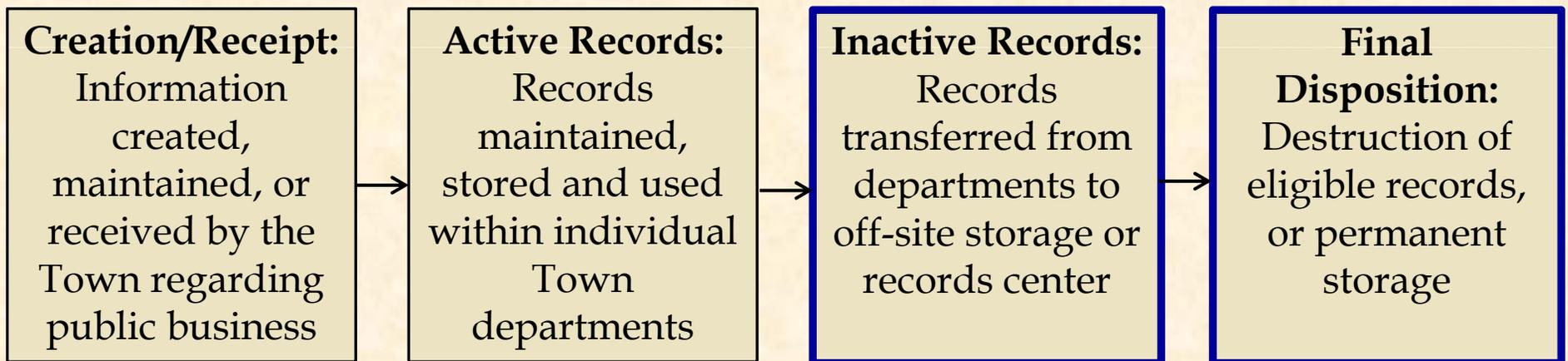
Creation/Receipt:

Information created, maintained, or received by the Town regarding public business

Town of Prosper

"a place where everyone matters"

Life Cycle of a Record





Town of Prosper
"a place where everyone matters"

Section II – Assessment Process

- **Overview of current conditions**
- **Status of storage units**
- **Statistics and annual expenses**



Town of Prosper
"a place where everyone matters"

Section III – Current Conditions and Needs

- 1. Records Inventory and Retention**
- 2. Records Storage**
- 3. Records Retrieval**
- 4. Records Destruction and Disposition**
- 5. Vital Records**
- 6. Disaster Prevention and Recovery**
- 7. Program Administration**



Town of Prosper

"a place where everyone matters"

Section IV – Implementation

- **Three-year timeline for major objectives**
- **Ongoing process once system is in place**
- **Color-Coded Implementation Chart (**Red**, **Green**, **Blue**)**
- **Budgetary items submitted through Decision Packages**



Town of Prosper

"a place where everyone matters"

Section V – Conclusion

- **Self-sustaining system once major objectives are completed**
- **Ongoing support from Town Secretary's Office (training, oversight)**

Goal: an efficient, functional Records Management Program that meets or exceeds TSLAC standards



Town of Prosper

"a place where everyone matters"

Agenda Item 10.

Consider and act upon approving a Guaranteed Maximum Price (GMP) Amendment between Pogue Construction Co., L.P. and the Town of Prosper, related to Construction Manager-At-Risk services for Prosper Fire Department Station No. 2; and authorizing the Town Manager to execute same. **(RT)**



Town of Prosper
"a place where everyone matters"

Agenda Item 11.

Update on the Parks, Recreation, and Open Space Master Plan. (PN)

A watercolor illustration of a park scene. In the foreground, a paved path curves through lush green grass. Several large, leafy trees with brown trunks are scattered throughout the scene. In the middle ground, a stream flows over a rocky waterfall. Two people are sitting on the grass near the stream, one appears to be fishing. In the background, there are more trees and a building with large windows. The overall style is soft and artistic, using a palette of greens, blues, and browns.

Town of Prosper
**Parks, Recreation,
& Open Space**
Master Plan

June 23, 2015
Town Council Briefing

 **DUNAWAY**



TOWN OF PROSPER
PARKS, RECREATION, AND
OPEN SPACE MASTER PLAN



June 2015



FRONTIER PARK



LOCATION:

1551 West Frontier Parkway

ACRES:

79.68 acres

CLASSIFICATION:

Community Park

AMENITIES:

- Benches: 12
- Picnic Tables: 26
- Playground: 3
- Rental Space
- Hike & Bike Trails: 0.48 mi
- Drinking Fountains: 1
- Pavilion: 3
- Sprayground
- Grills: 4
- Baseball: 3
- Softball: 2
- Soccer:
- Batting Cages: 4
- Back Stops: 5
- Restrooms: 3
- Open Space
- Ponds
- Parking



PARK INVENTORY

Parks	Acres	Type	Developed/Undeveloped	Trails (Miles)	Open Space	Handicap Accessible	Parking	Picnic Tables	Playground Structure	Benches	Nature Area	Pavilion	Rental Space / Pavilion	Restrooms	Sprayground	Drinking Fountains	Grills	Baseball	Softball	Soccer	Football	Backstops	Basketball Courts	Tennis Courts	Swimming Pool	Hike and Bike Trails	Volleyball Courts	Ponds	Lacrosse	Fishing Dock	
Boyer Park	0.4	P	U		X	X	X			6		2		1	X																
Cedar Grove Park	9.8	N	D	0.58	X	X	X	3		3	X														X						
Chapel Hill Hike & Bike Trails	2.6	G	D																												
Cockrell Park	8.4	U	U						1																						
Eagles Landing	7.6	N	D	0.4	X	X	X			6			1				X		8		1			X							
Fire Station Park	1.2	P	D		X	X	X																	X							
Folsom Park	13.7	N	D	1	X	X	X	3	1	6			1		X							2		X							
Frontier Park	79.7	C	D	0.48	X	X	X	26	3	12		3	X	3	1	X	X	X	X	X		5			X		X				
Hays Park	2.0	P	D		X																										
Lakes of La Cima (East)	11.5	G	D																												
Lakes of La Cima (West)	9.6	G	D																												
Main Street Park	4.1	N	D		X	X	X	2		6		2		1								X		X							
Patin Property	18.6	U	U																												
Pecan Grove Park	21.5	N	D		X			3	1	7	X													X		X					
Prairie Park	6.7	U	U																												
Preston Lakes Park	3.2	P	D	0.17	X																			X							
Sexton Park	69.5	U	U																												
Town Lake Park (Greenspoint)	6.2	C	D	0.36	X	X	X	1			X													X		X		X			
Town Lake Park (Whispering Farms)	18.3	C	D		X	X	X				X	1												X		X		X			
Whispering Farms Hike & Bike Trails	11.2	G	D	2.1																											
Whitley Place Park	29.8	N	D	1.02	X	X	X	2			X	1												X		X					
Windsong Ranch	51.4	U	U																												
Totals	387			6.11				40	6	46	9		6	2								8									

N = Neighborhood Park C = Community Park G = Greenbelts/Trail Corridor P = Pocket Park U = Undeveloped

1+ : multiple, but unknown at this point

SPORTS PROGRAMS AND ASSOCIATIONS YEARLY PARTICIPATION

PROSPER LITTLE LEAGUE – BASEBALL							
Statistics	2012		2013		2014		2015
	Spring	Fall	Spring	Fall	Spring	Fall	Spring
# of teams	46	28	55	26	60	43	71
# of Total Participants	544	301	605	298	673	437	789
# of Prosper residents registered	446	225	480	218	518	309	595
# of non-resident, but in PISD registered	72	48	91	51	107	62	149
# of non-resident and non-PISD registered	26	28	34	29	48	66	44**
Season length	12 weeks	8 weeks	12 weeks	8 weeks	12 weeks	11 weeks	XX

** of 44 Non-Resident/Non-PISD, 30 are within PLL boundaries

FACILITIES USED:

Fall '14

- Eagles Landing (Kaufmann)
- Rucker South(Boyer)
- Rucker T-Ball North
- Rucker I-Ball South
- Folsom T-Ball North
- Folsom T-Ball South
- Main Street South (Clary)
- Main Street North (Smotherman)
- Folsom - T-ball North

Spring '12–Spring '14

- Frontier Park (#1 - #5)
- Main Street North
- Main Street South
- Eagles Landing - Coffman Field
- Eagles Landing - Boyer Field
- Eagles Landing - T-ball South
- Eagles Landing - T-ball North
- Folsom - T-ball South

SECTION 4: POPULATION AND DEMOGRAPHICS

The population of a community can be evaluated in a variety of ways for purposes of park planning. The design of public services is based in part on consumption characteristics of the residents. The location, size, and amenities of parks should be based on the density and distribution of the population as recipients of these services. In order to assist in forecasting the future park and recreation needs of the Town of Prosper, this section provides information on some particular characteristics over the past five years.

There are various ways to estimate population for a given area. The North Central Texas Council of Governments (NCTCOG) uses a method that accommodates the varying levels of data available for local communities while focusing on consistency. Their estimates have been developed to use in regional planning activities. NCTCOG performs demographic research on such topics as population, housing, employment, income, etc.

Prosper Population Data				
1990	2000	2010	2014*	2015
1,018	2,097	9,423	14,710	15,970
2015 Population Density (persons per square mile): 699.46				

* Some estimates have been revised

Sources: 1990, 2000, 2010 - U.S. Census Bureau; 2014, 2015 - NCTCOG Annual Population Estimates

Prosper Housing Estimates			
	April 1, 2010	January 1, 2014	January 1, 2015
Single Family	2,833	4,117	4,579
Multi-Family	526	648	648
Other	110	110	72
Total Units	3,469	4,875	5,299

- **Single Family Units** – Housing that consists of one structure, attached or detached (by definition of U.S. Census Bureau)
- **Multi-Family Units** – Housing that consists of structures with two or more units, or several structures with several families (i.e., townhomes, condominiums, duplexes and apartments)
- **Other Units** – Housing in non- or semi-permanent structures (i.e., mobile homes, manufactured housing, boats, RVs)

Source: NCTCOG Annual Population Estimates

NRPA PARK ACREAGE GUIDELINES

TYPE	SIZE/ACRES	SERVICE AREA	ACRES PER 1,000 POPULATION
Mini-Park	2500 S.F.-1 Acre	Less Than 1/4 Mile Distance in Residential Setting	.25-.5 ac/1,000
Neighborhood Park	1-15 Acres	One Neighborhood 1/4 to 1/2 Mile Radius	1.0-2.0 ac/1,000
Community Park	16-99 Acres	Several Neighborhoods	5.0-8.0 ac/1,000
Metropolitan Park	100-499 Acres	Several Communities Under 1 Hour Driving	5.0-10.0 ac/1,000
Regional Park	500+	Several Communities Within 1 Hour Driving	Variable
Special Use Areas	Varies Depending on Desired Size	No Applicable Standard	Variable
Linear Park	Sufficient Width to Protect the Resource and Provide Maximum Usage	No Applicable Standard	Variable
Total			11.25-20.5 Ac/1,000 Population

NRPA PARK ACREAGE GUIDELINES COMPARED TO 2014 POPULATION IN PROSPER

Zone	Existing Acreage	NRPA Guidelines for 2014 Population of 15,000	Difference Between NRPA Guidelines and Existing Prosper Parks
		Range	Range
Mini Parks	6.76	3.75-7.5	3.01-(.74)
Neighborhood Parks	101.65	15.0-30.0	86.65-71.65
Community Parks	243.71	75-120	168.71-123.71
Metropolitan Park	0	75-150	(75)-(150)
Regional	0	n/a	n/a
Special Use Park	0	n/a	n/a
Linear Parks	34.84	n/a	n/a
Totals	386.96	182.5-335	183.37-44.62

NRPA PARK ACREAGE GUIDELINES COMPARED TO FUTURE POPULATION IN PROSPER

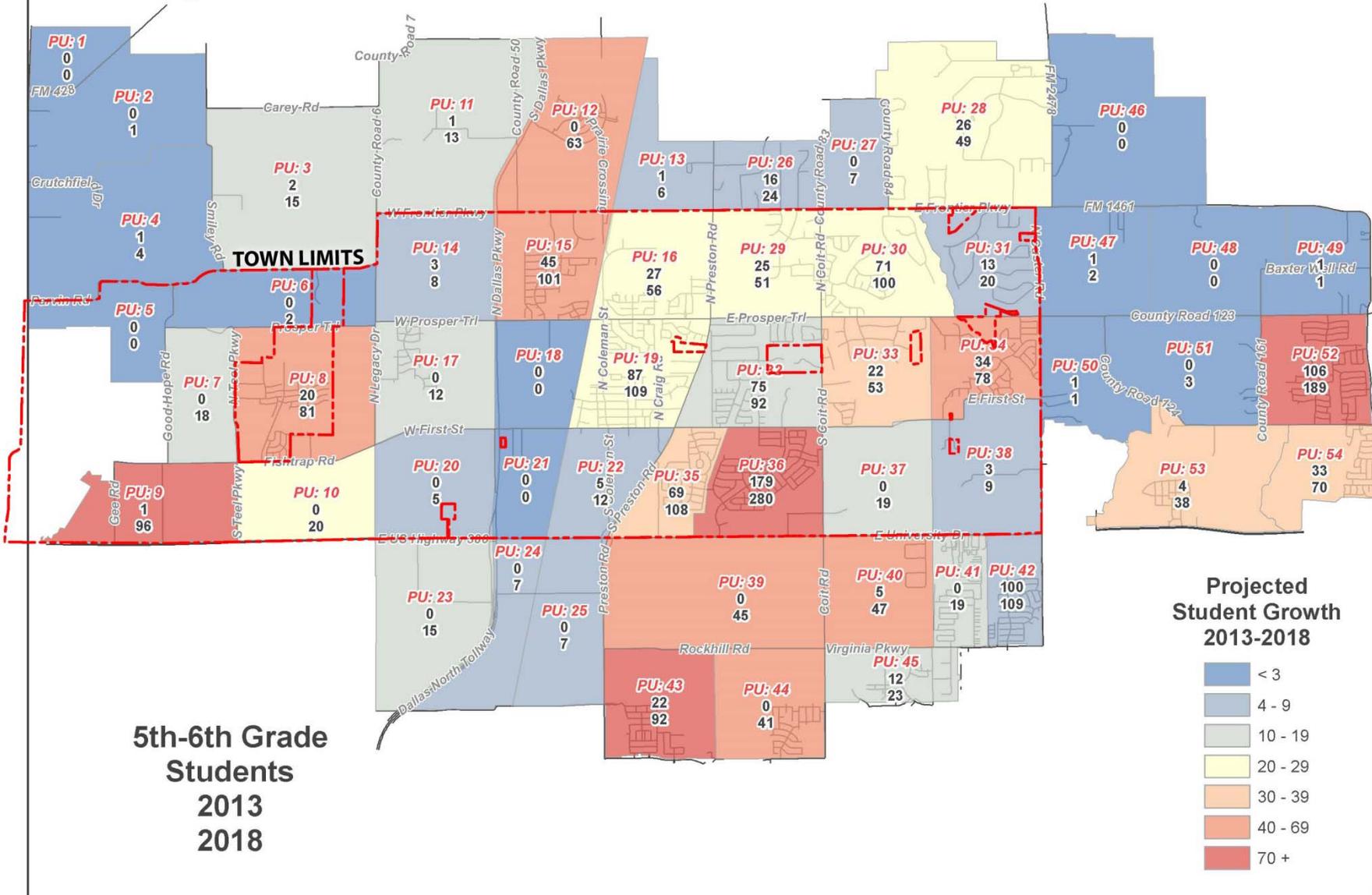
Zone	Existing Acreage	NRPA Guidelines for Population of 70,000	Difference Between NRPA Guidelines and Existing Prosper Parks
		Range	Range
Mini Parks	6.76	17.5-35	(10.74)-(28.24)
Neighborhood Parks	101.65	70-140	31.65-(33.23)
Community Parks	243.71	350-560	(106.29)-(316.29)
Metropolitan Park	0	350-700	(350)-(700)
Regional	0	n/a	n/a
Special Use Park	0	n/a	n/a
Linear Parks	34.84	n/a	n/a
Totals	386.96	787.5-1,435	(435.38)-(1,077.76)



Parks, Recreation, & Open Space Master Plan

PARK SERVICE AREAS

Prosper I.S.D. Projected Growth in 5th-6th Grade Students by Planning Unit 2013 through 2018



FACILITY DEVELOPMENT STANDARDS APPLIED TO TOWN OF PROSPER

Activity/Facility	NRPA Recommended Guidelines: Facilities Per Population	Existing Facilities in Prosper	NRPA Recommended Guidelines: Facilities for 2014 Population of 15,000	NRPA Recommended Guidelines: Facilities for Projected Population of 70,000	NRPA Recommended Guidelines: Facilities for Future PISD Service Area 110,000
Baseball Fields (league)	1 per 4,000	4	3.75	17.5	27.5
Basketball Courts (outdoor)	1 per 5,000	0	3	14	22
Football Fields	1 per 20,000	1	.75	3.5	5.5
Pavilion/Picnic Shelter	1 per 3,000	5	5	23	37
Picnic Tables	1 table per 300	30	50	233	367
Playgrounds	1 area per 1,000	6	15	70	110
Recreation Center	1 SF per person	0	15,000 SF	70,000 SF	110,000 SF
Soccer Fields (league)	1 per 4,000	8	3.75	17.5	27.5
Softball Fields (league)	1 per 4,000	3	3.75	17.5	27.5
Swimming Pool (outdoor)	1 per 20,000	0	.75	3.5	5.5
Tennis Courts	1 court per 2,000	6*	7.5	35	55
Trails	1 mile per 4,000	14.88	3.75	17.5	27.5
Volleyball Areas (outdoor)	1 per 5,000	0	3	14	22

*PISD Facilities

FREQUENCY OF PARK/FACILITY USE

All Respondents (N=640 to 679)	Frequency of Use				
	At least weekly	At least once a month	Several times per year	Once a year or less	Never/ Don't use
Community Parks (Over 20 acres)	26%	25%	21%	11%	17%
Neighborhood Parks (5 to 20 acres)	17%	18%	17%	11%	37%
Pocket Parks (Less than 5 acres)	5%	8%	10%	13%	64%
Trails	17%	12%	12%	7%	52%
Athletic Fields	24%	12%	12%	4%	48%

NEEDED FACILITIES OR AMENITIES – TOP 12

Facility/Amenity (All Responses N=594 to 628)	% Highly Favor (Rated "4")	Mean Score*
Hike/bike/walk/jog trails	62.70%	3.5
Community/Recreation center	58.50%	3.38
Add shade in parks	56.60%	3.41
Add shade in park playgrounds	57.20%	3.38
Lighting in Parks	45.50%	3.2
Playgrounds	42.50%	3.16
Aquatic center	48.30%	3.14
Open spaces/natural areas	42.80%	3.11
Picnic areas/pavilions	36.20%	3.01
Spray grounds/splash pads	38.90%	2.98
Bike lanes (along major roadways)	44.50%	2.97
Large nature area/preserve	36.40%	2.92

*Calculation of Mean Scores excludes "don't know" and "not familiar" responses.

TOWN OF PROSPER PRIORITY RANKINGS

	Facility	High	Moderate	Low
1.	Community/Recreation Center	•		
2.	Picnic Areas/Pavilions	•		
3.	Shade to Playgrounds	•		
4.	Hike/Bike/Walk Trails	•		
5.	Tennis Courts	•		
6.	Practice Athletic Fields	•		
7.	Softball Fields	•		
8.	Gymnasium	•		
9.	Baseball Fields	•		
10.	Shade in Parks	•		
11.	Basketball Courts	•		
12.	Lighting in Parks	•		
13.	Soccer Fields	•		
14.	Spraygrounds/Splash Pads	•		
15.	Playgrounds	•		
16.	Large Nature Area/Preserve		•	
17.	Bike Lanes		•	
18.	Open Spaces/Natural Areas		•	
19.	Aquatic Center		•	
20.	Water Features		•	
21.	Football Fields		•	
22.	Leisure Outdoor Swim		•	
23.	Amphitheater		•	
24.	Dog Park		•	
25.	Natural Surface Trails/Tracks		•	
26.	Sand Volleyball Courts		•	
27.	Disc Golf			•
28.	Veterans Memorial			•
29.	Outdoor Exercise Equipment			•
30.	Lacrosse Fields			•
31.	Nature Center			•
32.	Equestrian Center			•
33.	Community Garden			•
34.	Skatepark			•
35.	Racquetball Courts			•
36.	Rugby Fields			•
37.	Roller Hockey			•

2015 PARKS, RECREATION, AND OPEN SPACE MASTER PLAN

HIGH PRIORITY ITEMS					
Rank	Action Plan	Location	Budget	Funding Source	Timeline
1	Community/ Recreation Center	Future Park Site Joint-use facilities w PISD	\$15,000,000	General Fund General Obligation Bonds	
2	Picnic Areas/ Pavilions	Cockrell Park Folsom Park Frontier Park Hays Park Town Lake Park Pecan Grove Park Whitley Park Sexton Park Future Park Sites	\$15,000 - 20,000 Small \$50,000 - 80,000 Medium \$150,000 - 200,000 Large	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Park Dedication Fee	
3	Shade to Playgrounds	Cockrell Park Folsom Park Pecan Grove Park	\$50,000 Range	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Park Dedication Fee	
4	Hike/Bike/Walk Trails	Cockrell Park Frontier Park Hays Park Town Lake Park Pecan Grove Park Sexton Park Future Park Sites Along Greenbelt & Utility Corridors	\$1,000,000 per mile	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Grants - TPWD Recreational Trails Program Grants - Transportation Enhancement (NCTCOG/TxDOT) Grants - Collin County	
5	Tennis Courts	Pecan Grove Park Future Community Park Joint-use w PISD	\$125,000 per Court	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Partnerships Park Dedication Fee	

2015 PARKS, RECREATION, AND OPEN SPACE MASTER PLAN

HIGH PRIORITY ITEMS					
Rank	Action Plan	Location	Budget	Funding Source	Timeline
6	Practice Athletic Fields	Cockrell Park Eagles Landing Park Sexton Park Future Park Sites	\$100,000 Range	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Interlocal Agreements Partnerships Park Dedication Fee	
7	Softball Fields	Future Community Park Frontier Park	\$500,000 per Field	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Park Dedication Fee	
8	Gymnasium	Future Recreation Center Joint-use with PISD	Inclusive in Item 1		
9	Baseball Fields	Frontier Park Future Community Park	\$500,000 per Field	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Park Dedication Fee	
10	Shade in Parks	Folsom Park Pecan Grove Park	\$30,000 - 40,000 Range	General Fund Park Improvement Fees Private Donations Volunteerism/In-Kind Donations	
11	Basketball Courts	Cockrell Park Pecan Grove Park Future Park Sites	\$75,000 - 100,000 per court	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Park Dedication Fee	

2015 PARKS, RECREATION, AND OPEN SPACE MASTER PLAN

HIGH PRIORITY ITEMS					
Rank	Action Plan	Location	Budget	Funding Source	Timeline
12	Lighting in Parks	Frontier Park Pecan Grove Park Sexton Park Future Community Parks	Varies	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Park Dedication Fee	
13	Soccer Fields	Sexton Park Future Community Park	\$400,000 per Field	General Fund Park Improvement Fees General Obligation Bonds Grants - TPWD Outdoor Program Park Dedication Fee	
14	Spraygrounds/ Splash Pads	Future Community Park	\$250,000 Range		
15	Playgrounds	Cockrell Park Hays Park Sexton Park Future Park Sites Joint-use with PISD Joint-use with Churches	\$200,000 Range	General Fund Park Improvement Fees Friends Associations General Obligation Bonds Grants - TPWD Outdoor Program Interlocal Agreements Park Dedication Fee	



Town of Prosper

"a place where everyone matters"

Agenda Item 12.

Consider and act upon an ordinance amending Subsection 4.10.006, "Charitable, Religious, Educational, Fraternal, Governmental or Nonprofit Organizations," of Article 4.10, "Garage Sales," of Chapter 4, "Business Regulations," of the Code of Ordinances by amending the permitted number of garage sales conducted by a Charitable, Religious, Educational, Fraternal, Governmental or Nonprofit Organizations that may be conducted in a calendar year and the amount of time between garage sales on the same property. (JW)

Proposed Amendment:

“A nonprofit organization is permitted to conduct a maximum of twelve (12) garage sales per calendar year for each property. At least twenty eight (28) days must elapse between garage sales occurring on the same property.



Town of Prosper

"a place where everyone matters"

Agenda Item 13.

Consider and act upon awarding Bid No. 2015-30-B to Dickerson Construction Company, Inc., related to construction services for the Lakes of La Cima Outfall Repair project; and authorizing the Town Manager to execute a construction agreement for same. (FJ)



Town of Prosper

"a place where everyone matters"

Agenda Item 14

Executive Session

Recess into Closed Session in compliance with Section 551.001 et. seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

- 14a. Section 551.087 - To discuss and consider economic development incentives.*
- 14b. Section 551.072 - To discuss and consider purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.*



Town of Prosper
"a place where everyone matters"

Agenda Item 15.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.



Town of Prosper

"a place where everyone matters"

Agenda Item 16.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

- Discussion of Backflow Prevention Program (FJ)



Town of Prosper

"a place where everyone matters"

Purpose

Protect the public potable water supply.

Eliminate/control existing cross connections.

Continue maintenance of the Backflow Prevention Program.

Establish requirements for Prosper Backflow Prevention Assembly Testers (BPAT).

Comply with Chapter 290, Water Hygiene, of the Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for Public Water Systems.



Town of Prosper

"a place where everyone matters"

Quality Assurance

To assure the quality of the backflow prevention tests being performed, each month, at least one but no more than five Prosper BPATs will be randomly selected to be observed by the Public Works Director or by his designee.



Town of Prosper
"a place where everyone matters"

Backflow Assemblies Tested

To assure the quality of the backflow prevention device, all initial installations of irrigation double check valves on single family units and RPZ valves on private wells and commercial uses will be tested.

High hazard areas will be retested yearly to ensure devices are functioning properly.



Town of Prosper

"a place where everyone matters"

Local Schedule of Backflow Fees

City	Registration Fee	Testing Fee
City of Carrollton	\$75	\$35
City of Celina	\$75	\$25
City of Frisco	\$100	\$25
City of Little Elm	\$100	\$30 SE Track
City of McKinney	\$100	Pending
City of Murphy	\$100	Tracking Co Fee
City of Plano	\$100	\$35
City of Wylie	\$100	\$25
Town of Prosper	\$100	\$25



Town of Prosper

"a place where everyone matters"

Agenda Item 16.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

- **CIP Projects (HW)**
 - Town Hall/Multi-Purpose Facility
 - Coleman Road Reconstruction Project
 - West Prosper Road Improvements
 - SH 289 Median Lighting and Landscaping



Town of Prosper
"a place where everyone matters"

Agenda Item 17.

Adjourn