



Prosper is a place where everyone matters.

AGENDA
Meeting of the Prosper Town Council
Prosper Municipal Chambers
108 W. Broadway, Prosper, Texas
Tuesday, June 14, 2016
6:00 p.m.

1. Call to Order/Roll Call.
2. Invocation, Pledge of Allegiance and Pledge to the Texas Flag.
3. Announcements of recent and upcoming events.
4. Presentations.
 - Presentation of a check to Reynolds Middle School as the top participating school in the It's Time Texas Community Challenge. **(RB)**
 - Presentation by Library Director Leslie Scott on the Town of Prosper Book Trail. **(RB)**
5. **CONSENT AGENDA:**

(Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.)

- 5a. Consider and act upon minutes from the following Town Council meetings. **(RB)**
 - Regular Meeting – May 24, 2016
 - Special Called Meeting – May 31, 2016
 - 5b. Receive the April Financial Report. **(BP)**
 - 5c. Consider and act upon a resolution declaring the Town of Prosper as a hybrid entity, designating the Town's health care components, and designating a HIPAA Privacy and Security Officer. **(RB)**
 - 5d. Consider and act upon approval of the Prosper Youth Sports Commission's amended bylaws. **(HW)**
 - 5e. Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan. **(AG)**
6. **CITIZEN COMMENTS:**

The public is invited to address the Council on any topic. However, the Council is unable to discuss or take action on any topic not listed on this agenda. Please complete a "Public Meeting Appearance Card" and present it to the Town Secretary prior to the meeting.

REGULAR AGENDA:

If you wish to address the Council during the regular agenda portion of the meeting, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary prior to the meeting. Citizens wishing to address the Council for items listed as public hearings will be recognized by the Mayor. Those wishing to speak on a non-public hearing related item will be recognized on a case-by-case basis, at the discretion of the Mayor and Town Council.

PUBLIC HEARINGS:

7. Conduct a Public Hearing, and consider and act upon a request for a Special Purpose Sign District for Windsong Ranch Marketplace, on 46.6± acres, located on the northeast corner of US 380 and Gee Road. (MD16-0002). **(JW)**
8. Conduct a Public Hearing, and consider and act upon an ordinance rezoning 2.6± acres, located on the east side of Preston Road, 1,750± feet south of Prosper Trail, from Single Family-15 (SF-15) to Retail (R). (Z16-0009). **(JW)**

DEPARTMENT ITEMS:

9. Consider and act upon appointing a Charter Review Commission. **(RB)**
10. Consider and act upon canceling the May 10, 2016 award for the purchase of automated license plate readers from ARC Government Solutions, Inc.; and approving the purchase of automated license plate readers from Trinity Innovative Solutions, LLC; and authorizing the Town Manager to execute an Enterprise Service Agreement and Federal Bureau of Investigation Criminal Justice Information Services Security Addendum with Vigilant Solutions, Inc., for the related software. **(DK)**
11. Consider and act upon awarding Bid No. 2016-51-B Prosper Road Improvement Project 2016, to SPI Asphalt, LLC, related to construction services for Prosper Trail (Coit Road to Custer Road); and authorizing the Town Manager to execute a construction agreement for same. **(FJ)**
12. Consider and act upon a request for a façade exception for Windsong Ranch Townhomes Mail Kiosk, on 1.0± acre, located on the southwest corner of Foxglove Lane and White Clover Lane. (MD16-0004). **(JW)**

13. **EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

13a. *Section 551.087 – To discuss and consider economic development incentives.*

13b. *Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.*

- 13c.** *Section 551.071* – Consultation with the Town Attorney regarding legal issues associated with TABC permits for special events, and all matters incident and related thereto.
- 13d.** *Section 551-074* – *To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks and Recreation Board, Library Board, Prosper Economic Development Corporation Board, and Planning & Zoning Commission.*
- 14.** Reconvene in Regular Session and take any action necessary as a result of the Closed Session.
- 15.** Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.
- Town Hall/Multi-Purpose Facility. **(HW)**
 - Proposed Timeline for Solid Waste/Recycling RFP. **(HJ)**
 - Town Council Subcommittees. **(RB)**
- 16.** Adjourn.

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted at Prosper Town Hall, located at 121 W. Broadway Street, Prosper, Texas 75078, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 10, 2016, by 5:00 p.m., and remained so posted at least 72 hours before said meeting was convened.

Robyn Battle, Town Secretary

Date Noticed Removed

Pursuant to Section 551.071 of the Texas Government Code, the Town Council reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

NOTICE

Pursuant to Town of Prosper Ordinance No. 13-63, all speakers other than Town of Prosper staff are limited to three (3) minutes per person, per item, which may be extended for an additional two (2) minutes with approval of a majority vote of the Town Council.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: The Prosper Town Council meetings are wheelchair accessible. For special services or assistance, please contact the Town Secretary's Office at (972) 569-1011 at least 48 hours prior to the meeting time.



Prosper is a place where everyone matters.

MINUTES
Meeting of the Prosper Town Council
Prosper Municipal Chambers
108 W. Broadway Street
Prosper, TX 75078
Tuesday, May 24, 2016

1. Call to Order/Roll Call.

The meeting was called to order at 6:00 p.m.

Council Members Present:

Mayor Ray Smith
Mayor Pro-Tem Meigs Miller
Deputy Mayor Pro-Tem Curry Vogelsang, Jr.
Councilmember Michael Korbuly
Councilmember Kenneth Dugger
Councilmember Mike Davis
Councilmember Jason Dixon

Staff Members Present:

Harlan Jefferson, Town Manager
Robyn Battle, Town Secretary
Terrence Welch, Town Attorney
Hulon Webb, Executive Director of Development and Community Services
John Webb, Development Services Director
Alex Glushko, Senior Planner
Doug Kowalski, Chief of Police

2. Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Pastor John Fowler of First Presbyterian Church of Prosper led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

3. Announcements of recent and upcoming events.

Deputy Mayor Pro-Tem Vogelsang read the following announcements:

The annual Police Banquet was held on Thursday, May 19. Officer Kerry O'Brien was named Officer of the Year, Sergeant Barrett Morris was named Supervisor of the Year, Dispatcher Delanna ("Delaina") Copeland was named Dispatcher of the Year, and Sergeant Bryan Golden received the Top Shot award for marksmanship. A special thanks to the Prosper Ladies Association and 3R's Ranch for sponsoring this year's banquet.

The Prosper Summer Series will continue on Friday, July 1 with the Pride in the Sky Independence Day Celebration at Frontier Park. Come out and enjoy this community-wide event that will include lots of family fun. Bring your blankets and lawn chairs and enjoy the fireworks.

The Parks and Recreation Department and the Library are planning lots of fun programs for the summer. The activities during the summer will promote a fun and active schedule to keep young people physically and mentally fit and active during the summer months. More information about these summer programs is available on the Town's website.

Town offices will be closed on Monday, May 30, in observance of Memorial Day. The Town Council wishes everyone a happy and safe holiday weekend.

4. Presentations.

- **Presentation of a Certificate of Appreciation to a former member of the Town's Parks and Recreation Board. (RB)**

Mayor Smith presented a Certificate of Appreciation to Keith Yellin.

5. CONSENT AGENDA:

(Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.)

- 5a. Consider and act upon minutes from the following Town Council meetings. (RB)**
- **Regular Meeting – May 10, 2016**
- 5b. Consider and act upon Resolution No. 16-33 authorizing the Town Manager to execute an application to the Collin County Parks & Open Space Project Funding Assistance Program for the construction of Frontier Park North Field Improvements. (WM)**
- 5c. Consider and act upon Ordinance No. 16-34 rezoning 100.0± acres, located on the south side of Prosper Road, 2,100± feet west of Legacy Drive, from Agricultural (A) to Single Family-12.5 (SF-12.5). (Z16-0005). (JW)**
- 5d. Consider and act upon Ordinance No. 16-35 for a Specific Use Permit (SUP) for a Private Street Development, on 100.0± acres, located on the south side of Prosper Road, 2,100± feet west of Legacy Drive. (S16-0005) (JW)**
- 5e. Consider and act upon Ordinance No. 16-36 rezoning 5.5± acres, located on the east side of Preston Road, 1,750± feet south of Prosper Trail, from Single Family-15 (SF-15) to Retail (R). (Z16-0007). (JW)**
- 5f. Consider and act upon Ordinance No. 16-37 for an extension of a Specific Use Permit (SUP) for a Concrete Batching Plant on 5.0± acres, located on the west side of Dallas Parkway, 900± feet south of First Street. The property is zoned Planned Development-19-Commercial Corridor and Specific Use Permit-6 (PD-19-CC and S-6). (S16-0006). (JW)**

- 5g. Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan. (AG)**

Councilmember Dugger made a motion and Councilmember Dixon seconded the motion to approve all items on the Consent Agenda. The motion was approved by a vote of 7-0.

6. CITIZEN COMMENTS:

The public is invited to address the Council on any topic. However, the Council is unable to discuss or take action on any topic not listed on this agenda. Please complete a "Public Meeting Appearance Card" and present it to the Town Secretary prior to the meeting.

Ane Casady, P.O. Box 726, Prosper, spoke in favor of a historical museum in the new Town Hall.

Bill Hays, 2316 Creek Ridge Drive, McKinney, spoke in favor of a historical museum in the new Town Hall. He referred to discussions held by the Town Council in 2002 that called for a Centennial Celebration to be held, as well as the construction of a new Town Hall in the downtown area, the formation of a Historical Society, and the creation of a Library and Museum, all to be funded through sales tax revenue.

Irwin "Cap" Parry, 850 Kingsview Drive, Prosper, spoke in favor of a historical museum in the new Town Hall.

REGULAR AGENDA:

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PUBLIC HEARINGS:

Mayor Smith opened Items 7 and 8 concurrently.

- 7. Conduct a Public Hearing, and consider and act upon an ordinance amending the Future Land Use Plan from Retail & Neighborhood Services to High Density Residential, located on the northeast corner of First Street and Coit Road, to allow for an age- restricted, private-gated, senior living development. (CA16-0002) (JW)**

Development Services Director John Webb presented Items 7 and 8 before the Town Council. The applicant has requested both items be tabled to the June 28 Town Council Meeting.

Councilmember Dixon made a motion and Councilmember Korbuly seconded the motion to table Items 7 and 8 to the June 28, 2016, Town Council meeting. The motion was approved by a vote of 7-0.

8. **Conduct a Public Hearing, and consider and act upon an ordinance rezoning 12.7± acres, from Retail (R) to Planned Development-Multifamily (PD-MF), located on the northeast corner of First Street and Coit Road, to allow for an age-restricted, private gated, senior living development. (Z16-0004). (JW)**
9. **Conduct a Public Hearing, and consider and act upon an ordinance amending a portion of Planned Development-7 (PD-7), located on the north side of First Street between Preston Road and Hays Road, to establish a specific area to allow buildings to be in excess of two (2) stories and to permit lots to have frontage on access easements in lieu of fronting on a public street. (Z16-0008). (JW)**

Development Services Director John Webb presented this item before the Town Council. The applicant has requested to amend the existing PD to permit one area to allow three-story buildings and to allow frontage on access easements rather than a public street.

Mayor Smith opened the Public Hearing.

John Harris, 170 N. Preston Road, Suite 10, Prosper, spoke in favor of the item, noting that the applicant is proposing a three-story office building on the site. The building will not exceed three-stories, but will be a maximum of 50-feet tall to allow for roof pitch and parapets in the design.

With no one else speaking, Mayor Smith closed the Public Hearing.

After discussion, Councilmember Dixon made a motion and Councilmember Dugger seconded the motion to approve Ordinance No. 16-38 amending a portion of Planned Development-7 (PD-7), located on the north side of First Street between Preston Road and Hays Road, to establish a specific area to allow buildings to be in excess of two (2) stories and to permit lots to have frontage on access easements in lieu of fronting on a public street. The motion was approved by a vote of 6-1, with Councilmember Korbuly casting the opposing vote.

DEPARTMENT ITEMS:

10. **Consider and act upon a resolution directing the Town Secretary to publish notice of intent to issue Combination Tax and Surplus Revenue Certificates of Obligation for the purpose of funding costs of multi-purpose municipal facilities, parks, and storm drainage utility projects in the Town. (HJ)**

Town Manager Harlan Jefferson presented this item before the Town Council. The principal amount of the bonds issued are not to exceed \$9,600,000, to be used to fund the Town Hall/Multi-Purpose Facility, parks and recreation facilities and projects, and storm drainage utility projects. Mr. Jefferson reviewed the timeline for the issuance of the Certificates of Obligation.

Councilmember Dugger made a motion and Councilmember Korbuly seconded the motion to approve Resolution No. 16-39 providing for publication of notice of intent to issue certificates of obligation to finance the obligations associated with the aforementioned projects. The motion was approved by a vote of 7-0.

11. Consider and act upon an ordinance approving and adopting the negotiated rate settlement resolving the 2016 “RRM – Rate Review Mechanism” filing for ATMOS Energy Corporation, Mid-Tex Division, and implementing the rate change. (HJ)

Town Manager Harlan Jefferson presented this item before the Town Council. The Town, along with other similarly situated towns and cities served by Atmos Energy Corp., Mid-Tex Division, is a member of the Atmos Cities Steering Committee (ACSC). In March 2016, Atmos made a Rate Review Mechanism (RRM) filing requesting \$35.4 million in additional revenues on a system-wide basis. ACSC and Atmos have negotiated an agreement to reduce the requested amount to \$29.9 million on a system-wide basis. If the Town chooses not to accept the negotiated rate settlement, it is obligated to negotiate its own rate with Atmos through a separate process set by state law.

After discussion, Councilmember Dixon made a motion and Councilmember Dugger seconded the motion to adopt Ordinance No. 16-40 approving the negotiated rate settlement resolving the 2016 “RRM – Rate Review Mechanism” filing for Atmos Energy Corporation, Mid-Tex Division, and implementing the rate change. The motion was approved by a vote of 7-0.

12. Discussion on the Downtown Office (DTO) Standards. (JW)

Development Services Director John Webb presented this item before the Town Council. With additional interest and requests to develop offices in the Old Town area, there is a need to address the impact of the current DTO standards regarding the development of new structures and the conversion of existing homes into offices. Mr. Webb recommended the landscape requirements and the off-street parking requirements be amended to facilitate and not hinder development. Town staff also made recommendations on the architectural standards of the DTO District and implications of the sign code.

Bob Jameson, 106 Collin Court, Prosper, did not wish to speak, but expressed his support for the item.

Craig Saunders, 704 E. First Street, Prosper, spoke in favor of the item.

Scott Buller, 704 First Street, Prosper, spoke in favor of the item.

After discussion, Town staff was directed to move forward with the proposed recommendations. No further action was taken.

13. Discussion on the Frontier Park North Field Improvements Project. (HW)

Hulon Webb, Executive Director of Development and Community Services, presented this item before the Town Council. Mr. Webb provided cost estimates on various options for the ball fields at Frontier Park North that had been previously requested by Council. Councilmember Dixon proposed a high fence to be constructed in conjunction with a 275'

field that would compensate for the shorter foul line. Mr. Webb reviewed the cost comparisons for each option.

Mayor Smith recognized the following individuals who requested to speak:

Dan Williams, 1220 Concho Trail, Prosper, and Secretary of the Prosper Youth Sports Commission, spoke in favor of at least one 300-foot field to allow a place for older youth to play. The larger field could also attract tournaments to Prosper.

Shelley Creel, 1620 Hidden Glen Court, Prosper, spoke in favor of larger fields for older teen players, noting that windshields have been broken by balls hit outside the fields.

Bryan Vaughan of Prosper Little League spoke in favor of at least one 300-foot field, noting that the Town has no ball fields that are the appropriate size for older players, and that the extra turf in a larger field could be used as practice space when not being used for games.

Mayor Smith stated that several individuals had submitted cards in support of 300-foot fields at Frontier Park, but did not wish to speak.

Cards were received from the following individuals in support of 300-foot fields:

Tom and Norma Adkins, 931 Packsaddle Trail, Prosper
 Paul Alsina, 601 Livingston Drive, Prosper
 Jason Barth, 2320 Nocona Drive, Prosper
 Rachelle Barth, 2320 Nocona Drive, Prosper
 Bill Beavers, 851 Echo, Prosper
 Dane Blankenship, 16024 Alvarado Drive, Prosper
 Kevin and Lipita Clark, 781 Texana Drive, Prosper
 Robert Clark, 781 Texana Drive, Prosper
 Adam Coggan, 850 Limestone Drive, Prosper
 Amy Cooper, 2501 Greenspoint Lane, Prosper
 Dan Cooper, 2501 Greenspoint Lane, Prosper
 Wayne Creel, 1620 Hidden Glen Court, Prosper
 Scott Crysel, 4154 Heritage Trail, Celina
 Kathy Fink, 3030 Pecan Grove Lane, Prosper
 Chris Godek, 3511 Fieldview Court, Prosper
 Jennifer Gordon, 1051 Pasewark Circle, Prosper
 Jennifer Allie, 980 Tumbleweed Drive, Prosper
 Shane and Heidi Hall, 5305 Heatherwood Drive, McKinney
 McLane Hansen, 3710 Millstone Way, Celina
 JR Hapes, 3204 Twin Lakes Drive, Prosper
 Kelly and Roy Harris, 1243 Chandler Circle, Prosper
 Chris and Shannon Hellerman, 811 Dentwood Trail, Prosper
 Jennifer Hinojosa, 15905 Crosslake Court, Prosper
 Tamara Jackson, 401 Willow Run, Prosper
 Jennifer Jobe, 801 Blue Ridge Drive, Prosper
 Bethe Kichula, 4621 Acacia Parkway, Prosper
 Peter Kichula, 4621 Acacia Parkway, Prosper
 Michelle Lecklitner, 1720 Highland Meadows Drive, Prosper
 Kyle Leney, 3101 Brookhollow Court, Prosper
 George Machin, 540 Michelle Court, Prosper
 Alfredo and Rosa Maldonado, 2230 Nocona Drive, Prosper

Chuck Marshall, 1301 Millers Creek Drive, Prosper
 Marc Maxey, 1040 Elk Ridge Road, Prosper
 Kevin and Holly McCleary, 501 Darian Drive, Prosper
 Brent Murphree
 Jason Petermeier, 861 White River Drive, Prosper
 Brett Peters, 721 Moss Glen Drive, Prosper
 Todd Rainwater, P.O. Box 1053, Prosper
 Carlos Reyes, 270 Dave Trail, Prosper
 Jere Shellberg, 730 Buffalo Springs Drive, Prosper
 Reg Shepherd, 2500 Greenspoint, Prosper
 Travis Singleton, 800 Texana Drive, Prosper
 John Stanley, 4101 Chama Street, Prosper
 Jeffrey Thomas, 1105 Blanco Lane, McKinney
 Marcie Thomas, 1105 Blanco Lane, McKinney
 Steve and Stacy Wages, 1160 Kirkwood Lane, Prosper
 John Washburn, 2201 Nocona Drive, Prosper
 Shana Wagnon, 1220 Monticello Drive, Prosper
 Troy Wagnon, 1220 Monticello Drive, Prosper
 Josh Williams, 1541 Brookhill Court, Prosper
 Kevin Winter, 4630 Crossvine Drive, Prosper
 Melissa Winter
 Roger Zebroski, 1740 Cross Timbers, Prosper

After discussion, Town staff was directed to bring the item back to a future meeting with additional cost estimates for various field sizes that include options for natural turf and a higher outfield wall. No further action was taken.

Councilmember Dixon left the meeting at 7:15 p.m.

14. Consider and act upon authorizing the Town Manager to execute a Water Impact Fees Reimbursement Agreement between Blue Star Development Company and the Town of Prosper, Texas, related to the extension of water lines to serve the Star Trail development. (HW)

Hulon Webb, Executive Director of Development and Community Services, presented this item before the Town Council. Blue Star Development Company is developing Star Trail, and will be required to extend several water lines in conjunction with the development. Since the proposed water lines are depicted on the Town of Prosper Water System Capital Improvement Plan, the actual costs for the design and construction of the improvements are eligible for reimbursement of water impact fees collected from the development. Mr. Webb outlined the obligations of the Town of Prosper and Blue Star Development Company related to the design, construction, and reimbursement of collected water impact fees to fund the projects.

Councilmember Dugger made a motion and Mayor Pro-Tem Miller seconded the motion to authorize the Town Manager to execute a Water Impact Fees Reimbursement Agreement between Blue Star Development Company and the Town of Prosper, Texas, related to the extension of water lines to serve the Star Trail development. The motion was approved by a vote of 6-0.

15. EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

- 15a. Section 551.087 – To discuss and consider economic development incentives.**
- 15b. Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.**
- 15c. Section 551.071 – Consultation with Town Attorney regarding legal issues associated with existing zoning classifications and districts, and all matters incident and related thereto.**
- 15d. Section 551.074 – To discuss and consider election of Mayor Pro-Tem and Deputy Mayor Pro-Tem.**
- 15e. Section 551.074 – To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic Development Corporation Board, and Planning & Zoning Commission.**

The Town Council recessed into Executive Session at 7:32 p.m.

16. Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened the Regular Session at 8:15 p.m.

Mayor Pro-Tem Meigs Miller made a motion and Councilmember Korbuly seconded the motion to appoint Curry Vogelsang, Jr., as Mayor Pro-Tem and Jason Dixon as Deputy Mayor Pro-Tem. The motion was approved by a vote of 5-1, with Councilmember Davis casting the opposing vote.

Councilmember Dugger made a motion and Councilmember Korbuly seconded the motion to appoint Rebekah Land to fill the unexpired term of Place 6 on the Parks & Recreation Board. The motion was approved by a vote of 6-0.

17. Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

- **Prosper Youth Sports Commission (PYSC) amended bylaws. (HW)**

Hulon Webb, Executive Director of Development and Community Services, provided an overview of the proposed amendments to the PYSC bylaws. A proposed ordinance will be brought forward at a future Town Council meeting.

18. Adjourn.

The meeting was adjourned at 8:25 p.m. on Tuesday, May 24, 2016.

These minutes approved on the 14th day of June, 2016.

APPROVED:

Ray Smith, Mayor

ATTEST:

Robyn Battle, Town Secretary

DRAFT



Prosper is a place where everyone matters.

MINUTES
Special Called Meeting of the
Prosper Town Council
 Prosper Municipal Chambers
 108 W. Broadway Street
 Prosper, TX 75078
 Tuesday, May 31, 2016

1. Call to Order/Roll Call.

The meeting was called to order at 6:00 p.m.

Council Members Present:

Mayor Ray Smith
 Mayor Pro-Tem Curry Vogelsang, Jr.
 Deputy Mayor Pro-Tem Jason Dixon
 Councilmember Michael Korbuly
 Councilmember Kenneth Dugger
 Councilmember Meigs Miller
 Councilmember Mike Davis

Staff Members Present:

Harlan Jefferson, Town Manager
 Hulon Webb, Executive Director of Development and Community Services
 Angela Tucker, Administrative Assistant

2. Consider and act upon the approval of the design for the northwest and southwest youth ballfields proposed with the Frontier Park North Field Improvements Project. (HW)

At the May 24, 2016, Town Council meeting, the Town Council discussed various options on the possible extension of the northwest and southwest youth ballfields from the current planned 225-foot outfield. The Council also received input from several Prosper Little League (PLL) members requesting at least one 300-foot outfield. Based on the discussions, staff was asked to research the following options:

- A. Cost of artificial turf versus natural turf on the northwest and southwest youth ballfields with 300' outfield.
- B. Extend northwest and southwest youth ballfields to 275' outfield with high wall (300' equivalent).
- C. Extend northwest youth ballfield to 300' outfield; southwest youth ballfield to 275' outfield with high wall (300' equivalent).

Mr. Webb reviewed the cost estimates for each option.

Mayor Smith recognized the following individual who requested to speak:

Dan Williams, 1220 Concho Trail, Prosper, spoke on behalf of the Prosper Youth Sports Commission spoke in favor of Option B.

Drake Dunn, 1301 Nacona Drive, Prosper, spoke on behalf of the Prosper Youth Sports Commission. He would prefer one 300-foot field, but would accept two 275-foot fields.

After discussion, Councilmember Korbuly made a motion and Councilmember Dixon seconded the motion to approve Option B (extend the northwest and southwest youth ballfields to a 275-foot outfield with high wall – 300-foot equivalent) for the Frontier Park North youth ballfields, with the exception that the high wall be chain link between 10 feet and 12 feet high (not 300-foot equivalent) and extending the center outfield back on the southwest ballfield, with a total cost not to exceed \$700,000.00. The motion was approved by a vote of 7-0.

3. Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

- **Discussion on Town Council subcommittees. (HJ)**

Town staff was directed to bring an item back on a future Town Council agenda.

- Town staff was directed to provide an update on the Town Hall/Multi-Purpose Facility at the next Town Council meeting.

4. Adjourn.

The meeting was adjourned at 6:38 p.m. on Tuesday, May 31, 2016.

These minutes approved on the 14th day of June, 2016.

APPROVED:

Ray Smith, Mayor

ATTEST:

Robyn Battle, Town Secretary



MONTHLY FINANCIAL REPORT

April 2016

Prepared by
Finance Department

June 14, 2016

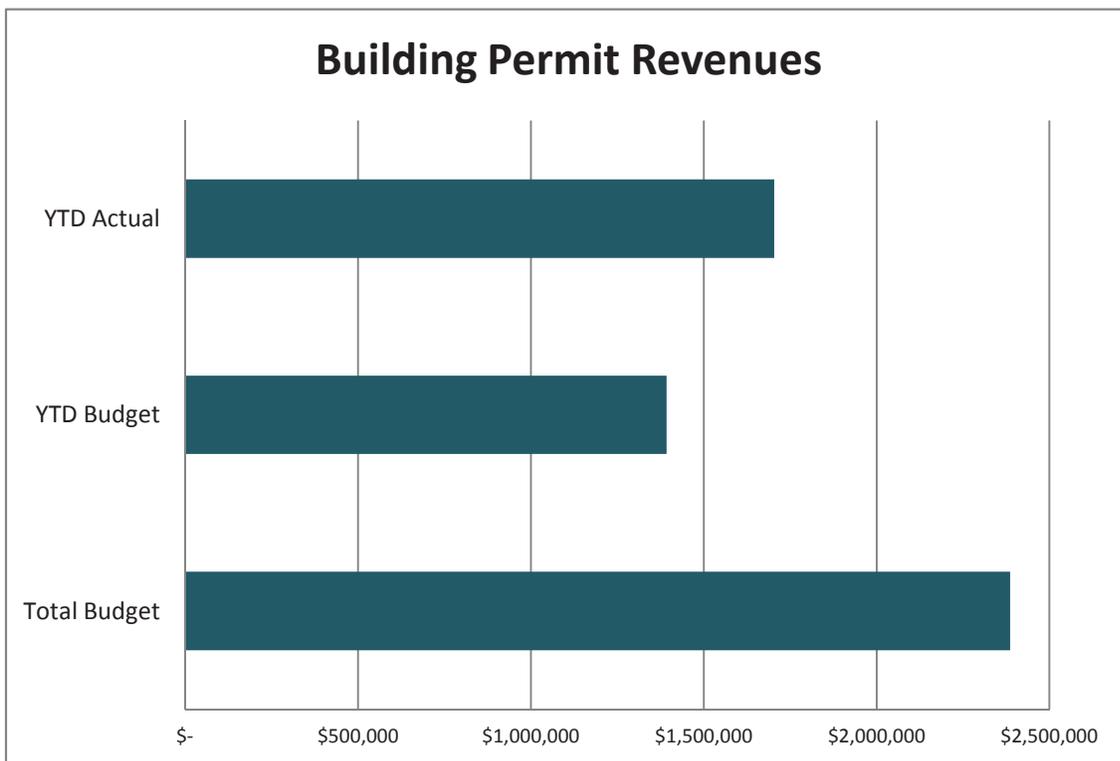
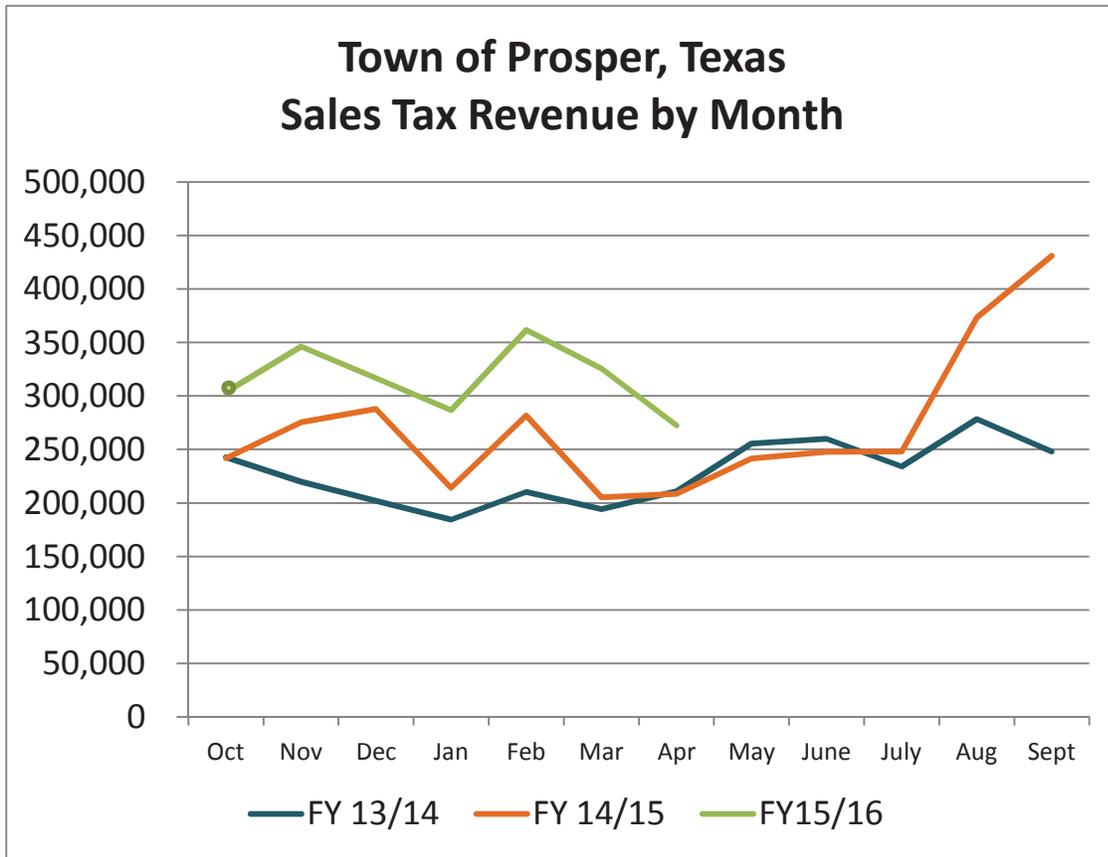
TOWN OF PROSPER, TEXAS

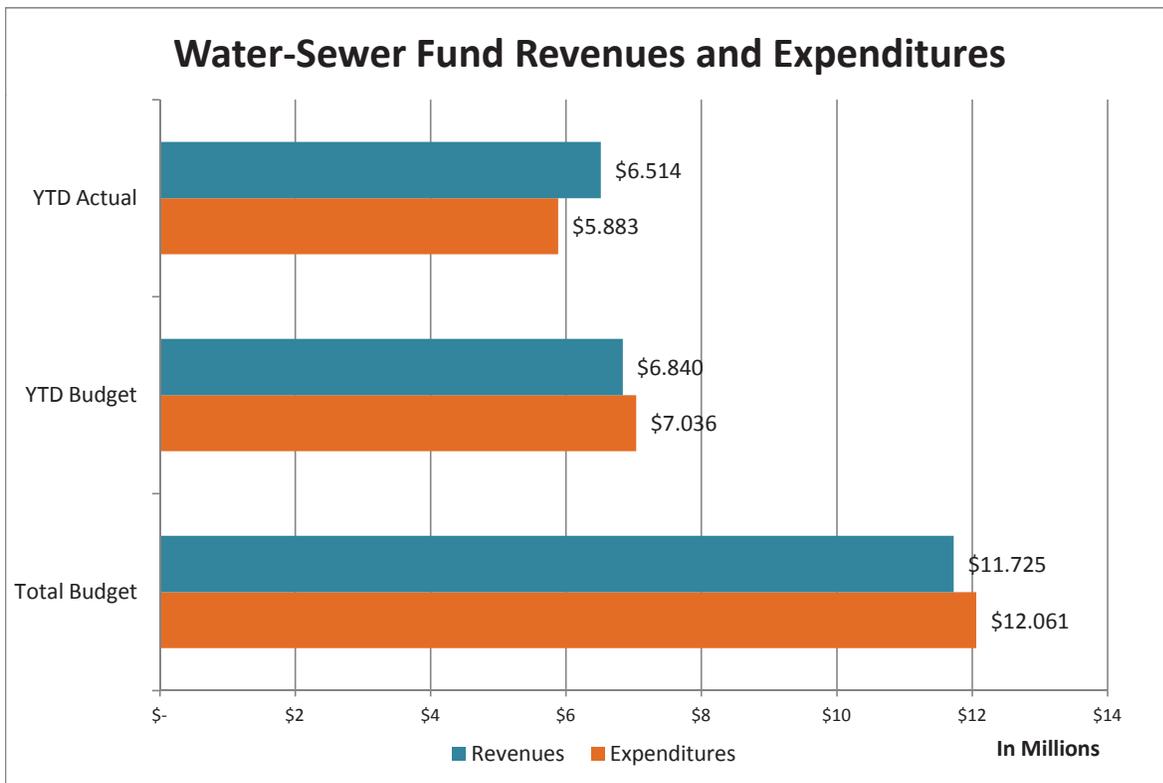
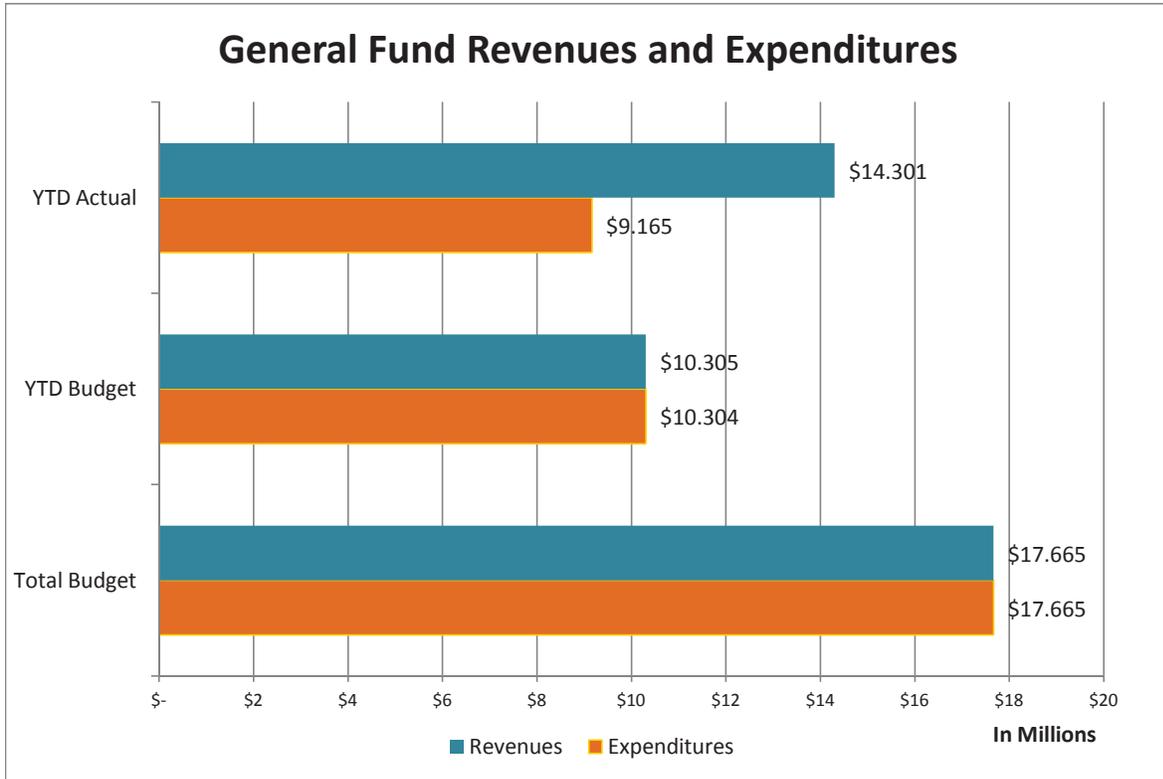
MONTHLY FINANCIAL REPORT

April 2016

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TOWN OF PROSPER, TEXAS
MONTHLY FINANCIAL REPORT
April 30, 2016
Expected Year to Date Percent 58%

GENERAL FUND

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Property Taxes	\$ 8,337,169	\$ 8,088,502	97%	1	\$ 6,562,364	23%
Sales Taxes	3,421,640	2,212,895	65%		1,714,999	29%
Franchise Fees	719,700	228,892	32%	2	277,678	-18%
Building Permits	2,386,400	1,704,082	71%		1,308,171	30%
Fines	300,000	226,949	76%		162,513	40%
Other	2,500,394	1,840,111	74%		1,517,267	21%
Total Revenues	\$ 17,665,303	\$ 14,301,431	81%		\$ 11,542,992	24%
EXPENDITURES						
Administration	\$ 3,349,544	\$ 1,958,577	58%		\$ 2,341,160	-16%
Police	3,131,858	1,541,540	49%		1,283,349	20%
Fire/EMS	3,947,550	1,869,502	47%		1,500,131	25%
Public Works	2,142,874	949,139	44%		252,643	276%
Community Services	2,134,186	1,166,400	55%		805,912	45%
Development Services	2,166,280	1,307,191	60%	3	1,091,377	20%
Engineering	792,324	372,179	47%		338,599	10%
Total Expenses	\$ 17,664,616	\$ 9,164,529	52%		\$ 7,613,171	20%
REVENUE OVER (UNDER) EXPENDITURES	\$ 687	\$ 5,136,902			\$ 3,929,822	
Beginning Fund Balance October 1		\$ 8,360,474			\$ 7,587,996	
Ending Fund Balance Current Month		<u>\$ 13,497,376</u>			<u>\$ 11,517,818</u>	

Notes

- 1 Property taxes are billed in October and the majority of collections occur December through February.
- 2 Franchise use fees are collected quarterly and annually. The first quarter payments were received in January.
- 3 Current year expenditures include encumbrances of \$270,100 for third-party review and inspection services.

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WATER-SEWER FUND

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Public Works Revenues	\$ 10,502,235	\$ 5,784,506	55%	1	\$ 4,449,415	30%
Administration Revenues	1,223,000	729,955	60%		646,601	13%
Total Revenues	\$ 11,725,235	\$ 6,514,462	56%		\$ 5,096,016	28%
EXPENDITURES						
Public Works	\$ 6,462,316	\$ 3,333,205	52%		\$ 2,854,960	17%
Administration	5,599,126	2,549,552	46%		2,189,984	16%
Total Expenses	\$ 12,061,442	\$ 5,882,757	49%		\$ 5,044,944	17%
REVENUE OVER (UNDER) EXPENDITURES	\$ (336,207)	\$ 631,705			\$ 51,073	
Beginning Working Capital October 1		\$ 8,488,479			7,929,278	
Ending Working Capital, Current Month		<u>\$ 9,120,184</u>			<u>\$ 7,980,351</u>	

Notes

- 1 Water revenues are cyclical and vary by month. The table below shows the average historical monthly and cumulative revenue.

	Average	
	Average Monthly	Cumulative
October	9.6%	9.6%
November	7.6%	17.2%
December	5.3%	22.5%
January	4.1%	26.6%
February	4.3%	30.9%
March	4.6%	35.5%
April	5.9%	41.4%
May	7.1%	48.5%
June	8.5%	57.0%
July	12.1%	69.1%
August	14.5%	83.6%
September	16.4%	100.0%

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DEBT SERVICE FUND

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Property Taxes-Delinquent	\$ 50,000	\$ 42,154	84%		\$ 48,535	-13%
Property Taxes-Current	3,333,269	3,560,138	107%	1	3,014,795	18%
Taxes-Penalties	20,000	14,752	74%	2	11,392	29%
Interest Income	15,000	12,108	81%		14,527	-17%
Total Revenues	\$ 3,418,269	\$ 3,629,151	106%		\$ 3,089,248	17%
EXPENDITURES						
2006 Bond Payment	\$ 336,021	\$ 25,211	8%		\$ 89,906	-72%
2008 CO Bond Payment	671,805	594,203	88%	3	785,993	-24%
2010 Tax Note Payment	369,633	366,256	99%	3	363,919	1%
2011 Refunding Bond Payment	146,445	144,125	98%	3	172,892	-17%
2012 GO Bond Payment	280,713	226,206	81%	3	56,206	302%
2013 GO Refunding Bond	284,200	67,100	24%		68,600	-2%
Bond Administrative Fees	21,000	1,200	6%		1,600	-25%
2014 GO Bond Payment	372,750	61,218	16%		102,593	-40%
2015 GO Bond Payment	609,701	303,510	50%		-	
2015 CO Bond Payment	312,772	155,072	50%		-	
Transfers Out	-	-	0%		-	
Total Expenditures	\$ 3,405,040	\$ 1,944,099	57%		\$ 1,641,709	84%
REVENUE OVER (UNDER) EXPENDITURES	\$ 13,229	\$ 1,685,052			\$ 1,447,539	
Beginning Fund Balance October 1		\$ 1,470,009			\$ 1,158,928	
Ending Fund Balance Current Month		<u>\$ 3,155,061</u>			<u>\$ 2,606,467</u>	
Plus Proceeds from Bond Issue					6,939,610	
Less Payment to Bond Escrow Agent					(7,520,684)	
Ending Fund Balance					<u>\$ 2,025,393</u>	

Notes

- Property taxes are billed in October and the majority of collections occur December through February.
- Revenue is net of refunds related to penalties. During the first several months of the fiscal year, refunds were greater than penalties collected.
- Debt service payments are due bi-annually in February and August.

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INTERNAL SERVICE FUND-MEDICAL EXPENSE REIMBURSEMENT PROGRAM

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Charges for Services	\$ 25,000	\$ 12,015	48%	1	\$ 10,080	19%
Interest Income	640	503	79%		374	34%
Transfer In	-	1,400		1	1,400	0%
Total Revenue	\$ 25,640	\$ 13,918	54%		\$ 11,854	17%
EXPENDITURES						
MERP H & D Expense	\$ 40,000	\$ 7,321	18%	2	\$ 2,800	161%
Total Expenditures	\$ 40,000	\$ 7,321	18%		\$ 2,800	161%
REVENUE OVER (UNDER) EXPENDITURES	\$ (14,360)	\$ 6,597			\$ 9,054	
Beginning Fund Balance October 1		\$ 117,609			100,303	
Ending Fund Balance Current Month		\$ 124,206			\$ 109,357	

Notes

- 1 Beginning in FY 2014, contributions from the General Fund were discontinued. Based on recent trends, the ISF is currently able to absorb costs by using existing fund balance. This fund continues to receive small monthly contributions from the Water-Sewer and Drainage funds.
- 2 Expenses vary throughout the year based on actual claims activity.

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VEHICLE AND EQUIPMENT REPLACEMENT FUND

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Charges for Services	\$ 500,781	\$ 292,122	58%		\$ 311,513	-6%
Other Reimbursements	50,000	81,867	164%	1	9,976	721%
Transfers In	-	-			-	
Total Revenue	\$ 550,781	\$ 373,989	68%		\$ 321,489	16%
EXPENDITURES						
Vehicle Replacement	\$ 1,000,606	\$ 823,403	82%	2	\$ -	0%
Equipment Replacement	20,000	9,995	50%		154,215	1543%
IT Replacement	25,000	2,574	10%		81,881	3181%
Total Expenditures	\$ 1,045,606	\$ 835,973	80%		\$ 236,097	28%
REVENUE OVER (UNDER) EXPENDITURES	\$ (494,825)	\$ (461,983)			\$ 85,392	
Beginning Fund Balance October 1		\$ 954,915			\$ 800,000	
Ending Fund Balance Current Month		<u>\$ 492,932</u>			<u>\$ 885,392</u>	

Notes

- 1 Auction revenues and insurance reimbursements are placed in the Other Reimbursements account as they occur.
- 2 YTD expenditures include \$628,646 in encumbrances for FY 2016 vehicle purchases.

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STORM DRAINAGE UTILITY FUND

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Storm Drainage Utility Fee	\$ 304,600	\$ 177,537	58%		\$ 156,627	13%
Interest Income	1,500	527	35%		304	73%
Other Revenue	10,000	-	0%		-	
Total Revenue	\$ 316,100	\$ 178,063	56%		\$ 156,931	13%
EXPENDITURES						
Personnel Services	\$ 135,723	\$ 40,422	30%		\$ 34,417	17%
Operating Expenditures	215,057	47,961	22%		102,706	-53%
Total Expenses	\$ 350,780	\$ 88,383	25%		\$ 137,123	-36%
REVENUE OVER (UNDER) EXPENDITURES	\$ (34,680)	\$ 89,681			\$ 19,808	
Beginning Working Capital October 1		\$ 269,298			223,890	
Ending Working Capital Current Month		<u>\$ 358,979</u>			<u>\$ 243,698</u>	

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PARK DEDICATION AND IMPROVEMENT FUNDS

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Park Dedication-Fees	\$ 100,000	\$ 423,631	424%		\$ 63,994	562%
Park Improvement	100,000	87,120	87%		66,000	32%
Contributions	-	-			-	
Interest-Park Dedication	4,100	4,105	100%		3,075	33%
Interest-Park Improvements	3,200	2,753	86%		2,426	13%
Total Revenue	\$ 207,300	\$ 517,608	250%		\$ 135,496	282%
EXPENDITURES						
Miscellaneous Expense	\$ -	\$ 40			\$ 70	-43%
Professional Services-Park Ded	-	-			-	
Professional Services-Park Imp	-	-			89,000	
Capital Exp-Park Imp	990,000	853,140	86%	1	-	
Capital Exp-Park Ded	600,000	596,788	99%	2	900	0%
Total Expenses	\$ 1,590,000	\$ 1,449,968	91%		\$ 89,970	144,996,700%
REVENUE OVER (UNDER) EXPENDITURES	\$ (1,382,700)	\$ (932,360)			\$ 45,526	
Beginning Fund Balance October 1		\$ 2,296,789			2,371,057	
Ending Fund Balance Current Month		<u>\$ 1,364,429</u>			<u>\$ 2,416,583</u>	

Notes

- 1 Expenditures include encumbrances of \$853,140 for Frontier Park field and parking improvements.
- 2 Expenditures include encumbrances of \$596,788 for southeast corner field lighting at Frontier Park.

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TIRZ #1 - BLUE STAR

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Property Taxes	\$ -	\$ -			\$ -	-
Other Revenue	-	-			-	-
Transfer In	-	-			-	-
Total Revenue	\$ -	\$ -			\$ -	-
EXPENDITURES						
Professional Services	-	-			7,500	-
Transfers Out	-	-			-	-
Total Expenses	\$ -	\$ -			\$ 7,500	-
REVENUE OVER (UNDER) EXPENDITURES	\$ -	\$ -			\$ (7,500)	
Beginning Fund Balance October 1			(7,500)			-
Ending Fund Balance Current Month			<u>(7,500)</u>			<u>(7,500)</u>

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TIRZ #2 - MATTHEWS SOUTHWEST

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Property Taxes	\$ -	\$ -			\$ -	-
Other Revenue	-	-			-	-
Transfer In	-	-			-	-
Total Revenue	\$ -	\$ -			\$ -	-
EXPENDITURES						
Professional Services	\$ -	\$ -			\$ -	-
Transfers Out	-	-			-	-
Total Expenditures	\$ -	\$ -			\$ -	-
REVENUE OVER (UNDER) EXPENDITURES	\$ -	\$ -			\$ -	-
Beginning Fund Balance October 1			-			-
Ending Fund Balance Current Month		<u>\$ -</u>			<u>\$ -</u>	

The TIRZ #2 Fund is new and has not received any tax revenue from the zone's tax increment.

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WATER IMPACT FEES FUND

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Impact Fees-Water	\$ 2,730,000	\$ 1,924,720	71%		\$ 1,366,336	41%
Interest-Water Impact Fee	18,000	16,090	89%		9,958	62%
Total Revenue	\$ 2,748,000	\$ 1,940,810	71%		\$ 1,376,294	41%
EXPENDITURES						
Impact Fee Study	\$ 67,473	\$ 67,473	100%	1	\$ 9,568	6,747,200%
TVG Westside Utility Developer Reimb	975,000	361,259	37%		-	
Prosper Partners Developer Reimb	195,000	-	0%		-	
Preserve Doe Creek Developer Reimb	532,586	-	0%		-	
Prosper Trail EST	4,403,300	3,342,000	76%	2	-	
Kroger Reimb Prosper Trail	130,000	-	0%		-	
Lower Pressure Plane Pump St	1,655,000	-	0%		-	
Transfer to CIP Fund	-	-			74,131	
Total Expenses	\$ 7,958,359	\$ 3,770,732	47%		\$ 83,699	4,405%
REVENUE OVER (UNDER) EXPENDITURES	\$ (5,210,359)	\$ (1,829,922)			\$ 1,292,596	
Beginning Working Capital October 1		5,838,628			4,003,571	
Ending Working Capital Current Month		<u>\$ 4,008,706</u>			<u>\$ 5,296,167</u>	

Notes

- 1 Expenditures include encumbrances for the Impact Fee study.
- 2 Expenditures include encumbrances for the Prosper Trail elevated storage tank.

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WASTEWATER IMPACT FEES FUND

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Impact Fees-Wastewater	\$ 478,100	\$ 350,902	73%		\$ 241,971	45%
Interest-Wastewater Impact Fee	9,000	4,140	46%		5,406	-23%
Total Revenue	\$ 487,100	\$ 355,042	73%		\$ 247,377	44%
EXPENDITURES						
Impact Fee Study	\$ 112,993	\$ 112,993	100%	1	-	-
Impact Fee Reimbursement LaCima	5,000	-	0%		-	-
TVG Westside Utility Developer Reimb	170,750	60,843	36%		-	-
Prosper Ptr Westside Utility Dev	34,150	-	0%		-	-
Frontier Estates Developer Reimb	71,300	-	0%		-	-
Public Works Interceptor	800,000	30,300	4%		-	-
LaCima #2 Interceptor	465,000	-	0%		-	-
Capital Expenditure-Wastewater	-	-	-		-	-
Total Expenditures	\$ 1,659,193	\$ 204,136	12%		\$ -	-
REVENUE OVER (UNDER) EXPENDITURES	\$ (1,172,093)	\$ 150,906			\$ 247,377	
Beginning Working Capital October 1		2,677,504			2,329,812	
Ending Working Capital Current Month		<u>\$ 2,828,410</u>			<u>\$ 2,577,189</u>	

Notes

- 1 Expenditures include encumbrances for the Impact Fee study.

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THOROUGHFARE IMPACT FEES FUND

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
East Thoroughfare Impact Fees	\$ 2,200,000	\$ 2,673,830	122%		\$ 906,433	195%
West Thoroughfare Impact Fees	1,000,000	593,857	59%		514,499	15%
Interest-East Thoroughfare Impact Fee	7,000	17,303	247%		3,984	334%
Interest-West Thoroughfare Impact Fee	2,400	6,826	284%		1,399	388%
Total Revenue	\$ 3,209,400	\$ 3,291,817	103%		\$ 1,426,315	131%
EXPENDITURES						
East						
Impact Fee Study	17,322	17,322	100%	1	\$ 215,288	-
Impact Fee Reimbursement Lakes LaCima	300,000	199,029	66%	2	-	-
Frontier Pkwy BNSF Overpass	3,650,000	-	0%		-	-
Coleman-Prosper Trail to Preston	1,052,907	-	0%		-	-
Kroger Reimbursement - Prosper Tr	960,000	-	0%		-	-
Custer Turn Lane - Prosper Tr	100,000	-	0%		-	-
Transfer Out	33,000	-	0%		-	-
West						
Impact Fee Study	17,322	17,322	100%	1	288,978	-
TVG West Roads Developer Reimb	500,000	-	0%		-	-
Parks at Legacy Developer Reimb	100,000	-	0%		-	-
First Street (DNT to Coleman)	220,000	-	0%		-	-
Total Expenditures	\$ 6,950,551	\$ 233,673	3%		\$ 504,265	-54%
REVENUE OVER (UNDER) EXPENDITURES	\$ (3,741,151)	\$ 3,058,144			\$ 922,050	
Beginning Fund Balance October 1		6,133,140			3,682,746	
Ending Fund Balance Current Month		<u>\$ 9,191,284</u>			<u>\$ 4,604,796</u>	

Notes

- 1 Expenditures include encumbrances for the Impact Fee study.
- 2 Expenditures include Developer Impact Fee reimbursements.

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SPECIAL REVENUE FUNDS

	Amended Budget	Current Year YTD Obligated	YTD Percent	Note	Prior Year YTD Obligated	Change from Prior Year
REVENUES						
Police Donation Revenue	\$ 12,000	\$ 9,165	76%		\$ 8,781	4%
Police Grant	-	900			-	
Fire Dept Donation Revenue	10,000	6,864	69%		10,280	-33%
Child Safety Revenue	8,000	3,379	42%		8,943	-62%
Court Security Revenue	7,000	4,138	59%		3,078	34%
Court Technology Revenue	9,000	5,517	61%		4,084	35%
Special Revenue - Other	-	-			-	
LEOSE Revenue	-	1,769			1,543	15%
Library Grant	-	-			-	
Interest Income	4,100	17,324	423%		2,288	657%
Prosper Christmas Donations	12,000	12,390	103%	1	11,265	10%
Tree Mitigation Revenue	-	-			-	
Escrow Income	-	450,000		4	592,557	-24%
Cash Seizure/Forfeiture	-	650			13,421	-95%
In God We Trust Decals	-	2,500			-	
Transfer In	-	-			20,000	
Total Revenue	\$ 62,100	\$ 514,596	829%		\$ 676,241	-24%
EXPENDITURES						
LEOSE Expenditure	\$ -	\$ 500			\$ 250	
Special Revenue Expense - Other	-	-			-	
Prosper Christmas Expense	30,000	28,793	96%	1	28,920	0%
Court Technology Expense	18,000	-	0%		13,462	-100%
Court Security Expense	4,000	3,380	84%	3	428	689%
Police Donation Expense	6,000	4,000	67%	2	4,150	-4%
Fire Donation Expense	-	2,753			4,120	-33%
Child Safety Expense	25,000	6,784	27%		5,789	17%
Transfer Escrow To CIP Fund 75	-	-			-	
Escrow Expenditure	-	-			-	
Tree Mitigation Expense	14,000	-	0%		-	
Volunteer Per Diem	-	-			75	
Library Grant Expense	-	-			-	
PD Seizure Expense	3,000	330	11%		1,800	
In God We Trust Decals	-	1,150			-	
Total Expenses	\$ 100,000	\$ 47,690	48%		\$ 58,994	-19%
REVENUE OVER (UNDER) EXPENDITURES	\$ (37,900)	\$ 466,906			\$ 617,247	
Beginning Fund Balance October 1		\$ 2,471,277			\$ 2,283,678	
Ending Fund Balance Current Month		<u>\$ 2,938,183</u>			<u>\$ 2,900,925</u>	

Notes

- The majority of Revenues and Expenditures for Prosper Christmas are recorded in November and December.
- YTD expenditures include the Cops with a Claus gift card program and the Safe Driver recognition program. Both of these programs are held in December.
- Expenditures are for the part-time bailiff.
- Escrow Income represents developer contributions for future infrastructure associated with their development. For FY 2016-2017 Escrow income includes a \$450,000 contribution from the EDC for West Prosper Road.

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CAPITAL PROJECTS FUND-GENERAL

Project	Current Year		Current Year Actual	Prior Year Expenditure	Project Budget Balance	Note
	Project Budget	Amended Budget				
REVENUES						
Grants		\$ 11,293,145	\$ 30,645			
Contributions/Interlocal Revenue		3,766,000	738,759			
Bond Proceeds		2,660,000	-			
Interest-2004 Bond		2,040	1,400			
Interest-2006 Bond		600	1,196			
Interest-2008 Bond		13,500	5,555			
Interest-2012 GO Bond		12,000	7,905			
Interest-2015 Bond		-	21,588			
Transfers In		1,047,105	488,548			
Total Revenues		\$ 18,794,390	\$ 1,295,596			
EXPENDITURES						
Frontier Parkway (BNSF Overpass)	3,650,000	3,650,000	-	-	3,650,000	
Coleman-Prosper Tr to Prosper HS	4,400,000	1,052,907	1,586,108	2,844,046	(30,154)	
Downtown Enhancements	550,000	490,000	-	35,600	514,400	
Prosper Trail (Kroger)	1,090,000	1,090,000	-	256,482	833,518	
Teel Parkway-DCFWD#10	2,600,000	-	-	286,478	2,313,522	
West Prosper Roads	12,531,000	12,531,000	12,531,000	-	-	
Custer Road Turn Lanes at Prosper Tr	100,000	100,000	-	-	100,000	
Gates of Prosper Road Imp - Ph 1	2,000,000	-	-	-	2,000,000	
Prosper Trail (Kroger to Coit)	305,000	-	65,939	256,482	(17,421)	
First Street (DNT to Coleman)	550,000	-	190,951	477,109	(118,060)	
Old Town Streets 2015 (Broadway,Fifth, McKinley)	1,044,000	1,044,000	-	-	1,044,000	
Fishtrap Rd (Artesia to Dallas Parkway)	820,000	820,000	-	-	820,000	
First Street (Townlake to Custer)	420,000	420,000	-	-	420,000	
Church Street (First-PISD)	850,000	850,000	-	-	850,000	
Harper Road Repair	-	53,750	-	-	-	
Total Street Projects	30,910,000	22,101,657	14,373,997	4,156,197	12,379,806	
SH289 Median Lighting	950,000	-	3,484	959,794	(13,278)	
Decorative Monument Street Signs	150,020	-	109,837	-	40,183	
Total Traffic Projects	1,100,020	-	113,321	959,794	26,905	
SH289 Median Landscaping	685,000	-	49,720	-	635,280	
SE Corner Field Lighting-Frontier Ph 2	600,000	600,000	-	-	600,000	
Preston Lakes Playground	90,000	90,000	-	-	90,000	
Frontier Park - Parking Improvements	450,000	450,000	-	-	450,000	
Frontier Park - North Field Improvements	9,536,225	9,536,225	46,000	-	9,490,225	
Total Park Projects	11,361,225	10,676,225	95,720	-	11,265,505	
Windsong Ranch Fire Station	7,500,000	204,000	2,724,089	6,964,722	(2,188,811)	
Town Hall Multi-Purpose Facility	12,825,000	12,575,000	478,435	1,644,882	10,701,683	
Windsong Ranch Fire - Apparatus	815,000	815,000	589,499	-	225,501	
Total Facility Projects	21,140,000	13,594,000	3,792,022	8,609,604	8,738,374	
Non-Capital 2008 Bond	-	-	-	-	-	
Non-Capital Bond Exp	-	-	-	-	-	
Total Non Project Expenditure	-	-	-	-	-	
Total Expenditures	\$ 64,511,245	\$ 46,371,882	\$ 18,375,060	\$ 13,725,595	\$ 32,410,590	
REVENUE OVER (UNDER) EXPENDITURES		\$ (27,577,492)	\$ (17,079,464)			
Beginning Fund Balance October 1			4,830,396			
Ending Fund Balance Current Month			\$ (12,249,068)			

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April 30, 2016

CAPITAL PROJECTS FUND-WATER/SEWER

Project	Current Year Amended Budget	Current Year Actual	Prior Year Expenditure	Project Budget Balance	Note
REVENUES					
Interest Income	34,200	21,825			
Bond Proceeds	2,370,000	-			
Transfers In	-	33,542			
Total Revenues	<u>\$ 2,404,200</u>	<u>\$ 55,367</u>			
EXPENDITURES					
Gates of Prosper WA Improvements Ph1	470,000	-	-	470,000	
PRV's at BNSF Railroad	582,000	532,000	35,500	546,500	
Lower Pressure Plane Pump Station Design	1,840,100	1,655,000	45,690	1,758,193	
Prosper Trail EST Construction	4,920,600	4,403,300	84,990	4,553,844	
Total Water Projects	<u>\$ 7,812,700</u>	<u>\$ 6,590,300</u>	<u>\$ 166,181</u>	<u>\$ 317,983</u>	<u>\$ 7,328,536</u>
Gates of Prosper WW Imp Ph 1	5,700,000	-	-	5,700,000	
Matthew SW WW Imp	2,500,000	2,500,000	-	2,500,000	
UTRWD Metering Stations	-	-	1,625	-	(1,625)
LaCima #2 Interceptor	465,000	465,000	-	465,000	
Public Works Interceptor	800,000	800,000	-	800,000	
Total Wastewater Projects	<u>\$ 9,465,000</u>	<u>\$ 3,765,000</u>	<u>\$ 1,625</u>	<u>\$ -</u>	<u>\$ 9,463,375</u>
Downtown Drainage-Hawk Ridge	165,000	-	-	165,000	
Old Town Drainage	500,000	500,000	49,000	451,000	
Coleman Rd Drainage	17,500	17,500	-	17,500	
Old Town Land Drainage Land Acq	1,500,000	1,500,000	60,500	1,439,500	
Old Town Drainage Trunk Main	600,000	600,000	-	600,000	
Amberwood Farms Drainage	32,000	32,000	-	32,000	
Total Drainage Projects	<u>\$ 2,814,500</u>	<u>\$ 2,649,500</u>	<u>\$ 109,500</u>	<u>\$ -</u>	<u>\$ 2,705,000</u>
Total Expenses	<u>\$ 20,092,200</u>	<u>\$ 13,004,800</u>	<u>\$ 277,306</u>	<u>\$ 317,983</u>	<u>\$ 19,496,911</u>
		<u>\$ (10,600,600)</u>	<u>\$ (221,939)</u>		
Beginning Working Capital October 1			1,443,166		
Ending Working Capital Current Month			<u>\$ 1,221,227</u>		

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-4035-10-00	3% Construction Fee	(350,000.00)		(350,000.00)	(256,100.55)	(103,773.32)		73.172	(93,899.45)
100-4061-10-00	Notary Fees	(200.00)		(200.00)	(116.00)	(22.00)		58	(84.00)
	Subtotal object - 04	(350,200.00)		(350,200.00)	(256,216.55)	(103,795.32)		73.163	(93,983.45)
100-4105-10-00	Property Taxes - Delinquent	(80,000.00)		(80,000.00)	(77,006.81)	(54.01)		96.259	(2,993.19)
100-4110-10-00	Property Taxes - Current	(8,337,169.00)		(8,337,169.00)	(8,088,501.52)	(33,552.16)		97.017	(248,667.48)
100-4115-10-00	Taxes - Penalties	(30,000.00)		(30,000.00)	(31,590.42)	(2,961.83)		105.301	1,590.42
100-4120-10-00	Sales Taxes	(3,421,640.00)		(3,421,640.00)	(2,212,894.80)	(272,465.54)		64.674	(1,208,745.20)
100-4130-10-00	Sales Tax-Mixed Beverage	(15,000.00)		(15,000.00)	(7,804.50)	(4,409.77)		52.03	(7,195.50)
100-4140-10-00	Franchise Taxes - Electric	(400,000.00)		(400,000.00)	(73,660.23)	(37,268.14)		18.415	(326,339.77)
100-4150-10-00	Franchise Taxes - Telephone	(190,000.00)		(190,000.00)	(60,972.18)	(207.18)		32.091	(129,027.82)
100-4160-10-00	Franchise Taxes - Gas	(100,000.00)		(100,000.00)	(83,175.80)			83.176	(16,824.20)
100-4170-10-00	Franchise Taxes - Road Usage	(5,500.00)		(5,500.00)	(4,708.41)	(2,471.81)		85.607	(791.59)
100-4190-10-00	Franchise Fee-Cable	(24,200.00)		(24,200.00)	(6,375.63)			26.346	(17,824.37)
	Subtotal object - 04	(12,603,509.00)		(12,603,509.00)	(10,646,690.30)	(353,390.44)		84.474	(1,956,818.70)
100-4200-10-00	T-Mobile Fees	(34,608.00)		(34,608.00)	(13,886.25)	(1,983.75)		40.124	(20,721.75)
100-4201-10-00	Tierone Converged Network	(18,000.00)		(18,000.00)	(10,500.00)	(1,500.00)		58.333	(7,500.00)
100-4202-10-00	NTTA Tag Sales	(150.00)		(150.00)	(85.00)	(45.00)		56.667	(65.00)
100-4205-10-00	Blue Wireless Fees (Panaband)	(18,000.00)		(18,000.00)	(13,402.50)	(1,983.75)		74.458	(4,597.50)
100-4218-10-00	Administrative Fees-EDC	(7,500.00)		(7,500.00)	(4,375.00)	(625.00)		58.333	(3,125.00)
100-4230-10-00	Other Permits				(870.00)			0	870.00
	Subtotal object - 04	(78,258.00)		(78,258.00)	(43,118.75)	(6,137.50)		55.098	(35,139.25)
100-4610-10-00	Interest Income	(40,000.00)		(40,000.00)	(16,568.71)	(3,206.19)		41.422	(23,431.29)
	Subtotal object - 04	(40,000.00)		(40,000.00)	(16,568.71)	(3,206.19)		41.422	(23,431.29)
100-4910-10-00	Other Revenue	(30,000.00)		(30,000.00)	(13,926.66)	(45.30)		46.422	(16,073.34)
100-4995-10-00	Transfer In/Out	(1,091,166.00)		(1,124,166.00)	(636,513.50)	(90,930.50)		56.621	(487,652.50)
	Subtotal object - 04	(1,121,166.00)		(1,154,166.00)	(650,440.16)	(90,975.80)		56.356	(503,725.84)
Program number: 99	DEFAULT PROGRAM	(14,193,133.00)		(14,226,133.00)	(11,613,034.47)	(557,505.25)		81.632	(2,613,098.53)
100-4410-10-07	Court Fines	(300,000.00)		(300,000.00)	(226,948.51)	(31,751.84)		75.65	(73,051.49)
	Subtotal object - 04	(300,000.00)		(300,000.00)	(226,948.51)	(31,751.84)		75.65	(73,051.49)
100-4610-10-07	Interest Income	(2,000.00)		(2,000.00)	(2,299.70)	(375.81)		114.985	299.70
	Subtotal object - 04	(2,000.00)		(2,000.00)	(2,299.70)	(375.81)		114.985	299.70
Program number: 7	MUNICIPAL COURT	(302,000.00)		(302,000.00)	(229,248.21)	(32,127.65)		75.91	(72,751.79)
100-4930-10-99	Insurance Proceeds				(31,327.17)	(4,012.19)		0	31,327.17
	Subtotal object - 04				(31,327.17)	(4,012.19)		0	31,327.17
Program number: 99	NON-DEPARTMENTAL				(31,327.17)	(4,012.19)		0	31,327.17
Department number: 10	ADMINISTRATION	(14,495,133.00)		(14,528,133.00)	(11,873,609.85)	(593,645.09)		81.728	(2,654,523.15)
100-4060-20-00	NSF Fees				(25.00)			0	25.00
	Subtotal object - 04				(25.00)			0	25.00
Program number:					(25.00)			0	25.00
100-4230-20-01	Other Permits	(600.00)		(600.00)	(450.00)	(50.00)		75	(150.00)
	Subtotal object - 04	(600.00)		(600.00)	(450.00)	(50.00)		75	(150.00)
100-4440-20-01	Accident Reports	(600.00)		(600.00)	(462.00)	(95.00)		77	(138.00)
100-4450-20-01	Alarm Fee	(35,200.00)		(35,200.00)	(23,670.00)	(3,905.00)		67.244	(11,530.00)
	Subtotal object - 04	(35,800.00)		(35,800.00)	(24,132.00)	(4,000.00)		67.408	(11,668.00)
100-4910-20-01	Other Revenue	(1,000.00)		(1,000.00)	(185.00)			18.5	(815.00)
	Subtotal object - 04	(1,000.00)		(1,000.00)	(185.00)			18.5	(815.00)
Program number: 1	OPERATIONS	(37,400.00)		(37,400.00)	(24,767.00)	(4,050.00)		66.222	(12,633.00)
Department number: 20	POLICE	(37,400.00)		(37,400.00)	(24,792.00)	(4,050.00)		66.289	(12,608.00)
100-4310-30-01	Charges for Services	(200,000.00)		(200,000.00)	(120,557.58)	(11,698.84)		60.279	(79,442.42)
	Subtotal object - 04	(200,000.00)		(200,000.00)	(120,557.58)	(11,698.84)		60.279	(79,442.42)
100-4411-30-01	CC FIRE ASSOC				(525.29)	(262.64)		0	525.29
	Subtotal object - 04				(525.29)	(262.64)		0	525.29

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-4510-30-01	Grants	(3,000.00)		(3,000.00)		30,644.63		0	(3,000.00)
	Subtotal object - 04	(3,000.00)		(3,000.00)		30,644.63		0	(3,000.00)
Program number: 1	OPERATIONS	(203,000.00)		(203,000.00)	(121,082.87)	18,683.15		59.647	(81,917.13)
100-4315-30-05	Fire Review/Inspect Fees	(27,000.00)		(27,000.00)	(17,425.00)	(1,750.00)		64.537	(9,575.00)
	Subtotal object - 04	(27,000.00)		(27,000.00)	(17,425.00)	(1,750.00)		64.537	(9,575.00)
Program number: 5	MARSHAL	(27,000.00)		(27,000.00)	(17,425.00)	(1,750.00)		64.537	(9,575.00)
Department number: 30	FIRE	(230,000.00)		(230,000.00)	(138,507.87)	16,933.15		60.221	(91,492.13)
100-4012-40-01	Saturday Inspection Fee				(100.00)			0	100.00
100-4017-40-01	Contractor Registration Fee	(44,000.00)		(44,000.00)	(48,400.00)	(5,800.00)		110	4,400.00
	Subtotal object - 04	(44,000.00)		(44,000.00)	(48,400.00)	(5,800.00)		110.227	4,500.00
100-4210-40-01	Building Permits	(2,386,400.00)		(2,386,400.00)	(1,704,082.44)	(292,472.61)		71.408	(682,317.56)
100-4230-40-01	Other Permits	(165,000.00)		(165,000.00)	(124,766.40)	(16,135.00)		75.616	(40,233.60)
100-4240-40-01	Plumb/Elect/Mech Permits	(30,000.00)		(30,000.00)	(31,381.00)	(3,687.00)		104.603	1,381.00
100-4242-40-01	Re-inspection Fees	(35,000.00)		(35,000.00)	(22,975.00)	(4,100.00)		65.643	(12,025.00)
	Subtotal object - 04	(2,616,400.00)		(2,616,400.00)	(1,883,204.84)	(316,394.61)		71.977	(733,195.16)
100-4910-40-01	Other Revenue	(3,800.00)		(3,800.00)	(7,167.84)	(1,251.91)		188.627	3,367.84
	Subtotal object - 04	(3,800.00)		(3,800.00)	(7,167.84)	(1,251.91)		188.627	3,367.84
Program number: 1	INSPECTIONS	(2,664,200.00)		(2,664,200.00)	(1,938,872.68)	(323,446.52)		72.775	(725,327.32)
100-4245-40-02	Health Inspections	(15,300.00)		(15,300.00)	(12,375.00)	(2,250.00)		80.882	(2,925.00)
	Subtotal object - 04	(15,300.00)		(15,300.00)	(12,375.00)	(2,250.00)		80.882	(2,925.00)
100-4910-40-02	Other Revenue	(750.00)		(750.00)	(1,160.00)	(875.00)		154.667	410.00
	Subtotal object - 04	(750.00)		(750.00)	(1,160.00)	(875.00)		154.667	410.00
Program number: 2	CODE COMPLIANCE	(16,050.00)		(16,050.00)	(13,535.00)	(3,125.00)		84.33	(2,515.00)
100-4220-40-03	Zoning Application Fees	(10,000.00)		(10,000.00)	(18,906.56)	(4,635.70)		189.066	8,906.56
100-4225-40-03	Development Application Fees	(75,000.00)		(75,000.00)	(56,465.51)	(12,455.00)		75.287	(18,534.49)
	Subtotal object - 04	(85,000.00)		(85,000.00)	(75,372.07)	(17,090.70)		88.673	(9,627.93)
100-4910-40-03	Other Revenue	(1,000.00)		(1,000.00)	(147,778.10)	(910.00)		0	146,778.10
	Subtotal object - 04	(1,000.00)		(1,000.00)	(147,778.10)	(910.00)		0	146,778.10
Program number: 3	PLANNING	(86,000.00)		(86,000.00)	(223,150.17)	(18,000.70)		259.477	137,150.17
Department number: 40	DEVELOPMENT SERVICES	(2,766,250.00)		(2,766,250.00)	(2,175,557.85)	(344,572.22)		78.646	(590,692.15)
100-4910-50-01	Other Revenue				(8,640.00)	(1,800.00)		0	8,640.00
	Subtotal object - 04				(8,640.00)	(1,800.00)		0	8,640.00
Program number: 1	STREETS				(8,640.00)	(1,800.00)		0	8,640.00
Department number: 50	PUBLIC WORKS				(8,640.00)	(1,800.00)		0	8,640.00
100-4056-60-00	Field Rental Fees	(40,000.00)		(40,000.00)	(31,107.50)	(17,905.00)		77.769	(8,892.50)
100-4057-60-00	Pavilion User Fees	(3,500.00)		(3,500.00)	(1,830.50)	(600.50)		52.3	(1,669.50)
100-4058-60-00	Park Program Fees	(40,000.00)		(40,000.00)	(25,161.12)	(5,611.21)		62.903	(14,838.88)
100-4059-60-00	Landscape Inspection Fee				(200.00)			0	200.00
	Subtotal object - 04	(83,500.00)		(83,500.00)	(58,299.12)	(24,116.71)		69.819	(25,200.88)
100-4910-60-00	Other Revenue				(6,000.00)			0	6,000.00
	Subtotal object - 04				(6,000.00)			0	6,000.00
Program number:	DEFAULT PROGRAM	(83,500.00)		(83,500.00)	(64,299.12)	(24,116.71)		77.005	(19,200.88)
100-4063-60-05	Lost Fees	(60.00)		(60.00)	(163.35)	(33.99)		272.25	103.35
100-4064-60-05	Printing/Copying Fees	(75.00)		(75.00)	(486.75)	(68.55)		34.173	(49.37)
100-4065-60-05	Book Fines	(300.00)		(300.00)	(675.73)	(104.64)		155.34	240.73
	Subtotal object - 04	(435.00)		(435.00)	(1,153.83)	(173.74)		79.379	(3,987.12)
100-4510-60-05	Grants	(19,335.00)		(19,335.00)	(15,347.88)			79.379	(3,987.12)
	Subtotal object - 04	(19,335.00)		(19,335.00)	(15,347.88)			79.379	(3,987.12)
100-4910-60-05	Other Revenue	(250.00)		(250.00)	(0.25)	(0.25)		0.1	(249.75)
	Subtotal object - 04	(250.00)		(250.00)	(0.25)	(0.25)		0.1	(249.75)
Program number: 5	LIBRARY	(20,020.00)		(20,020.00)	(16,023.86)	(104.89)		80.039	(3,996.14)
Department number: 60	COMMUNITY SERVICES	(103,520.00)		(103,520.00)	(80,322.98)	(24,221.60)		77.592	(23,197.02)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5110-10-01	Revenue	(17,632,303.00)	(33,000.00)	(17,665,303.00)	(14,301,430.55)	(951,355.76)		80.958	(3,363,872.45)
100-5115-10-01	Salaries & Wages	60,400.00		60,400.00	36,966.61	7,628.58		61.203	23,433.39
100-5140-10-01	Salaries - Overtime	4,852.00		4,852.00	149.13			3.074	4,702.87
100-5145-10-01	Salaries - Longevity Pay	155.00		155.00	155.00			100	
100-5150-10-01	Social Security Expense	4,055.00		4,055.00	2,293.84	470.20		56.568	1,761.16
100-5155-10-01	Medicare Expense	948.00		948.00	536.47	109.97		56.59	411.53
100-5160-10-01	SUTA Expense	9.00		9.00	171.00			0	(162.00)
100-5165-10-01	Health/Dental Insurance				2,444.56	423.64		0	(2,444.56)
100-5170-10-01	Dental Insurance	354.00		354.00	193.74	32.46		54.729	160.26
100-5175-10-01	Life Insurance	95.00		95.00	51.22	7.88		53.916	43.78
100-5180-10-01	Liability (TMI)/Workers' Comp	137.00		137.00	116.64	20.00		85.139	20.36
100-5185-10-01	TMRS Expense	8,503.00		8,503.00	4,557.34	948.49		53.597	3,945.66
100-5186-10-01	Long Term/Short Term Disabilit	124.00		124.00	9.66	7.79		7.79	114.34
100-5190-10-01	WELLE-Wellness Prog Reimb Empl				156.64	39.16		0	(156.64)
100-5210-10-01	Contract Labor	8,840.00		8,840.00	4,795.00	680.00		54.242	4,045.00
100-5212-10-01	Subtotal object - 05	88,472.00		88,472.00	52,596.85	10,370.04		59.45	35,875.15
100-5230-10-01	Supplies	1,500.00		1,500.00	408.30	130.02		27.22	1,091.70
100-5240-10-01	Building Supplies	1,000.00		1,000.00	500.26			50.026	499.74
100-5250-10-01	Dues, Fees, & Subscriptions	2,550.00		2,550.00	2,381.95	45.95		93.41	168.05
100-5280-10-01	Postage and Delivery	100.00		100.00	11.25	0.49		11.25	88.75
100-5300-10-01	Publications	100.00		100.00	98.00			98	2.00
100-5330-10-01	Printing and Reproduction	500.00		500.00	141.00	141.00		28.2	359.00
100-5340-10-01	Subtotal object - 05	5,750.00		5,750.00	3,540.76	317.46		61.578	2,209.24
100-5410-10-01	Copier Expense	7,286.00	(6,700.00)	586.00	67.49			11.517	518.51
100-5418-10-01	Building Repairs	1,000.00		1,000.00	294.94			29.494	705.06
100-5430-10-01	Subtotal object - 05	8,286.00	(6,700.00)	1,586.00	362.43			22.852	1,223.57
100-5448-10-01	Professional Services	272,110.00		272,110.00	133,815.59	21,230.67	133,769.41	49.177	4,255.00
100-5480-10-01	IT Fees	2,750.00	(2,700.00)	50.00				0	50.00
100-5520-10-01	Legal Fees	69,494.00		69,494.00	38,423.70	11,707.91		55.291	31,070.30
100-5524-10-01	Contracted Services	1,000.00		1,000.00	440.83	98.69		44.083	559.17
100-5525-10-01	Contracted Services - 05	345,354.00	(2,700.00)	342,654.00	172,680.12	33,037.27	133,769.41	50.395	36,204.47
100-5526-10-01	Subtotal object - 05	9,000.00	(8,400.00)	600.00	54.24			33.9	105.76
100-5530-10-01	Telephones	500.00		500.00	323.42	88.41		64.684	176.58
100-5533-10-01	Gas	7,250.00		7,250.00	2,825.80	353.49		38.977	4,424.20
100-5536-10-01	Electricity	23,000.00	(20,425.00)	2,575.00	478.86	288.91		18.597	2,096.14
100-5538-10-01	Data Network	250.00		250.00				0	250.00
100-5539-10-01	Travel	200.00		200.00				0	200.00
100-5540-10-01	Mileage Expense	200.00		200.00				0	200.00
100-5543-10-01	Training/Seminars	200.00		200.00				0	200.00
100-5548-10-01	Subtotal object - 05	40,400.00	(29,265.00)	11,135.00	3,682.32	730.81		33.07	7,452.68
100-5550-10-01	TOWN MANAGER	488,262.00	(38,665.00)	449,597.00	232,862.48	44,455.58	133,769.41	51.794	82,965.11
100-5110-10-02	Salaries & Wages	118,048.00		118,048.00	60,488.84	11,105.64		51.241	57,559.16
100-5140-10-02	Salaries - Longevity Pay	150.00		150.00				100	
100-5143-10-02	Cell Phone Allowance	1,500.00		1,500.00	630.00	90.00		42	870.00
100-5145-10-02	Social Security Expense	7,621.00		7,621.00	3,795.06	694.51		49.797	3,825.94
100-5150-10-02	Medicare Expense	1,782.00		1,782.00	887.55	162.42		49.806	894.45
100-5155-10-02	SUTA Expense	37.00		37.00	262.97	12.52		710.73	(225.97)
100-5170-10-02	Life Insurance	192.00		192.00	118.86	18.48		61.906	73.14
100-5175-10-02	Liability (TMI)/Workers' Comp	3,027.00		3,027.00	2,580.30	445.00		85.243	446.70
100-5180-10-02	TMRS Expense	16,142.00		16,142.00	6,328.58	1,303.39		39.206	9,813.42
100-5185-10-02	Long Term/Short Term Disabilit	236.00		236.00	13.24			5.61	222.76
100-5186-10-02	WELLE-Wellness Prog Reimb Empl	1,000.00		1,000.00				0	1,000.00
100-5193-10-02	Records Retention	3,700.00		3,700.00	220.55			5.961	3,479.45

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5210-10-02	Subtotal object - 05	153,435.00	(5,000.00)	153,435.00	75,475.95	13,845.20		49.191	77,959.05
100-5220-10-02	Supplies	2,100.00	(5,000.00)	1,600.00	909.76	384.84		56.86	690.24
100-5230-10-02	Office Equipment	15,300.00	(5,000.00)	10,300.00	4,073.02		440.94	39,544	5,786.04
100-5240-10-02	Dues, Fees, & Subscriptions	630.00		630.00	959.05	390.00		152.23	(329.05)
100-5280-10-02	Postage and Delivery	200.00		200.00	38.44	5.52		19.22	161.56
100-5310-10-02	Printing and Reproduction	635.00	5,000.00	1,135.00	232.51	141.00		20.485	902.49
100-5330-10-02	Subtotal object - 05	18,865.00	(5,000.00)	13,865.00	6,212.78	921.36	440.94	44.809	7,211.28
100-5340-10-02	Rental Expense	7,000.00		7,000.00	2,635.67	182.45		37.652	4,364.33
100-5430-10-02	Copier Expense	2,000.00		2,000.00	478.28			23.914	1,521.72
100-5430-10-02	Building Repairs	1,000.00	1,000.00	1,000.00	966.50	135.00		96.65	33.50
100-5430-10-02	Subtotal object - 05	9,000.00	1,000.00	10,000.00	4,080.45	317.45		40.805	5,919.55
100-5430-10-02	Legal Fees	17,000.00	5,000.00	22,000.00	13,335.79	5,062.54		60.617	8,664.21
100-5435-10-02	Legal Notices/Filings	5,000.00		5,000.00	2,932.49	660.19		58.65	2,067.51
100-5460-10-02	Election Expense	5,000.00	(3,780.00)	1,220.00	150.52	55.00		12.338	1,069.48
100-5480-10-02	Contracted Services	69,113.00	2,000.00	71,113.00	30,100.50	1,312.50	28,687.50	42.328	12,325.00
100-5520-10-02	Subtotal object - 05	96,113.00	3,220.00	99,333.00	46,519.30	7,090.23	28,687.50	46.832	24,126.20
100-5526-10-02	Telephones	480.00		480.00	209.94	34.99		41.988	290.06
100-5530-10-02	Data Network	3,950.00	(5,000.00)	3,450.00	227.94	37.99		47.488	252.06
100-5533-10-02	Travel	1,100.00		1,100.00				0	3,450.00
100-5536-10-02	Mileage Expense	2,220.00		2,220.00	510.00			22.973	1,710.00
100-5538-10-02	Training/Seminars	21,000.00		21,000.00	5,310.70	742.92		25.289	15,689.30
100-5600-10-02	Council/Public Official Expens	28,750.00		28,750.00	6,258.58	815.90		21.769	22,491.42
100-5600-10-02	Subtotal object - 05	4,086.00		4,086.00	2,113.12	1,798.71		51.716	1,972.88
100-5600-10-02	Special Events	4,086.00		4,086.00	2,113.12	1,798.71		51.716	1,972.88
100-5600-10-02	Subtotal object - 05	310,249.00	(780.00)	309,469.00	140,660.18	24,788.85	29,128.44	45.452	139,680.38
Program number: 2	TOWN SECRETARY	361,150.00	(25,000.00)	336,150.00	185,569.71	29,168.41		55.204	150,580.29
100-5110-10-03	Salaries & Wages	1,808.00		1,808.00	696.17	242.54		38.505	1,111.83
100-5115-10-03	Salaries - Overtime	1,405.00		1,405.00	1,404.92			99.994	0.08
100-5126-10-03	Salaries-Vacation Buy-Out	1,080.00		1,080.00	340.00			78.161	95.00
100-5143-10-03	Salaries - Longevity Pay	1,080.00		1,080.00	300.00			27.778	780.00
100-5145-10-03	Cell Phone Allowance	22,684.00		22,684.00	11,421.79	1,784.35		50.352	11,262.21
100-5150-10-03	Social Security Expense	5,305.00		5,305.00	2,671.21	417.31		50.353	2,633.79
100-5155-10-03	Medicare Expense	45.00		45.00	693.00			0	(648.00)
100-5160-10-03	SUTA Expense	26,317.00		26,317.00	11,654.69	1,262.96		44.286	14,662.31
100-5165-10-03	Health/Dental Insurance	1,764.00		1,764.00	679.02	97.74		38.493	1,084.98
100-5170-10-03	Dental Insurance	635.00		635.00	296.16	31.52		46.639	338.84
100-5175-10-03	Life Insurance	762.00		762.00	649.53	112.00		85.24	112.47
100-5180-10-03	Liability (TMI)/Workers' Comp	47,564.00		47,564.00	22,820.01	3,642.98		47.977	24,743.99
100-5185-10-03	TMRS Expense	695.00		695.00	36.94	36.94		5.315	658.06
100-5186-10-03	Long Term/Short Term Disabilit	3,750.00		3,750.00	244.14	39.16		6.51	3,505.86
100-5190-10-03	WELLE-Wellness Prog Reimb Empl	7,000.00		7,000.00	3,500.00	500.00		50	3,500.00
100-5210-10-03	Contract Labor	482,399.00	(25,000.00)	457,399.00	242,977.29	37,335.91		53.122	214,421.71
100-5210-10-03	Subtotal object - 05	3,500.00		3,500.00	2,840.72	1,134.98		81.163	659.28
100-5210-10-03	Supplies	2,500.00		2,500.00	913.56	514.00		36.542	1,586.44
100-5230-10-03	Building Supplies	5,100.00		5,100.00	1,971.50	25.00		38.657	3,128.50
100-5240-10-03	Dues, Fees, & Subscriptions	1,500.00		1,500.00	947.33	79.24		63.155	552.67
100-5280-10-03	Postage and Delivery	12,600.00		12,600.00	230.01	141.00		0	(230.01)
100-5310-10-03	Printing and Reproduction	20,000.00		20,000.00	6,903.12	1,894.22	7,838.00	54.787	5,696.88
100-5330-10-03	Subtotal object - 05	19,061.00	(17,800.00)	1,261.00	11,099.70	1,567.60		55.499	1,062.30
100-5340-10-03	Rental Expense	1,500.00		1,500.00	440.24			34.912	820.76
100-5340-10-03	Copier Expense	1,500.00		1,500.00				0	1,500.00
100-5340-10-03	Building Repairs								

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5410-10-03	Subtotal object - 05	40,561.00	(17,800.00)	22,761.00	11,539.94	1,567.60	7,838.00	50.7	3,383.06
100-5410-10-03	Professional Services	3,500.00		3,500.00	6,590.60	5,060.60		188.303	(3,090.60)
100-5412-10-03	Audit Fees	38,200.00		38,200.00	33,125.00	16,562.50		86.715	5,075.00
100-5414-10-03	Appraisal/Tax Fees	75,000.00		75,000.00	45,885.46			61.181	29,114.54
100-5418-10-03	IT Fees	58,500.00		58,500.00	15,592.65		5,723.40	26.654	37,183.95
100-5419-10-03	IT Licenses	12,500.00		12,500.00	12,500.00			100	
100-5430-10-03	Legal Fees	9,289.00		9,289.00	4,180.00	1,140.00		44.999	5,109.00
100-5480-10-03	Contracted Services	1,600.00		1,600.00	1,491.75	335.25		93.234	108.25
100-5520-10-03	Subtotal object - 05	198,589.00		198,589.00	119,365.46	23,098.35	5,723.40	60.107	73,500.14
100-5520-10-03	Telephones	1,600.00		1,600.00	486.18	81.10		30.386	1,113.82
100-5525-10-03	Electricity	8,500.00		8,500.00	445.24			35.06	5,519.90
100-5526-10-03	Data Network	500.00		500.00	227.94	37.99		45.588	272.06
100-5530-10-03	Travel	9,500.00		9,500.00	3,149.22	157.57		33.15	6,350.78
100-5533-10-03	Mileage Expense				61.80			0	(61.80)
100-5536-10-03	Training/Seminars	6,000.00		6,000.00	1,920.00	400.00		32	4,080.00
100-5536-10-03	Subtotal object - 05	26,100.00		26,100.00	8,825.24	1,121.90		33.813	17,274.76
Program number: 3	FINANCE	760,249.00	(42,800.00)	717,449.00	389,611.05	65,017.98	13,561.40	54.305	314,276.55
100-5110-10-04	Salaries & Wages	127,750.00		127,750.00	65,073.77	15,617.83		50.938	62,676.23
100-5115-10-04	Salaries - Overtime	5,000.00		5,000.00				0	5,000.00
100-5126-10-04	Salaries-Vacation Buy-Out	1,940.00		1,940.00				0	1,940.00
100-5140-10-04	Salaries - Longevity Pay	140.00		140.00	140.00			100	
100-5145-10-04	Social Security Expense	8,050.00		8,050.00	3,708.82	915.92		46.072	4,341.18
100-5150-10-04	Medicare Expense	1,883.00		1,883.00	867.39	214.22		46.064	1,015.61
100-5155-10-04	SUTA Expense	18.00		18.00	337.40	36.09		0	(319.40)
100-5160-10-04	Health/Dental Insurance	15,964.00		15,964.00	6,076.48	1,190.02		38.064	9,887.52
100-5165-10-04	Dental Insurance	618.00		618.00	287.70	72.18		46.553	330.30
100-5170-10-04	Life Insurance	254.00		254.00	127.05	18.50		50.02	126.95
100-5175-10-04	Liability (TML)/Workers' Comp	273.00		273.00	232.58	40.00		85.194	40.42
100-5180-10-04	TMRS Expense	16,971.00		16,971.00	7,989.38	1,938.10		47.077	8,981.62
100-5185-10-04	Long Term/Short Term Disabilit	246.00		246.00	19.78	19.78		8.041	226.22
100-5186-10-04	WELLE-Wellness Prog Reimb Empl	2,500.00		2,500.00	325.00	50.00		13	2,175.00
100-5191-10-04	Hiring Cost	23,200.00		23,200.00	9,476.92	1,145.78	17,666.67	40.849	(3,943.59)
100-5210-10-04	Subtotal object - 05	204,807.00		204,807.00	94,662.27	21,258.42	17,666.67	46.22	92,478.06
100-5210-10-04	Supplies	1,710.00		1,710.00	583.99	345.71		34.151	1,126.01
100-5212-10-04	Building Supplies				45.26	45.26		0	(45.26)
100-5220-10-04	Office Equipment	9,463.00		9,463.00	3,132.50	6,330.50		33.103	6,330.50
100-5230-10-04	Dues, Fees, & Subscriptions	5,530.00		5,530.00	3,992.00	385.00		72.188	1,538.00
100-5240-10-04	Postage and Delivery	382.00		382.00	122.26	15.04		32.005	259.74
100-5250-10-04	Publications	350.00		350.00	359.40			102.686	(9.40)
100-5280-10-04	Printing and Reproduction				141.00	141.00		0	(141.00)
100-5330-10-04	Subtotal object - 05	17,435.00		17,435.00	8,376.41	932.01		48.044	9,058.59
100-5330-10-04	Copier Expense	1,160.00		1,160.00	528.00			45.517	632.00
100-5410-10-04	Subtotal object - 05	1,160.00		1,160.00	528.00			45.517	632.00
100-5410-10-04	Professional Services	21,000.00	25,000.00	46,000.00	2,877.20	350.50		6.255	43,122.80
100-5419-10-04	IT Licenses	3,000.00		3,000.00	3,285.00			109.5	(285.00)
100-5430-10-04	Legal Fees	20,000.00		20,000.00	2,128.00	741.00		10.64	17,872.00
100-5480-10-04	Contracted Services	44,000.00	25,000.00	69,000.00	569.75	290.25		0	(569.75)
100-5520-10-04	Subtotal object - 05	1,272.00		1,272.00	308.64	51.51		24.264	963.36
100-5520-10-04	Telephones	1,272.00		1,272.00	308.64	51.51		24.264	963.36
100-5530-10-04	Travel	3,600.00		3,600.00	1,212.02			33.667	2,387.98
100-5536-10-04	Training/Seminars	3,500.00		3,500.00	70.00	70.00		2	3,430.00
100-5536-10-04	Subtotal object - 05	8,372.00		8,372.00	1,590.66	121.51		19	6,781.34

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5600-10-04	Special Events	10,000.00		10,000.00	6,582.77	1,035.51		65.828	3,417.23
	Subtotal object - 05	10,000.00		10,000.00	6,582.77	1,035.51		65.828	3,417.23
Program number: 4	HUMAN RESOURCES	285,774.00	25,000.00	310,774.00	120,600.06	24,729.20	17,666.67	38.806	172,507.27
100-5110-10-05	Salaries & Wages	156,424.00		156,424.00	24,615.88	16,154.31		15.737	131,808.12
100-5143-10-05	Cell Phone Allowance	2,800.00		2,800.00	230.00	115.00		8.214	2,570.00
100-5145-10-05	Social Security Expense	10,308.00		10,308.00	1,381.73	929.34		13.404	8,926.27
100-5150-10-05	Medicare Expense	2,411.00		2,411.00	323.15	217.35		13.403	2,087.85
100-5155-10-05	SUTA Expense	16.00		16.00	236.78	73.71		0	(220.78)
100-5160-10-05	Health/Dental Insurance	7,747.00		7,747.00	3,167.52	958.76		40.887	4,579.48
100-5165-10-05	Dental Insurance	537.00		537.00	79.44	39.72		14.793	457.56
100-5170-10-05	Life Insurance	17.00		17.00	30.06	17.00		176.824	(13.06)
100-5175-10-05	Liability (TML)/Workers' Comp	875.00		875.00	747.24	130.00		85.399	127.76
100-5180-10-05	TMRS Expense	22,244.00		22,244.00	3,073.44	2,012.52		13.817	19,170.56
100-5185-10-05	Long Term/Short Term Disabilit	316.00		316.00	18.27	18.27		5.782	297.73
100-5191-10-05	Hiring Cost	200.00		200.00				0	200.00
	Subtotal object - 05	203,895.00		203,895.00	33,903.51	20,665.98		16.628	169,991.49
100-5210-10-05	Supplies	1,000.00		1,000.00	127.59	75.68		12.759	872.41
100-5212-10-05	Building Supplies	500.00		500.00	37.57	37.57		7.514	462.43
100-5220-10-05	Office Equipment	19,600.00		19,600.00	6,600.27	50.18	1,967.76	33.675	11,031.97
100-5225-10-05	Computer Hardware						16,887.83	0	(16,887.83)
100-5230-10-05	Dues, Fees, & Subscriptions	500.00		500.00				0	500.00
100-5240-10-05	Postage and Delivery	300.00		300.00				0	300.00
100-5280-10-05	Printing and Reproduction	200.00		200.00	73.40			36.7	126.60
	Subtotal object - 05	22,100.00		22,100.00	6,838.83	163.43	18,855.59	30.945	(3,594.42)
100-5330-10-05	Copier Expense	26,118.00		26,118.00	15,370.67	2,195.81		58.851	(231.72)
100-5350-10-05	Vehicle Expense	500.00		500.00				0	500.00
100-5352-10-05	Fuel	1,000.00		1,000.00				0	1,000.00
	Subtotal object - 05	1,500.00		1,500.00	15,370.67	2,195.81	10,979.05	55.655	1,268.28
100-5400-10-05	Uniform Expense	800.00		800.00				0	800.00
100-5410-10-05	Professional Services	5,000.00		5,000.00				0	5,000.00
100-5418-10-05	IT Fees	130,000.00		142,715.00	108,447.49	16,792.50	30,527.50	75.989	3,740.01
100-5419-10-05	IT Licenses	7,000.00		7,000.00			13,614.60	0	(6,614.60)
100-5430-10-05	Legal Fees	1,000.00		1,000.00				0	1,000.00
100-5480-10-05	Contracted Services	5,000.00		5,000.00	330.00			6.6	4,670.00
	Subtotal object - 05	148,800.00		161,515.00	108,777.49	16,792.50	44,142.10	67.348	8,595.41
100-5520-10-05	Telephones				20,677.75	2,805.56		74.18	7,197.25
100-5526-10-05	Data Network	1,000.00		42,247.00	20,973.71	3,151.37		49.645	21,273.29
100-5530-10-05	Travel	5,000.00		5,000.00				0	5,000.00
100-5536-10-05	Training/Seminars	2,000.00		2,000.00				0	2,000.00
	Subtotal object - 05	8,000.00		77,122.00	41,651.46	5,956.93		54.007	35,470.54
100-5620-10-05	Tools & Equipment	1,000.00		1,000.00				0	1,000.00
100-5630-10-05	Safety Equipment	500.00		500.00				0	500.00
	Subtotal object - 05	1,500.00		1,500.00				0	1,500.00
Program number: 5	INFORMATION TECHNOLOGY	385,795.00	107,955.00	493,750.00	206,541.96	45,774.65	73,976.74	41.831	213,231.30
100-5110-10-07	Salaries & Wages	115,356.00		115,356.00	62,619.08	10,026.39		54.283	52,736.92
100-5115-10-07	Salaries - Overtime	251.00		251.00				0	251.00
100-5126-10-07	Salaries-Vacation Buy-Out	1,541.00		1,541.00	1,540.68			99.979	0.32
100-5128-10-07	Language Pay	900.00		900.00	750.00	150.00		83.333	150.00
100-5140-10-07	Salaries - Longevity Pay	190.00		190.00	130.00			68.421	60.00
100-5145-10-07	Social Security Expense	7,275.00		7,275.00	3,681.41	576.69		50.604	3,593.59
100-5150-10-07	Medicare Expense	1,701.00		1,701.00	860.98	134.87		50.616	840.02
100-5155-10-07	SUTA Expense	18.00		18.00	326.57	9.60		0	(308.57)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5160-10-07	Healthy/Dental Insurance	7,656.00		7,656.00	9,584.24	958.76		125.186	(1,928.24)
100-5165-10-07	Dental Insurance	353.00		353.00	365.02	34.96		103.405	(12.02)
100-5170-10-07	Life Insurance	95.00		95.00	94.56	7.88		99.537	0.44
100-5175-10-07	Liability (TML)/Workers' Comp	243.00		243.00	206.42	35.00		84.947	36.58
100-5180-10-07	TMRS Expense	15,254.00		15,254.00	7,766.79	1,177.79		50.916	7,487.21
100-5185-10-07	Long Term/Short Term Disabilit	223.00		223.00	12.06	12.06		5.408	210.94
100-5186-10-07	WELLE-Wellness Prog Reimb Empl	1,500.00		1,500.00	125.00			8.333	1,375.00
100-5190-10-07	Contract Labor	6,800.00	(2,000.00)	4,800.00	2,635.00	455.00		54.896	2,165.00
	Subtotal object - 05	159,356.00	(2,000.00)	157,356.00	90,697.81	13,579.00		57.639	66,658.19
100-5210-10-07	Supplies	1,700.00		1,700.00	1,356.49	199.16		79.794	343.51
100-5212-10-07	Building Supplies	2,000.00	2,000.00	4,000.00	1,263.36	323.03		31.584	2,736.64
100-5220-10-07	Office Equipment	8,200.00		8,200.00				0	8,200.00
100-5230-10-07	Dues, Fees, & Subscriptions	250.00		250.00	165.94	85.94		66.376	84.06
100-5240-10-07	Postage and Delivery	1,400.00		1,400.00	450.00	150.00		32.143	950.00
100-5250-10-07	Publications	100.00		100.00				0	100.00
100-5280-10-07	Printing and Reproduction	700.00		700.00	620.26			88.609	79.74
	Subtotal object - 05	14,350.00	2,000.00	16,350.00	3,856.05	758.13		23.584	12,493.95
100-5310-10-07	Rental Expense	32,816.00		32,816.00	22,662.50	2,936.00		69.059	10,153.50
100-5320-10-07	Repairs & Maintenance	1,000.00		1,000.00	100.96	90.00		10.096	899.04
100-5330-10-07	Copier Expense				852.82			0	(852.82)
	Subtotal object - 05	33,816.00		33,816.00	23,616.28	3,026.00		69.838	10,199.72
100-5418-10-07	IT Fees	5,700.00		5,700.00	4,338.00	547.00		76.105	1,362.00
100-5420-10-07	Municipal Court/Judge Fees	24,000.00		24,000.00	10,436.00	1,600.00		43.483	13,564.00
100-5425-10-07	State Fines Expense				837.48	348.95		0	(837.48)
100-5430-10-07	Legal Fees	31,200.00		31,200.00	15,465.76	5,269.02		49.57	15,734.24
100-5480-10-07	Contracted Services	1,260.00		1,260.00				0	1,260.00
100-5481-10-07	Cash Over/Short				19.00			0	(19.00)
	Subtotal object - 05	62,160.00		62,160.00	31,096.24	7,764.97		50.026	31,063.76
100-5520-10-07	Telephones	2,184.00	(1,795.00)	389.00	329.35			84.666	59.65
100-5524-10-07	Gas	900.00		900.00	401.33	100.48		44.592	498.67
100-5525-10-07	Electricity	2,000.00		2,000.00	564.87	81.30		28.244	1,435.13
100-5530-10-07	Travel	700.00		700.00				0	700.00
100-5533-10-07	Mileage Expense	700.00		700.00				0	700.00
100-5536-10-07	Training/Seminars	700.00		700.00				0	700.00
	Subtotal object - 05	7,184.00	(1,795.00)	5,389.00	1,295.55	181.78		24.041	4,093.45
Program number: 7	MUNICIPAL COURT	276,866.00	(1,795.00)	275,071.00	150,561.93	25,309.88		54.736	124,509.07
100-5176-10-99	TML Prop. & Liab. Insurance	110,000.00		110,000.00	77,580.87	(29,093.16)		70.528	32,419.13
	Subtotal object - 05	110,000.00		110,000.00	77,580.87	(29,093.16)		70.528	32,419.13
100-5305-10-99	Chapt 380 Program Grant Exp	119,996.00		119,996.00	59,019.02	1,158.45		49.184	60,976.98
	Subtotal object - 05	119,996.00		119,996.00	59,019.02	1,158.45		49.184	60,976.98
100-5410-10-99	Professional Services				8,527.95	2,066.63		0	(8,527.95)
100-5418-10-99	IT Fees	29,590.00	(8,910.00)	20,680.00				0	20,680.00
100-5480-10-99	Contracted Services	49,600.00		49,600.00	21,000.00	3,000.00	15,000.00	42.339	13,600.00
	Subtotal object - 05	79,190.00	(8,910.00)	70,280.00	29,527.95	5,066.63	15,000.00	42.015	25,752.05
100-6125-10-99	Capital Expense Technology	84,795.00		84,795.00	49,463.75	7,066.25		58.333	35,331.25
100-6140-10-99	Capital Expenditure - Equipment	77,874.00		77,874.00	45,426.50	6,489.50		58.333	32,447.50
100-6160-10-99	Capital Expenditure - Vehicles	280,489.00		280,489.00	163,618.56	23,374.08		58.333	116,870.44
	Subtotal object - 06	443,158.00		443,158.00	258,508.81	36,929.83		58.333	184,649.19
100-7000-10-99	Contingency	50,000.00		50,000.00	10,000.00	10,000.00		20	40,000.00
	Subtotal object - 07	50,000.00		50,000.00	10,000.00	10,000.00		20	40,000.00
Program number: 99	NON-DEPARTMENTAL	802,344.00	(8,910.00)	793,434.00	434,636.65	24,061.75	15,000.00	54.779	343,797.35
Department number: 10	ADMINISTRATION	3,309,539.00	40,005.00	3,349,544.00	1,675,474.31	254,137.89	283,102.66	50.021	1,390,967.03

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5110-20-01	Salaries & Wages	1,384,138.00	(2,500.00)	1,381,638.00	655,348.04	151,197.05		47.433	726,289.96
100-5115-20-01	Salaries - Overtime	55,586.00		55,586.00	47,544.73	9,105.05		85.534	8,041.27
100-5126-20-01	Salaries-Vacation Buy-Out	4,397.00		4,397.00	3,593.48			81.726	803.52
100-5127-20-01	Salaries-Certification Pay	23,100.00		23,100.00	10,975.18	2,524.53		47.512	12,124.82
100-5140-20-01	Salaries - Longevity Pay	5,691.00		5,691.00	4,435.00			77.93	1,256.00
100-5143-20-01	Cell Phone Allowance	1,380.00		1,380.00	805.00	115.00		58.333	575.00
100-5145-20-01	Social Security Expense	91,412.00		91,412.00	42,352.61	9,787.60		46.332	49,059.39
100-5150-20-01	Medicare Expense	21,379.00		21,379.00	10,070.97	2,289.01		47.107	11,308.03
100-5155-20-01	SUTA Expense	207.00		207.00	3,295.80	406.09		0	(3,088.80)
100-5160-20-01	Health/Dental Insurance	123,358.00		123,358.00	70,552.66	11,811.26		57.193	52,805.34
100-5165-20-01	Dental Insurance	7,318.00		7,318.00	3,288.08	653.00		44.931	4,029.92
100-5170-20-01	Life Insurance	6,210.00		6,210.00	2,926.25	529.58		47.122	3,283.75
100-5175-20-01	Liability (TMI)/Workers' Comp	26,877.00		26,877.00	21,959.48	3,000.00		81.704	4,917.52
100-5180-20-01	TMRS Expense	192,051.00		192,051.00	88,072.22	20,169.22		45.859	103,978.78
100-5185-20-01	Long Term/Short Term Disabilit	2,801.00		2,801.00	187.79	187.79		6.704	2,613.21
100-5186-20-01	WELLE-Wellness Prog Reimb Empl	21,000.00		21,000.00	942.48	139.16		4.488	20,057.52
100-5190-20-01	Contract Labor	6,000.00		6,000.00	3,920.00	560.00		65.333	2,080.00
100-5191-20-01	Hiring Cost	1,600.00		1,600.00	716.75			44.797	883.25
100-5192-20-01	Physical & Psychological	300.00		300.00	600.00			200	(300.00)
100-5210-20-01	Subtotal object - 05	1,974,805.00	(2,500.00)	1,972,305.00	971,586.52	212,474.34		49.261	1,000,718.48
100-5212-20-01	Supplies	11,963.00		11,963.00	5,878.13	914.40		49.136	6,084.87
100-5214-20-01	Building Supplies	900.00		900.00	133.63	128.69		14.848	766.37
100-5215-20-01	Tactical Supplies	57,500.00		57,500.00	43,195.67		165.60	75.123	14,138.73
100-5215-20-01	Ammunition	19,204.00		19,204.00	13,200.36			68.738	6,003.64
100-5220-20-01	Office Equipment	2,560.00		2,560.00	4,361.40	3,345.32		170.367	(1,801.40)
100-5230-20-01	Dues, Fees, & Subscriptions	8,500.00		8,500.00	6,581.03	2,369.07		77.424	1,918.97
100-5240-20-01	Postage and Delivery	750.00		750.00	644.16	103.28		85.888	105.84
100-5250-20-01	Publications	400.00		400.00				0	400.00
100-5265-20-01	Promotional Expense	1,000.00		1,000.00				0	1,000.00
100-5280-20-01	Printing and Reproduction	500.00		500.00				0	500.00
100-5310-20-01	Subtotal object - 05	103,277.00		103,277.00	73,994.38	6,860.76	165.60	71.647	29,117.02
100-5320-20-01	Rental Expense	4,200.00		4,200.00	2,274.30	324.90		54.15	1,925.70
100-5320-20-01	Repairs & Maintenance				10.00	(178.99)		0	(10.00)
100-5330-20-01	Copier Expense	2,060.00		2,060.00	959.39			46.572	1,100.61
100-5335-20-01	Radio/Video Repairs	500.00		500.00				0	500.00
100-5340-20-01	Building Repairs	2,000.00		2,000.00	382.43			19.122	1,617.57
100-5350-20-01	Vehicle Expense	82,000.00		82,000.00	37,225.37	6,341.47	2,705.00	45.397	42,069.63
100-5352-20-01	Fuel	50,000.00		50,000.00	15,951.54	3,029.20		31.903	34,048.46
100-5353-20-01	Oil/Grease/Inspections	1,000.00		1,000.00				0	1,000.00
100-5400-20-01	Subtotal object - 05	141,760.00		141,760.00	56,803.03	9,516.58	2,705.00	40.07	82,251.97
100-5400-20-01	Uniform Expense	17,000.00		17,000.00	9,878.06	3,051.85	2,854.23	58.106	4,267.71
100-5410-20-01	Professional Services	1,600.00		1,600.00	255.00	220.00		15.938	1,345.00
100-5415-20-01	Tuition Reimbursement	6,000.00		6,000.00	4,100.00	2,050.00		68.333	1,900.00
100-5418-20-01	IT Fees	1,000.00	(750.00)	250.00				0	250.00
100-5419-20-01	IT Licenses	1,000.00		1,000.00				0	1,000.00
100-5430-20-01	Legal Fees	7,550.00		7,550.00	4,915.00	1,647.00		65.099	2,635.00
100-5480-20-01	Contracted Services	28,675.00		28,675.00	24,293.76	53.68	5,295.00	84.721	(913.76)
100-5480-20-01	Subtotal object - 05	62,825.00	(750.00)	62,075.00	43,441.82	7,022.53	8,149.23	69.983	10,483.95
100-5520-20-01	Telephones	7,745.00	(4,492.00)	3,253.00	2,214.50	276.02		68.076	1,038.50
100-5524-20-01	Gas	400.00		400.00	43.92			10.98	356.08
100-5525-20-01	Electricity	10,000.00		10,000.00	6,377.28	837.54		63.773	3,622.72
100-5526-20-01	Data Network	5,760.00		5,760.00	3,005.52	505.81		52.179	2,754.48

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5530-20-01	Travel	5,000.00		5,000.00	1,886.87	230.00		37.737	3,113.13
100-5533-20-01	Mileage Expense	500.00		500.00				0	500.00
100-5536-20-01	Training/Seminars	15,000.00		15,000.00	7,392.16	540.00		49.281	7,607.84
	Subtotal object - 05	44,405.00	(4,492.00)	39,913.00	20,920.25	2,389.37		52.415	18,992.75
100-5600-20-01	Special Events	4,000.00		4,000.00	270.65			6.766	3,729.35
100-5630-20-01	Safety Equipment	22,000.00		22,000.00	10,724.43	191.52		48.747	11,275.57
100-5640-20-01	Signs & Hardware	500.00		500.00				0	500.00
	Subtotal object - 05	26,500.00		26,500.00	10,995.08	191.52		41.491	15,504.92
Program number: 1	OPERATIONS	2,353,572.00	(7,742.00)	2,345,830.00	1,177,741.08	238,455.10	11,019.83	50.206	1,157,069.09
100-5110-20-05	Salaries & Wages	419,788.00		419,788.00	190,308.82	45,760.81		45.335	229,479.18
100-5115-20-05	Salaries - Overtime	10,545.00	2,500.00	13,045.00	9,933.43	1,556.38		76.147	3,111.57
100-5126-20-05	Salaries-Vacation Buy-Out	1,533.00		1,533.00	766.40			49.993	766.60
100-5127-20-05	Salaries-Certification Pay	11,340.00		11,340.00	5,895.90	1,301.49		51.992	5,444.10
100-5140-20-05	Salaries - Longevity Pay	1,450.00		1,450.00	1,365.00			94.138	85.00
100-5145-20-05	Social Security Expense	27,568.00		27,568.00	12,383.47	2,910.13		44.92	15,184.53
100-5150-20-05	Medicare Expense	6,447.00		6,447.00	2,896.13	680.59		44.922	3,550.87
100-5155-20-05	SUTA Expense	90.00		90.00	1,539.00	185.32		0	(1,449.00)
100-5160-20-05	Health/Dental Insurance	37,409.00		37,409.00	20,033.92	3,997.18		53.554	17,375.08
100-5165-20-05	Life Insurance	2,997.00		2,997.00	1,472.42	307.94		49.13	1,524.58
100-5170-20-05	Life Insurance	761.00		761.00	378.24	70.92		49.703	382.76
100-5175-20-05	Liability (TMI)/Workers' Comp	900.00		900.00	769.87	135.00		85.541	130.13
100-5180-20-05	TMRS Expense	57,966.00		57,966.00	25,414.64	6,040.64		43.844	32,551.36
100-5185-20-05	Long Term/Short Term Disabilit	845.00		845.00	54.38	54.38		6.436	790.62
100-5186-20-05	WELLE-Wellness Prog Reimb Empl	7,250.00		7,250.00	646.24	214.16		8.914	6,603.76
100-5191-20-05	Hiring Cost	100.00		100.00	129.21	10.21		129.21	(29.21)
100-5192-20-05	Physical & Psychological	1,000.00		1,000.00	600.00			60	400.00
	Subtotal object - 05	587,989.00	2,500.00	590,489.00	274,587.07	63,225.15		46.502	315,901.93
100-5210-20-05	Supplies	5,463.00		5,463.00	1,110.12	607.78		20.321	4,352.88
100-5212-20-05	Building Supplies	1,500.00		1,500.00	124.48	10.99		8.299	1,375.52
100-5220-20-05	Office Equipment	3,000.00		3,000.00	299.99	299.99		10	2,700.01
100-5230-20-05	Dues, Fees, & Subscriptions	1,000.00		1,000.00	381.55	10.21		38.155	618.45
100-5240-20-05	Postage and Delivery	100.00		100.00				0	100.00
100-5250-20-05	Publications	100.00		100.00				0	100.00
100-5280-20-05	Printing and Reproduction	100.00		100.00				0	100.00
	Subtotal object - 05	11,263.00		11,263.00	1,916.14	928.97		17.013	9,346.86
100-5330-20-05	Copier Expense	557.00		557.00	228.68			41.056	328.32
100-5340-20-05	Building Repairs	3,740.00		3,740.00				0	3,740.00
100-5350-20-05	Vehicle Expense				41.28	41.28		0	(41.28)
	Subtotal object - 05	4,297.00		4,297.00	269.96	41.28		6.283	4,027.04
100-5400-20-05	Uniform Expense	1,500.00		1,500.00	1,227.15			81.81	272.85
100-5418-20-05	IT Fees	4,500.00		4,500.00	210.00			4.667	4,290.00
100-5419-20-05	IT Licenses	5,000.00		5,000.00	725.00			14.5	4,275.00
100-5430-20-05	Legal Fees	500.00		500.00				0	500.00
100-5480-20-05	Contracted Services	160,280.00		160,280.00	72,436.84			45.194	87,843.16
	Subtotal object - 05	171,780.00		171,780.00	74,598.99	50.62		43.427	97,181.01
100-5520-20-05	Telephones	2,499.00	(1,600.00)	899.00	448.46	187.22		49.884	450.54
100-5524-20-05	Gas	300.00		300.00	598.10			199.367	(298.10)
100-5530-20-05	Travel	1,000.00		1,000.00				0	1,000.00
100-5533-20-05	Mileage Expense	500.00		500.00				0	500.00
100-5536-20-05	Training/Seminars	5,000.00		5,000.00	360.00	130.00		7.2	4,640.00
	Subtotal object - 05	9,299.00	(1,600.00)	7,699.00	1,406.56	367.84		18.269	6,292.44
100-5600-20-05	Special Events	500.00		500.00				0	500.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5630-20-05	Safety Equipment								
	Subtotal object - 05	500.00		500.00	(299.99)			0	500.00
Program number: 5	DISPATCH	785,128.00	900.00	786,028.00	352,778.72	64,263.25		44.881	433,249.28
Department number: 20	POLICE	3,138,700.00	(6,842.00)	3,131,858.00	1,530,519.80	302,718.35	11,019.83	48.869	1,590,318.37
100-5110-30-01	Salaries & Wages	2,153,340.00		2,153,340.00	1,043,828.87	207,277.38		48.475	1,109,511.13
100-5115-30-01	Salaries - Overtime	319,972.00		319,972.00	166,440.78	37,306.34		52.017	153,551.22
100-5126-30-01	Salaries-Vacation Buy-Out	1,953.00		1,953.00	1,953.36			100.018	(0.36)
100-5127-30-01	Salaries-Certification Pay	31,562.00		31,562.00	13,512.43	2,712.47		42.812	18,049.57
100-5140-30-01	Salaries - Longevity Pay	10,735.00		10,735.00	10,170.00			94.737	565.00
100-5141-30-01	Salaries - Incentive				1,270.81			0	(1,270.81)
100-5143-30-01	Cell Phone Allowance	4,680.00		4,680.00	2,520.00	360.00		53.846	2,160.00
100-5145-30-01	Social Security Expense	156,193.00		156,193.00	72,591.95	14,688.82		46.476	83,601.05
100-5150-30-01	Medicare Expense	36,529.00		36,529.00	17,017.33	3,435.26		46.586	19,511.67
100-5155-30-01	SUTA Expense	378.00		378.00	5,015.13	174.39		0	(4,637.13)
100-5160-30-01	Health/Dental Insurance	200,755.00		200,755.00	107,182.09	14,265.36		53.389	93,572.91
100-5165-30-01	Dental Insurance	9,258.00		9,258.00	4,819.73	834.29		52.06	4,438.27
100-5170-30-01	Life Insurance	7,899.00		7,899.00	4,369.68	679.71		55.319	3,529.32
100-5171-30-01	Life Insurance-Supplemental Liability (TWI)/Workers' Comp	8,000.00		8,000.00	7,307.00			91.338	693.00
100-5175-30-01	TMRS Expense	33,157.00		33,157.00	27,889.50	4,500.00		84.113	5,267.50
100-5180-30-01	Long Term/Short Term Disabilit	328,350.00		328,350.00	143,644.77	29,739.41		43.747	184,705.23
100-5185-30-01	WELL-Wellness Prog Reimb Empl	4,787.00		4,787.00	234.31	234.31		4.895	4,552.69
100-5186-30-01	Contract Labor	35,500.00		35,500.00	2,633.20	445.80		7.417	32,866.80
100-5190-30-01	Hiring Cost	1,000.00		1,000.00				0	720.00
100-5191-30-01	FD Annual Phy & Screening	27,800.00		27,800.00	3,009.00	713.50		10.824	24,791.00
100-5194-30-01	Subtotal object - 05	3,372,568.00		3,372,568.00	1,635,409.94	317,367.04		48.492	1,737,158.06
100-5210-30-01	Supplies	4,598.00		4,598.00	968.99	252.21		21.074	3,629.01
100-5212-30-01	Building Supplies	4,000.00		4,000.00	1,932.18	745.70		48.305	2,067.82
100-5220-30-01	Office Equipment	3,963.00		3,963.00	1,382.01			34.873	2,580.99
100-5230-30-01	Dues, Fees, & Subscriptions	5,800.00		5,800.00	3,813.00			65.741	1,987.00
100-5240-30-01	Postage and Delivery	250.00		250.00	51.67			20.668	198.33
100-5250-30-01	Publications	350.00		350.00				0	350.00
100-5280-30-01	Printing and Reproduction	600.00		600.00				0	600.00
100-5320-30-01	Subtotal object - 05	19,561.00		19,561.00	8,147.85	997.91		41.654	11,413.15
100-5320-30-01	Repairs & Maintenance	6,500.00		6,500.00	1,697.63			26.117	4,802.37
100-5330-30-01	Copier Expense	53.00		53.00	534.30			0	(481.30)
100-5335-30-01	Radio/Video Repairs	6,000.00		6,000.00	1,349.00		765.00	22.483	3,886.00
100-5340-30-01	Building Repairs	45,517.00		45,517.00	6,784.39	1,662.03	14,511.84	14.905	24,220.77
100-5350-30-01	Vehicle Expense	35,000.00		35,000.00	13,833.61	345.50	13,750.17	39.525	7,416.22
100-5352-30-01	Fuel	20,000.00		20,000.00	6,064.53	1,243.44		30.323	13,935.47
	Subtotal object - 05	113,070.00		113,070.00	30,263.46	3,250.97	29,027.01	26.765	53,779.53
100-5400-30-01	Uniform Expense	24,500.00		24,500.00	4,420.91	844.25		18.045	20,079.09
100-5410-30-01	Professional Services	7,500.00		7,500.00				0	7,500.00
100-5418-30-01	IT Fees	7,500.00		7,500.00				0	7,500.00
100-5430-30-01	Legal Fees	2,000.00		2,000.00	684.00	494.00		34.2	1,316.00
100-5440-30-01	EMS	84,047.00		84,047.00	31,044.26	2,968.25	6,711.06	36.937	46,291.68
100-5445-30-01	CERT Program Expenditures	20,000.00		20,000.00	8,340.68	221.65		41.703	11,659.32
100-5480-30-01	Contracted Services	6,530.00		6,530.00	435.00	100.00		6.662	6,095.00
	Subtotal object - 05	152,077.00		152,077.00	44,924.85	4,628.15	6,711.06	29.541	100,441.09
100-5520-30-01	Telephones	8,165.00	(6,640.00)	1,525.00	885.29	109.43		58.052	639.71
100-5521-30-01	Cell Phone Expense	1,000.00		1,000.00				0	1,000.00
100-5524-30-01	Gas	5,000.00		5,000.00	1,354.10	118.07		27.082	3,645.90

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5525-30-01	Electricity	25,000.00		25,000.00	7,286.51	1,124.00		29.146	17,713.49
100-5526-30-01	Data Network	26,201.00	(16,200.00)	10,001.00	2,776.74	462.77		27.765	7,224.26
100-5530-30-01	Travel	3,000.00		3,000.00	48.23	48.23		1.608	2,951.77
100-5533-30-01	Mileage Expense	1,500.00		1,500.00				0	1,500.00
100-5536-30-01	Training/Seminars	20,175.00		20,175.00	3,291.93			16.317	16,883.07
100-5610-30-01	Subtotal object - 05	90,041.00	(22,840.00)	67,201.00	15,642.80	1,862.50		23.278	51,558.20
100-5630-30-01	Fire Fighting Equipment	20,000.00		20,000.00	4,876.08	100.00		24.38	15,123.92
100-5630-30-01	Safety Equipment	31,000.00		31,000.00	12,506.66	483.09	2,347.23	40.344	16,146.11
100-5630-30-01	Subtotal object - 05	51,000.00		51,000.00	17,382.74	583.09	2,347.23	34.084	31,270.03
Program number: 1	OPERATIONS	3,775,477.00	(22,840.00)	3,752,637.00	1,751,771.64	328,689.66	38,085.30	46.399	1,985,620.06
100-5110-30-05	Salaries & Wages	90,823.00		90,823.00	52,942.87	10,632.00		58.292	37,880.13
100-5115-30-05	Salaries - Overtime	21,404.00		21,404.00	4,731.88	1,398.81		22.107	16,672.12
100-5140-30-05	Salaries - Longevity Pay	690.00		690.00				100	
100-5143-30-05	Cell Phone Allowance	1,080.00		1,080.00	525.00	75.00		48.611	555.00
100-5145-30-05	Social Security Expense	7,068.00		7,068.00	3,211.91	686.23		45.443	3,856.09
100-5150-30-05	Medicare Expense	1,653.00		1,653.00	751.16	160.50		45.442	901.84
100-5155-30-05	SUTA Expense	27.00		27.00	188.33			697.519	(161.33)
100-5160-30-05	Health/Dental Insurance	6,909.00		6,909.00	4,840.96	825.16		70.067	2,068.04
100-5165-30-05	Life Insurance	353.00		353.00	241.15	43.49		68.314	111.85
100-5170-30-05	Life Insurance	315.00		315.00	186.43	29.31		59.184	128.57
100-5175-30-05	Liability (TMI)/Workers' Comp	2,030.00		2,030.00	1,517.00	85.00		74.729	513.00
100-5180-30-05	TMRS Expense	14,896.00		14,896.00	7,181.07	1,503.67		48.208	7,714.93
100-5185-30-05	Long Term/Short Term Disabilit	178.00		178.00	13.46	13.46		7.562	164.54
100-5186-30-05	WELLS:Wellness Prog Reimb Empl	1,500.00		1,500.00	175.00	50.00		11.667	1,325.00
100-5193-30-05	Records Retention	250.00		250.00				0	250.00
100-5194-30-05	FD Annual Phy & Screening	807.00		807.00				0	807.00
100-5194-30-05	Subtotal object - 05	149,983.00		149,983.00	77,196.22	15,502.63		51.47	72,786.78
100-5210-30-05	Supplies	150.00		150.00				0	150.00
100-5215-30-05	Ammunition	1,250.00		1,250.00				0	1,250.00
100-5220-30-05	Office Equipment	1,000.00		1,000.00	89.05			8.905	910.95
100-5230-30-05	Dues, Fees, & Subscriptions	950.00		950.00	50.00			5.263	900.00
100-5240-30-05	Postage and Delivery	60.00		60.00				0	60.00
100-5250-30-05	Publications	750.00		750.00				0	750.00
100-5280-30-05	Printing and Reproduction	500.00		500.00				0	500.00
100-5350-30-05	Subtotal object - 05	4,660.00		4,660.00	139.05			2.984	4,520.95
100-5350-30-05	Vehicle Expense	800.00		800.00				0	800.00
100-5352-30-05	Fuel	2,000.00		2,000.00	485.52	100.91		24.276	1,514.48
100-5353-30-05	Oil/Grease/Inspections	500.00		500.00	48.81	48.81		9.762	451.19
100-5400-30-05	Subtotal object - 05	3,300.00		3,300.00	534.33	149.72		16.192	2,765.67
100-5418-30-05	Uniform Expense	1,390.00		1,390.00	472.44			33.988	917.56
100-5418-30-05	IT Fees	360.00		360.00				0	360.00
100-5419-30-05	IT Licenses	150.00		150.00				0	150.00
100-5430-30-05	Legal Fees	2,500.00		2,500.00				0	2,500.00
100-5480-30-05	Contracted Services	2,000.00		2,000.00				0	2,000.00
100-5520-30-05	Subtotal object - 05	6,400.00		6,400.00	472.44			7.382	5,927.56
100-5526-30-05	Telephones	200.00		200.00	629.99			314.995	(429.99)
100-5530-30-05	Data Network	480.00		480.00	402.89	72.98		83.935	77.11
100-5530-30-05	Travel	500.00		500.00				0	500.00
100-5533-30-05	Mileage Expense	750.00		750.00	18.92			2.523	731.08
100-5536-30-05	Training/Seminars	3,200.00		3,200.00	104.86			3.277	3,095.14
100-5620-30-05	Subtotal object - 05	5,130.00		5,130.00	1,156.66	72.98		22.547	3,973.34
100-5620-30-05	Tools & Equipment	350.00		350.00				0	350.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5630-30-05	Safety Equipment	1,000.00		1,000.00	146.47			14.647	853.53
100-5640-30-05	Signs & Hardware	1,250.00		1,250.00				0	1,250.00
	Subtotal object - 05	2,600.00		2,600.00	146.47			5.633	2,453.53
Program number: 5	MARSHAL	172,073.00		172,073.00	79,645.17	15,725.33		46.286	92,427.83
Department number: 30	FIRE	3,947,550.00	(22,840.00)	3,947,550.00	1,831,416.81	344,414.99	38,085.30	46.394	2,078,047.89
100-5110-40-01	Salaries & Wages	695,430.00		695,430.00	384,340.85	83,223.58		55.267	311,089.15
100-5115-40-01	Salaries - Overtime	42,831.00		42,831.00	3,892.66	3,133.80		9.088	38,938.34
100-5140-40-01	Salaries - Longevity Pay	1,475.00		1,475.00	1,205.00			81.695	270.00
100-5141-40-01	Salaries - Incentive				702.97			0	(702.97)
100-5143-40-01	Cell Phone Allowance	2,040.00		2,040.00	1,670.00	260.00		81.863	370.00
100-5145-40-01	Social Security Expense	45,990.26		45,990.26	22,717.08	5,107.16		49.395	23,273.18
100-5150-40-01	Medicare Expense	10,756.21		10,756.21	5,312.87	1,194.39		49.394	5,443.34
100-5155-40-01	SUTA Expense	117.00		117.00	2,180.59	205.63		0	(2,063.59)
100-5160-40-01	Health/Dental Insurance	54,579.00		54,579.00	30,579.75	5,214.04		56.028	23,999.25
100-5165-40-01	Life Insurance	3,175.00		3,175.00	1,955.50	352.18		61.591	1,219.50
100-5170-40-01	Life Insurance	1,043.00		1,043.00	614.90	102.44		58.955	428.10
100-5175-40-01	Liability (TMI)/Workers' Comp	3,036.00		3,036.00	2,591.64	450.00		85.364	444.36
100-5180-40-01	TMRS Expense	96,561.23		96,561.23	47,674.21	10,714.57		49.372	48,887.02
100-5185-40-01	Long Term/Short Term Disabilit	1,409.28		1,409.28	105.42	105.42		7.48	1,303.86
100-5186-40-01	WELLE-Wellness Prog Reimb Empl	10,000.00		10,000.00				0	10,000.00
100-5190-40-01	Contract Labor	1,040.00		1,040.00	600.00	120.00		57.692	440.00
100-5191-40-01	Hiring Cost	100.00		100.00				0	100.00
	Subtotal object - 05	969,582.98		969,582.98	506,143.44	110,183.21		52.202	463,439.54
100-5210-40-01	Supplies	8,135.00		8,135.00	2,979.30	448.69		36.623	5,155.70
100-5212-40-01	Building Supplies	500.00		500.00	147.04	29.40		29.408	352.96
100-5220-40-01	Office Equipment	9,100.00		9,100.00	3,395.53	466.98		37.314	5,704.47
100-5230-40-01	Dues, Fees, & Subscriptions	51,865.00		51,865.00	50,815.00	110.00		97.976	1,050.00
100-5240-40-01	Postage and Delivery	50.00		50.00	2.79	1.13		22.26	38.87
100-5250-40-01	Publications	3,500.00		3,500.00	199.50	136.50		5.7	3,300.50
100-5280-40-01	Printing and Reproduction	1,000.00		1,000.00	695.65	33.46		69.565	304.35
	Subtotal object - 05	74,150.00		74,150.00	58,243.15	1,227.82		78.548	15,906.85
100-5330-40-01	Copier Expense	4,144.92		4,144.92	1,344.51			32.438	2,800.41
100-5340-40-01	Building Repairs	49,110.00		49,110.00	14,969.85	3,382.16	1,404.50	30.482	32,735.65
100-5350-40-01	Vehicle Expense	4,000.00		4,000.00	3,135.81	1,051.54		78.395	864.19
100-5352-40-01	Fuel	6,500.00		6,500.00	2,535.71	515.99		39.011	3,964.29
100-5353-40-01	Oil/Grease/Inspections	1,320.00		1,320.00	174.55	25.50		13.223	1,145.45
	Subtotal object - 05	65,074.92		65,074.92	22,160.43	4,975.19	1,404.50	34.054	41,509.99
100-5400-40-01	Uniform Expense	1,500.00		1,500.00	922.23	922.23		61.482	577.77
100-5410-40-01	Professional Services	271,000.00		271,000.00	1,230.44		269,769.56	0.454	3,000.00
100-5418-40-01	IT Fees	3,000.00		3,000.00				0	3,000.00
100-5430-40-01	Legal Fees	500.00		500.00	76.00			15.2	424.00
100-5465-40-01	Public Relations	500.00		500.00	225.00	225.00		45	275.00
100-5475-40-01	Credit Card Fees				3,334.16	1,299.50		0	(3,334.16)
100-5480-40-01	Contracted Services	3,780.00		3,780.00	100.00	60.00		2.646	3,680.00
	Subtotal object - 05	280,280.00	(1,585.00)	280,280.00	5,887.83	2,506.73	269,769.56	2.101	4,622.61
100-5520-40-01	Telephones	4,525.00		2,940.00	702.40	51.51		23.891	2,237.60
100-5525-40-01	Electricity	7,200.00		7,200.00	913.03	63.21		12.681	6,286.97
100-5526-40-01	Data Network	3,560.00		3,560.00	1,729.06	323.57		48.569	1,830.94
100-5530-40-01	Travel	2,400.00		2,400.00	120.00			5	2,280.00
100-5533-40-01	Mileage Expense	1,000.00		1,000.00				0	1,000.00
100-5536-40-01	Training/Seminars	14,135.00		14,135.00	1,714.40	79.00		12.129	12,420.60
	Subtotal object - 05	32,820.00	(1,585.00)	31,235.00	5,178.89	637.29		16.58	26,056.11

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5620-40-01	Tools & Equipment	600.00		600.00	197.14	54.37		32.857	402.86
100-5630-40-01	Safety Equipment	1,020.00		1,020.00	317.00	74.80		31.078	703.00
100-5640-40-01	Signs & Hardware				472.20			0	(472.20)
	Subtotal object - 05	1,620.00		1,620.00	986.34	129.17		60.885	633.66
100-6160-40-01	Capital Expenditure - Vehicles	21,000.00	17,436.00	38,436.00	37,009.08			96.288	1,426.92
	Subtotal object - 06	21,000.00	17,436.00	38,436.00	37,009.08			96.288	1,426.92
Program number: 1	INSPECTIONS	1,444,527.90	15,851.00	1,460,378.90	635,609.16	119,659.41	271,174.06	43.524	553,595.68
100-5110-40-02	Salaries & Wages	50,720.00		50,720.00	28,855.22	5,824.80		56.891	21,864.78
100-5115-40-02	Salaries - Overtime	828.00		828.00				0	828.00
100-5140-40-02	Salaries - Longevity Pay	325.00		325.00	325.00			100	
100-5145-40-02	Social Security Expense	3,216.00		3,216.00	1,724.57	327.85		53.625	1,491.43
100-5150-40-02	Medicare Expense	752.00		752.00	403.33	76.68		53.634	348.67
100-5155-40-02	SUTA Expense	9.00		9.00	171.00			0	(162.00)
100-5160-40-02	Health/Dental Insurance	3,389.00		3,389.00	2,644.96	616.50		78.045	744.04
100-5165-40-02	Dental Insurance	353.00		353.00	195.72	34.44		55.445	157.28
100-5170-40-02	Life Insurance	95.00		95.00	51.22	7.88		53.916	43.78
100-5175-40-02	Liability (TMI)/Workers' Comp	244.00		244.00	197.12	25.00		80.787	46.88
100-5180-40-02	TMRS Expense	6,744.00		6,744.00	3,550.87	720.52		52.652	3,193.13
100-5185-40-02	Long Term/Short Term Disabilit	99.00		99.00	7.38	7.38		7.455	91.62
100-5186-40-02	WELL-Being Prog Reimb Empl	750.00		750.00				0	750.00
	Subtotal object - 05	67,524.00		67,524.00	38,126.39	7,641.05		56.463	29,397.61
100-5210-40-02	Supplies	200.00		200.00	145.63			72.815	54.37
100-5230-40-02	Dues, Fees, & Subscriptions	390.00		390.00	322.41	54.99		82.669	67.59
100-5240-40-02	Postage and Delivery	400.00		400.00	199.43	56.97		49.858	200.57
100-5280-40-02	Printing and Reproduction	700.00		700.00	100.00	100.00		14.286	600.00
	Subtotal object - 05	1,690.00		1,690.00	767.47	219.96		45.412	922.53
100-5350-40-02	Vehicle Expense	1,250.00		1,250.00	833.44			66.675	416.56
100-5352-40-02	Fuel	800.00		800.00	279.65	38.68		34.956	520.35
100-5353-40-02	Oil/Grease/Inspections	100.00		100.00	32.98			32.98	67.02
	Subtotal object - 05	2,150.00		2,150.00	1,146.07	257.68		53.306	1,003.93
100-5400-40-02	Uniform Expense	200.00		200.00	122.50			61.25	77.50
100-5430-40-02	Legal Fees	500.00		500.00	1,448.09	1,448.09		289.618	(948.09)
100-5435-40-02	Legal Notices/Filings	150.00		150.00	239.38			159.587	(89.38)
100-5480-40-02	Contracted Services	86,650.00		86,650.00	47,524.50	15,996.50	13,846.50	54.847	25,279.00
	Subtotal object - 05	87,500.00		87,500.00	49,334.47	17,444.59	13,846.50	56.382	24,319.03
100-5520-40-02	Telephones	480.00	(225.00)	255.00	79.04	15.63		30.996	175.96
100-5526-40-02	Data Network	480.00		480.00	437.94	37.99		91.238	42.06
100-5530-40-02	Travel	250.00		250.00				0	250.00
100-5536-40-02	Training/Seminars	300.00		300.00	204.14			68.047	95.86
	Subtotal object - 05	1,510.00	(225.00)	1,285.00	721.12	53.62		56.118	563.88
100-5600-40-02	Special Events	250.00		250.00				0	250.00
100-5620-40-02	Tools & Equipment	200.00		200.00	245.14	185.19		122.57	(45.14)
100-5640-40-02	Signs & Hardware	1,450.00		1,450.00	1,406.01	34.94		96.966	43.99
	Subtotal object - 05	1,900.00		1,900.00	1,651.15	220.13		86.903	248.85
Program number: 2	CODE COMPLIANCE	162,274.00	(225.00)	162,049.00	91,746.67	25,829.03	13,846.50	56.617	56,455.83
100-5110-40-03	Salaries & Wages	273,762.00		273,762.00	158,183.94	32,108.43		57.782	115,578.06
100-5115-40-03	Salaries - Overtime	1,219.00		1,219.00	559.94	257.23		45.934	659.06
100-5126-40-03	Salaries-Vacation Buy-Out	4,339.00		4,339.00	1,289.18			29.711	3,049.82
100-5140-40-03	Salaries - Longevity Pay	800.00		800.00	745.00			93.125	55.00
100-5143-40-03	Cell Phone Allowance	3,240.00		3,240.00	1,470.00	210.00		45.37	1,770.00
100-5145-40-03	Social Security Expense	17,568.00		17,568.00	9,478.67	1,931.32		53.954	8,089.33
100-5150-40-03	Medicare Expense	4,109.00		4,109.00	2,216.78	451.69		53.949	1,892.22

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5155-40-03	SUTA Expense	36.00		36.00	686.23			0	(650.23)
100-5160-40-03	Health/Dental Insurance	29,240.00		29,240.00	19,604.30	2,559.70		67.046	9,635.70
100-5165-40-03	Dental Insurance	1,411.00		1,411.00	819.44	140.96		58.075	591.56
100-5170-40-03	Life Insurance	543.00		543.00	254.82	34.88		46.928	288.18
100-5175-40-03	Liability (TMI)/Workers' Comp	583.00		583.00	566.26	155.00		97.129	16.74
100-5180-40-03	TMRS Expense	36,837.00		36,837.00	19,817.16	4,046.82		53.797	17,019.84
100-5185-40-03	Long Term/Short Term Disabilit	538.00		538.00	40.66	40.66		7.558	497.34
100-5186-40-03	WELLE-Wellness Prog Reimb Empl	4,500.00		4,500.00	806.64	139.16		17.925	3,693.36
100-5190-40-03	Contract Labor	1,100.00		1,100.00	600.00	120.00		54.545	500.00
100-5210-40-03	Subtotal object - 05	379,825.00		379,825.00	217,139.02	42,195.85		57.168	162,685.98
100-5210-40-03	Supplies	4,000.00		4,000.00	1,885.61	574.42		47.14	2,114.39
100-5212-40-03	Building Supplies	1,000.00		1,000.00	38.97	38.97		3.897	961.03
100-5220-40-03	Office Equipment	1,800.00		1,800.00	848.37	354.89		47.132	951.63
100-5230-40-03	Dues, Fees, & Subscriptions	1,880.00		1,880.00	1,465.00			77.926	415.00
100-5240-40-03	Postage and Delivery	250.00		250.00	260.11	21.99		104.044	(10.11)
100-5280-40-03	Printing and Reproduction	300.00		300.00	257.75	74.00		85.917	42.25
100-5330-40-03	Subtotal object - 05	9,230.00		9,230.00	4,755.81	1,064.27		51.526	4,474.19
100-5340-40-03	Copier Expense	2,380.00	(1,618.00)	762.00	349.14			45.819	412.86
100-5340-40-03	Building Repairs	410.00		410.00				0	410.00
100-5352-40-03	Fuel				9.22			0	(9.22)
100-5400-40-03	Subtotal object - 05	2,790.00	(1,618.00)	1,172.00	358.36	238.83		30.577	813.64
100-5400-40-03	Uniform Expense	300.00		300.00	238.83			79.61	61.17
100-5410-40-03	Professional Services	83,500.00		83,500.00	40,575.00		13,525.00	48.593	29,400.00
100-5418-40-03	IT Fees	630.00	(130.00)	500.00				0	500.00
100-5419-40-03	IT Licenses	3,500.00		3,500.00	3,491.40			99.754	8.60
100-5430-40-03	Legal Fees	32,000.00	20,000.00	52,000.00	9,340.00	1,839.00		17.962	42,660.00
100-5435-40-03	Legal Notices/Filings	3,000.00		3,000.00	65.75			2.192	2,934.25
100-5520-40-03	Subtotal object - 05	122,930.00	19,870.00	142,800.00	53,710.98	2,077.83	13,525.00	37.613	75,564.02
100-5520-40-03	Telephones	510.00	(455.00)	55.00	291.07			529.218	(236.07)
100-5526-40-03	Data Network	1,685.00		1,685.00	729.45	135.89		43.291	955.55
100-5530-40-03	Travel	3,385.00		3,385.00	1,583.65			46.784	1,801.35
100-5533-40-03	Mileage Expense	800.00		800.00	485.82			60.728	314.18
100-5536-40-03	Training/Seminars	4,900.00		4,900.00	2,235.56			45.624	2,664.44
100-5536-40-03	Subtotal object - 05	11,280.00	(455.00)	10,825.00	5,325.55	135.89		49.197	5,499.45
Program number: 3	PLANNING	526,055.00	17,797.00	543,852.00	281,289.72	45,473.84	13,525.00	51.722	249,037.28
Department number: 40	DEVELOPMENT SERVICES	2,132,856.90	33,423.00	2,166,279.90	1,008,645.55	190,962.28	298,545.56	46.561	859,088.79
100-5110-50-01	Salaries & Wages	140,238.00		140,238.00	74,679.80	18,376.65		53.252	65,558.20
100-5115-50-01	Salaries - Overtime	4,920.00		4,920.00	1,444.30	265.20		29.356	3,475.70
100-5140-50-01	Salaries - Longevity Pay	1,240.00		1,240.00	1,240.00			100	
100-5145-50-01	Social Security Expense	9,076.40		9,076.40	4,539.49	1,095.29		50.014	4,536.91
100-5150-50-01	Medicare Expense	2,122.90		2,122.90	1,061.67	256.16		50.01	1,061.23
100-5155-50-01	SUTA Expense	27.00		27.00	507.48	3.42		0	(480.48)
100-5160-50-01	Health/Dental Insurance	17,577.00		17,577.00	10,070.03	1,784.36		57.291	7,506.97
100-5165-50-01	Dental Insurance	1,058.00		1,058.00	467.80	102.22		44.216	590.20
100-5170-50-01	Life Insurance	192.00		192.00	118.20	23.64		61.563	73.80
100-5175-50-01	Liability (TMI)/Workers' Comp	6,786.00		6,786.00	5,786.96	1,000.00		85.278	999.04
100-5180-50-01	TMRS Expense	19,139.16		19,139.16	9,430.52	2,306.01		49.273	9,708.64
100-5185-50-01	Long Term/Short Term Disabilit	279.00		279.00	22.26	22.26		7.978	256.74
100-5186-50-01	WELLE-Wellness Prog Reimb Empl	3,250.00		3,250.00				0	3,250.00
100-5191-50-01	Hiring Cost	100.00		100.00				0	100.00
100-5210-50-01	Subtotal object - 05	206,005.46		206,005.46	109,368.51	25,235.21		53.09	96,636.95
100-5210-50-01	Supplies	300.00		300.00				0	300.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5220-50-01	Office Equipment	2,602.00		2,602.00	1,842.01		1,382.01	70.792	(622.02)
100-5230-50-01	Dues, Fees, & Subscriptions	500.00		500.00				0	500.00
100-5250-50-01	Publications	50.00		50.00				0	50.00
	Subtotal object - 05	3,452.00		3,452.00	1,842.01	2,999.00	1,382.01	53.361	227.98
100-5310-50-01	Rental Expense	13,000.00		13,000.00	11,544.96			88.807	1,455.04
100-5320-50-01	Repairs & Maintenance	4,000.00		4,000.00	305.77			7.644	3,694.23
100-5321-50-01	Signal Light Repairs	6,400.00		6,400.00	6,931.55	4,261.80	6,237.00	108.305	(6,768.55)
100-5340-50-01	Building Repairs	2,500.00		2,500.00	110.01	110.01		4.4	2,389.99
100-5350-50-01	Vehicle Expense	6,500.00		6,500.00	1,636.64	299.55		25.179	4,863.36
100-5352-50-01	Fuel	4,600.00		4,600.00	1,477.78			32.126	3,122.22
100-5353-50-01	Oil/Grease/Inspections	200.00		200.00				0	200.00
	Subtotal object - 05	37,200.00		37,200.00	22,006.71	7,670.36	6,237.00	59.158	8,956.29
100-5400-50-01	Uniform Expense	3,600.00		3,600.00	818.90			22.747	2,781.10
100-5430-50-01	Legal Fees				38.00			0	(38.00)
100-5480-50-01	Contracted Services	1,423,147.00	(820,000.00)	603,147.00	10,930.00			1.812	592,217.00
	Subtotal object - 05	1,426,747.00	(820,000.00)	606,747.00	11,786.90			1.943	594,960.10
100-5520-50-01	Telephones	2,380.00		2,380.00	590.05	86.50		24.792	1,789.95
100-5525-50-01	Electricity	130,000.00		130,000.00	88,707.38	13,645.93		68.236	41,292.62
100-5526-50-01	Data Network	100.00		100.00	58.05	7.76		58.05	41.95
100-5530-50-01	Travel	800.00		800.00				0	800.00
100-5536-50-01	Training/Seminars	1,400.00		1,400.00	80.28			5.734	1,319.72
	Subtotal object - 05	134,680.00		134,680.00	89,435.76	13,740.19		66.406	45,244.24
100-5620-50-01	Tools & Equipment	4,200.00		4,200.00	419.11			9.979	3,780.89
100-5630-50-01	Safety Equipment	3,100.00		3,100.00	359.99			11.613	2,740.01
100-5640-50-01	Signs & Hardware	25,000.00	115,000.00	140,000.00	14,752.25	813.85	74,752.00	10.537	50,495.75
100-5650-50-01	Maintenance Materials	79,600.00	(10,215.00)	69,385.00	32,930.51	5,434.53	7,023.81	47.461	29,430.68
	Subtotal object - 05	111,900.00	104,785.00	216,685.00	48,461.86	6,248.38	81,775.81	22.365	86,447.33
100-6140-50-01	Capital Expenditure - Equipment								
100-6160-50-01	Capital Expenditure - Vehicles	83,000.00		83,000.00	80,465.00		50.00	96.946	2,485.00
	Subtotal object - 06	95,000.00		95,000.00	88,244.25		50.00	92.889	6,705.75
100-7100-50-01	Operating Transfer Out		820,000.00	820,000.00	478,333.31	68,333.33		58.333	341,666.69
100-7144-50-01	Transfer to Bond Fund		23,105.00	23,105.00	10,215.00			44.211	12,890.00
	Subtotal object - 07		843,105.00	843,105.00	488,548.31	68,333.33		57.946	354,556.69
Program number: 1	STREETS	2,014,984.46		2,014,984.46	859,694.31	121,227.47	89,444.82	40.119	1,193,735.33
Department number: 50	PUBLIC WORKS	2,014,984.46	127,890.00	2,142,874.46	859,694.31	121,227.47	89,444.82	40.119	1,193,735.33
100-5110-60-01	Salaries & Wages	227,615.00	127,890.00	227,615.00	114,813.10	25,952.67		50.442	112,801.90
100-5115-60-01	Salaries - Overtime	4,250.00		4,250.00	1,234.67	148.96		29.051	3,015.33
100-5140-60-01	Salaries - Longevity Pay	431.00		431.00	295.00			68.445	136.00
100-5141-60-01	Salaries - Incentive				234.34			0	(234.34)
100-5143-60-01	Cell Phone Allowance				200.00	50.00		0	(200.00)
100-5145-60-01	Social Security Expense	14,278.00		14,278.00	6,840.37	1,561.43		47.908	7,437.63
100-5150-60-01	Medicare Expense	3,339.00		3,339.00	1,599.76	365.17		47.911	1,739.24
100-5155-60-01	SUTA Expense	36.00		36.00	576.73	63.73		0	(540.73)
100-5160-60-01	Health/Dental Insurance	27,525.00		27,525.00	16,251.37	2,003.18		59.042	11,273.63
100-5165-60-01	Dental Insurance	1,411.00		1,411.00	636.49	123.37		45.109	774.51
100-5170-60-01	Life Insurance	288.00		288.00	157.60	27.58		54.722	130.40
100-5175-60-01	Liability (TML)/Workers' Comp	1,073.00		1,073.00	906.91	150.00		84.521	166.09
100-5180-60-01	TWRS Expense	30,072.00		30,072.00	14,326.23	3,252.16		47.64	15,745.77
100-5185-60-01	Long Term/Short Term Disability	437.00		437.00	31.81	31.81		7.279	405.19
100-5186-60-01	WELLS-Wellness Prog Reimb Empl	4,000.00		4,000.00	869.14	139.16		21.729	3,130.86
100-5190-60-01	Contract Labor	1,600.00		1,600.00	480.00	90.00		30	1,120.00
100-5191-60-01	Hiring Cost	100.00		100.00				0	100.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5210-60-01	Subtotal object - 05	316,455.00		316,455.00	159,453.52	33,959.22		50.387	157,001.48
100-5210-60-01	Supplies	3,505.00		3,505.00	762.88	212.70		21.765	2,742.12
100-5212-60-01	Building Supplies				309.96			0	(309.96)
100-5220-60-01	Office Equipment	8,160.00		8,160.00	3,006.94			36.85	5,153.06
100-5230-60-01	Dues, Fees, & Subscriptions	2,944.00		2,944.00	392.62	85.00		13.336	2,551.38
100-5240-60-01	Postage and Delivery				15.35			0	(15.35)
100-5280-60-01	Printing and Reproduction				33.73	33.73		0	(33.73)
100-5330-60-01	Subtotal object - 05	14,609.00		14,609.00	4,521.48	331.43		30.95	10,087.52
100-5330-60-01	Copier Expense	2,060.00		2,060.00	840.02			40.778	1,219.98
100-5352-60-01	Fuel				4.61			0	(4.61)
100-5400-60-01	Subtotal object - 05	2,060.00		2,060.00	844.63			41.001	1,215.37
100-5400-60-01	Uniform Expense	400.00		400.00	184.70			46.175	215.30
100-5410-60-01	Professional Services	23,760.00		23,760.00	2,605.97	30.00		10.968	21,154.03
100-5418-60-01	IT Fees	1,875.00	(95.00)	1,780.00	150.00	150.00		8.427	1,630.00
100-5419-60-01	IT Licenses	3,000.00		3,000.00	484.14			16.138	2,515.86
100-5430-60-01	Legal Fees	5,000.00		5,000.00	855.00	38.00		17.1	4,145.00
100-5520-60-01	Subtotal object - 05	34,035.00	(95.00)	33,940.00	4,279.81	218.00		12.61	29,660.19
100-5520-60-01	Telephones	3,533.00	(640.00)	2,893.00	885.12	138.01		30.595	2,007.88
100-5530-60-01	Travel	4,400.00		4,400.00	3,054.28	2,593.04		69.415	1,345.72
100-5533-60-01	Mileage Expense	2,400.00		2,400.00	459.45			19.144	1,940.55
100-5536-60-01	Training/Seminars	8,860.00		8,860.00	1,338.93	273.19		15.112	7,521.07
100-5600-60-01	Subtotal object - 05	19,193.00	(640.00)	18,553.00	5,737.78	3,004.24		30.926	12,815.22
100-5600-60-01	Special Events	10,000.00		10,000.00	10,000.00			100	
100-5600-60-01	Subtotal object - 05	10,000.00		10,000.00	10,000.00			100	
Program number: 1	PARKS ADMINISTRATION	396,352.00	(735.00)	395,617.00	184,837.22	37,512.89		46.721	210,779.78
100-5110-60-02	Salaries & Wages	489,803.75		489,803.75	264,711.80	58,895.37		54.044	225,091.95
100-5115-60-02	Salaries - Overtime	8,708.00		8,708.00	6,670.00	1,097.80		76.596	2,038.00
100-5126-60-02	Salaries-Vacation Buy-Out	1,744.00		1,744.00	940.44			53.924	803.56
100-5140-60-02	Salaries - Longevity Pay	2,633.00		2,633.00	2,235.00			84.884	398.00
100-5141-60-02	Salaries - Incentive				251.35			0	(251.35)
100-5143-60-02	Cell Phone Allowance	320.00		320.00	600.00	150.00		187.5	(280.00)
100-5145-60-02	Social Security Expense	30,953.82		30,953.82	15,648.31	3,468.13		50.554	15,305.51
100-5150-60-02	Medicare Expense	7,238.88		7,238.88	3,659.69	811.10		50.556	3,579.19
100-5155-60-02	SUTA Expense	117.00		117.00	2,030.20	406.57		0	(1,913.20)
100-5160-60-02	Health/Dental Insurance	97,449.00		97,449.00	62,024.32	8,532.62		63.648	35,424.68
100-5165-60-02	Dental Insurance	4,586.00		4,586.00	2,065.62	389.12		45.042	2,520.38
100-5170-60-02	Life Insurance	1,045.00		1,045.00	571.30	102.44		54.67	473.70
100-5175-60-02	Liability (TWI)/Workers' Comp	9,439.00		9,439.00	8,058.43	1,400.00		85.374	1,380.57
100-5180-60-02	TMRS Expense	65,082.90		65,082.90	33,682.19	7,487.87		51.753	31,400.71
100-5185-60-02	Long Term/Short Term Disability	948.54		948.54	74.68	74.68		7.873	873.86
100-5186-60-02	WELLE-Wellness Prog Reimb Empl	15,500.00		15,500.00	1,562.06	389.16		10.078	13,937.94
100-5191-60-02	Hiring Cost	200.00		200.00				0	200.00
100-5210-60-02	Subtotal object - 05	735,768.89		735,768.89	404,785.39	83,204.86		55.015	330,983.50
100-5210-60-02	Supplies				9.99	9.99		0	(9.99)
100-5212-60-02	Building Supplies	1,500.00		1,500.00	1,278.68	248.94		85.245	221.32
100-5230-60-02	Dues, Fees, & Subscriptions	2,216.00		2,216.00	480.00			21.661	1,736.00
100-5310-60-02	Subtotal object - 05	3,716.00		3,716.00	1,768.67	258.93		47.596	1,947.33
100-5310-60-02	Rental Expense	25,000.00		25,000.00	16,887.00	2,040.00		6.837	8,113.00
100-5320-60-02	Repairs & Maintenance	212,945.00		212,945.00	96,616.67	16,004.55		39.851	121,663.83
100-5330-60-02	Copier Expense	237.00		237.00	113.79			48.013	123.21
100-5350-60-02	Vehicle Expense	4,500.00	(864.00)	3,636.00	4,581.44	69.25		126.002	(945.44)
100-5352-60-02	Fuel	13,920.00		13,920.00	4,022.64	954.08		28.898	9,897.36

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5353-60-02	Oil/Grease/Inspections	1,290.00		1,290.00	1,367.50	1,175.01		106.008	(77.50)
100-5400-60-02	Subtotal object - 05	257,892.00	28,636.00	286,528.00	123,589.04	20,242.89	31,501.50	43.133	131,437.46
100-5418-60-02	Uniform Expense	6,440.00		6,440.00	4,801.79	165.75		74.562	1,638.21
100-5480-60-02	IT Fees	3,195.00		3,195.00				0	3,195.00
100-5520-60-02	Contracted Services	210,300.00		210,300.00	74,805.30	16,309.95	82,610.25	35.571	52,884.45
100-5525-60-02	Subtotal object - 05	219,935.00		219,935.00	79,607.09	16,475.70	82,610.25	36.196	57,717.66
100-5526-60-02	Telephones	6,705.00		6,705.00	1,790.61	282.47		26.706	4,914.39
100-5526-60-02	Electricity	130,000.00		130,000.00	67,444.73	10,805.13		51.881	62,555.27
100-5530-60-02	Data Network	1,065.00	(810.00)	255.00	309.77	56.33		121.478	(54.77)
100-5530-60-02	Travel				744.22			0	(744.22)
100-5533-60-02	Mileage Expense				169.46			0	(169.46)
100-5536-60-02	Training/Seminars				1,511.00	237.50		0	(1,511.00)
100-5620-60-02	Subtotal object - 05	137,770.00	(810.00)	136,960.00	71,969.79	11,381.43		52.548	64,990.21
100-5620-60-02	Tools & Equipment	2,100.00	3,500.00	5,600.00	3,929.11	319.50		70.163	1,670.89
100-5630-60-02	Safety Equipment	1,510.00		1,510.00	164.71	78.87		10.908	1,345.29
100-5640-60-02	Signs & Hardware	6,200.00		6,200.00	1,852.75			29.883	4,347.25
100-6110-60-02	Subtotal object - 05	9,810.00	3,500.00	13,310.00	5,946.57	398.37		44.677	7,363.43
100-6160-60-02	Capital Expenditure	10,000.00		10,000.00				0	10,000.00
100-6160-60-02	Capital Expenditure - Vehicles	21,500.00	864.00	22,364.00	22,363.75		(177.00)	99.999	177.25
100-6160-60-02	Subtotal object - 06	31,500.00	864.00	32,364.00	22,363.75		(177.00)	69.101	10,177.25
Program number: 2	PARKS OPERATIONS	1,396,391.89	32,190.00	1,428,581.89	710,030.30	131,962.18	113,934.75	49.702	604,616.84
100-5110-60-03	Salaries & Wages	44,341.00		44,341.00	25,356.96	5,141.28		57.186	18,984.04
100-5140-60-03	Salaries - Longevity Pay	60.00		60.00	110.00			183.333	(50.00)
100-5145-60-03	Social Security Expense	2,753.00		2,753.00	1,367.73	286.28		49.681	1,385.27
100-5150-60-03	Medicare Expense	644.00		644.00	319.88	66.95		49.671	324.12
100-5155-60-03	SUTA Expense	9.00		9.00	171.00			0	(162.00)
100-5170-60-03	Life Insurance	95.00		95.00	51.22	7.88		53.916	43.78
100-5175-60-03	Liability (TMI)/Workers' Comp	93.00		93.00	77.60	12.00		83.441	15.40
100-5180-60-03	TMRS Expense	5,772.00		5,772.00	3,099.80	635.97		53.704	2,672.20
100-5185-60-03	Long Term/Short Term Disabilit	84.00		84.00	6.52	6.52		7.762	77.48
100-5230-60-03	Subtotal object - 05	53,851.00		53,851.00	30,560.71	6,156.88		56.75	23,290.29
100-5230-60-03	Dues, Fees, & Subscriptions				15.00			0	(15.00)
100-5240-60-03	Postage and Delivery	1,200.00		1,200.00	514.94			42.912	685.06
100-5260-60-03	Advertising	2,000.00		2,000.00	535.50			26.775	1,464.50
100-5280-60-03	Printing and Reproduction	1,500.00		1,500.00	1,080.00			72	420.00
100-5475-60-03	Subtotal object - 05	4,700.00		4,700.00	2,145.44			45.648	2,554.56
100-5475-60-03	Credit Card Fees	1,500.00		1,500.00	1,052.62	312.12		70.175	447.38
100-5600-60-03	Subtotal object - 05	1,500.00		1,500.00	1,052.62	312.12		70.175	447.38
100-5600-60-03	Special Events	18,725.00		18,725.00	7,028.97	60.59		37.538	11,696.03
100-5995-60-03	Subtotal object - 05	18,725.00		18,725.00	7,028.97	60.59		37.538	11,696.03
100-5995-60-03	Recreation Activities	28,000.00		28,000.00	7,314.75	671.39		26.124	20,685.25
100-5995-60-03	Subtotal object - 05	28,000.00		28,000.00	7,314.75	671.39		26.124	20,685.25
Program number: 3	RECREATION	106,776.00		106,776.00	48,102.49	7,200.98		45.05	58,673.51
100-5110-60-05	Salaries & Wages	123,249.00		123,249.00	66,533.63	14,142.00		53.983	56,715.37
100-5140-60-05	Salaries - Longevity Pay				85.00			0	(85.00)
100-5145-60-05	Social Security Expense	7,641.85		7,641.85	4,132.24	877.16		54.074	3,509.61
100-5150-60-05	Medicare Expense	1,786.67		1,786.67	966.41	205.14		54.09	820.26
100-5155-60-05	SUTA Expense	45.00		45.00	352.40	70.22		783.111	(307.40)
100-5160-60-05	Health/Dental Insurance	5,520.00		5,520.00				0	5,520.00
100-5165-60-05	Dental Insurance	706.00		706.00	63.90			9.051	642.10
100-5170-60-05	Life Insurance	99.00		99.00	51.22	7.88		51.737	47.78
100-5175-60-05	Liability (TMI)/Workers' Comp	266.00		266.00	222.64	35.00		83.699	43.36

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5180-60-05	TMRS Expense	16,166.55		16,166.55	6,254.97	1,292.26		38.691	9,911.58
100-5185-60-05	Long Term/Short Term Disabilit	234.00		234.00	13.24	13.24		5.658	220.76
100-5186-60-05	WELLE-Wellness Prog Reimb Empl	1,000.00		1,000.00				0	1,000.00
	Subtotal object - 05	156,714.07		156,714.07	78,675.65	16,642.90		50.203	78,038.42
	Supplies	6,000.00	(1,800.00)	4,200.00	4,126.18	479.23		98.242	73.82
100-5210-60-05	Building Supplies	500.00	(500.00)					0	
100-5220-60-05	Office Equipment	1,000.00	1,790.00	2,790.00	2,774.48	2,774.48		99.444	15.52
100-5230-60-05	Dues, Fees, & Subscriptions	2,000.00		2,000.00	2,001.50	1,350.00		100.075	(1.50)
100-5240-60-05	Postage and Delivery	400.00		400.00	138.12	19.30		34.53	261.88
100-5250-60-05	Publications	200.00		200.00				0	200.00
100-5260-60-05	Advertising	400.00		400.00				0	400.00
100-5280-60-05	Printing and Reproduction	100.00		100.00				0	100.00
100-5281-60-05	Book Purchases	22,854.00	(2,000.00)	20,854.00	15,054.56	3,195.22	310.79	72.19	5,488.65
100-5283-60-05	DVD Purchases		1,500.00	1,500.00	1,053.79			70.253	446.21
	Audiobook Purchases		500.00	500.00	1,016.55	233.03		203.31	(516.55)
	Subtotal object - 05	33,454.00	(510.00)	32,944.00	26,165.18	8,051.26	310.79	79.423	6,468.03
100-5330-60-05	Copier Expense	33.00	1,500.00	1,533.00	383.49			25.016	1,149.51
100-5330-60-05	Subtotal object - 05	33.00	1,500.00	1,533.00	383.49			25.016	1,149.51
100-5400-60-05	Uniform Expense				101.60			0	(101.60)
100-5418-60-05	IT Fees	375.00	(130.00)	245.00	498.92	80.00		203.641	(253.92)
100-5430-60-05	Legal Fees				76.00			0	(76.00)
100-5480-60-05	Contracted Services	7,109.00		7,109.00	1,230.00			17.302	5,879.00
	Subtotal object - 05	7,484.00	(130.00)	7,354.00	1,906.52	80.00		25.925	5,447.48
100-5520-60-05	Telephones	456.00		456.00	209.94	34.99		46.039	246.06
100-5530-60-05	Travel	1,700.00		1,700.00	496.69			29.217	1,203.31
100-5533-60-05	Mileage Expense	1,000.00		1,000.00	618.78			61.878	381.22
100-5536-60-05	Training/Seminars	1,500.00	(990.00)	510.00	506.04			99.224	3.96
	Subtotal object - 05	4,656.00	(990.00)	3,666.00	1,831.45	34.99		49.958	1,834.55
100-5600-60-05	Special Events	1,000.00		1,000.00	222.46			22.246	777.54
	Subtotal object - 05	1,000.00		1,000.00	222.46			22.246	777.54
Program number: 5	LIBRARY	203,341.07	(130.00)	203,211.07	109,184.75	24,809.15	310.79	53.73	93,715.53
Department number: 60	COMMUNITY SERVICES	2,102,860.96	31,325.00	2,134,185.96	1,052,154.76	201,485.20	114,245.54	49.3	967,785.66
100-5110-98-01	Salaries & Wages	517,936.00		517,936.00	279,372.82	48,555.35		52.781	244,563.18
100-5115-98-01	Salaries - Overtime	1,200.00		1,200.00	90.89			7.574	1,109.11
100-5126-98-01	Salaries-Vacation Buy-Out	11,054.00		11,054.00	4,482.56			40.551	6,571.44
100-5140-98-01	Salaries - Longevity Pay	1,020.00		1,020.00	1,130.00			110.784	(110.00)
100-5143-98-01	Cell Phone Allowance	1,080.00		1,080.00	390.00			36.111	690.00
100-5145-98-01	Social Security Expense	32,927.26		32,927.26	14,972.68	2,840.46		45.472	17,954.58
100-5150-98-01	Medicare Expense	7,701.21		7,701.21	3,749.35	664.31		48.685	3,951.86
100-5155-98-01	SUTA Expense	54.00		54.00	790.86	106.61		0	(736.86)
100-5160-98-01	Health/Dental Insurance	54,025.00		54,025.00	29,707.55	3,536.90		54.989	24,317.45
100-5165-98-01	Dental Insurance	2,117.00		2,117.00	1,023.76	181.82		48.359	1,093.24
100-5170-98-01	Life Insurance	728.92		728.92	358.71	46.54		49.211	370.21
100-5175-98-01	Liability (TWI)/Workers' Comp	1,729.00		1,729.00	1,469.67	250.00		85.001	259.33
100-5180-98-01	TMRS Expense	67,735.23		67,735.23	34,076.59	6,018.67		50.309	33,658.64
100-5185-98-01	Long Term/Short Term Disabilit	1,009.28		1,009.28	60.85	60.85		6.029	948.43
100-5186-98-01	WELLE-Wellness Prog Reimb Empl	8,500.00		8,500.00	750.00	100.00		8.824	7,750.00
100-5190-98-01	Contract Labor	720.00		720.00	480.00	90.00		66.667	240.00
100-5191-98-01	Hiring Cost	100.00		100.00				0	100.00
	Subtotal object - 05	709,636.90		709,636.90	366,906.29	62,451.51		51.703	342,730.61
100-5210-98-01	Supplies	1,950.00		1,950.00	870.01	289.65		44.616	1,079.99
100-5212-98-01	Building Supplies	350.00		350.00	316.08	17.01		90.309	33.92

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
100-5220-98-01	Office Equipment	2,602.00		2,602.00	2,049.71			78.774	552.29
100-5230-98-01	Dues, Fees, & Subscriptions	1,560.00		1,560.00				0	1,560.00
100-5240-98-01	Postage and Delivery	177.00		177.00	78.69	23.11		44.458	98.31
100-5280-98-01	Printing and Reproduction				33.74	33.74		0	(33.74)
	Subtotal object - 05	6,639.00		6,639.00	3,348.23	363.51		50.433	3,290.77
100-5330-98-01	Copier Expense	760.00		760.00	349.12			45.937	410.88
100-5350-98-01	Vehicle Expense	275.00		275.00	491.47	480.45		178.716	(216.47)
100-5352-98-01	Fuel	1,500.00		1,500.00	170.55	77.90		11.37	1,329.45
	Subtotal object - 05	2,535.00		2,535.00	1,011.14	558.35		39.887	1,523.86
100-5400-98-01	Uniform Expense	600.00		600.00	165.91	63.41		27.652	434.09
100-5410-98-01	Professional Services	35,000.00		35,000.00				0	35,000.00
100-5418-98-01	IT Fees	625.00		625.00				0	625.00
100-5419-98-01	IT Licenses	10,950.00		10,950.00	1,135.40			10.369	9,814.60
100-5430-98-01	Legal Fees	7,700.00		7,700.00	(4,891.00)	3,956.00		-63.519	12,591.00
100-5435-98-01	Legal Notices/Filings	2,000.00		2,000.00	2,662.89	1,355.13		133.145	(662.89)
	Subtotal object - 05	56,875.00	(640.00)	56,875.00	(926.80)	5,374.54		-1.63	57,801.80
100-5520-98-01	Telephones	3,948.00		3,948.00	944.47	148.01		28.551	2,363.53
100-5524-98-01	Gas	1,000.00		1,000.00	541.33	124.82		54.133	458.67
100-5530-98-01	Travel	4,200.00		4,200.00	25.38			0.604	4,174.62
100-5533-98-01	Mileage Expense	1,640.00		1,640.00	143.73			8.764	1,496.27
100-5536-98-01	Training/Seminars	6,040.00		6,040.00	185.56			3.072	5,854.44
	Subtotal object - 05	16,828.00	(640.00)	16,188.00	1,840.47	272.83		11.369	14,347.53
100-5620-98-01	Tools & Equipment	450.00		450.00				0	450.00
	Subtotal object - 05	450.00		450.00				0	450.00
Program number: 1	ENGINEERING	792,963.90	(640.00)	792,323.90	372,179.33	69,020.74		46.973	420,144.57
Department number: 98	ENGINEERING	792,963.90	(640.00)	792,323.90	372,179.33	69,020.74		46.973	420,144.57
	Expense	17,462,295.22	202,321.00	17,664,616.22	8,330,084.87	1,483,966.92	834,443.71	47.157	8,500,087.64
Fund number: 100	GENERAL	(170,007.78)	169,321.00	(686.78)	(5,971,345.68)	532,611.16	834,443.71	0	5,136,215.19
200-4000-10-08	W/S Service Initiation	(61,600.00)		(61,600.00)	(37,054.00)	(5,350.00)		60.153	(24,546.00)
200-4007-10-08	Sanitation	(1,086,400.00)		(1,086,400.00)	(640,047.51)	(94,551.19)		58.915	(446,352.49)
200-4009-10-08	Late Fee-W/S	(75,000.00)		(75,000.00)	(52,853.94)	(4,253.20)		70.472	(22,146.06)
	Subtotal object - 04	(1,223,000.00)		(1,223,000.00)	(729,955.45)	(104,154.39)		59.686	(493,044.55)
Program number: 8	UTILITY BILLING	(1,223,000.00)		(1,223,000.00)	(729,955.45)	(104,154.39)		59.686	(493,044.55)
Department number: 10	ADMINISTRATION	(1,223,000.00)		(1,223,000.00)	(729,955.45)	(104,154.39)		59.686	(493,044.55)
200-4005-50-02	Water Revenue	(6,381,735.00)		(6,381,735.00)	(3,274,105.78)	(532,447.48)		51.304	(3,107,629.22)
200-4010-50-02	Connection Tap & Construction	(718,000.00)		(718,000.00)	(474,658.00)	(88,164.00)		66.108	(243,342.00)
200-4012-50-02	Saturday Inspection Fee	(7,400.00)		(7,400.00)	(7,350.00)	(1,650.00)		99.324	(50.00)
200-4018-50-02	Internet Cr. Card Fees	(21,600.00)		(21,600.00)	(17,406.16)	(2,453.82)		80.584	(4,193.84)
200-4019-50-02	Cr. Card Pmt Fees	(3,000.00)		(3,000.00)	(4,264.73)	(495.77)		142.158	1,264.73
200-4060-50-02	NSF Fees	(1,000.00)		(1,000.00)	(975.00)	(125.00)		97.5	(25.00)
	Subtotal object - 04	(7,132,735.00)		(7,132,735.00)	(3,778,759.67)	(625,336.07)		52.978	(3,353,975.33)
200-4242-50-02	Re-Inspection Fees	(1,500.00)		(1,500.00)	(2,325.00)	(250.00)		155	825.00
200-4243-50-02	Backflow Prevention Inspection	(1,500.00)		(1,500.00)	(16,575.00)	(1,275.00)		0	16,575.00
	Subtotal object - 04	(1,500.00)		(1,500.00)	(18,900.00)	(1,525.00)		0	17,400.00
200-4610-50-02	Interest Income	(70,000.00)		(70,000.00)	(17,199.29)	(2,047.70)		24.57	(52,800.71)
	Subtotal object - 04	(70,000.00)		(70,000.00)	(17,199.29)	(2,047.70)		24.57	(52,800.71)
200-4910-50-02	Other Revenue	(76,000.00)		(76,000.00)	(55,857.84)	(5,940.39)		73.497	(20,142.16)
	Subtotal object - 04	(76,000.00)		(76,000.00)	(55,857.84)	(5,940.39)		73.497	(20,142.16)
Program number: 2	WATER	(7,280,235.00)		(7,280,235.00)	(3,870,716.80)	(634,849.16)		53.167	(3,409,518.20)
200-4006-50-03	Sewer	(2,942,000.00)		(2,942,000.00)	(1,727,589.36)	(259,648.83)		58.722	(1,214,410.64)
200-4010-50-03	Connection Tap & Construction	(280,000.00)		(280,000.00)	(186,200.00)	(33,800.00)		66.5	(93,800.00)
	Subtotal object - 04	(3,222,000.00)		(3,222,000.00)	(1,913,789.36)	(293,448.83)		59.398	(1,308,210.64)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Program number: 3	WASTEWATER	(3,222,000.00)		(3,222,000.00)	(1,913,789.36)	(293,448.83)		59.398	(1,308,210.64)
Department number: 50	PUBLIC WORKS	(10,502,235.00)		(10,502,235.00)	(5,784,506.16)	(928,297.99)		55.079	(4,717,728.84)
	Revenue	(11,725,235.00)		(11,725,235.00)	(6,514,461.61)	(1,032,452.38)		55.559	(5,210,773.39)
200-5110-10-08	Salaries & Wages	154,112.00		154,112.00	78,970.39	15,546.48		51.242	75,141.61
200-5115-10-08	Salaries - Overtime	3,528.00		3,528.00	256.62	93.10		7.274	3,271.38
200-5140-10-08	Salaries - Longevity Pay	725.00		725.00	665.00			91.724	60.00
200-5141-10-08	Salaries - Incentive				234.33			0	(234.33)
200-5145-10-08	Social Security Expense	9,818.00		9,818.00	4,764.05	938.87		48.524	5,053.95
200-5150-10-08	Medicare Expense	2,296.00		2,296.00	1,114.17	219.57		48.527	1,181.83
200-5155-10-08	SUTA Expense	45.00		45.00	513.00	24.32		0	(468.00)
200-5160-10-08	Health/Dental Insurance	14,976.00		14,976.00	9,137.06	1,411.38		61.011	5,838.94
200-5165-10-08	Dental Insurance	1,058.00		1,058.00	535.00	101.80		50.567	523.00
200-5170-10-08	Life Insurance	191.00		191.00	149.46	23.64		78.251	41.54
200-5175-10-08	Liability (TML)/Workers' Comp	322.00		322.00	272.14	45.00		84.516	49.86
200-5180-10-08	TMRS Expense	20,030.00		20,030.00	8,815.22	1,946.99		44.01	11,214.78
200-5185-10-08	Long Term/Short Term Disability	301.00		301.00	19.68	19.68		6.538	281.32
200-5186-10-08	WELLE-Wellness Prog Reimb-Empl	3,250.00		3,250.00	650.00	100.00		20	2,600.00
	Subtotal object - 05	210,652.00		210,652.00	106,096.12	20,470.83		50.366	104,555.88
200-5210-10-08	Supplies	1,900.00		1,900.00	1,103.95	223.30		58.103	796.05
200-5212-10-08	Building Supplies	1,000.00		1,000.00	830.26	248.66		83.026	169.74
200-5220-10-08	Office Equipment	6,000.00		6,000.00	526.95			8.783	5,473.05
200-5230-10-08	Dues, Fees, & Subscriptions	150.00		150.00	85.94			57.293	64.06
200-5240-10-08	Postage and Delivery	40,000.00		40,000.00	15,814.58	2,785.94		39.536	24,185.42
200-5280-10-08	Printing and Reproduction	5,000.00		5,000.00	1,003.81	418.59		20.076	3,996.19
	Subtotal object - 05	54,050.00		54,050.00	19,365.49	3,676.49		35.829	34,684.51
200-5330-10-08	Copier Expense	2,342.00		2,342.00	479.98			20.494	1,862.02
200-5340-10-08	Building Repairs	400.00		400.00				0	400.00
	Subtotal object - 05	2,742.00		2,742.00	479.98			17.505	2,262.02
200-5418-10-08	IT Fees	8,000.00		8,000.00	5,750.00	5,750.00		71.875	2,250.00
200-5419-10-08	IT Licenses	10,000.00		10,000.00	10,000.00	10,000.00		100	0
200-5430-10-08	Legal Fees	2,500.00		2,500.00				0	2,500.00
200-5470-10-08	Trash Collection	1,035,000.00		1,035,000.00	501,408.76	85,717.83		48.445	533,591.24
200-5479-10-08	Household Haz. Waste Disposal	10,000.00		10,000.00	1,435.00	335.00		14.35	8,565.00
200-5480-10-08	Contracted Services	13,000.00		13,000.00	3,598.20	602.54		27.678	9,401.80
	Subtotal object - 05	1,078,500.00		1,078,500.00	522,191.96	102,405.37		48.418	556,308.04
200-5520-10-08	Telephones	1,600.00		1,600.00	(21.33)	34.99		-2.539	861.33
200-5530-10-08	Travel	300.00		300.00				0	300.00
200-5533-10-08	Mileage Expense	100.00		100.00				0	100.00
200-5536-10-08	Training/Seminars	808.00		808.00	400.00			49.505	408.00
	Subtotal object - 05	2,808.00		2,808.00	378.67	34.99		18.49	1,669.33
Program number: 8	UTILITY BILLING	1,348,752.00	(760.00)	1,347,992.00	648,512.22	126,587.68		48.11	699,479.78
200-5176-10-99	TML-Prop & Liab Insurance	38,500.00		38,500.00	28,261.92	28,261.92		73.408	10,238.08
	Subtotal object - 05	38,500.00		38,500.00	28,261.92	28,261.92		73.408	10,238.08
200-6125-10-99	Capital Expense Technology	11,026.00		11,026.00	6,431.81	918.83		58.333	4,594.19
200-6140-10-99	Capital Expenditure - Equipmen	10,126.00		10,126.00	5,906.81	843.83		58.333	4,219.19
200-6160-10-99	Capital Expenditure - Vehicles	36,471.00		36,471.00	21,274.75	3,039.25		58.333	15,196.25
200-6186-10-99	2013 Bond Payment	388,600.00		388,600.00	91,800.00			23.623	296,800.00
200-6192-10-99	2011 Refd Bond Pmt	229,055.00		229,055.00	225,425.50			98.415	3,629.50
200-6193-10-99	2012 CO Bond Payment	407,731.00		407,731.00	402,975.00			98.834	4,756.00
200-6198-10-99	06 CO Bond Payment	364,023.00		364,023.00	27,311.38			7.503	336,711.62
200-6199-10-99	08 CO Bond Payment	74,645.00		74,645.00	66,022.50			88.449	8,622.50
	Subtotal object - 06	1,521,677.00		1,521,677.00	847,147.75	4,801.91		55.672	674,529.25

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
200-6201-10-99	2014 GO Bond Payment	482,750.00		482,750.00	69,032.50			14.3	413,717.50
200-6202-10-99	2014 CO Bond Payment	922,450.00		922,450.00	236,225.00			25.608	686,225.00
200-6203-10-99	2015 GO Debt Payment	126,364.00		126,364.00	79,572.34			62.971	46,791.66
200-6204-10-99	2015 CO Debt Payment	36,593.00		36,593.00				0	36,593.00
	Subtotal object - 06	1,568,157.00		1,568,157.00	384,829.84			24.54	1,183,327.16
200-7000-10-99	Contingency	50,000.00		50,000.00	4,500.00	4,500.00	10,500.00	9	35,000.00
	Subtotal object - 07	50,000.00		50,000.00	4,500.00	4,500.00	10,500.00	9	35,000.00
200-7147-10-99	Transfer to GF	1,072,800.00		1,072,800.00	625,800.00	89,400.00		58.333	447,000.00
	Subtotal object - 07	1,072,800.00		1,072,800.00	625,800.00	89,400.00		58.333	447,000.00
Program number: 99	NON-DEPARTMENTAL	4,251,134.00		4,251,134.00	1,890,539.51	126,963.83	10,500.00	44.471	2,350,094.49
Department number: 10	ADMINISTRATION	5,599,886.00	(760.00)	5,599,126.00	2,539,051.73	253,551.51	10,500.00	45.347	3,049,574.27
200-5110-50-02	Salaries & Wages	688,363.75		688,363.75	365,197.83	78,708.25		53.053	323,165.92
200-5115-50-02	Salaries - Overtime	40,183.00		40,183.00	25,507.51	4,243.64		63.478	14,675.49
200-5126-50-02	Salaries-Vacation Buy-Out	2,022.00		2,022.00	1,011.20			50.01	1,010.80
200-5140-50-02	Salaries - Longevity Pay	2,890.00		2,890.00	2,555.00			88.408	335.00
200-5145-50-02	Social Security Expense	45,474.84		45,474.84	23,004.47	4,888.96		50.587	22,470.37
200-5150-50-02	Medicare Expense	10,635.43		10,635.43	5,380.08	1,143.38		50.586	5,255.35
200-5155-50-02	SUTA Expense	135.00		135.00	2,329.13	219.96		0	(2,194.13)
200-5160-50-02	Health/Dental Insurance	62,516.00		62,516.00	46,244.96	7,898.20		73.973	16,271.04
200-5165-50-02	Dental Insurance	4,233.00		4,233.00	2,513.18	450.88		59.371	1,719.82
200-5170-50-02	Life Insurance	1,043.00		1,043.00	654.04	110.32		62.708	388.96
200-5175-50-02	Liability (TML)/Workers' Comp	21,198.00		21,198.00	17,953.42	3,000.00		84.694	3,244.58
200-5180-50-02	TWRS Expense	89,313.58		89,313.58	48,235.60	10,304.45		54.007	41,077.98
200-5185-50-02	Long Term/Short Term Disability	1,393.86		1,393.86	98.18	98.18		7.044	1,295.68
200-5186-50-02	WELLE-Wellness Prog Reimb-Empl	11,500.00		11,500.00	2,000.00	350.00		17.391	9,500.00
200-5190-50-02	Contract Labor	22,800.00		22,800.00	4,200.00	600.00		18.421	18,600.00
200-5191-50-02	Hiring Cost	100.00		100.00				0	100.00
	Subtotal object - 05	1,003,801.46		1,003,801.46	546,884.60	112,016.22		54.481	456,916.86
200-5210-50-02	Supplies	3,100.00		3,100.00	888.45	858.76		28.66	2,211.55
200-5212-50-02	Building Supplies	1,550.00		1,550.00	1,570.61	39.94		101.33	(20.61)
200-5220-50-02	Office Equipment	4,200.00		4,200.00	10,105.54	10,070.54		240.608	(5,905.54)
200-5230-50-02	Dues, Fees, & Subscriptions	7,200.00		7,200.00	201.00			2.792	6,999.00
200-5240-50-02	Postage and Delivery	1,800.00		1,800.00	139.80	13.98		7.767	1,660.20
200-5250-50-02	Publications	50.00		50.00				0	50.00
200-5280-50-02	Printing and Reproduction	11,000.00		11,000.00	323.47			2.941	10,676.53
	Subtotal object - 05	28,900.00		28,900.00	13,228.87	10,983.22		45.775	15,671.13
200-5310-50-02	Rental Expense	600.00		600.00	305.80			50.967	294.20
200-5320-50-02	Repairs & Maintenance	3,600.00		3,600.00	3,675.49	(75.49)		102.097	(75.49)
200-5330-50-02	Copier Expense	864.00		864.00	632.93			73.256	231.07
200-5340-50-02	Building Repairs	4,000.00		4,000.00	2,286.79	2,091.02		57.17	1,713.21
200-5350-50-02	Vehicle Expense	20,000.00		20,000.00	12,623.90	2,217.04		63.12	7,376.10
200-5352-50-02	Fuel	25,000.00		25,000.00	8,672.97	2,168.63		34.692	16,327.03
200-5353-50-02	Oil/Grease/Inspections	500.00		500.00	234.83	25.50		46.966	265.17
	Subtotal object - 05	54,564.00		54,564.00	28,432.71	6,502.19		52.109	26,131.29
200-5400-50-02	Uniform Expense	13,600.00		13,600.00	5,906.49	354.94		43.43	7,693.51
200-5415-50-02	Tuition Reimbursement	9,200.00		9,200.00	1,826.45			19.853	7,373.55
200-5419-50-02	IT Licenses	1,200.00		1,200.00				0	1,200.00
200-5430-50-02	Legal Fees	1,000.00		1,000.00	171.00	133.00		17.1	829.00
200-5475-50-02	Credit Card Fees	32,000.00		32,000.00	25,561.72	3,522.52		79.88	6,438.28
200-5480-50-02	Contracted Services	66,200.00		66,200.00	43,645.45	2,549.61	5,135.00	65.93	17,419.55
	Subtotal object - 05	123,200.00		123,200.00	77,111.11	6,560.07	5,135.00	62.59	40,953.89
200-5520-50-02	Telephones	10,935.00	(3,235.00)	7,700.00	2,925.16	134.52		37.989	4,774.84

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
200-5524-50-02	Gas	1,000.00		1,000.00	586.97	144.95		58.697	413.03
200-5525-50-02	Electricity	178,831.00		178,831.00	81,194.15	11,115.26		45.403	97,636.85
200-5526-50-02	Data Network	4,320.00		4,320.00	2,099.40	349.90		48.597	2,220.60
200-5530-50-02	Travel	1,300.00		1,300.00	419.66	240.00		32.282	880.34
200-5533-50-02	Mileage Expense	1,000.00		1,000.00	56.58			5.658	943.42
200-5536-50-02	Training/Seminars	19,400.00		19,400.00	5,087.54	1,155.00		26.224	14,312.46
200-5540-50-02	Water Testing	2,500.00		2,500.00	1,254.69			50.188	1,245.31
200-5545-50-02	Meter Purchases	305,757.00		305,757.00	122,795.64	39,771.00	100,382.00	40.161	82,579.36
200-5550-50-02	Water Purchases	2,437,025.00		2,437,025.00	1,080,149.70	180,025.00		44.322	1,356,875.30
200-5550-50-02	Subtotal object - 05	2,962,068.00	(3,235.00)	2,958,833.00	1,296,569.49	232,935.63	100,382.00	43.82	1,561,881.51
200-5620-50-02	Tools & Equipment	19,700.00		19,700.00	2,009.54	215.77		10.201	17,690.46
200-5630-50-02	Safety Equipment	8,200.00		8,200.00	4,935.33	3,069.92		60.187	3,264.67
200-5640-50-02	Signs & Hardware	800.00		800.00	1,866.10	10.00		233.263	(1,066.10)
200-5650-50-02	Maintenance Materials	30,400.00		30,400.00	1,078.66	1,072.97		3.548	29,321.34
200-5660-50-02	Chemical Supplies	8,000.00		8,000.00	7,998.54			99.982	1.46
200-5670-50-02	System Improvements	78,950.00		78,950.00	42,233.37	3,563.68		53.494	36,716.63
200-6200-50-02	Subtotal object - 05	146,050.00		146,050.00	60,121.54	7,932.34		41.165	85,928.46
200-7143-50-02	Bond Administrative Fees	3,000.00		3,000.00	400.00			13.333	2,600.00
200-7143-50-02	Subtotal object - 06	3,000.00		3,000.00	400.00			13.333	2,600.00
200-7143-50-02	Transfer to Internal Serv. Fd	2,160.00		2,160.00	1,260.00	180.00		58.333	900.00
200-7143-50-02	Subtotal object - 07	2,160.00		2,160.00	1,260.00	180.00		58.333	900.00
Program number: 2		4,323,743.46		4,320,508.46	2,024,008.32	377,109.67	105,517.00	46.847	2,190,983.14
200-5110-50-03	WATER	159,815.00		159,815.00	93,787.94	18,914.12		58.685	66,027.06
200-5115-50-03	Salaries - Overtime	7,279.00		7,279.00	6,760.59	1,281.73		92.878	518.41
200-5140-50-03	Salaries - Longevity Pay	1,070.00		1,070.00	1,010.00			94.393	60.00
200-5145-50-03	Social Security Expense	10,426.00		10,426.00	5,866.19	1,184.48		56.265	4,559.81
200-5150-50-03	Medicare Expense	2,438.00		2,438.00	1,371.93	277.02		56.273	1,066.07
200-5155-50-03	SUTA Expense	36.00		36.00	684.00			0	(648.00)
200-5160-50-03	Health/Dental Insurance	13,857.00		13,857.00	15,936.09	2,380.98		115.004	(2,079.09)
200-5165-50-03	Dental Insurance	1,058.00		1,058.00	794.32	134.68		75.078	263.68
200-5170-50-03	Life Insurance	284.00		284.00	204.88	31.52		72.141	79.12
200-5175-50-03	Liability (TIVL)/Workers' Comp	3,322.00		3,322.00	2,793.39	450.00		84.088	528.61
200-5180-50-03	TMRS Expense	20,915.00		20,915.00	12,421.57	2,509.26		59.391	8,493.43
200-5185-50-03	Long Term/Short Term Disabilit	320.00		320.00	23.48	23.48		7.338	296.52
200-5186-50-03	WELLS-Wellness Prog Reimb-Emp	3,000.00		3,000.00	569.14	89.16		18.971	2,430.86
200-5210-50-03	Subtotal object - 05	223,820.00		223,820.00	142,223.52	27,276.43		63.544	81,596.48
200-5210-50-03	Supplies	800.00		800.00	119.73	119.73		14.966	680.27
200-5212-50-03	Building Supplies	600.00		600.00	153.57			25.595	446.43
200-5220-50-03	Office Equipment	750.00		750.00				0	750.00
200-5230-50-03	Dues, Fees, & Subscriptions	2,000.00		2,000.00				0	2,000.00
200-5310-50-03	Subtotal object - 05	4,150.00		4,150.00	273.30	119.73		6.586	3,876.70
200-5320-50-03	Rental Expense	500.00		500.00	808.38	808.38		161.676	(308.38)
200-5330-50-03	Repairs & Maintenance	400.00		400.00	3,301.65			825.413	(2,901.65)
200-5335-50-03	Radio/Video Repairs	500.00		500.00				0	500.00
200-5340-50-03	Building Repairs	500.00		500.00	34.96			6.992	465.04
200-5350-50-03	Vehicle Expense	6,200.00		6,200.00	5,585.38	1,223.36		90.087	614.62
200-5352-50-03	Fuel	4,000.00		4,000.00	1,129.33	342.73		28.233	2,870.67
200-5353-50-03	Oil/Grease/Inspections	250.00		250.00	120.00			48	130.00
200-5400-50-03	Subtotal object - 05	12,350.00		12,350.00	10,979.70	2,374.47		88.904	1,370.30
200-5418-50-03	Uniform Expense	3,000.00		3,000.00	1,617.96			53.932	1,382.04
200-5430-50-03	IT Fees	17,800.00		17,800.00				0	17,800.00
200-5430-50-03	Legal Fees	500.00		500.00	323.00	323.00		64.6	177.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
200-5480-50-03	Contracted Services	67,366.00		67,366.00	3,550.95	500.95	23,255.00	5.271	40,560.05
	Subtotal object - 05	88,666.00		88,666.00	5,491.91	823.95	23,255.00	6.194	59,919.09
200-5520-50-03	Telephones	1,524.00		1,524.00	738.27	117.76		48.443	785.73
200-5525-50-03	Electricity	50,800.00		50,800.00	29,892.75	4,550.15		58.844	20,907.25
200-5530-50-03	Travel	1,500.00		1,500.00				0	1,500.00
200-5533-50-03	Mileage Expense	500.00		500.00				0	500.00
200-5536-50-03	Training/Seminars	4,100.00		4,100.00	5,326.56	1,155.00		129.916	(1,226.56)
200-5560-50-03	Sewer Management Fees	1,485,348.00		1,485,348.00	973,635.21	109,586.00		65.549	511,712.79
	Subtotal object - 05	1,543,772.00		1,543,772.00	1,009,592.79	115,408.91		65.398	534,179.21
200-5620-50-03	Tools & Equipment	4,200.00		4,200.00	3,738.39	29.86		89.009	461.61
200-5630-50-03	Safety Equipment	4,200.00		4,200.00	1,578.46			37.582	2,621.54
200-5640-50-03	Signs & Hardware	250.00		250.00				0	250.00
200-5650-50-03	Maintenance Materials	1,000.00		1,000.00				0	1,000.00
200-5660-50-03	Chemical Supplies	1,000.00		1,000.00				0	1,000.00
200-5670-50-03	System Improvements	32,000.00		32,000.00	3,238.01	181.36		10.119	28,761.99
200-5680-50-03	Lift Station Expense	51,400.00		51,400.00	3,308.77	408.80		6.437	48,091.23
	Subtotal object - 05	94,050.00		94,050.00	11,863.63	620.02		12.614	82,186.37
200-6140-50-03	Capital Expenditure - Equipmen	175,000.00		175,000.00				0	175,000.00
	Subtotal object - 06	175,000.00		175,000.00				0	175,000.00
Program number: 3	WASTEWATER	2,141,808.00		2,141,808.00	1,180,424.85	146,623.51	23,255.00	55.113	938,128.15
Department number: 50	PUBLIC WORKS	6,465,551.46	(3,235.00)	6,462,316.46	3,204,433.17	523,733.18	128,772.00	49.586	3,129,111.29
	Expense	12,065,437.46	(3,995.00)	12,061,442.46	5,743,484.90	777,284.69	139,272.00	47.619	6,178,685.56
Fund number: 200	WATER/SEWER	340,202.46	(3,995.00)	336,207.46	(770,976.71)	(255,167.69)		0	967,912.17
300-4105-10-00	Property Taxes - Delinquent	(50,000.00)		(50,000.00)	(42,153.98)	(36.88)		84.308	(7,846.02)
300-4110-10-00	Property Taxes - Current	(3,333,269.00)		(3,333,269.00)	(3,560,137.69)	(14,767.94)		106.806	226,868.69
300-4115-10-00	Taxes - Penalties	(20,000.00)		(20,000.00)	(14,751.82)	(1,257.87)		73.759	(5,248.18)
	Subtotal object - 04	(3,403,269.00)		(3,403,269.00)	(3,617,043.49)	(16,062.69)		106.281	213,774.49
300-4610-10-00	Interest Income	(15,000.00)		(15,000.00)	(12,107.91)	(1,840.29)		80.719	(2,892.09)
	Subtotal object - 04	(15,000.00)		(15,000.00)	(12,107.91)	(1,840.29)		80.719	(2,892.09)
Program number:	DEFAULT PROGRAM	(3,418,269.00)		(3,418,269.00)	(3,629,151.40)	(17,902.98)		106.169	210,882.40
Department number: 10	ADMINISTRATION	(3,418,269.00)		(3,418,269.00)	(3,629,151.40)	(17,902.98)		106.169	210,882.40
	Revenue	(3,418,269.00)		(3,418,269.00)	(3,629,151.40)	(17,902.98)		106.169	210,882.40
300-6186-10-00	2013 GO Ref Bond	284,200.00		284,200.00	67,100.00			23.61	217,100.00
300-6189-10-00	2012 GO TX Bond Payment	280,713.00		280,713.00	226,206.25			80.583	54,506.75
300-6191-10-00	2010 Tax Note Payment	369,633.00		369,633.00	366,256.25			99.086	3,376.75
300-6192-10-00	2011 Ref Bond Pmt	146,445.00		146,445.00	144,124.50			98.415	2,320.50
300-6198-10-00	2006 Bond Payment	336,021.00		336,021.00	25,210.50			7.503	310,810.50
300-6199-10-00	2008 Bond Payment	671,805.00		671,805.00	594,202.50			88.449	77,602.50
	Subtotal object - 06	2,088,817.00		2,088,817.00	1,423,100.00			68.129	665,717.00
300-6200-10-00	Bond Administrative Fees	21,000.00		21,000.00	1,200.00			5.714	19,800.00
300-6201-10-00	Bond issuance costs	372,750.00		372,750.00	61,217.50			16.423	311,532.50
300-6203-10-00	2015 GO Debt Payment	609,701.00		609,701.00	303,509.75			49.78	306,191.25
300-6204-10-00	2015 CO Debt Payment	312,772.00		312,772.00	155,071.67			49.58	157,700.33
	Subtotal object - 06	1,316,223.00		1,316,223.00	520,998.92			39.583	795,224.08
Program number:	DEFAULT PROGRAM	3,405,040.00		3,405,040.00	1,944,098.92			57.095	1,460,941.08
Department number: 10	ADMINISTRATION	3,405,040.00		3,405,040.00	1,944,098.92			57.095	1,460,941.08
	Expense	3,405,040.00		3,405,040.00	1,944,098.92			57.095	1,460,941.08
Fund number: 300	INTEREST AND SINKING	(13,229.00)		(13,229.00)	(1,685,052.48)	(17,902.98)		0	1,671,823.48
400-4100-10-00	Charges for Services	(25,000.00)		(25,000.00)	(12,015.00)	(1,935.00)		48.06	(12,985.00)
	Subtotal object - 04	(25,000.00)		(25,000.00)	(12,015.00)	(1,935.00)		48.06	(12,985.00)
400-4610-10-00	Interest Earned	(640.00)		(640.00)	(502.72)	(72.67)		78.55	(137.28)
	Subtotal object - 04	(640.00)		(640.00)	(502.72)	(72.67)		78.55	(137.28)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
400-4995-10-00	Transfer In				(1,400.00)	(200.00)		0	1,400.00
	Subtotal object - 04				(1,400.00)	(200.00)		0	1,400.00
Program number:	DEFAULT PROGRAM	(25,640.00)		(25,640.00)	(13,917.72)	(2,207.67)		54.281	(11,722.28)
Department number: 10	GENERAL FUND	(25,640.00)		(25,640.00)	(13,917.72)	(2,207.67)		54.281	(11,722.28)
	Revenue	(25,640.00)		(25,640.00)	(13,917.72)	(2,207.67)		54.281	(11,722.28)
400-5160-10-00	MERP Expense - GF	40,000.00		40,000.00	7,321.02	495.00		18.303	32,678.98
	Subtotal object - 05	40,000.00		40,000.00	7,321.02	495.00		18.303	32,678.98
Program number:	DEFAULT PROGRAM	40,000.00		40,000.00	7,321.02	495.00		18.303	32,678.98
Department number: 10	GENERAL FUND	40,000.00		40,000.00	7,321.02	495.00		18.303	32,678.98
	Expense	40,000.00		40,000.00	7,321.02	495.00		18.303	32,678.98
	Subtotal - - - - -	40,000.00		40,000.00	7,321.02	495.00		18.303	32,678.98
Fund number: 400	INTERNAL SERVICE FUND	14,360.00		14,360.00	(6,596.70)	(1,712.67)		-45.938	20,956.70
410-4100-10-99	Charges for Services	(500,781.00)		(500,781.00)	(292,122.18)	(41,731.74)		58.333	(208,658.82)
	Subtotal object - 04	(500,781.00)		(500,781.00)	(292,122.18)	(41,731.74)		58.333	(208,658.82)
410-4910-10-99	Other Reimbursements	(50,000.00)		(50,000.00)	(81,867.16)			163.734	31,867.16
	Subtotal object - 04	(50,000.00)		(50,000.00)	(81,867.16)			163.734	31,867.16
Program number: 99	NON-DEPARTMENTAL	(550,781.00)		(550,781.00)	(373,989.34)	(41,731.74)		67.902	(176,791.66)
Department number: 10	ADMINISTRATION	(550,781.00)		(550,781.00)	(373,989.34)	(41,731.74)		67.902	(176,791.66)
	Revenue	(550,781.00)		(550,781.00)	(373,989.34)	(41,731.74)		67.902	(176,791.66)
410-6125-10-00	Capital-Equipment (Technology)	25,000.00		25,000.00				0	25,000.00
	Subtotal object - 06	25,000.00		25,000.00				0	25,000.00
Program number:	DEFAULT PROGRAM	25,000.00		25,000.00				0	25,000.00
410-6125-10-01	Capital-Equipment (Technology)				75.30			0	(75.30)
	Subtotal object - 06				75.30			0	(75.30)
Program number: 1	TOWN MANAGER				75.30			0	(75.30)
410-6125-10-03	Capital-Equipment (Technology)				76.35			0	(76.35)
	Subtotal object - 06				76.35			0	(76.35)
Program number: 3	FINANCE				76.35			0	(76.35)
410-6125-10-05	Capital-Equipment (Technology)				1,552.47			0	(1,552.47)
	Subtotal object - 06				1,552.47			0	(1,552.47)
Program number: 5	IT				1,552.47			0	(1,552.47)
Department number: 10	ADMINISTRATION	25,000.00		25,000.00	1,704.12			6.816	23,295.88
410-6125-20-01	Capital-Equipment (Technology)				764.99			0	(764.99)
410-6160-20-01	Capital-Vehicles	120,606.00		120,606.00	101,897.82	68,261.88	18,708.46	84.488	(0.28)
	Subtotal object - 06	120,606.00		120,606.00	102,662.81	68,261.88	18,708.46	85.122	(765.27)
Program number: 1	OPERATIONS	120,606.00		120,606.00	102,662.81	68,261.88	18,708.46	85.122	(765.27)
Department number: 20	POLICE	120,606.00		120,606.00	102,662.81	68,261.88	18,708.46	85.122	(765.27)
410-6160-30-01	Capital-Vehicles	800,000.00		800,000.00	277,270.00			34.659	210,501.01
	Subtotal object - 06	800,000.00		800,000.00	277,270.00			34.659	210,501.01
Program number: 1	OPERATIONS	800,000.00		800,000.00	277,270.00			34.659	210,501.01
Department number: 30	FIRE	800,000.00		800,000.00	277,270.00			34.659	210,501.01
410-6160-40-01	Capital-Vehicles	80,000.00		80,000.00	78,426.67			98.033	1,573.33
	Subtotal object - 06	80,000.00		80,000.00	78,426.67			98.033	1,573.33
Program number: 1	INSPECTIONS	80,000.00		80,000.00	78,426.67			98.033	1,573.33
Department number: 40	DEVELOPMENT SERVICES	80,000.00		80,000.00	78,426.67			98.033	1,573.33
410-6140-50-02	Machinery & Equipment	10,000.00		10,000.00				0	10,000.00
	Subtotal object - 06	10,000.00		10,000.00				0	10,000.00
Program number: 2	WATER	10,000.00		10,000.00				0	10,000.00
410-6140-50-03	Machinery & Equipment	10,000.00		10,000.00	9,995.00			99.95	5.00
410-6160-50-03	Capital-Vehicles				34,871.50			0	(34,871.50)
	Subtotal object - 06	10,000.00		10,000.00	44,866.50			448.665	(34,866.50)
Program number: 3	WASTEWATER	10,000.00		10,000.00	44,866.50			448.665	(34,866.50)
Department number: 50	PUBLIC WORKS	20,000.00		20,000.00	44,866.50			224.333	(24,866.50)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
410-6125-60-00	Capital-Equipment (Technology)				104.99			0	(104.99)
	Subtotal object - 06				104.99			0	(104.99)
Program number:	DEFAULT PROGRAM				104.99			0	(104.99)
Department number: 60	COMMUNITY SERVICES				104.99			0	(104.99)
	Expense Subtotal - - - - -	1,045,606.00		1,045,606.00	505,035.09	68,261.88	330,937.45	48.301	209,633.46
Fund number: 410	VEHICLE/EQUIPMENT REPLACEMENT	494,825.00		494,825.00	131,045.75	26,530.14	330,937.45	26.483	32,841.80
450-4001-98-02	Storm Drainage Utility Fee	(304,600.00)		(304,600.00)	(177,536.86)	(26,230.33)		58.285	(127,063.14)
	Subtotal object - 04	(304,600.00)		(304,600.00)	(177,536.86)	(26,230.33)		58.285	(127,063.14)
450-4610-98-02	Interest Storm Utility	(1,500.00)		(1,500.00)	(526.61)	(85.03)		35.107	(973.39)
	Subtotal object - 04	(1,500.00)		(1,500.00)	(526.61)	(85.03)		35.107	(973.39)
450-4910-98-02	Other Revenue	(10,000.00)		(10,000.00)				0	(10,000.00)
	Subtotal object - 04	(10,000.00)		(10,000.00)				0	(10,000.00)
Program number: 2	STORM DRAINAGE	(316,100.00)		(316,100.00)	(178,063.47)	(26,315.36)		56.331	(138,036.53)
Department number: 98	ENGINEERING	(316,100.00)		(316,100.00)	(178,063.47)	(26,315.36)		56.331	(138,036.53)
	Revenue Subtotal - - - - -	(316,100.00)		(316,100.00)	(178,063.47)	(26,315.36)		56.331	(138,036.53)
450-5110-98-02	Salaries	103,615.00		103,615.00	26,346.02	7,848.00		25.427	77,268.98
450-5115-98-02	Salaries-Overtime	3,004.00		3,004.00	1,299.16			43.248	1,704.84
450-5140-98-02	Salaries-Longevity Pay	195.00		195.00	135.00			69.231	60.00
450-5145-98-02	Social Security Expense	6,622.00		6,622.00	1,627.78	477.95		24.581	4,994.22
450-5150-98-02	Medicare Expense	1,549.00		1,549.00	380.69	111.77		24.577	1,168.31
450-5155-98-02	SUTA Expense	18.00		18.00	176.52	71.55		980.667	(158.52)
450-5160-98-02	Health Insurance	4,078.00		4,078.00	5,326.06	412.80		130.605	(1,248.06)
450-5165-98-02	Dental Expense	353.00		353.00	197.70	32.46		56.006	155.30
450-5170-98-02	Life Ins/AD&D	95.00		95.00	51.22	7.88		53.916	43.78
450-5175-98-02	Liability (TMI) Workers Comp	1,746.00		1,746.00	1,481.66	250.00		84.86	264.34
450-5180-98-02	TMRS Expense	13,495.00		13,495.00	3,390.48	970.80		25.124	10,104.52
450-5185-98-02	Long Term/Short Term Disabilit	203.00		203.00	9.94	9.94		4.897	193.06
450-5186-98-02	WELLE-Wellness Prog Reimb Empl	750.00		750.00				0	750.00
	Subtotal object - 05	135,723.00		135,723.00	40,422.23	10,193.15		29.783	95,300.77
450-5210-98-02	Office Supplies	400.00		400.00	92.39	18.99		23.098	307.61
450-5230-98-02	Dues, Fees, & Subscriptions	4,600.00		4,600.00				0	4,600.00
	Subtotal object - 05	5,000.00		5,000.00	92.39	18.99		1.848	4,907.61
450-5310-98-02	Rental Expense	2,500.00		2,500.00	1,011.80			40.472	1,488.20
450-5320-98-02	Repairs & Maintenance	800.00		800.00				0	800.00
450-5340-98-02	Building Repairs	500.00		500.00				0	500.00
450-5350-98-02	Vehicle Expense	1,500.00		1,500.00	240.00	200.00		16	1,260.00
450-5352-98-02	Fuel	2,000.00		2,000.00	512.05	129.03		25.603	1,487.95
450-5353-98-02	Oil/Grease/Inspections	100.00		100.00				0	100.00
	Subtotal object - 05	7,400.00		7,400.00	1,763.85	329.03		23.836	5,636.15
450-5400-98-02	Uniforms	1,500.00		1,500.00	466.29	61.80		31.086	1,033.71
450-5410-98-02	Professional Services-Storm Dr	2,500.00		2,500.00				0	2,500.00
	Subtotal object - 05	4,000.00		4,000.00	466.29	61.80		11.657	3,533.71
450-5520-98-02	Telephones	852.00		852.00	216.20	67.14		25.376	635.80
450-5530-98-02	Travel/Lodging/Meals Expense	1,050.00		1,050.00				0	1,050.00
450-5536-98-02	Training/Seminars	2,130.00		2,130.00	40.14			1.885	2,089.86
	Subtotal object - 05	4,032.00		4,032.00	256.34	67.14		6.358	3,775.66
450-5620-98-02	Tools & Equipment	2,200.00		2,200.00				0	2,200.00
450-5630-98-02	Safety Equipment	1,700.00		1,700.00	180.00			10.588	1,520.00
450-5640-98-02	Signs & Hardware	600.00		600.00				0	600.00
450-5650-98-02	Maintenance Materials	4,000.00		4,000.00	806.61			20.165	3,193.39
	Subtotal object - 05	8,500.00		8,500.00	986.61			11.607	7,513.39
450-6015-98-02	Project Incentives		35,000.00	35,000.00				0	35,000.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
450-6193-98-02	Subtotal object - 06		35,000.00	35,000.00					35,000.00
	2012 CO Bond Payment	75,019.00		75,019.00				0	75,019.00
	Subtotal object - 06	75,019.00		75,019.00				0	75,019.00
450-7143-98-02	Transfer to Internal Serv. Fd	240.00		240.00	140.00	20.00		58.333	100.00
450-7144-98-02	Transfer to Capital Proj Fund	57,500.00		57,500.00	33,541.62	4,791.66		58.333	23,958.38
450-7147-98-02	Transfer to GF	18,366.00		18,366.00	10,713.50	1,530.50		58.333	7,652.50
	Subtotal object - 07	76,106.00		76,106.00	44,395.12	6,342.16		58.333	31,710.88
Program number: 2	STORM DRAINAGE	315,780.00	35,000.00	350,780.00	88,382.83	17,012.27		25.196	262,397.17
Department number: 98	ENGINEERING	315,780.00	35,000.00	350,780.00	88,382.83	17,012.27		25.196	262,397.17
	Expense Subtotal - - - - -	315,780.00	35,000.00	350,780.00	88,382.83	17,012.27		25.196	262,397.17
Fund number: 450	STORM DRAINAGE UTILITY FUND	(320.00)		34,680.00	(89,680.64)	(9,303.09)		0	124,360.64
560-4721-10-00	Prosper Christmas Donations	(12,000.00)		(12,000.00)	(12,390.00)			103.25	390.00
	Subtotal object - 04	(12,000.00)		(12,000.00)	(12,390.00)			103.25	390.00
Program number:	DEFAULT PROGRAM	(12,000.00)		(12,000.00)	(12,390.00)			103.25	390.00
Department number:	ADMINISTRATION	(12,000.00)		(12,000.00)	(12,390.00)			103.25	390.00
	Revenue Subtotal - - - - -	(12,000.00)		(12,000.00)	(12,390.00)			103.25	390.00
560-5202-10-00	Prosper Christmas Expense	30,000.00		30,000.00	28,793.36			95.978	1,206.64
	Subtotal object - 05	30,000.00		30,000.00	28,793.36			95.978	1,206.64
Program number:	DEFAULT PROGRAM	30,000.00		30,000.00	28,793.36			95.978	1,206.64
Department number: 10	ADMINISTRATION	30,000.00		30,000.00	28,793.36			95.978	1,206.64
	Expense Subtotal - - - - -	30,000.00		30,000.00	28,793.36			95.978	1,206.64
Fund number: 560	PROSPER CHRISTMAS FESTIVAL	18,000.00		18,000.00	16,403.36	(713.48)		91.13	1,596.64
570-4537-10-00	Court Technology Revenue	(9,000.00)		(9,000.00)	(5,517.32)			61.304	(3,482.68)
	Subtotal object - 04	(9,000.00)		(9,000.00)	(5,517.32)			61.304	(3,482.68)
Program number:	DEFAULT PROGRAM	(9,000.00)		(9,000.00)	(5,517.32)			61.304	(3,482.68)
Department number: 10	ADMINISTRATION	(9,000.00)		(9,000.00)	(5,517.32)			61.304	(3,482.68)
	Revenue Subtotal - - - - -	(9,000.00)		(9,000.00)	(5,517.32)			61.304	(3,482.68)
570-5203-10-00	Court Technology Expense	18,000.00		18,000.00				0	18,000.00
	Subtotal object - 05	18,000.00		18,000.00				0	18,000.00
Program number:	DEFAULT PROGRAM	18,000.00		18,000.00				0	18,000.00
Department number: 10	ADMINISTRATION	18,000.00		18,000.00				0	18,000.00
	Expense Subtotal - - - - -	18,000.00		18,000.00				0	18,000.00
Fund number: 570	COURT TECHNOLOGY	9,000.00		9,000.00	(5,517.32)	(713.48)		-61.304	14,517.32
580-4536-10-00	Court Security Revenue	(7,000.00)		(7,000.00)	(4,137.97)	(535.13)		59.114	(2,862.03)
	Subtotal object - 04	(7,000.00)		(7,000.00)	(4,137.97)	(535.13)		59.114	(2,862.03)
Program number:	DEFAULT PROGRAM	(7,000.00)		(7,000.00)	(4,137.97)	(535.13)		59.114	(2,862.03)
Department number: 10	ADMINISTRATION	(7,000.00)		(7,000.00)	(4,137.97)	(535.13)		59.114	(2,862.03)
	Revenue Subtotal - - - - -	(7,000.00)		(7,000.00)	(4,137.97)	(535.13)		59.114	(2,862.03)
580-5110-10-00	Salaries & Wages Payable				2,671.11	657.30		0	(2,671.11)
580-5145-10-00	Social Security Expense				165.60	40.75		0	(165.60)
580-5150-10-00	Medicare Expense				38.73	9.53		0	(38.73)
580-5155-10-00	SUTA expense				33.30	12.49		0	(33.30)
	Subtotal object - 05				2,908.74	720.07		0	(2,908.74)
580-5204-10-00	Court Security Expense	4,000.00		4,000.00	471.24	78.54		11.781	3,528.76
	Subtotal object - 05	4,000.00		4,000.00	471.24	78.54		11.781	3,528.76
Program number:	DEFAULT PROGRAM	4,000.00		4,000.00	3,379.98	798.61		84.5	620.02
Department number: 10	ADMINISTRATION	4,000.00		4,000.00	3,379.98	798.61		84.5	620.02
	Expense Subtotal - - - - -	4,000.00		4,000.00	3,379.98	798.61		84.5	620.02
Fund number: 580	COURT SECURITY	(3,000.00)		(3,000.00)	(757.99)	263.48		25.266	(2,242.01)
590-4610-10-00	Interest				(9,840.59)	(2,484.08)		0	9,840.59
	Subtotal object - 04				(9,840.59)	(2,484.08)		0	9,840.59
590-4915-10-00	Escrow Income				(450,000.00)			0	450,000.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
	Subtotal object - 04				(450,000.00)			0	450,000.00
Program number:	DEFAULT PROGRAM				(459,840.59)	(2,484.08)		0	459,840.59
Department number: 10	ADMINISTRATION				(459,840.59)	(2,484.08)		0	459,840.59
	Revenue				(459,840.59)	(2,484.08)		0	459,840.59
Fund number: 590	ESCROW				(459,840.59)	(2,484.08)		0	459,840.59
610-4045-60-00	Park Dedication-Fees	(100,000.00)		(100,000.00)	(423,630.98)			423.631	323,630.98
	Subtotal object - 04	(100,000.00)		(100,000.00)	(423,630.98)			423.631	323,630.98
610-4610-60-00	Interest Income	(4,100.00)		(4,100.00)	(4,104.50)	(518.69)		100.11	4.50
	Subtotal object - 04	(4,100.00)		(4,100.00)	(4,104.50)	(518.69)		100.11	4.50
Program number:	DEFAULT PROGRAM	(104,100.00)		(104,100.00)	(427,735.48)	(518.69)		410.889	323,635.48
Department number: 60	PARK DEDICATION	(104,100.00)		(104,100.00)	(427,735.48)	(518.69)		410.889	323,635.48
	Revenue	(104,100.00)		(104,100.00)	(427,735.48)	(518.69)		410.889	323,635.48
610-6610-60-00-1602-PK	Frontier SE Corner Flid Ughtin	600,000.00		600,000.00	596,788.00			99.465	3,212.00
	Subtotal object - 06	600,000.00		600,000.00	596,788.00			99.465	3,212.00
Program number:	DEFAULT PROGRAM	600,000.00		600,000.00	596,788.00			99.465	3,212.00
Department number: 60	PARK DEDICATION	600,000.00		600,000.00	596,788.00			99.465	3,212.00
	Expense	600,000.00		600,000.00	596,788.00			99.465	3,212.00
Fund number: 610	PARK DEDICATION FEE FUND	495,900.00		495,900.00	169,052.52	(518.69)		34.09	326,847.48
620-4055-60-00	Park Improvement	(100,000.00)		(100,000.00)	(87,119.98)			87.12	(12,880.02)
	Subtotal object - 04	(100,000.00)		(100,000.00)	(87,119.98)			87.12	(12,880.02)
	Interest Income	(3,200.00)		(3,200.00)	(2,752.65)	(236.16)		86.02	(447.35)
	Subtotal object - 04	(3,200.00)		(3,200.00)	(2,752.65)	(236.16)		86.02	(447.35)
Program number:	DEFAULT PROGRAM	(103,200.00)		(103,200.00)	(89,872.63)	(236.16)		87.086	(13,327.37)
Department number: 60	PARK IMPROVEMENT	(103,200.00)		(103,200.00)	(89,872.63)	(236.16)		87.086	(13,327.37)
	Revenue	(103,200.00)		(103,200.00)	(89,872.63)	(236.16)		87.086	(13,327.37)
620-5270-60-00	Bank Charges				40.00			0	(40.00)
	Subtotal object - 05				40.00			0	(40.00)
620-6610-60-00-1603-PK	Frontier North Field Improve	450,000.00		450,000.00	48,797.73	19,070.77	401,202.27	10.844	
620-6610-60-00-1604-PK	Frontier Parking Improvements	450,000.00		450,000.00	385,420.63	105,257.63	17,719.37	85.649	46,860.00
620-6610-60-00-1605-PK	Preston Lakes Playground	90,000.00		90,000.00				0	90,000.00
	Subtotal object - 06	990,000.00		990,000.00	434,218.36	124,328.40	418,921.64	43.86	136,860.00
Program number:	DEFAULT PROGRAM	990,000.00		990,000.00	434,258.36	124,328.40	418,921.64	43.864	136,820.00
Department number: 60	PARK IMPROVEMENT	990,000.00		990,000.00	434,258.36	124,328.40	418,921.64	43.864	136,820.00
	Expense	990,000.00		990,000.00	434,258.36	124,328.40	418,921.64	43.864	136,820.00
Fund number: 620	PARK IMPROVEMENT	886,800.00		886,800.00	344,385.73	124,092.24	418,921.64	38.835	123,492.63
630-4015-50-00	Impact Fees	(2,730,000.00)		(2,730,000.00)	(1,924,720.00)	(369,109.00)		70.503	(805,280.00)
	Subtotal object - 04	(2,730,000.00)		(2,730,000.00)	(1,924,720.00)	(369,109.00)		70.503	(805,280.00)
	Interest	(18,000.00)		(18,000.00)	(16,090.05)	(2,293.64)		89.389	(1,909.95)
	Subtotal object - 04	(18,000.00)		(18,000.00)	(16,090.05)	(2,293.64)		89.389	(1,909.95)
Program number:	DEFAULT PROGRAM	(2,748,000.00)		(2,748,000.00)	(1,940,810.05)	(371,402.64)		70.626	(807,189.95)
Department number: 50	IMPACT FEES	(2,748,000.00)		(2,748,000.00)	(1,940,810.05)	(371,402.64)		70.626	(807,189.95)
	Revenue	(2,748,000.00)		(2,748,000.00)	(1,940,810.05)	(371,402.64)		70.626	(807,189.95)
630-5410-50-00-1606-CO	Impact Fee Study	35,000.00		35,000.00	6,736.72		60,736.28	9.984	
630-5489-50-00-8001-DV	Developer Agreement TVG	975,000.00		975,000.00	361,258.56			37.052	613,741.44
630-5489-50-00-8002-DV	Developer Agrmt Prsp Ptrns	195,000.00		195,000.00				0	195,000.00
630-5489-50-00-8003-DV	Developer Agreement Doe Crk	532,586.00		532,586.00				0	532,586.00
	Subtotal object - 05	1,737,586.00		1,737,586.00	367,995.28		60,736.28	20.79	1,341,327.44
630-6610-50-00-0407-WA	Prosper Trail EST	4,403,300.00		4,403,300.00	205,540.00		3,136,460.00	4.668	1,061,300.00
630-6610-50-00-1414-ST	Kroger Reimb Prosper Tr	130,000.00		130,000.00				0	130,000.00
630-6610-50-00-1501-WA	Lower Pressure Plane Pump Stat	1,655,000.00		1,655,000.00				0	1,655,000.00
	Subtotal object - 06	6,188,300.00		6,188,300.00	205,540.00		3,136,460.00	3.321	2,846,300.00
Program number:	DEFAULT PROGRAM	7,925,886.00		7,925,886.00	573,535.28		3,197,196.28	7.207	4,187,627.44

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Department number: 50	IMPACT FEES	7,925,886.00	32,473.00	7,958,359.00	573,535.28		3,197,196.28	7.207	4,187,627.44
	Expense Subtotal - - - - -	7,925,886.00	32,473.00	7,958,359.00	573,535.28		3,197,196.28	7.207	4,187,627.44
Fund number: 630	WATER IMPACT FEES	5,177,886.00	32,473.00	5,210,359.00	(1,367,274.77)	(371,402.64)	3,197,196.28	-26.241	3,380,437.49
640-4020-50-00	Impact Fees	(478,100.00)		(478,100.00)	(350,902.24)	(59,803.00)		73.395	(127,197.76)
	Subtotal object - 04	(478,100.00)		(478,100.00)	(350,902.24)	(59,803.00)		73.395	(127,197.76)
640-4620-50-00	Interest	(9,000.00)		(9,000.00)	(4,139.53)	(807.18)		45.995	(4,860.47)
	Subtotal object - 04	(9,000.00)		(9,000.00)	(4,139.53)	(807.18)		45.995	(4,860.47)
Program number:	DEFAULT PROGRAM	(487,100.00)		(487,100.00)	(355,041.77)	(60,610.18)		72.889	(132,058.23)
Department number: 50	IMPACT FEES	(487,100.00)		(487,100.00)	(355,041.77)	(60,610.18)		72.889	(132,058.23)
	Revenue Subtotal - - - - -	(487,100.00)		(487,100.00)	(355,041.77)	(60,610.18)		72.889	(132,058.23)
640-5410-50-00-1606-CO	Impact Fee Study	35,000.00	77,993.00	112,993.00	11,280.85		101,712.15	9.984	5,000.00
640-5410-50-00-8005-DV	LaCima Impact Fee Reimburse	5,000.00		5,000.00				0	5,000.00
640-5489-50-00-8001-DV	Developer Agrmt TVG	170,750.00		170,750.00	60,842.71			35.633	109,907.29
640-5489-50-00-8002-DV	Developer Agrmt Prosper Prtm's	34,150.00		34,150.00				0	34,150.00
640-5489-50-00-8004-DV	Developer Agrmt Frontier Esta	71,300.00		71,300.00				0	71,300.00
	Subtotal object - 05	316,200.00	77,993.00	394,193.00	72,123.56		101,712.15	18.297	220,357.29
640-6610-50-00-1607-WW	Public Works Interceptor	800,000.00		800,000.00	2,105.76	2,105.76	28,194.24	0.263	769,700.00
640-6610-50-00-1608-WW	LaCima #2 Interceptor	465,000.00		465,000.00				0	465,000.00
	Subtotal object - 06	1,265,000.00		1,265,000.00	2,105.76	2,105.76	28,194.24	0.166	1,234,700.00
Program number:	DEFAULT PROGRAM	1,581,200.00	77,993.00	1,659,193.00	74,229.32	2,105.76	129,906.39	4.474	1,455,057.29
Department number: 50	IMPACT FEES	1,581,200.00	77,993.00	1,659,193.00	74,229.32	2,105.76	129,906.39	4.474	1,455,057.29
	Expense Subtotal - - - - -	1,581,200.00	77,993.00	1,659,193.00	74,229.32	2,105.76	129,906.39	4.474	1,455,057.29
Fund number: 640	WASTEWATER IMPACT FEES	1,094,100.00	77,993.00	1,172,093.00	(280,812.45)	(58,504.42)		-23.958	1,322,999.06
650-4015-99-00	Impact Fees -Water				(7,800.00)	27,300.00		0	7,800.00
650-4020-99-00	Impact Fees -Sewer				(1,366.00)	4,098.00		0	1,366.00
650-4040-99-00	Thoroughfare Impact Fees				(7,454.00)			0	7,454.00
650-4041-99-00	West Thorfare Imp. Fees Rev					26,089.00		0	
	Subtotal object - 04				(16,620.00)	57,487.00		0	16,620.00
Program number:	DEFAULT PROGRAM				(16,620.00)	57,487.00		0	16,620.00
Department number: 99	IMPACT FEES				(16,620.00)	57,487.00		0	16,620.00
	Revenue Subtotal - - - - -				(16,620.00)	57,487.00		0	16,620.00
Fund number: 650	IMPACT FEES				(16,620.00)	57,487.00		0	16,620.00
660-4040-50-00	East Thoroughfare Impact Fees	(2,200,000.00)		(2,200,000.00)	(2,673,829.93)	(335,159.19)		121.538	473,829.93
	Subtotal object - 04	(2,200,000.00)		(2,200,000.00)	(2,673,829.93)	(335,159.19)		121.538	473,829.93
660-4610-50-00	Interest	(7,000.00)		(7,000.00)	(17,303.45)	(2,446.07)		247.192	10,303.45
	Subtotal object - 04	(7,000.00)		(7,000.00)	(17,303.45)	(2,446.07)		247.192	10,303.45
Program number:	DEFAULT PROGRAM	(2,207,000.00)		(2,207,000.00)	(2,691,133.38)	(337,605.26)		121.936	484,133.38
Department number: 50	IMPACT FEES	(2,207,000.00)		(2,207,000.00)	(2,691,133.38)	(337,605.26)		121.936	484,133.38
	Revenue Subtotal - - - - -	(2,207,000.00)		(2,207,000.00)	(2,691,133.38)	(337,605.26)		121.936	484,133.38
660-5410-50-00-1606-CO	Impact Fee Study	35,000.00	(17,678.00)	17,322.00	1,728.74		15,593.26	9.98	33,000.00
660-5489-50-00-8005-DV	Developer Agrmt Lakes/LaCima	300,000.00		300,000.00	199,029.00			66.343	100,971.00
	Subtotal object - 05	335,000.00	(17,678.00)	317,322.00	200,757.74		15,593.26	63.266	100,971.00
660-6610-50-00-1307-ST	Frontier Pkwy BNSF Overpass	3,650,000.00		3,650,000.00				0	3,650,000.00
660-6610-50-00-1405-ST	Coleman-Prosper Tr to Preston	1,052,907.00		1,052,907.00				0	1,052,907.00
660-6610-50-00-1414-ST	Kroger Reimb-Prosper Tr	960,000.00		960,000.00				0	960,000.00
660-6610-50-00-1609-ST	Custer Turn Lane @Prosper Tr	100,000.00		100,000.00				0	100,000.00
	Subtotal object - 06	5,762,907.00		5,762,907.00				0	5,762,907.00
660-7147-50-00	Transfer to GF		33,000.00	33,000.00				0	33,000.00
	Subtotal object - 07		33,000.00	33,000.00				0	33,000.00
Program number:	DEFAULT PROGRAM	6,097,907.00	15,322.00	6,113,229.00	200,757.74		15,593.26	3.284	5,896,878.00
Department number: 50	IMPACT FEES	6,097,907.00	15,322.00	6,113,229.00	200,757.74		15,593.26	3.284	5,896,878.00
	Expense Subtotal - - - - -	6,097,907.00	15,322.00	6,113,229.00	200,757.74		15,593.26	3.284	5,896,878.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
Fund number: 660	E THOROUGHFARE IMPACT FEES	3,890,907.00	15,322.00	3,906,229.00	(2,490,375.64)	(337,605.26)	15,593.26	-63.754	6,381,011.38
670-4510-10-00	Grants				(900.00)			0	900.00
670-4530-10-00	Police Donation Inc	(12,000.00)		(12,000.00)	(9,165.00)	(1,011.00)		76.375	(2,835.00)
670-4531-10-00	Fire Donations	(10,000.00)		(10,000.00)	(6,864.00)	(1,043.00)		68.64	(3,136.00)
670-4533-10-00	In God We Trust decals				(2,500.00)			0	2,500.00
670-4535-10-00	Child Safety Inc	(8,000.00)		(8,000.00)	(3,379.26)			42.241	(4,620.74)
670-4550-10-00	LEOSE Revenue				(1,769.18)			0	1,769.18
	Subtotal object - 04	(30,000.00)		(30,000.00)	(24,577.44)	(2,054.00)		81.925	(5,422.56)
670-4610-10-00	Interest Income	(4,100.00)		(4,100.00)	(7,483.06)	(402.53)		182.514	3,383.06
	Subtotal object - 04	(4,100.00)		(4,100.00)	(7,483.06)	(402.53)		182.514	3,383.06
670-4916-10-00	Cash Seizure Forfeit-PD				(650.00)			0	650.00
	Subtotal object - 04				(650.00)			0	650.00
Program number: 10	DEFAULT PROGRAM	(34,100.00)		(34,100.00)	(32,710.50)	(2,456.53)		95.925	(1,389.50)
Department number: 10	ADMINISTRATION	(34,100.00)		(34,100.00)	(32,710.50)	(2,456.53)		95.925	(1,389.50)
	Revenue	(34,100.00)		(34,100.00)	500.00			0	(500.00)
670-5201-10-00	LEOSE Expenditures				4,000.00			66.667	2,000.00
670-5205-10-00	Police Donation Exp	6,000.00		6,000.00	2,752.69	114.80		0	(2,752.69)
670-5206-10-00	Fire Dept Donation Exp						6,783.90	0	18,216.10
670-5208-10-00	Child Safety Expense	25,000.00		25,000.00				0	14,000.00
670-5212-10-00	Tree Mitigation Expense	14,000.00		14,000.00				0	(1,150.00)
670-5213-10-00	In God We Trust decals				1,150.00			1.1	2,670.00
670-5292-10-00	PD Seizure Expense	3,000.00		3,000.00	330.00	130.00		18.193	32,483.41
	Subtotal object - 05	48,000.00		48,000.00	8,732.69	244.80		18.193	32,483.41
Program number: 10	DEFAULT PROGRAM	48,000.00		48,000.00	8,732.69	244.80		18.193	32,483.41
Department number: 10	ADMINISTRATION	48,000.00		48,000.00	8,732.69	244.80		18.193	32,483.41
	Expense	48,000.00		48,000.00	8,732.69	244.80		18.193	32,483.41
	Subtotal - - - - -	48,000.00		48,000.00	8,732.69	244.80		18.193	32,483.41
Fund number: 670	SPECIAL REVENUE-DONATIONS	13,900.00		13,900.00	(23,977.81)	(2,211.73)		0	31,093.91
680-4041-50-00	W Thoroughfare Impact Fees	(1,000,000.00)		(1,000,000.00)	(593,857.00)	(158,194.00)		59.386	(406,143.00)
	Subtotal object - 04	(1,000,000.00)		(1,000,000.00)	(593,857.00)	(158,194.00)		59.386	(406,143.00)
680-4610-50-00	Interest	(2,400.00)		(2,400.00)	(6,826.41)	(1,050.92)		284.434	4,426.41
	Subtotal object - 04	(2,400.00)		(2,400.00)	(6,826.41)	(1,050.92)		284.434	4,426.41
Program number: 50	DEFAULT PROGRAM	(1,002,400.00)		(1,002,400.00)	(600,683.41)	(159,244.92)		59.925	(401,716.59)
Department number: 50	IMPACT FEES	(1,002,400.00)		(1,002,400.00)	(600,683.41)	(159,244.92)		59.925	(401,716.59)
	Revenue	(1,002,400.00)		(1,002,400.00)	(600,683.41)	(159,244.92)		59.925	(401,716.59)
	Subtotal - - - - -	(1,002,400.00)		(1,002,400.00)	(600,683.41)	(159,244.92)		59.925	(401,716.59)
680-5410-50-00-1606-CO	Impact Fee Study		17,322.00	17,322.00	1,728.74		15,593.26	9.98	0
680-5489-50-00-8001-DV	Developer Agrmnt TVG	500,000.00		500,000.00				0	500,000.00
680-5489-50-00-8006-DV	Development Agrmnt Parks/Legac	100,000.00		100,000.00				0	100,000.00
	Subtotal object - 05	600,000.00		600,000.00	1,728.74		15,593.26	0.28	600,000.00
680-6110-50-00-1512-ST	First Street (DNT to Coleman)		220,000.00	220,000.00				0	220,000.00
	Subtotal object - 06		220,000.00	220,000.00				0	220,000.00
Program number: 50	DEFAULT PROGRAM	600,000.00		600,000.00	1,728.74		15,593.26	0.206	820,000.00
Department number: 50	IMPACT FEES	600,000.00		600,000.00	1,728.74		15,593.26	0.206	820,000.00
	Expense	600,000.00		600,000.00	1,728.74		15,593.26	0.206	820,000.00
	Subtotal - - - - -	600,000.00		600,000.00	1,728.74		15,593.26	0.206	820,000.00
Fund number: 680	W THOROUGHFARE IMPACT FEES	(402,400.00)		(402,400.00)	(598,954.67)	(159,244.92)		362.831	418,283.41
750-4510-10-00	Grants	(11,262,500.00)		(11,293,145.00)	(30,644.63)	(30,644.63)		0.271	(11,262,500.37)
750-4530-10-00	Contributions	(3,766,000.00)		(3,766,000.00)				0	(3,766,000.00)
750-4530-10-00-1405-ST	Contributions				(738,758.80)			0	738,758.80
	Subtotal object - 04	(15,028,500.00)		(15,059,145.00)	(769,403.43)	(30,644.63)		5.109	(14,289,741.57)
750-4611-10-00	Interest-2004 Bond	(2,040.00)		(2,040.00)	(1,400.34)	(226.52)		68.644	(639.66)
750-4612-10-00	Interest-2006 Bond	(600.00)		(600.00)	(1,195.63)	(255.16)		199.272	595.63
750-4613-10-00	Interest 2008 Bond	(13,500.00)		(13,500.00)	(5,555.00)	(592.08)		41.148	(7,945.00)
750-4616-10-00	Interest 2012 GO Bond	(12,000.00)		(12,000.00)	(7,905.04)	(932.47)		65.875	(4,094.96)

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
750-4995-10-00	Subtotal object - 04	(28,140.00)	(23,105.00)	(28,140.00)	(16,056.01)	(2,006.23)		57.058	(12,083.99)
750-4999-10-00	Transfer In	(1,047,000.00)	(23,105.00)	(1,047,105.00)	(488,548.31)	(68,333.33)		46.657	(558,556.69)
750-4999-10-00	Bond Proceeds	(2,660,000.00)		(2,660,000.00)				0	(2,660,000.00)
	Subtotal object - 04	(3,684,000.00)	(23,105.00)	(3,707,105.00)	(488,548.31)	(68,333.33)		13.179	(3,218,556.69)
Program number:	DEFAULT PROGRAM	(18,740,640.00)	(53,750.00)	(18,794,390.00)	(1,274,007.75)	(100,984.19)		6.779	(17,520,382.25)
Department number: 10	CAPITAL PROJECTS	(18,740,640.00)	(53,750.00)	(18,794,390.00)	(1,274,007.75)	(100,984.19)		6.779	(17,520,382.25)
	Revenue	(18,740,640.00)	(53,750.00)	(18,794,390.00)	(1,274,007.75)	(100,984.19)		6.779	(17,520,382.25)
750-5419-10-00-1401-FC	Windsong Ranch Fire Station				59,889.84	20,724.21		0	(59,889.84)
750-5419-10-00-1405-ST	Coleman-Prspr Trl to Prspr HS				9,077.50			0	(9,077.50)
750-5419-10-00-1408-TR	SH289 Median Lighting				3,483.60			0	(3,483.60)
750-5419-10-00-1511-ST	Prosper Trail (Kroger to Coit)				65,938.50			0	(65,938.50)
750-5419-10-00-1512-ST	First Street (DNT to Coleman)				190,951.00	13,685.50		0	(190,951.00)
750-5419-10-00-1514-ST	Town Hall Infrastructure Imprv				66,334.04	209.38		0	(66,334.04)
	Subtotal object - 05				395,674.48	34,619.09		0	(395,674.48)
750-6160-10-00-1308-EQ	Fire Engine	815,000.00		815,000.00	277,270.00		312,229.01	34.021	225,500.99
	Subtotal object - 06	815,000.00		815,000.00	277,270.00	461,212.49	312,229.01	34.021	225,500.99
750-6610-10-00-1401-FC	Windsong Ranch Fire Station				2,664,198.69			0	(2,664,198.69)
750-6610-10-00-1401-ST	Windsong Ranch Fire Station	204,000.00		204,000.00				0	204,000.00
750-6610-10-00-1402-FC	Town Hall-Multipurpose Facil.	1,300,000.00		1,300,000.00	388,637.96	182,211.76		29.895	911,362.04
750-6610-10-00-1405-ST	Coleman-Prspr Trl to Prspr HS				1,420,316.55	538,955.34	156,713.65	0	(1,577,030.20)
750-6610-10-00-1410-TR	Decorative Monument Signs						109,837.00	0	(109,837.00)
750-6610-10-00-1412-ST	Downtown Enhancements	490,000.00		490,000.00				0	490,000.00
750-6610-10-00-1506-PK	SH 289 Median Landscaping				49,720.00			0	(49,720.00)
750-6610-10-00-1507-ST	West Prosper Rd Improvements	12,531,000.00		12,531,000.00	2,468,018.35	503,737.01	10,062,981.65	19.695	
750-6610-10-00-1513-ST	Old Town Streets	1,044,000.00		1,044,000.00				0	1,044,000.00
750-6610-10-00-1514-ST	Town Hall Infrastructure Imprv	1,275,000.00		1,275,000.00	23,462.60	23,462.60		1.84	1,251,537.40
750-6610-10-00-1601-FC	Town Hall Construction	10,000,000.00		10,000,000.00				0	10,000,000.00
750-6610-10-00-1603-PK	Frontier Park North	9,086,225.00		9,086,225.00			46,000.00	0	9,040,225.00
750-6610-10-00-1610-ST	Fishtrap Rd-Artesia to Custer	820,000.00		820,000.00				0	820,000.00
750-6610-10-00-1611-ST	First St-Townlake to Custer	420,000.00		420,000.00				0	420,000.00
750-6610-10-00-1612-ST	Church St-First to PISD	850,000.00		850,000.00				0	850,000.00
750-6610-10-00-1618-ST	Harper Road Repair		53,750.00	53,750.00				0	53,750.00
	Subtotal object - 06	38,020,225.00	53,750.00	38,073,975.00	7,014,354.15	1,709,579.20	10,375,532.30	18.423	20,684,088.55
Program number:	DEFAULT PROGRAM	38,835,225.00	53,750.00	38,888,975.00	7,687,298.63	1,744,198.29	10,687,761.31	19.767	20,513,915.06
Department number: 10	CAPITAL PROJECTS	38,835,225.00	53,750.00	38,888,975.00	7,687,298.63	1,744,198.29	10,687,761.31	19.767	20,513,915.06
	Expense	38,835,225.00	53,750.00	38,888,975.00	7,687,298.63	1,744,198.29	10,687,761.31	19.767	20,513,915.06
Fund number: 750	CAPITAL PROJECTS	20,094,585.00		20,094,585.00	6,413,290.88	1,643,214.10	10,687,761.31	31.916	2,993,532.81
760-4610-10-00	Interest Income	(34,200.00)		(34,200.00)	(21,825.38)	(2,654.18)		63.817	(12,374.62)
	Subtotal object - 04	(34,200.00)		(34,200.00)	(21,825.38)	(2,654.18)		63.817	(12,374.62)
760-4996-10-00	Transfers In				(33,541.62)	(4,791.66)		0	33,541.62
760-4999-10-00	Bond Proceeds	(2,370,000.00)		(2,370,000.00)				0	(2,370,000.00)
	Subtotal object - 04	(2,370,000.00)		(2,370,000.00)	(33,541.62)	(4,791.66)		1.415	(2,336,458.38)
Program number:	DEFAULT PROGRAM	(2,404,200.00)		(2,404,200.00)	(55,367.00)	(7,445.84)		2.303	(2,348,833.00)
Department number: 10	CAPITAL PROJECTS-W/S	(2,404,200.00)		(2,404,200.00)	(55,367.00)	(7,445.84)		2.303	(2,348,833.00)
	Revenue	(2,404,200.00)		(2,404,200.00)	(55,367.00)	(7,445.84)		2.303	(2,348,833.00)
760-5419-10-00-0407-WA	Prosper Trail EST-Land Acq				84,990.41	5,929.84		0	(84,990.41)
760-5419-10-00-1501-WA	Lower Pressure Pln 42" Trms Ln				45,690.16	8,544.44		0	(45,690.16)
	Subtotal object - 05				130,680.57	14,474.28		0	(130,680.57)
760-6610-10-00-1503-WW	UTRWD Metering Stations				1,625.00	1,625.00		0	(1,625.00)
760-6610-10-00-1508-WA	BNSF Railroad PRV's	532,200.00		532,200.00	9,470.00	5,510.00	26,030.00	1.779	496,700.00
760-6610-10-00-1613-DR	Old Town Drainage	500,000.00		500,000.00			49,000.00	0	451,000.00
760-6610-10-00-1614-DR	Coleman Rd Drainage	17,500.00		17,500.00				0	17,500.00

Account Number	Description	Current Year Adopted Budget	Current Year Amendments	Current Year Amended Budget	Current YTD Actual	Current Month Actual	Encumbrances	Percent YTD %	Current Remaining Budget
760-6610-10-00-1615-DR	Old Town Drainage Land Acq	1,500,000.00		1,500,000.00			60,500.00		1,439,500.00
760-6610-10-00-1616-DR	Old Town Drainage Trunk Main	600,000.00		600,000.00					600,000.00
760-6610-10-00-1617-DR	Amberwood Farms	32,000.00		32,000.00					32,000.00
	Subtotal object - 06	3,181,700.00		3,181,700.00	11,095.00	7,135.00	135,530.00	0.349	3,035,075.00
Program number: 10	DEFAULT PROGRAM	3,181,700.00		3,181,700.00	141,775.57	21,609.28	135,530.00	4.456	2,904,394.43
Department number: 10	CAPITAL PROJECTS-W/S	3,181,700.00		3,181,700.00	141,775.57	21,609.28	135,530.00	4.456	2,904,394.43
	Expense Subtotal - - - - -	3,181,700.00		3,181,700.00	141,775.57	21,609.28	135,530.00	4.456	2,904,394.43
Fund number: 760	CAPITAL PROJECTS - WATER/SEWER	777,500.00		777,500.00	86,408.57	14,163.44	135,530.00	11.114	555,561.43
770-4610-10-00	Interest Income				(12,065.46)	(2,574.72)			12,065.46
	Subtotal object - 04				(12,065.46)	(2,574.72)			12,065.46
Program number:	DEFAULT PROGRAM				(12,065.46)	(2,574.72)			12,065.46
Department number: 10	ADMINISTRATION				(12,065.46)	(2,574.72)			12,065.46
	Revenue Subtotal - - - - -				(12,065.46)	(2,574.72)			12,065.46
Fund number: 770	2015 CERTIFICATES OF OBLIG				(12,065.46)	(2,574.72)			12,065.46
780-4520-10-00	Other Revenue				(3,774.35)				3,774.35
	Subtotal object - 04				(3,774.35)				3,774.35
780-4610-10-00	Interest Income				(5,748.60)	(1,226.75)			5,748.60
	Subtotal object - 04				(5,748.60)	(1,226.75)			5,748.60
Program number:	DEFAULT PROGRAM				(9,522.95)	(1,226.75)			9,522.95
Department number: 10	ADMINISTRATION				(9,522.95)	(1,226.75)			9,522.95
	Revenue Subtotal - - - - -				(9,522.95)	(1,226.75)			9,522.95
Fund number: 780	2015 GENERAL OBLIGATIONS				(9,522.95)	(1,226.75)			9,522.95



TOWN SECRETARY'S OFFICE

To: Mayor and Town Council

From: Robyn Battle, Town Secretary

Through: Harlan Jefferson, Town Manager

Re: Town Council Meeting – June 14, 2016

Agenda Item:

Consider and act upon a resolution declaring the Town of Prosper as a hybrid entity, designating the Town's health care components, and designating a HIPAA Privacy and Security Officer.

Description of Agenda Item:

The Town is subject to the requirements of the Health Information Portability and Accountability Act (HIPAA) and must maintain the confidentiality of medical records, health information and medical billing information that it creates, transmits, uses, or maintains, referred to as "protected health information" (PHI). The Town qualifies as a covered entity because it offers a health plan for the purpose of providing or paying for the cost of medical care, the health plan has over 50 participants, and the Town receives more than enrollment/disenrollment and summary health information. The Town also qualifies as a health care provider because its first responders provide emergency or ambulatory services. The proposed resolution is a proactive step to ensure that the Town is fully HIPAA compliant, as the civil penalties for noncompliance can be significant. In practice, the Town is already following HIPAA standards to maintain the confidentiality of PHI; however, in order to fully comply with HIPAA and related federal law and administrative regulations, such as the Privacy and Security Standards of the Health Information Technology for Economic and Clinical Health Act (HITECH), all of the following requirements must be met:

- maintain the confidentiality of protected health information
- designate a Privacy Officer to receive complaints, coordinate HIPAA compliance, and issue a Notice of Privacy Practices
- designate a Security Officer to be responsible for ensuring that administrative, technical and physical safeguards are in place to safeguard the confidentiality, integrity and availability of PHI
- implement policies and procedures that comply with the Privacy Standards of HITECH
- conduct a risk assessment
- implement policies and procedures that comply with the Security Standards of HITECH
- oversee employee training regarding the Town's privacy and security policies and procedures

The Town can minimize the scope of its coverage under HIPAA by declaring itself a Hybrid Entity. Hybrid Entity status requires only those departments that participate in covered entity functions to be designated as a health care component that must comply with HIPAA and HITECH. The proposed resolution would designate the following as health care components:

- The Town's Fire and EMS Department to the extent it performs covered functions
- The Town Police Department to the extent that it performs covered functions
- The Town Secretary's Office to the extent it performs covered functions
- The Human Resources Department of the Town to the extent it performs covered functions
- The Town of Prosper Benefits and Wellness Committee to the extent it performs covered functions

HIPAA requirements mandate that the Town shall designate a Privacy Officer and implement policies and procedures that comply with the Privacy and Security Standards, as well as conduct required trainings under the Texas Medical Records Privacy Act, the state version of HIPAA, which is broader in scope and imposes stricter requirements in some areas. The employees of the designated health care components who perform functions covered by HIPAA will need to undergo training that is tailored to the employee's "scope of employment" with respect to PHI within 60 days for a new hire and re-training at least every 2 years. The Town must also designate a Security Officer to conduct a risk assessment and ensure that administrative, technical and physical safeguards are in place to safeguard the confidentiality, integrity and availability of PHI. Town staff recommends the Director of Human Resources serve as both the Privacy Officer and the Security Officer for the Town.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P. has reviewed the resolution as to form and legality.

Attached Documents:

1. Resolution

Town Staff Recommendation:

Town staff recommends the Town Council approve a resolution declaring the Town of Prosper as a hybrid entity, designating the Town's health care components, and designating a HIPAA Privacy and Security Officer.

Proposed Motion:

I move to approve a resolution declaring the Town of Prosper as a hybrid entity, designating the Town's health care components, and designating a HIPAA Privacy and Security Officer.

TOWN OF PROSPER, TEXAS

RESOLUTION NO. 16-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, DECLARING THE TOWN AS A HYBRID ENTITY; DESIGNATING THE TOWN'S HEALTH CARE COMPONENTS; DESIGNATING A HIPAA PRIVACY AND SECURITY OFFICER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Prosper, Texas (the "Town") is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code;

WHEREAS, the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), and regulations promulgated thereunder, the Health Information Technology for Economic and Clinical Health Act ("HITECH"), and regulations promulgated thereunder, require public and private entities that provide certain health care services to comply with regulations related to the collection, use, disclosure and security of individually identifiable health information;

WHEREAS, as a "covered entity" under HIPAA, the Town strives to protect the confidentiality, integrity and availability of protected health information ("PHI") by taking reasonable and appropriate steps to protect the security and privacy of PHI and comply with all applicable laws and regulations relating to data privacy and security, including, without limitation, HIPAA, HITECH, the Texas Medical Records Privacy Act and the Texas Identify Theft Enforcement and Protection Act;

WHEREAS, because the Town is a single legal entity with business activities that include both covered and non-covered functions, the Town may declare itself a Hybrid entity as defined by 45 C.F.R. § 164.103 and in accordance with 45 C.F.R. § 164.105(a)(2)(iii)(C);

WHEREAS, the Town Council has determined that the Town can more effectively and efficiently comply with HIPAA by declaring the Town as a "Hybrid entity" and formally designating the Town's Health care components in accordance with 45 C.F.R. § 164.105(a)(2)(iii)(C);

WHEREAS, after an assessment of the Town's divisions, programs and departments for applicability of HIPAA, the Fire Department and the Human Resources Department are components of the Town that create, transmit, use or maintain health information and are designated as Health Care Components;

WHEREAS, HIPAA regulations require the Town to designate an individual as the privacy officer to be responsible for the development and implementation of required privacy policies and procedures for the Town, and the Director of Human Resources has assumed those duties relative to HIPAA compliance;

WHEREAS, the Town must designate an individual as the security officer under the HIPAA regulations, and the Director of Human Resources has assumed those duties relative to HIPAA security compliance; and

WHEREAS, as a Hybrid entity, the Town has ongoing responsibilities to establish and maintain ongoing policies, procedures and business practices to maintain compliance with HIPAA requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS THAT:

SECTION 1

The Town Council of the Town of Prosper, Texas ("Town Council") hereby finds and determines that the recitals made in the preamble of this Resolution are true and correct, and incorporates such recitals herein.

SECTION 2

The Town Council hereby designates the Town as a "Hybrid entity." In accordance with 45 C.F.R. 164.1058(a)(2)(iii)(C), the following components are designated as "covered components" of the Hybrid entity:

- The Prosper Fire Department;
- The billing section of the Fire Department to the extent it performs covered functions;
- The Police Department, to the extent it performs covered functions;
- The Records Management Division of the Office of the Town Secretary to the extent it performs covered functions;
- The Human Resources Department of the Town to the extent it performs covered functions; and
- The Benefits and Wellness Committee.

SECTION 3

The Town Council affirms that all covered components are required to protect the security and privacy of PHI and comply with all applicable laws and regulations relating to data privacy and security, including, without limitation, HIPAA, HITECH, the Texas Medical Records Privacy Act and the Texas Identify Theft Enforcement and Protection Act. To this end, the Town Council directs and authorizes the Privacy Officer and all Heads of Departments, Officers and Commissions of the Town that have been designated as "covered components" to take any and all action necessary to implement this Resolution and ensure the following policy guidelines are followed:

1. All employees, agents and volunteers are to comply with HIPAA, the Texas Medical Records Privacy Act and those regulations that implement these laws;
2. All employees, agents and volunteers are to comply with Town policies and procedures implementing HIPAA and the Texas Medical Records Privacy Act;
3. Access, use and disclosure of PHI is limited to authorized personnel;
4. All personnel are to be trained and updated on all new requirements on a continuing basis;

5. All personnel are to immediately document and notify the Privacy and Security Officer of any unauthorized disclosures;
6. All personnel are to take steps to mitigate any damages caused by unauthorized disclosure;
7. All personnel are to ensure that access to PHI is for only “permitted uses” and is within the scope of the “authorizations,” safeguard the confidentiality, integrity and availability of PHI in accordance with the Security Regulations promulgated pursuant to HIPAA;
8. All personnel are to ensure security of facilities and technological operations;
9. Ensure that business associate agreements are executed with contractors that perform duties involving PHI on behalf of the Town;
10. All personnel do not disclose protected health information to another department of the Town if HIPAA would prohibit such disclosure;
11. All personnel protect electronic protected health information with respect to another department of the Town to the same extent that it would be required under HIPAA if the health care component and the other department were separate and distinct legal entities; and
12. If a person performs duties for both the health care component in the capacity of a member of the workforce of such component and for another department of the Town in the same capacity with respect to that department, such workforce member must not use or disclose protected health information created or received in the course of or incident to the member's work for the health care component in a way prohibited by HIPAA.

SECTION 4

The Town Council designates the Director of Human Resources as the Town's HIPAA Privacy and Security Officer responsible for the development, implementation and oversight of the Town's HIPAA privacy and security policies and procedures, and the Director of Human Resources shall have authority to ensure that the designated “covered components” comply with the HIPAA policy guidelines enumerated herein.

SECTION 5

The Town further directs and authorizes the HIPAA Privacy and Security Officer to work in conjunction with the Town Attorney's office to approve changes in the designation of departments, divisions, units and/or programs as health care components to maintain compliance with HIPAA and the Texas Medical Records Privacy Act, to develop policies and procedures, and outline other actions as necessary for the implementation of this Resolution and compliance with HIPAA and the Texas Medical Record Privacy Act.

SECTION 6

This Resolution shall be effective immediately upon its adoption, and it is so Resolved.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, THIS 14TH DAY OF JUNE, 2016.

Ray Smith, Mayor

ATTEST:

Robyn Battle, Town Secretary

APPROVED AS TO FORM AND LEGALITY:

Terrence S. Welch, Town Attorney



PARKS & RECREATION

To: Mayor and Town Council

From: Hulon T. Webb, Jr, P.E., Executive Director of Development and Community Services

Through: Harlan Jefferson, Town Manager

Re: Town Council Meeting – June 14, 2016

Agenda Item:

Consider and act upon approval of the Prosper Youth Sports Commission's amended bylaws.

Description of Agenda Item:

At the October 22, 2013, Town Council meeting, an ordinance was adopted establishing the Prosper Youth Sports Commission (PYSC). Per the ordinance, the PYSC is required to have the bylaws, as originally adopted and all amendments approved by the Town Council. The original PYSC bylaws were approved at the November 11, 2014, Town Council meeting.

The members of the PYSC have approved a few amendments to better suit the needs of the Commission. Below is a summary of the significant revisions:

- Change PYSC to Commission.
- ARTICLE VII – MEMBERS: Removal of Treasurer as an elected position; (this position was deemed not needed since money will not enter or exit PYSC).
- ARTICLE VII – MEMBERS: Past President and At-Large PISD members are considered non-voting positions.
- Changed the term “Officers” to “Members” throughout the by-laws.
- ARTICLE IX – DUTIES/CRITERIA OF LEAGUES - Books and Records addition: “The Commission may submit the books and records of accounts of any Member to a certified public account (CPA) to audit the books and records, and if the CPA determines that the books and records contain financial errors in excess of five percent (5%) of the books and records submitted to the Commission, such audited Member shall reimburse the Commission for the full cost of the CPA. The Member shall immediately address and remedy any errors found by this Commission.”
- (Added) ARTICLE X – New Member Associations: Clearly defines the criteria a potential new member organization must meet to be considered when joining PYSC. A candidate organization must present their case to the PYSC, and if approved, submit to Town Council for approval, and thus, a member of PYSC. Candidates not receiving recommendation from PYSC have the option to appeal the decision.
- (Added) ARTICLE XI – Member Association Changes: Member Associations must present with transparency any changes to their organization, including significant bylaw changes, board changes, program changes, adding additional sports or a change to the governing body.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has reviewed the amended bylaws as to form and legality.

Attached Documents:

1. Redline version of PYSC amended bylaws
2. Final PYSC amended bylaws with revisions accepted

Town Staff Recommendation:

Town staff recommends that the Town Council approve the Prosper Youth Sports Commission's amended bylaws.

Proposed Motion:

I move to approve the Prosper Youth Sports Commission's amended bylaws.

**BYLAWS OF THE
PROSPER YOUTH SPORTS COMMISSION**

(~~PYSC~~Commission)

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ARTICLE XI – Member Association Changes

Member Association Changes 11

Version Log

- *Version 1.0 – Town Council Approved dated XX/XX/XXXX*
- *Version 1.1 - Updates made to multiple sections to clean up wording, update the Membership organization, set criteria for new organizations, and update Member obligations.*

These are the Bylaws of PROSPER YOUTH SPORTS COMMISSION (the "Commission"), duly adopted on _____, 2014, [as revised on _____, 2016](#) at an organizational meeting of ~~the Board of Directors~~[its Members](#).

ARTICLE I - MISSION

To [establish minimum criteria and](#) provide congruency between all youth leagues and a quality experience to every league and participant.

To govern facility use to provide safe, equitable, and enjoyable sports opportunities for all participants.

To ensure ~~member~~[Member](#) leagues are recreational first and teach the basic skills and fundamentals of sports, to play in a safe and nurturing environment, where all children will have the opportunity to play, regardless of skill level.

To ensure that each child has a positive, rewarding experience while participating in youth sports, and that each child will learn the importance of sportsmanship, teamwork, honor, and integrity.

[To provide guidance and recommendations for any newly formed leagues wishing to gain Membership.](#)

ARTICLE II - OFFICES

The principal address of the Commission in the State of Texas shall be located in the Town of Prosper, County of Collin, Texas. The Commission may have such other addresses, either within or without the State of Texas, as the ~~Board of Directors~~[Members](#) may determine or as the affairs of the Commission may require from time to time.

Registered Office and Agent Address

President, Prosper Youth Sports Commission
P.O. Box 99, Prosper, Texas 75078

ARTICLE III - MEMBERSHIP OF COMMISSION

The ~~Prosper Youth Sports Commission (PYSC) is comprised of four board members, one delegate each from the Town of Prosper's recognized youth sports associations or organizations, one PISD At Large member, and one town staff member.~~ [is comprised of three elected individuals as more fully described in Article VII, the Presidents from each Member Association, one PISD At-Large Member one Town staff Member, and the Commission's Past President \(singularly a "Member" or collectively the "Members"\).](#) Subsequent ~~members~~[Members](#) may be added by application to and the approval of the Commission and who also shall adhere to the Constitution, Bylaws, and Rules and Regulations of the Commission. [The Member Associations are those youth sports associations and organizations recognized by The Town of Prosper's Town Council, and upon adoption of these By-Laws consist](#)

~~5~~

of the Prosper Youth Sports Association, Prosper Area Soccer Association and the Prosper Little League. The elected Members are the President, Vice President and Secretary.

Any ~~member~~Member of the Commission may be expelled and his or her ~~membership~~Membership canceled, forfeited or suspended unilaterally by the Commission with a ~~majority~~two-thirds vote of the ~~Commission~~total Membership present for a violation of the Commission's Constitution, Bylaws, Rules and Regulations or for conduct prejudicial to the interests of the Commission and its Member Associations. Any ~~member~~Member expelled by the Commission may appeal the decision to the ~~Parks and Recreation Board~~Town Council.

~~The Commission will honor all orders of suspension of players, coaches or referees issued by this Commission, any Member Association or any Member's governing body.~~

Each Member Association shall be responsible for submitting and keeping current their respective governing body's ~~members~~Members' names and contact information.

ARTICLE IV - GOVERNANCE OF COMMISSION

Governance of Commission

~~The Commission shall be governed by its members, which shall consist of the Board of Directors of the Commission, the recognized delegate from each registered Member Association in good standing. Each Member shall be entitled to one vote, and no Member shall be entitled to more than one vote. Only the designated delegate(s) of Member Associations shall have the right to speak at any Commission meeting. Any member of the Board of Directors or delegate, except the at-large PISD Member and the Past President are non-voting Members. Any Member~~ may introduce anyone to speak provided he has the permission of the presiding officer at that meeting of the Commission. If ~~the~~a league ~~or association~~delegatePresident cannot attend a ~~Board~~Commission meeting, his/her designee may attend, with written permission from the Member Association.

Territory of the Commission

The territory ~~under the jurisdiction~~ of this Commission is defined as being that part of Texas which includes:

- Town of Prosper
- Prosper Independent School District
- League Boundaries

A Each Member Association's boundary map reflecting the territory ~~under the jurisdiction~~ of the Commission shall be on file with Prosper Youth Sports Commission.

Jurisdiction

Each Member Association shall adhere to these Bylaws and shall be subject to the authority of the Commission. If the Commission is presented sufficient evidence that a Member Association is not adhering to these Bylaws, the Commission may form an *ad hoc* Ethics Committee to investigate the allegations and recommend appropriate action to the Commission. In the event of any dispute regarding the interpretation of these Bylaws, the ~~Parks and Recreation Board~~ Town Council shall have final authority regarding such interpretation.

Fiscal Year

The fiscal year of the Commission shall be from July 1 to June 30.

Books and Records

~~Each Member Association shall keep correct and complete books and records of accounts and shall keep minutes of all meetings of the Member Association. The books and records shall be kept by and in the possession of the Member Association and shall be made readily available to the Commission upon request. Each Member Association or Organization must submit to the Commission a copy of their 501(c)(3) tax exemption form and IRS tax return annually.~~

Resignation

Any ~~PYSC member~~ Member may resign by giving written notice to the President and the Secretary. The resignation shall take effect at the time specified therein, or immediately if no time is specified. Unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. If within sixty (60) days of a resignation a Member Association delegate has not been identified to replace the resigning ~~Commission member~~ Member, the Commission may vote to expel the Member Association from the Commission. The ~~Board~~ President or Secretary shall be responsible for and give notice to all ~~Commission members~~ Members when a ~~Commission member~~ Member has tendered his or her resignation. No more than 10 business days from the date of receipt of a resignation, the ~~Board~~ President or Secretary shall notify ~~Commission members~~ Members of the resignation via e-mail.

Amendments to Bylaws

These Bylaws may be altered, amended or repealed, or new Bylaws may be adopted, at any meeting of the Commission by a two-thirds (2/3) vote of the total present ~~membership~~ Membership; provided, however, that all ~~members~~ Members shall be given ten (10) days written notice, including a written copy of any proposed changes. Amendments to the Bylaws may be made from the floor at the Annual Meeting in ~~September~~ October without advance notice, ~~and are subject to Town Council approval.~~ No changes to the By-Laws become effective until approved by the Town Council.

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ARTICLE V - MEETINGS OF THE COMMISSION

Place of Meetings

All meetings of the Commission shall be held at such place as shall be designated by the President. All meetings of the Commission will be open to the ~~members~~Members unless otherwise planned or requested in writing. On ~~a bi-~~an annual basis, a meeting will be designated as Open to the Public (in the ~~months~~month of ~~May- & October~~June). Upon written request, a special meeting may be called to address specific issues or needs.

Annual Meeting

An Annual Meeting of the Commission shall be held each year during ~~September~~June, on a day to be selected by the President, at which the Commission shall elect ~~officers~~the elected Members in accordance with Article VIII hereof, and transact such other business as may properly be brought before the meeting. A quorum is not required for this meeting so long as notices of such meetings were properly given. The order of business for such meeting shall be:

- Roll Call and Vote Accreditation
- Approval and Minutes of Last Meeting
- Communications
- Unfinished Business
- Reports of Chairman of Standing Committees
- Reports of Officers
- New Business
- Election of Officers
- Adjournment

Special Meetings

Special meetings of the Commission for any purpose or purposes, unless otherwise proscribed by these Bylaws, may be called by the President or by petition of the designated delegate of Member Associations in good standing. Business transacted at all special meetings shall be confined to the purpose stated in the notice of the meeting. A quorum is not required for this meeting so long as notice of such meetings was properly given.

PYSC Commission Meetings

The meetings of PYSC Commission shall be held on the first or second ~~Monday~~Wednesday of each ~~month-~~quarter. A quorum of fifty percent (50%) of the ~~Commission~~Members is required. If the date or time of the meeting is changed, then notice must be given.

Once a quorum is established, all actions taking place at the meeting shall be recognized as binding, regardless of the number present at the time of a vote, provided the meeting had not been previously adjourned. All ~~members of the Commission~~Members may attend ~~this meeting~~these meetings.

Emergency Actions

~~Any four (4) Commission members (quorum) of the PYSC~~The President may take emergency action on matters demanding immediate attention when it is impractical or impossible to call a meeting and may vote via an email vote. The secretary of the Commission shall report their actions to all ~~PYSC members~~Members in writing within three (3) days of such meeting.

Notice of Meetings

Written or printed notice stating the place, day and hour, of a meeting, and the purpose or purposes for which the meeting was called, shall be delivered not less than ten (10) nor more than fifty (50) days before the meetings, either personally or by email or mail, by or at the direction of the President, to each ~~Commission~~ Member entitled to vote at the meeting unless otherwise provided in these Bylaws. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the ~~Commission~~ Member at the address as it appears on the records of the Commission, with postage thereon prepaid.

Proxy

There shall be no vote by proxy for any meetings.

ARTICLE VI – NOTICE

Manner of Giving Notice

Whenever, under these Bylaws, notice is required to be given to any ~~Commission Member of the PYSC~~ and no provisions are made as to how such notice shall be given, it shall be construed to mean personal notice, and shall be given in writing, by mail, postage paid, addressed to such ~~Commission~~ Member at the address appearing on the records of the Commission. Any notice required or permitted to be given by mail shall be deemed given at the time when the same is thus deposited in the United States mail as aforesaid. Additionally, personal notice may be given by e-mail to the e-mail address appearing on the records of the Commission.

Waiver of Notice

Whenever any notice is required to be given to any ~~Commission Members of the PYSC under these Bylaws~~, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated in such notice, shall be deemed equivalent to the giving of such notice. Attendance at a meeting shall constitute a waiver of notice of such meeting, except where a person attends for the express purpose of objecting to the transaction of any business on the ground that the meeting is not properly called or convened.

ARTICLE VII - ~~BOARD OF DIRECTORS~~ MEMBERS

Board of Directors

Members

The business and affairs of the Commission shall be managed by ~~its Board of Directors, which shall consist of the Directors of this Commission and the Member Association delegate, each of whom will be entitled to one vote (the Past President is not a voting member).~~ The Board of Directors and recognized delegate(s) Members. The Members shall transact all business of the Commission and shall have the power to enforce the ~~Laws of its respective divisions, and the~~ Constitution, Bylaws, and Rules and Regulations of this Commission and Member Associations.

Election of ~~Board of Directors~~ the President, Vice-President and Secretary

The ~~Directors, i.e., the members of the Board, are listed below and~~ President, Vice-President and Secretary shall be elected for a term of two (2) years, and may succeed themselves in office. To be eligible, the ~~members of the Board of Directors~~ candidates must reside within the ~~PYSC~~ Commission jurisdiction and ~~or they are not~~ be bound by any other association ~~or governing association, subject to board approval. Should any member of the Board of Directors~~ in conflict with these By-Laws. Should any such duly elected position change residence outside said jurisdiction, the ~~member~~ Member shall be allowed to serve until the end of the term of such position.

~~Any Director who desires to seek election to another office must first resign the office he/she is holding, prior to the election.~~ Elections shall be held at the Annual Meeting with ~~one half of the Board of Directors~~ the candidates being elected ~~each year~~ in the following manner:

A candidate must be appointed by two-thirds (2/3) of the Commission for election to one of the President, Vice-President and Secretary positions.

~~To qualify for the positions of President and/or Vice President, a candidate must have previously served at least one (1) year as a PYSC Board member or two (2) years as a delegate within the previous three (3) years of the date of the PYSC Annual Meeting; or a candidate must be appointed by a majority of the Board. In the instance that a qualified Board member is not available, a candidate must be approved by a majority vote of the Board.~~

The elected Members will be elected or appointed as follows:

- President (Elected even years)
- Vice President (Elected odd ~~years~~) ~~Treasurer~~ _____
(Elected even years)
- Secretary (Elected odd years)

Appointed Members

The appointed Members are:

- ~~Delegates~~ Presidents of Member Associations (Appointed annually by each association) ~~One PISD At-Large Member~~ _____ (Appointed annually from supporting organizations — voting Member)
- One Town At-Large Member (Appointed annually from supporting organizations) organization – voting Member
- One PISD At-Large Member (Appointed annually from supporting organization – non-voting Member)
- Immediate Past-President (ex officio ~~member~~ Member) (Not elected-former President — non — voting member Member)

~~10+~~

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Prosper Youth Sports Commission By-Laws

~~All officers not otherwise appointed shall be elected by the Commission Members.~~

Removal of President, Vice-President or Secretary

Any ~~member of the Board of Directors~~Member shall be required to resign following vote of no confidence in his ability to remain in office. ~~Twenty~~Forty percent (~~20~~40%) of ~~Commission members~~Members may petition for such a vote. The petition must be submitted in writing to the ~~Board of Directors~~President and Secretary which, in turn, will review the petition within fifteen (15) days of receipt of such petition. The vote of no confidence must be passed by a two-thirds (2/3) majority of all the ~~Commission Members~~. ~~Any appeal by any Director so removed shall be filed within thirty (30) days with the Parks and Recreation Board.~~ ~~If a Director~~Members. If a Member receives a vote of no confidence ~~and his appeal is not sustained~~, he is automatically removed from the ~~Board~~. ~~His/her office shall then be filled by an appointment approved by the majority of the Commission Members until the next Annual Meeting~~Commission.

Attendance at Meetings

A ~~Commission~~Member or delegate not attending three (3) consecutive scheduled meetings, including regular meetings, of this ~~Commission or Executive Committee~~ meetings will have his/her office declared vacant unless such absences are excused by the ~~Board of Directors~~. Members. A vote of no confidence by the ~~Commission~~Members shall may be taken upon the first ~~PYSC~~Commission meeting following the Fourth consecutive absence. Should the vote of no confidence be approved, his/her office shall then be filled by an appointment approved by the two-thirds (2/3) of the ~~Commission~~Members until the next ~~Annual Meeting~~. scheduled meeting. Member Association ~~delegates~~duly appointed designees shall count as in attendance on behalf of their Association when appointed representatives are not present at ~~PYSC~~Commission meetings.

Vacancies

In the event of a vacancy, the Commission shall find a replacement candidate and present this person to the ~~Board of Directors~~. Secretary. A two-thirds (2/3) vote of the ~~Commission~~Members is required for approval of the replacement candidate.

Compensation

Any ~~Commission~~Members ~~of the PYSC~~ shall serve without compensation for their services. Any Member may be reimbursed for expenses approved by the Members.

Minutes

The ~~Board of Directors~~Secretary shall keep regular minutes of ~~its~~the Commission's proceedings. The minutes shall be placed in the minute book of the Commission. Minutes shall be approved at the next ~~Board Meeting~~Commission meeting.

Grievance Involving ~~Board of Directors~~ Members

In the event of any grievance involving such Member Association, that Member Association's delegate may discuss the issue surrounding the circumstances, but not be entitled to vote on the resolution of the grievance.

Conflicts of Interest

~~A member of the Board of Directors~~An elected Member can be a ~~member~~volunteer or official of a Member Association. It is the policy of the Commission that no ~~member of the Board~~Member, a Standing Committee, or

++

any other committee or any officer or any employee of the Commission shall have any association with or interest in any business enterprise which would conflict with the proper performance of his duties or responsibilities as such or which might tend to affect his independence or judgment with respect to transactions between the Commission and any such business enterprise.

It is also the policy of the Commission that no ~~member of the Board, Member Association Delegate or any committee or any officer or employee~~ Member of the Commission shall have, directly or indirectly, any material personal business or financial interest with, or in any business enterprise with which, the Commission does business, including, without limitation, the ~~member~~ Member, or any person in the immediate family of the ~~member~~ Member, holding a position with a supplier of goods and/or services to the Commission and/or Member Association, unless the material facts of the relationship or the interest in the business are disclosed to the ~~Commission~~ Members and the ~~Commission~~ Members authorizes the contract.

ARTICLE VIII – OFFICERS: Powers and Duties

President

The President of the Commission shall preside at all Commission meetings. He/she shall appoint any other Committees as deemed necessary by the ~~Board~~ Commission. He/she is an ex-officio voting ~~member~~ Member of all Committees. He/she shall not vote, but may cast the deciding vote in the event of a tie, or he/she may waive the right to do so. He/she shall submit an annual report in writing at the Annual Meeting and said report shall become part of the minutes of such meeting. He/she is empowered to take prudent and reasonable action in cases not covered in these Bylaws, and such authority is implicit in the office.

Vice President

The Vice President will fulfill the role of President in the event that office becomes vacant, until a new President is selected by ~~PYSC~~ the Commission.

Secretary

He/she shall keep minutes of all ~~PYSC~~ Commission meetings. The ~~Commission~~ Members shall approve the minutes. The Secretary shall keep all approved minutes in a book and have this book available for review by all ~~Commission members~~ Members. He/she shall act as the Public Relations Director for the Commission as may be required.

Treasurer

~~The Treasurer shall be the primary point of contact and serve as Commission auditor for Member Associations.~~

Immediate Past President

He/she shall assist the President. The Immediate Past President will be a non-voting ~~Board member~~ Member.

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Prosper Youth Sports Commission By-Laws

ARTICLE IX – DUTIES/CRITERIA OF LEAGUES

Non-Profit / League Transparency Status

Member Associations/~~Organizations~~ shall provide access to the most current tax filings, articles of incorporation and annual financials and demographics/residency at any time upon request from the Commission. Any and all Member Associations/~~Organizations~~ participant's personal information including but not limited to street address, email address and/or phone number(s) shall remain the possession of each Association/~~Organization~~ submitting such information. The information provided may not be used by any other Member Association, municipality or outside agency for purposes of advertisements, political gain, or any other information which does not pertain to the ~~Association~~association/organization providing such information.

Composition

Member Associations shall ensure eighty percent (80%) or more of current participants per league are Town residents, or PISD students. League or teams participating in ~~Club~~club or ~~Select~~select leagues will also be required to ensure that eighty percent (80%) of participants are Town residents, ~~or PISD students. Facility use and fees will apply to those PYSC endorsed leagues first and secondarily to Club/Select teams or those teams choosing not to participate in Member Associations at Town or PISD usage fee rates and availability.~~ or PISD students.

Administrative Functions

Member Associations shall have the following responsibilities:

- a. Maintain adherence to ~~PYSC bylaws~~Commission By-Laws
- b. Maintain 501 (c) (3) statuses
- c. Follow all league governing bodies' ~~bylaws~~by-laws
- d. Organizational meetings~~;~~
- e. League registrations~~;~~
- f. Collecting and maintaining funds derived from registration fees or fundraising projects~~;~~
- g. Drafting and communicating League schedules~~;~~
- h. Contacting and scheduling officials for all League games~~;~~ ~~and~~
- i. Maintain insurance as follows: Comprehensive General, \$1,000,000 combined single limit coverage~~;~~ ~~Public Liability, \$1,000,000 on a per occurrence basis; and medical payment coverage.~~ ~~Each league.~~ Each Member Association shall ~~name~~list the Town as an additional insured.

Member Associations shall:

- a. Assure that all participants and officials conduct themselves in accordance with all Prosper ISD and Town policies, facility use agreements, Town ordinances, and state laws~~;~~
- b. Maintain communications with the Commission pertaining to facility needs~~;~~
- c. Schedule and use facilities according to applicable Town and PISD policies~~;~~

Coach ~~Certifications~~ Training

Member Associations shall ensure that all coaches are ~~certified~~ properly trained for coaching per each association governing bodies and shall maintain up-to-date background checks of all coaches. The training must include safety, sportsmanship and information on league rules.

Code of Conduct

Member Associations shall develop and submit a League Code of Conduct, which shall include an enforcement plan; communicate the League Code of Conduct to coaches, parents, participants, and spectators; and adopt and implement a grievance system whereby complaints and concerns will be heard and addressed by the Member Association.

Non-Discrimination Policy

Member Associations shall adopt a non-discrimination policy that ensures participation for all youth regardless of race, creed, sex, economic status, other legally protected status or athletic ability.

Books and Records

Each Member Association shall keep correct and complete books and records of accounts and shall keep minutes of all meetings of the Member Association. The books and records shall be kept by and in the possession of the Member Association and shall be made readily available to the Commission upon request. Each Member Association must submit to the Commission C.P.A. audited financial records annually. The Commission may make a recommendation to the Town to review the financial records.

Team Balance

Member Associations shall develop recreational ~~Leagues~~ leagues as per each league governing bodies ~~encouraging~~ Member Associations must encourage team balance and ~~equal~~ fair playing time for participants ~~in all recreational sports.~~ (i.e., the fair playing time may be different at different levels of play).

Facility Use

~~PYSC~~ The Commission will oversee and designate all Town facilities and fields to each sport as deemed on a fair usage basis ~~and availability as outlined in the applicable Park Facilities Use Agreement,~~ at least sixty (60) days before the commencement of each season. Member Associations shall submit requests for facilities and fields to ~~PYSC~~ the Commission and ~~PYSC~~ the Commission shall endeavor that facilities and fields be assigned based on an equitable need and priority basis. All facilities and fields will be given first priority to recreational use, then competitive (e.g., club/association) within the Member Associations, and then to organizations outside of the Member Associations.

ARTICLE X – New Member Associations

Any organization may file for application to become a Member of this Commission.

The applying organization must submit the following information at least ninety (90) days in advance to the Commission:

- Present proof of all duties / criteria stated in ARTICLE IX – DUTIES/CRITERIA OF LEAGUES;

- Evidence of a recreational league first and teach the basic skills and fundamentals of sports, play in a safe and nurturing environment, where all children will have the opportunity to play, regardless of skill level;
- Provide name of the affiliated governing body / organization;
- A plan and other documentation for how the organization will:
- offer league play, not just tournament play;
- Manage registrations and payments;
- Ensure that every child registered is given an opportunity and placed on a team; and
- Not present competition with an existing Member Association.
- The Commission will review all applicants at the next regularly scheduled meeting. If the Commission approves by two-thirds vote, the Commission will work with the applying organization to submit a proposal to the Town Council so that the applying organization may become recognized by the Town of Prosper. If the Town Council approves the applying organization, then the applying organization will become a Member.

ARTICLE XI – Member Association Changes

~~*Note:—New league application and membership will be addressed and defined in an Addendum to these bylaws for future publication as a normal course of PYSC business.~~

A Member Association must provide written notice to the Commission on any changes to its rules or regulations that are covered by these By-Laws, including, without limitation, the establishment of new divisions (e.g., competitive divisions), team formation changes, and playing time requirements.

Any Member Association that desires to add an additional sport or change its governing body must submit and adhere to Article X, New Member Association, for consideration by the Commission. Upon such vote by the Commission, the requesting Member Association must abstain from the vote.

Document comparison by Workshare Professional on Monday, May 23, 2016
9:11:18 PM

Input:	
Document 1 ID	file://C:\Users\dwillia15\OneDrive\Documents\Dan's Files\Baseball\PYSC\Bylaws\PYSC Inagural Bylaws 11-11-14 - ORIGINAL.docx
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Document 2 ID	file://C:\Users\dwillia15\OneDrive\Documents\Dan's Files\Baseball\PYSC\Bylaws\PYSC_Bylaws_Council_ - 5-23-16 clean-draft.docx
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Rendering set	Standard

Legend:	
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Moved to	
Style change	
Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	212
Deletions	211
Moved from	5
Moved to	5
Style change	0
Format changed	0

Total changes	433
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**BYLAWS OF THE
PROSPER YOUTH SPORTS COMMISSION
(Commission)**

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ARTICLE IV - GOVERNANCE OF COMMISSION

Governance of Commission

Each Member shall be entitled to one vote, and no Member shall be entitled to more than one vote, except the at-large PISD Member and the Past President are non-voting Members. Any Member may introduce anyone to speak provided he has the permission of the presiding officer at that meeting of the Commission. If a league President cannot attend a Commission meeting, his/her designee may attend, with written permission from the Member Association.

Territory of the Commission

The territory of this Commission is defined as being that part of Texas which includes:

- *Town of Prosper*
- *Prosper Independent School District*
- *League Boundaries*

Each Member Association's boundary map reflecting the territory of the Commission shall be on file with Prosper Youth Sports Commission.

Jurisdiction

Each Member Association shall adhere to these Bylaws and shall be subject to the authority of the Commission. If the Commission is presented sufficient evidence that a Member Association is not adhering to these Bylaws, the Commission may form an *ad hoc* Ethics Committee to investigate the allegations and recommend appropriate action to the Commission. In the event of any dispute regarding the interpretation of these Bylaws, the Town Council shall have final authority regarding such interpretation.

Fiscal Year

The fiscal year of the Commission shall be from July 1 to June 30.

Resignation

Any Member may resign by giving written notice to the President and the Secretary. The resignation shall take effect at the time specified therein, or immediately if no time is specified. Unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. If within sixty (60) days of a resignation a Member Association delegate has not been identified to replace the resigning Member, the Commission may vote to expel the Member Association from the Commission. The President or Secretary shall be responsible for and give notice to all Members when a Member has tendered his or her resignation. No more than 10 business days from the date of receipt of a resignation, the President or Secretary shall notify Members of the resignation via e-mail.

Amendments to Bylaws

These Bylaws may be altered, amended or repealed, or new Bylaws may be adopted, at any meeting of the Commission by a two thirds (2/3) vote of the total present Membership; provided, however, that all Members shall be given ten (10) days written notice, including a written copy of any proposed changes. Amendments to the Bylaws may be made from the floor at the Annual Meeting in October without advance notice. No changes to the By-Laws become effective until approved by the Town Council.

ARTICLE V - MEETINGS OF THE COMMISSION

Place of Meetings

All meetings of the Commission shall be held at such place as shall be designated by the President. All meetings of the Commission will be open to the Members unless otherwise planned or requested in writing. On an annual basis, a meeting will be designated as Open to the Public (in the month of June). Upon written request, a special meeting may be called to address specific issues or needs.

Annual Meeting

An Annual Meeting of the Commission shall be held each year during June, on a day to be selected by the President, at which the Commission shall elect the elected Members in accordance with Article VIII hereof, and transact such other business as may properly be brought before the meeting. A quorum is not required for this meeting so long as notices of such meetings were properly given. The order of business for such meeting shall be:

- Roll Call and Vote Accreditation
- Approval and Minutes of Last Meeting
- Communications
- Unfinished Business
- Reports of Chairman of Standing Committees
- Reports of Officers
- New Business
- Election of Officers
- Adjournment

Special Meetings

Special meetings of the Commission for any purpose or purposes, unless otherwise proscribed by these Bylaws, may be called by the President or by petition of the designated delegate of Member Associations in good standing. Business transacted at all special meetings shall be confined to the purpose stated in the notice of the meeting. A quorum is not required for this meeting so long as notice of such meetings was properly given.

Commission Meetings

The meetings of Commission shall be held on the first or second Wednesday of each quarter. A quorum of fifty percent (50%) of the Members is required. If the date or time of the meeting is changed, then notice must be given.

Once a quorum is established, all actions taking place at the meeting shall be recognized as binding, regardless of the number present at the time of a vote, provided the meeting had not been previously legally adjourned. All Members may attend these meetings.

Emergency Actions

The President may take emergency action on matters demanding immediate attention when it is impractical or impossible to call a meeting and may vote via an email vote. The secretary of the Commission shall report their actions to all Members in writing within three (3) days of such meeting.

Notice of Meetings

Written or printed notice stating the place, day and hour, of a meeting, and the purpose or purposes for which the meeting was called, shall be delivered not less than ten (10) nor more than fifty (50) days before the meetings, either personally or by email or mail, by or at the direction of the President, to each Member entitled to vote at the meeting unless otherwise provided in these Bylaws. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the Member at the address as it appears on the records of the Commission, with postage thereon prepaid.

Proxy

There shall be no vote by proxy for any meetings.

ARTICLE VI – NOTICE

Manner of Giving Notice

Whenever, under these Bylaws, notice is required to be given to any Member and no provisions are made as to how such notice shall be given, it shall be construed to mean personal notice, and shall be given in writing, by mail, postage paid, addressed to such Member at the address appearing on the records of the Commission. Any notice required or permitted to be given by mail shall be deemed given at the time when the same is thus deposited in the United States mail as aforesaid. Additionally, personal notice may be given by e-mail to the e-mail address appearing on the records of the Commission.

Waiver of Notice

Whenever any notice is required to be given to any Members, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated in such notice, shall be deemed equivalent to the giving of such notice. Attendance at a meeting shall constitute a waiver of notice of such meeting, except where a person attends for the express purpose of objecting to the transaction of any business on the ground that the meeting is not properly called or convened.

ARTICLE VII - MEMBERS

Members

The business and affairs of the Commission shall be managed by Members. The Members shall transact all business of the Commission and shall have the power to enforce the Constitution, Bylaws, and Rules and Regulations of this Commission and Member Associations.

Election of the President, Vice-President and Secretary

The President, Vice-President and Secretary shall be elected for a term of two (2) years, and may succeed themselves in office. To be eligible, the candidates must reside within the Commission jurisdiction and not be bound by any other association in conflict with these By-Laws. Should any such duly elected position change residence outside said jurisdiction, the Member shall be allowed to serve until the end of the term of such position.

Elections shall be held at the Annual Meeting with the candidates being elected in the following manner:

A candidate must be appointed by two-thirds (2/3) of the Commission for election to one of the President, Vice-President and Secretary positions.

The elected Members will be elected or appointed as follows:

- President (Elected even years)
- Vice President (Elected odd years)
- Secretary (Elected odd years)

Appointed Members

The appointed Members are:

- Presidents of Member Associations (Appointed annually by each association – voting Member)
- One Town At-Large Member (Appointed annually from supporting organization – voting Member)
- One PISD At-Large Member (Appointed annually from supporting organization – non-voting Member)
- Immediate Past-President (ex officio Member) (Not elected-former President – non-voting Member)

Removal of President, Vice-President or Secretary

Any Member shall be required to resign following vote of no confidence in his ability to remain in office. Forty percent (40%) of Members may petition for such a vote. The petition must be submitted in writing to the President and Secretary which, in turn, will review the petition within fifteen (15) days of receipt of such petition. The vote of no confidence must be passed by a two-thirds (2/3) majority of all the Members. If a Member receives a vote of no confidence, he is automatically removed from the Commission.

Attendance at Meetings

A Member or delegate not attending three (3) consecutive scheduled meetings, including regular meetings, of this Commission meetings will have his/her office declared vacant unless such absences are excused by the Members. A vote of no confidence by the Members may be taken upon the first Commission meeting following the Fourth consecutive absence. Should the vote of no confidence be approved, his/her office shall then be filled by an appointment approved by the two-thirds (2/3) of the Members until the next scheduled meeting. Member

Association duly appointed designees shall count as in attendance on behalf of their Association when appointed representatives are not present at Commission meetings.

Vacancies

In the event of a vacancy, the Commission shall find a replacement candidate and present this person to the Secretary. A two-thirds (2/3) vote of the Members is required for approval of the replacement candidate.

Compensation

Any Members shall serve without compensation for their services. Any Member may be reimbursed for expenses approved by the Members.

Minutes

The Secretary shall keep regular minutes of the Commission's proceedings. The minutes shall be placed in the minute book of the Commission. Minutes shall be approved at the next Commission meeting.

Grievance Involving Members

In the event of any grievance involving such Member Association, that Member Association's delegate may discuss the issue surrounding the circumstances, but not be entitled to vote on the resolution of the grievance.

Conflicts of Interest

An elected Member can be a volunteer or official of a Member Association. It is the policy of the Commission that no Member, a Standing Committee, or any other committee or any officer or any employee of the Commission shall have any association with or interest in any business enterprise which would conflict with the proper performance of his duties or responsibilities as such or which might tend to affect his independence or judgment with respect to transactions between the Commission and any such business enterprise.

It is also the policy of the Commission that no Member of the Commission shall have, directly or indirectly, any material personal business or financial interest with, or in any business enterprise with which, the Commission does business, including, without limitation, the Member, or any person in the immediate family of the Member, holding a position with a supplier of goods and/or services to the Commission and/or Member Association, unless the material facts of the relationship or the interest in the business are disclosed to the Members and the Members authorizes the contract.

ARTICLE VIII – OFFICERS: Powers and Duties

President

The President of the Commission shall preside at all Commission meetings. He/she shall appoint any other Committees as deemed necessary by the Commission. He/she is an ex-officio voting Member of all Committees. He/she shall not vote, but may cast the deciding vote in the event of a tie, or he/she may waive the right to do so. He/she shall submit an annual report in writing at the Annual Meeting and said report shall become part of the minutes of such meeting. He/she is empowered to take prudent and reasonable action in cases not covered in these Bylaws, and such authority is implicit in the office.

Vice President

The Vice President will fulfill the role of President in the event that office becomes vacant, until a new President is selected by the Commission.

Secretary

He/she shall keep minutes of all Commission meetings. The Members shall approve the minutes. The Secretary shall keep all approved minutes in a book and have this book available for review by all Members. He/she shall act as the Public Relations Director for the Commission as may be required.

Immediate Past President

He/she shall assist the President. The Immediate Past President will be a non-voting Member.

ARTICLE IX – DUTIES/CRITERIA OF LEAGUES

Non-Profit / League Transparency Status

Member Associations shall provide access to the most current tax filings, articles of incorporation and annual financials and demographics/residency at any time upon request from the Commission. Any and all Member Associations participant's personal information including but not limited to street address, email address and/or phone number(s) shall remain the possession of each Association submitting such information. The information provided may not be used by any other Member Association, municipality or outside agency for purposes of advertisements, political gain, or any other information which does not pertain to the association/organization providing such information.

Composition

Member Associations shall ensure eighty percent (80%) or more of current participants per league are Town residents, or PISD students. League or teams participating in club or select leagues will also be required to ensure that eighty percent (80%) of participants are Town residents or PISD students.

Administrative Functions

Member Associations shall have the following responsibilities:

- a. Maintain adherence to Commission By-Laws
- b. Maintain 501 (c) (3) statuses
- c. Follow all league governing bodies' by-laws
- d. Organizational meetings
- e. League registrations
- f. Collecting and maintaining funds derived from registration fees or fundraising projects
- g. Drafting and communicating League schedules
- h. Contacting and scheduling officials for all League games
- i. Maintain insurance as follows: Comprehensive General, \$1,000,000 combined single limit coverage. Each Member Association shall list the Town as an additional insured.

Member Associations shall:

- a. Assure that all participants and officials conduct themselves in accordance with all Prosper ISD and Town policies, facility use agreements, Town ordinances, and state laws
- b. Maintain communications with the Commission pertaining to facility needs
- c. Schedule and use facilities according to applicable Town and PISD policies

Coach Training

Member Associations shall ensure that all coaches are properly trained for coaching per each association governing bodies and shall maintain up-to-date background checks of all coaches. The training must include safety, sportsmanship and information on league rules.

Code of Conduct

Member Associations shall develop and submit a League Code of Conduct, which shall include an enforcement plan; communicate the League Code of Conduct to coaches, parents, participants, and spectators; and adopt and implement a grievance system whereby complaints and concerns will be heard and addressed by the Member Association.

Non-Discrimination Policy

Member Associations shall adopt a non-discrimination policy that ensures participation for all youth regardless of race, creed, sex, economic status, other legally protected status or athletic ability.

Books and Records

Each Member Association shall keep correct and complete books and records of accounts and shall keep minutes of all meetings of the Member Association. The books and records shall be kept by and in the possession of the Member Association and shall be made readily available to the Commission upon request. Each Member Association must submit to the Commission C.P.A. audited financial records annually. The Commission may make a recommendation to the Town to review the financial records.

Team Balance

Member Associations shall develop recreational leagues as per each league governing bodies. Member Associations must encourage team balance and fair playing time for participants (i.e., the fair playing time may be different at different levels of play).

Facility Use

The Commission will oversee and designate all Town facilities and fields to each sport as deemed on a fair usage basis at least sixty (60) days before the commencement of each season. Member Associations shall submit requests for facilities and fields to the Commission and the Commission shall endeavor that facilities and fields be assigned based on an equitable need and priority basis. All facilities and fields will be given first priority to recreational use, then competitive (e.g., club/association) within the Member Associations, and then to organizations outside of the Member Associations.

ARTICLE X – New Member Associations

Any organization may file for application to become a Member of this Commission.

The applying organization must submit the following information at least ninety (90) days in advance to the Commission:

- Present proof of all duties / criteria stated in ARTICLE IX – DUTIES/CRITERIA OF LEAGUES;

- Evidence of a recreational league first and teach the basic skills and fundamentals of sports, play in a safe and nurturing environment, where all children will have the opportunity to play, regardless of skill level;
- Provide name of the affiliated governing body / organization;
- A plan and other documentation for how the organization will:
- offer league play, not just tournament play;
- Manage registrations and payments,
- Ensure that every child registered is given an opportunity and placed on a team; and
- Not present competition with an existing Member Association.
- The Commission will review all applicants at the next regularly scheduled meeting. If the Commission approves by two-thirds vote, the Commission will work with the applying organization to submit a proposal to the Town Council so that the applying organization may become recognized by the Town of Prosper. If the Town Council approves the applying organization, then the applying organization will become a Member.

ARTICLE XI –Member Association Changes

A Member Association must provide written notice to the Commission on any changes to its rules or regulations that are covered by these By-Laws, including, without limitation, the establishment of new divisions (e.g., competitive divisions), team formation changes, and playing time requirements.

Any Member Association that desires to add an additional sport or change its governing body must submit and adhere to Article X, New Member Association, for consideration by the Commission. Upon such vote by the Commission, the requesting Member Association must abstain from the vote.



PLANNING

To: Mayor and Town Council

From: Alex Glushko, AICP, Senior Planner

Through: Harlan Jefferson, Town Manager

Re: Town Council Meeting – June 14, 2016

Agenda Item:

Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan.

Description of Agenda Item:

Attached are the Preliminary Site Plan and Site Plans acted on by the Planning & Zoning Commission at their June 7, 2016, meeting. Per the Town's Zoning Ordinance, the Town Council has the ability to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department for any Preliminary Site Plan or Site Plan acted on by the Planning & Zoning Commission.

Attached Documents:

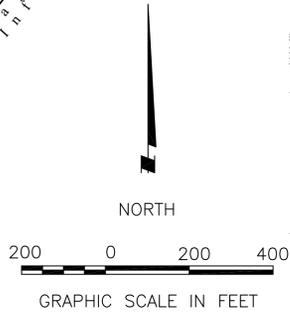
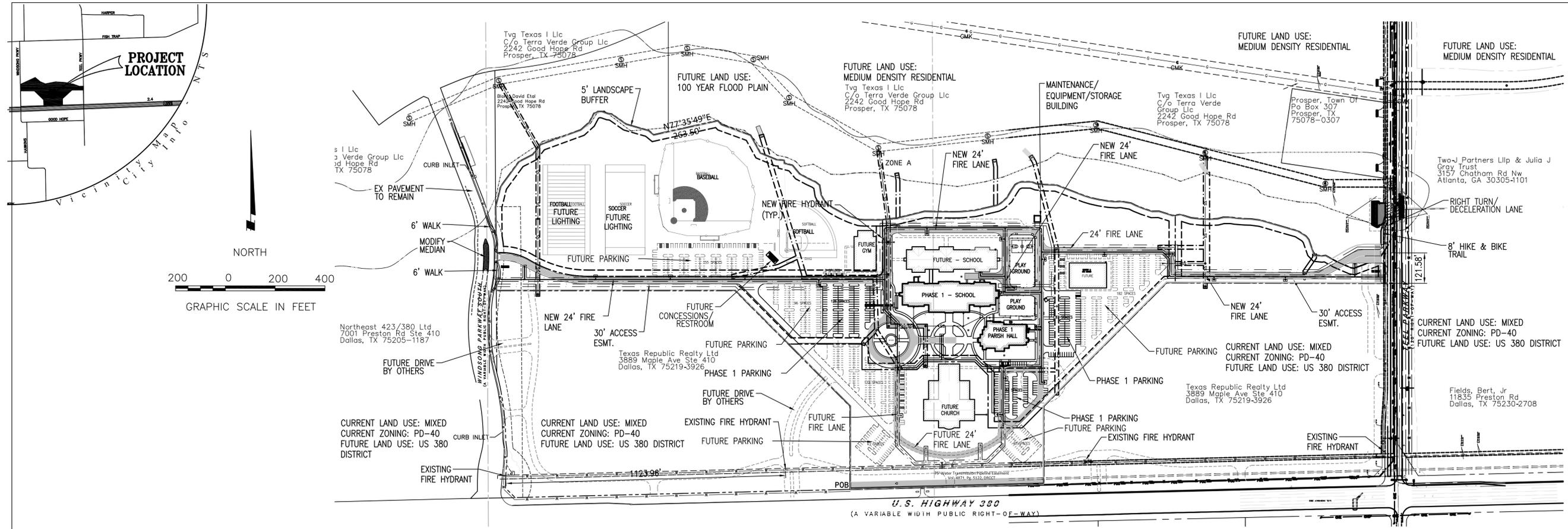
1. Preliminary Site Plan for St. Martin de Porres
2. Site Plan for St. Martin de Porres
3. Site Plan for Gates of Prosper

Attachment Summary:

Project Name	Type	Location	Building Size	Existing/ Proposed Uses	Known Tenant(s)
St. Martin de Porres	Preliminary Site Plan	North side of US 380, 1,400± feet west of Teel Parkway	174,870 square feet	Church/Private School/Child Day Care	St. Martin de Porres
St. Martin de Porres	Site Plan	West side of Teel Parkway, 800± feet north of US 380	58,020 square feet	Church/Private School/Child Day Care	St. Martin de Porres
Gates of Prosper, Block A, Lot 4	Site Plan	East side of Coleman Street, 1,600± feet south of Prosper Trail	108,000 square feet	Retail	Dicks Sporting Goods/Field & Stream/Retail Shell

Town Staff Recommendation:

Town staff recommends that the Town Council take no action on this item.



LEGEND

24' FIRE LANE (UNLESS NOTED OTHERWISE)	
100 YR. FULLY DEVELOPED FLOOD PLAIN	
BUILDING SETBACK	
CENTER LINE	
DRAINAGE EASEMENT	
FDC	
LANDSCAPE EASEMENT	
LOT LINES	
PROPOSED FIRE HYDRANT	
SEWER EASEMENT	
UTILITY EASEMENT	

MASTER PLAN DEVELOPMENT

SCALE: 1" = 200'

OWNER/DEVELOPER
 THE CATHOLIC DIOCESE OF FORT WORTH
 800 WEST LOOP 820 SOUTH
 FORT WORTH, TEXAS 76108
 CONTACT: GARY FRAGOSSO
 817-560-2452

SITE DATA SUMMARY TABLE

Existing Zoning	PD-40			
	Lot 1	Lot 2	Lot 3	Lot 4
Proposed Zoning	PD-40 With Amendments			
Lot Area	741784	987048	358862	179329
	SF			
	Acres	17.029	22.660	8.238
Proposed Land Use	Athletics	School	Church	Open Space/Drive
Building Area - Phase 1	0	58020	0	
Building Area - Phase 2	14850	64000	38000	
Building Area - Full Development	14850	122020	38000	
Building Height - Phase 1	<40'	55 FT	NA	
Building Height - Full Development	<40'	55 FT	70 FT	
Lot Coverage (Full Development)	0.02	0.09	0.10	
Floor Area Ratio (Full Development)	0.02	0.12	0.11	
Total Parking Required - Full Dev	945			
Total Parking Provided - Full Dev	952			
Handicap Parking Required	45			
Handicap Parking Provided	45			
Queuing Required - (1184 Students)	225	Vehicles	4500	Feet
Queuing Provided - (1184 Students)	284	Vehicles	5680	Feet
Total Net Lot Area	2253316	sf		
Total Open Space Required(7%)	157732	sf		
Total Open Space Provided	1376752	sf		
Total Open Space Percentage Provided	61	%		
Interior Landscaping Required - Full Dev	14445	SF		
Interior Landscaping Provided - Full Dev	50605	SF		
Square Footage of Impervious Surface	370782	SF Phase 1		
Day Care Play Area:				
Required	100	Students	65	SF/Child
Provided			6500	SF
			11492	SF

Parking Calculation - Master Plan Full Development

Category	Quantity	Units	Requirement
Church	2000	seats	667 1 sp/3 seats
Parish Hall	600	seats	200 1 sp/3 seats
School - Future	36	Classrooms	54 1.5 sp/classroom
Day Care	96	Students	10 1 sp/10 students + 1 per teacher
	8	Teachers	8
Office (In School)	1900	SF	6 1 sp/350 SF
Total Parking Required	945		
Total Parking Provided	967		

- SITE PLAN NOTES:**
 ANY REVISION TO THIS PLAN WILL REQUIRE TOWN APPROVAL AND WILL REQUIRE REVISIONS TO ANY CORRESPONDING PLANS TO AVOID CONFLICTS BETWEEN PLANS.
- DUMPSTERS AND TRASH COMPACTORS SHALL BE SCREENED IN ACCORDANCE WITH THE ZONING ORDINANCE.
 - OPEN STORAGE, WHERE PERMITTED, SHALL BE SCREENED IN ACCORDANCE WITH THE ZONING ORDINANCE.
 - OUTDOOR LIGHTING SHALL COMPLY WITH THE LIGHTING AND GLARE STANDARDS CONTAINED WITHIN THE ZONING ORDINANCE AND SUBDIVISION ORDINANCE.
 - LANDSCAPING SHALL CONFORM TO LANDSCAPE PLANS APPROVED BY THE TOWN.
 - ALL ELEVATIONS SHALL COMPLY WITH THE STANDARDS CONTAINED WITHIN THE ZONING ORDINANCE.
 - BUILDINGS OF 5,000 SQUARE FEET OR GREATER SHALL BE 100% FIRE SPRINKLED. ALTERNATIVE FIRE PROTECTION MEASURES MAY BE APPROVED BY THE FIRE DEPARTMENT.
 - FIRE LANES SHALL BE DESIGNED AND CONSTRUCTED PER TOWN STANDARDS OR AS DIRECTED BY THE FIRE DEPARTMENT.
 - TWO POINTS OF ACCESS SHALL BE MAINTAINED FOR THE PROPERTY AT ALL TIMES.
 - SPEED BUMPS/HUMPS ARE NOT PERMITTED WITHIN A FIRE LANE.
 - HANDICAPPED PARKING AREAS AND BUILDING ACCESSIBILITY SHALL CONFORM TO THE AMERICANS WITH DISABILITIES ACT (ADA) AND WITH THE REQUIREMENTS OF THE CURRENT, ADOPTED BUILDING CODE.
 - ALL SIGNAGE IS SUBJECT TO BUILDING OFFICIAL APPROVAL.
 - ALL FENCES AND RETAINING WALLS SHALL BE SHOWN ON THE SITE PLAN AND ARE SUBJECT TO BUILDING OFFICIAL APPROVAL.
 - ALL EXTERIOR BUILDING MATERIALS ARE SUBJECT TO BUILDING OFFICIAL APPROVAL AND SHALL CONFORM TO THE APPROVED FAÇADE PLAN.
 - SIDEWALKS OF NOT LESS THAN SIX (6') FEET IN WIDTH ALONG THOROUGHFARES AND COLLECTORS AND FIVE (5') IN WIDTH ALONG RESIDENTIAL STREETS, AND BARRIER FREE RAMPS AT ALL CURB CROSSINGS SHALL BE PROVIDED PER TOWN STANDARDS.
 - APPROVAL OF THE SITE PLAN IS NOT FINAL UNTIL ALL ENGINEERING PLANS ARE APPROVED BY THE ENGINEERING DEPARTMENT.
 - SITE PLAN APPROVAL IS REQUIRED PRIOR TO GRADING RELEASE.
 - ALL NEW ELECTRICAL LINES SHALL BE INSTALLED AND/OR RELOCATED UNDERGROUND.
 - ALL MECHANICAL EQUIPMENT SHALL BE SCREENED FROM PUBLIC VIEW IN ACCORDANCE WITH THE ZONING ORDINANCE.
 - IMPACT FEES WILL BE ASSESSED IN ACCORDANCE WITH THE LAND USE CLASSIFICATION(S) IDENTIFIED ON THE SITE DATA SUMMARY TABLE; HOWEVER, CHANGES TO THE PROPOSED LAND USE AT THE TIME CO AND/OR FINISH-OUT PERMIT MAY RESULT IN ADDITIONAL IMPACT FEES AND/OR PARKING REQUIREMENTS.

**Being a 51.729 acre tract of land situated in the
 J Bates Survey, Abstract No. 1620 &
 C. Smith Survey, Abstract No. 1681
 Town of Prosper, Denton County, Texas**

REVISIONS DENOTED BY

Hahnfeld Hoffer Stanford
 architects planners interiors
 200 Bailey Ave., Suite 200
 Fort Worth, Texas 76107
 817.921.5928
 817.302.0692 fax

STEELE & FREEMAN, INC.
 DESIGN BUILDER
 1301 Lawson Road
 Fort Worth, Texas 76131
 817.232.4742
 817.232.9113 fax

CONSULTANTS
 BAIRD HAMPTON & BROWN, INC.
 CIVIL ENGINEER
 6300 RIDGLEA PLACE STE. 700
 FORT WORTH, TEXAS 76116
 TEL 817.338.1277
 FAX 817.338.9245

METRO STRUCTURAL CONSULTANTS
 STRUCTURAL ENGINEER
 350 NE LOOP 820, STE 507
 HURST, TEXAS 76053
 TEL 817.284.8833
 FAX 871.284.5075

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THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF JOHN W. BAIRD, JR. P.E. Tx No. 42645 IT IS NOT INTENDED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES.
 6/01/2016

A New School and Parish Hall/Chapel
Roman Catholic Diocese of Fort Worth
St Martin de Porres Catholic Church
Prosper, Texas

PROJECT #: 15069-00 MANAGER:
 ISSUED FOR: Progress Set DRAFTER:
 DATE: 01/04/16 CHECKED:

PRELIMINARY SITE PLAN
 SHEET
 OF 40 C SHEETS
C1.0

BHB BAIRD, HAMPTON & BROWN, INC.
 ENGINEERING & SURVEYING
 6300 Ridglea Place, Ste 700 Fort Worth, TX 76116 Tel: 817-338-1277 Fax: 817-338-9245
 TBPE Firm 000044 E-Mail: mail@bhbcinc.com Web Site: www.bhbcinc.com TBPLS FIRM 10011300

Hahnfeld Hoffer Stanford

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6/01/2016

A New School and Parish Hall/Chapel
Roman Catholic Diocese of Fort Worth
St Martin de Porres Catholic Church
Prosper, Texas

PROJECT #: 15069-00
ISSUED FOR: Progress Set
DATE: 01/04/16

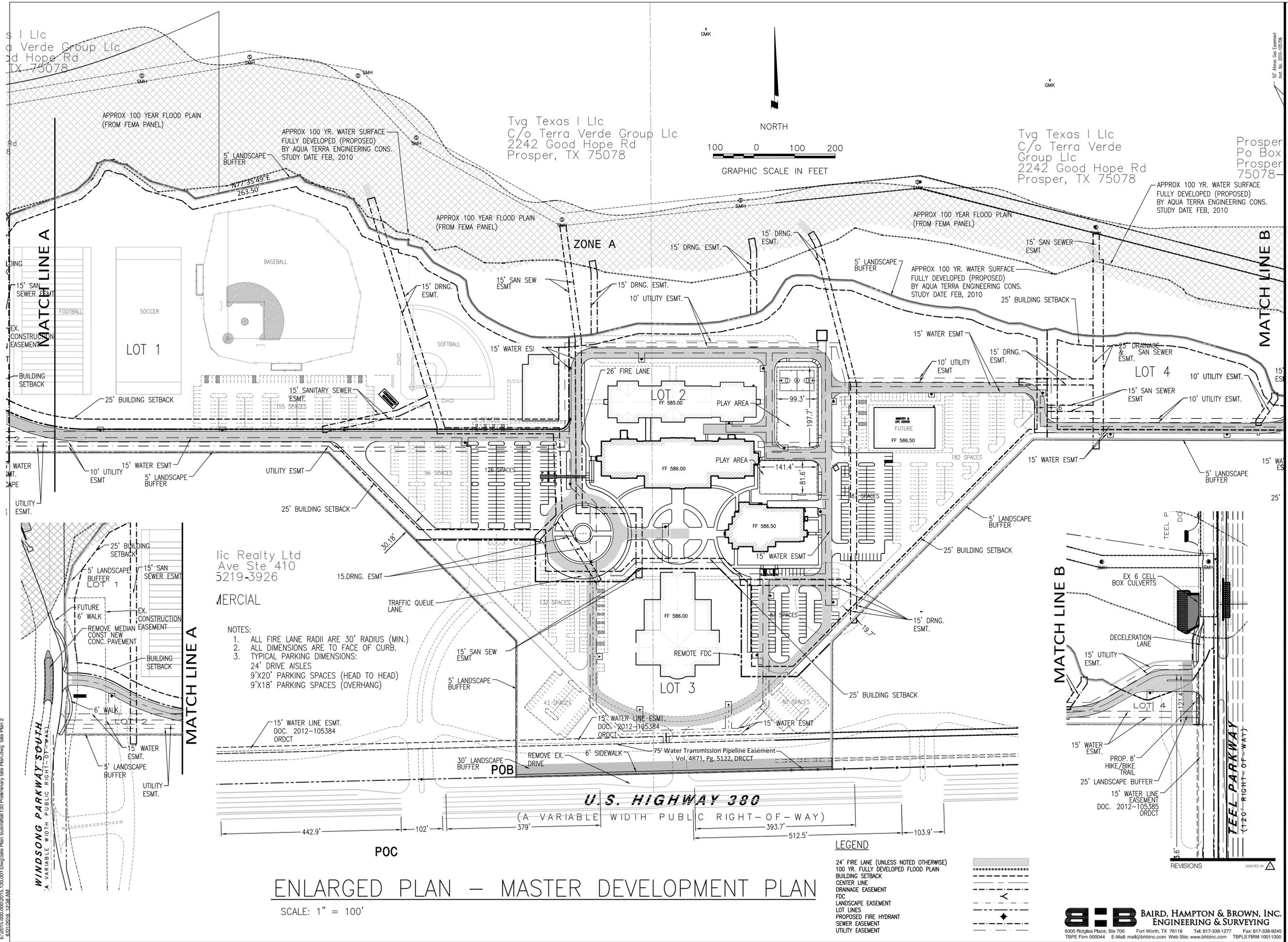
MANAGER:
DRAFTER:
CHECKED:

REVISIONS

PRELIMINARY SITE PLAN

C1.2
OF 40 C SHEETS

BHB BAIRD, HAMPTON & BROWN, INC.
ENGINEERING & SURVEYING
6300 Ridglea Place, Ste 700 Fort Worth, TX 76116 Tel: 817-338-1277 Fax: 817-338-9245
TBPE Firm 000044 E-Mail: mail@bhinc.com Web Site: www.bhbinc.com TBPLS Firm 10011300



lic Realty Ltd
Ave Ste 410
5219-3926

MERCIAL

- NOTES:
- 1. ALL FIRE LANE RADII ARE 30' RADIUS (MIN.)
 - 2. ALL DIMENSIONS ARE TO FACE OF CURB.
 - 3. TYPICAL PARKING DIMENSIONS:
24' DRIVE AISLES
9'X20' PARKING SPACES (HEAD TO HEAD)
9'X18' PARKING SPACES (OVERHANG)

15' WATER LINE ESMT.
DOC. 2012-105384
ORDCT

30' LANDSCAPE BUFFER
POB

U.S. HIGHWAY 380
(A VARIABLE WIDTH PUBLIC RIGHT-OF-WAY)
442.9' 102' 379' 393.7' 512.5' 103.9'

POC

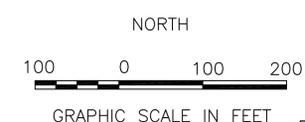
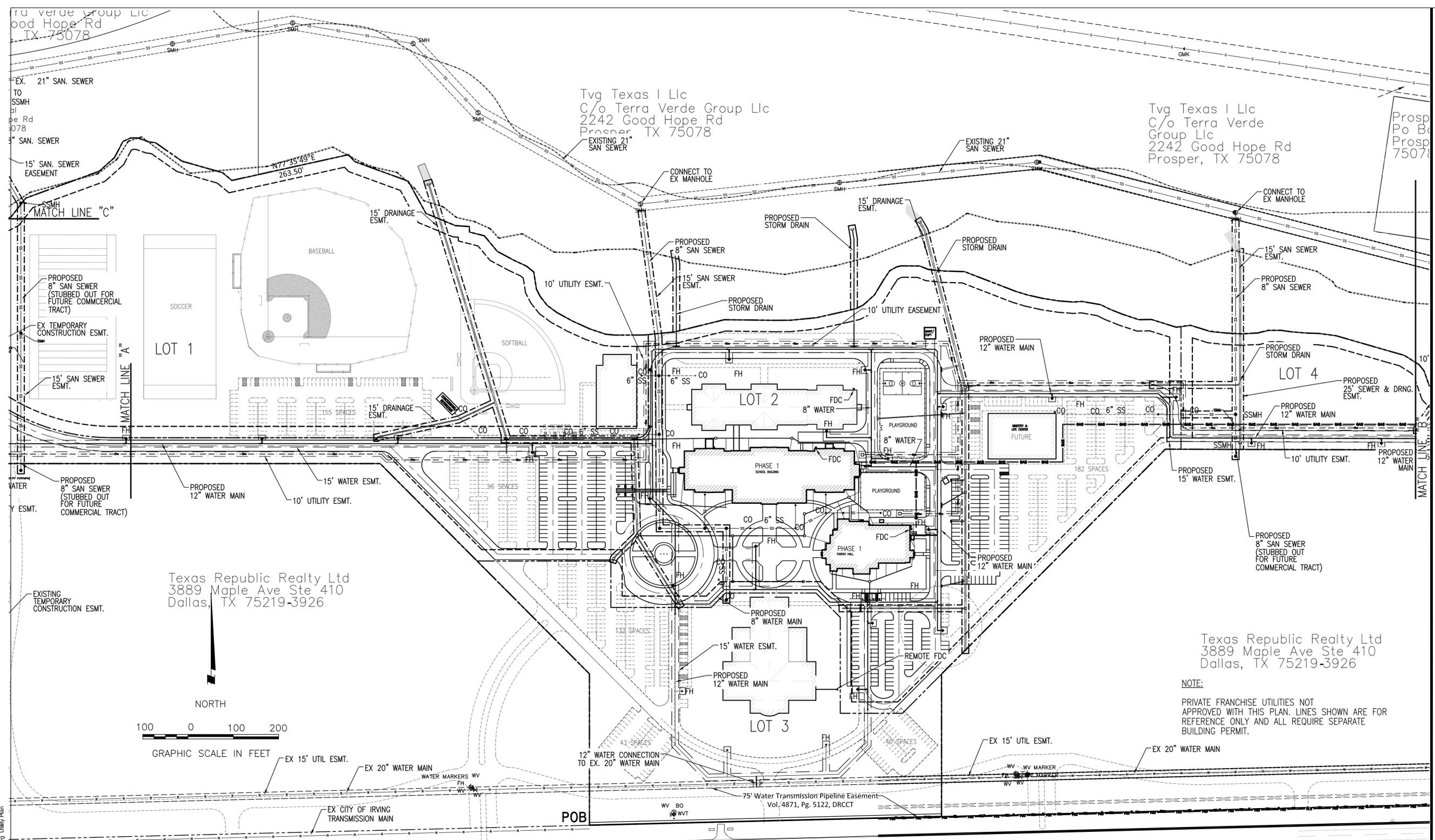
ENLARGED PLAN - MASTER DEVELOPMENT PLAN

SCALE: 1" = 100'

LEGEND

- 24' FIRE LANE (UNLESS NOTED OTHERWISE)
- 100 YR. FULLY DEVELOPED FLOOD PLAIN
- BUILDING SETBACK
- CENTER LINE
- DRAINAGE EASEMENT
- FDC
- LANDSCAPE EASEMENT
- LOT LINES
- PROPOSED FIRE HYDRANT
- SEWER EASEMENT
- UTILITY EASEMENT

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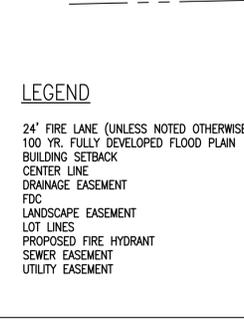
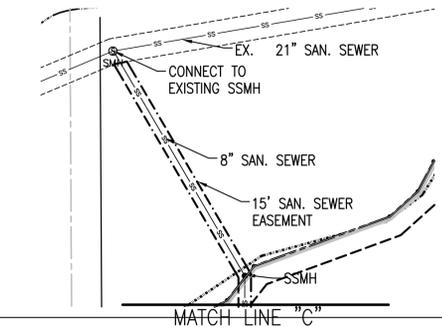
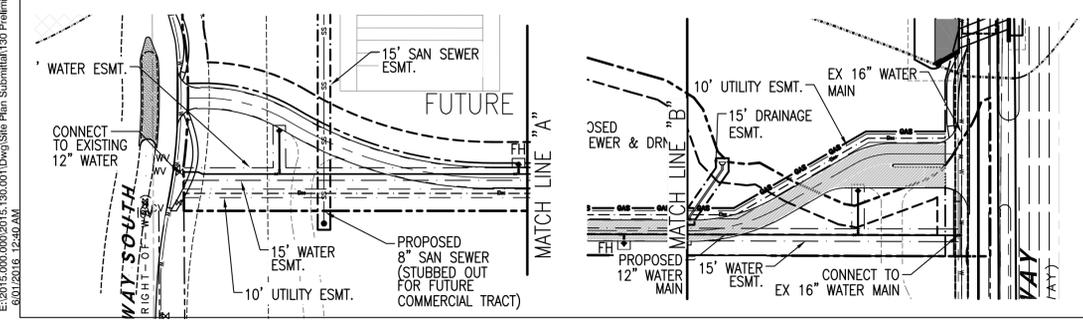


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NOTE:
PRIVATE FRANCHISE UTILITIES NOT APPROVED WITH THIS PLAN. LINES SHOWN ARE FOR REFERENCE ONLY AND ALL REQUIRE SEPARATE BUILDING PERMIT.

U.S. HIGHWAY 380
(A VARIABLE WIDTH PUBLIC RIGHT-OF-WAY)



ENLARGED PLAN - UTILITY PLAN

SCALE: 1" = 100'

LEGEND

- 24" FIRE LANE (UNLESS NOTED OTHERWISE)
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- UTILITY EASEMENT

REVISIONS

DATE: 01/04/16

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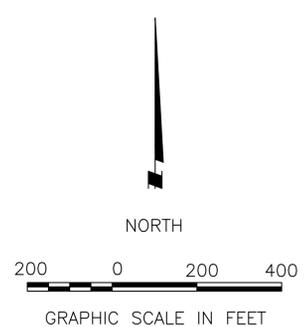
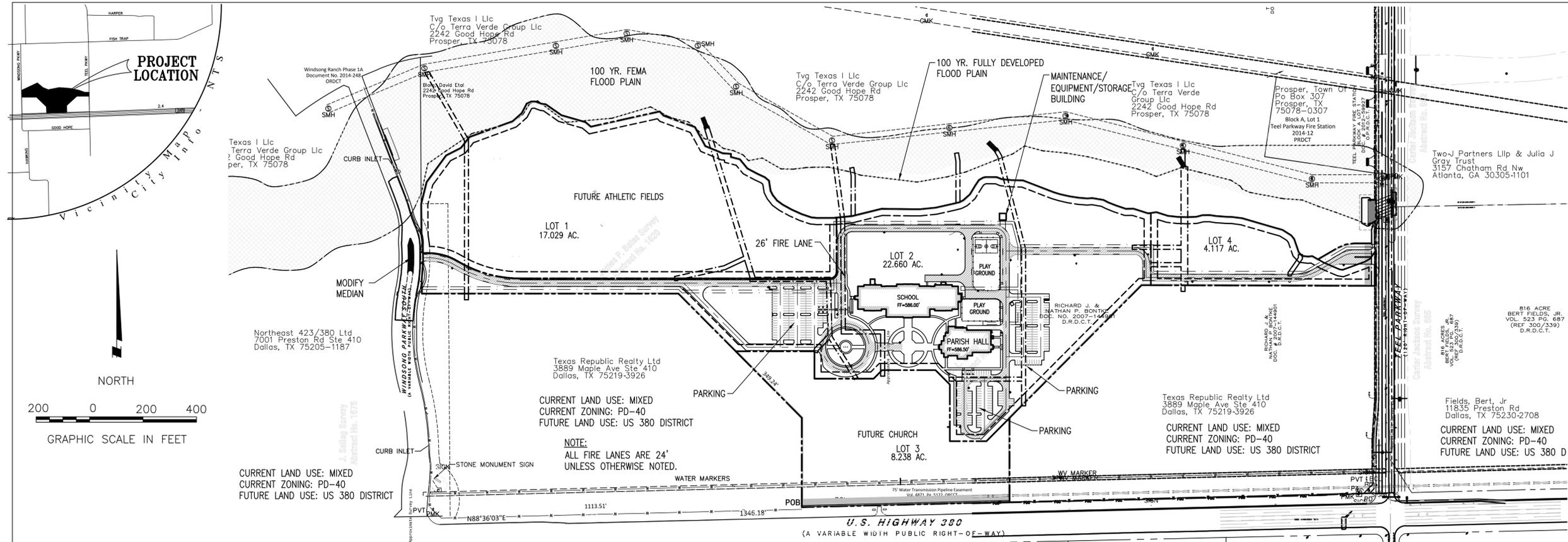
A New School and Parish Hall/Chapel
Roman Catholic Diocese of Fort Worth
St Martin de Porres Catholic Church
Prosper, Texas

PROJECT #: 15069-00
ISSUED FOR: Progress Set
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SHEET
PRELIMINARY SITE PLAN
UTILITY PLAN
C1.4
OF 40 C SHEETS

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TBP Firm 000044 E-Mail: mail@bhinc.com Web Site: www.bhbinc.com TBP Firm 10011300

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SITE PLAN - PHASE 1 DEVELOPMENT

- SITE PLAN NOTES:**
 ANY REVISION TO THIS PLAN WILL REQUIRE TOWN APPROVAL AND WILL REQUIRE REVISIONS TO ANY CORRESPONDING PLANS TO AVOID CONFLICTS BETWEEN PLANS.
- DUMPSTERS AND TRASH COMPACTORS SHALL BE SCREENED IN ACCORDANCE WITH THE ZONING ORDINANCE.
 - OPEN STORAGE, WHERE PERMITTED, SHALL BE SCREENED IN ACCORDANCE WITH THE ZONING ORDINANCE.
 - OUTDOOR LIGHTING SHALL COMPLY WITH THE LIGHTING AND GLARE STANDARDS CONTAINED WITHIN THE ZONING ORDINANCE AND SUBDIVISION ORDINANCE.
 - LANDSCAPING SHALL CONFORM TO LANDSCAPE PLANS APPROVED BY THE TOWN.
 - ALL ELEVATIONS SHALL COMPLY WITH THE STANDARDS CONTAINED WITHIN THE ZONING ORDINANCE.
 - BUILDINGS OF 5,000 SQUARE FEET OR GREATER SHALL BE 100% FIRE SPRINKLED. ALTERNATIVE FIRE PROTECTION MEASURES MAY BE APPROVED BY THE FIRE DEPARTMENT.
 - FIRE LANES SHALL BE DESIGNED AND CONSTRUCTED PER TOWN STANDARDS OR AS DIRECTED BY THE FIRE DEPARTMENT.
 - TWO POINTS OF ACCESS SHALL BE MAINTAINED FOR THE PROPERTY AT ALL TIMES.
 - SPEED BUMPS/HUMPS ARE NOT PERMITTED WITHIN A FIRE LANE.
 - HANDICAPPED PARKING AREAS AND BUILDING ACCESSIBILITY SHALL CONFORM TO THE AMERICANS WITH DISABILITIES ACT (ADA) AND WITH THE REQUIREMENTS OF THE CURRENT, ADOPTED BUILDING CODE.
 - ALL SIGNAGE IS SUBJECT TO BUILDING OFFICIAL APPROVAL.
 - ALL FENCES AND RETAINING WALLS SHALL BE SHOWN ON THE SITE PLAN AND ARE SUBJECT TO BUILDING OFFICIAL APPROVAL.
 - ALL EXTERIOR BUILDING MATERIALS ARE SUBJECT TO BUILDING OFFICIAL APPROVAL AND SHALL CONFORM TO THE APPROVED FAÇADE PLAN.
 - SIDEWALKS OF NOT LESS THAN SIX (6') FEET IN WIDTH ALONG THOROUGHFARES AND COLLECTORS AND FIVE (5') IN WIDTH ALONG RESIDENTIAL STREETS, AND BARRIER FREE RAMPS AT ALL CURB CROSSINGS SHALL BE PROVIDED PER TOWN STANDARDS.
 - APPROVAL OF THE SITE PLAN IS NOT FINAL UNTIL ALL ENGINEERING PLANS ARE APPROVED BY THE ENGINEERING DEPARTMENT.
 - SITE PLAN APPROVAL IS REQUIRED PRIOR TO GRADING RELEASE.
 - ALL NEW ELECTRICAL LINES SHALL BE INSTALLED AND/OR RELOCATED UNDERGROUND.
 - ALL MECHANICAL EQUIPMENT SHALL BE SCREENED FROM PUBLIC VIEW IN ACCORDANCE WITH THE ZONING ORDINANCE.
 - IMPACT FEES WILL BE ASSESSED IN ACCORDANCE WITH THE LAND USE CLASSIFICATION(S) IDENTIFIED ON THE SITE DATA SUMMARY TABLE; HOWEVER, CHANGES TO THE PROPOSED LAND USE AT THE TIME CO AND/OR FINISH-OUT PERMIT MAY RESULT IN ADDITIONAL IMPACT FEES AND/OR PARKING REQUIREMENTS.

OWNER/DEVELOPER
 THE CATHOLIC DIOCESE OF FORT WORTH
 800 WEST LOOP 820 SOUTH
 FORT WORTH, TEXAS 76108
 CONTACT: GARY FRAGOSSO
 817-560-2452

ST. MARTIN DE PORRES
LOT 2 & LOT 4, BLOCK A
 Being a 52.044 acre (51.901 net) tract of land situated within the
J. Bates Survey, Abstract Number 1620 &
C.L. Smith Survey, Abstract Number 1681
 and being all of a tract of land as described by deed to
Michael F. Olson, S.T.D., Bishop of the Catholic Diocese of Fort Worth
 as recorded in Doc. No. 2015-205.380, D.R.D.C.T.
Town of Prosper, Denton County, Texas

SITE DATA SUMMARY TABLE

Existing Zoning	PD-40	PD-40 With Amendments	
Proposed Zoning		Lot 2	Lot 4
Lot Area	SF	987048	179329
	Acres	22.660	4.117
Proposed Land Use		School/Parish	Drive
Building Area		Hall	
Building Height		58020	
Total Parking Required - Phase 1		55 Ft	
Total Parking Provided - Phase 1		278	
Handicap Parking Required Phase 1		301	
Handicap Parking Provided Phase 1		8	
Interior Landscaping Required - Phase 1		8	
Interior Landscaping Provided - Phase 1		4470	SF
Interior Landscaping Required - Full Dev		16344	SF
Interior Landscaping Provided - Full Dev		14445	SF
Square Footage of Impervious Surface		50605	SF
Day Care Play Area:		370782	SF Phase 1
Required	100 Students	65	SF/Child
Provided		6500	SF
		11492	SF

Parking Calculation - Phase 1

	Provided	Required
Parish Hall	600 seats	200 1 sp/ 3 seats
School	36 Classrooms	54 1.5 sp/classroom
Day Care	96 Students	10 1 sp/10 students+ 1 per teacher
	8 Teachers	8
Office (In School)	1900 SF	6 1 sp/350 SF
Total Parking Required		278
Total Parking Provided		301

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A New School and Parish Hall/Chapel
Roman Catholic Diocese of Fort Worth
St Martin de Porres Catholic Church
Prosper, Texas

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SHEET
 SITE PLAN
C1.0
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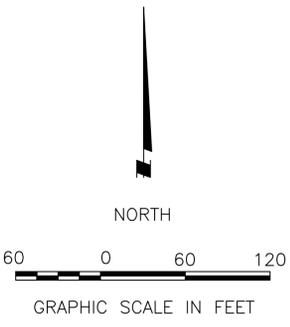
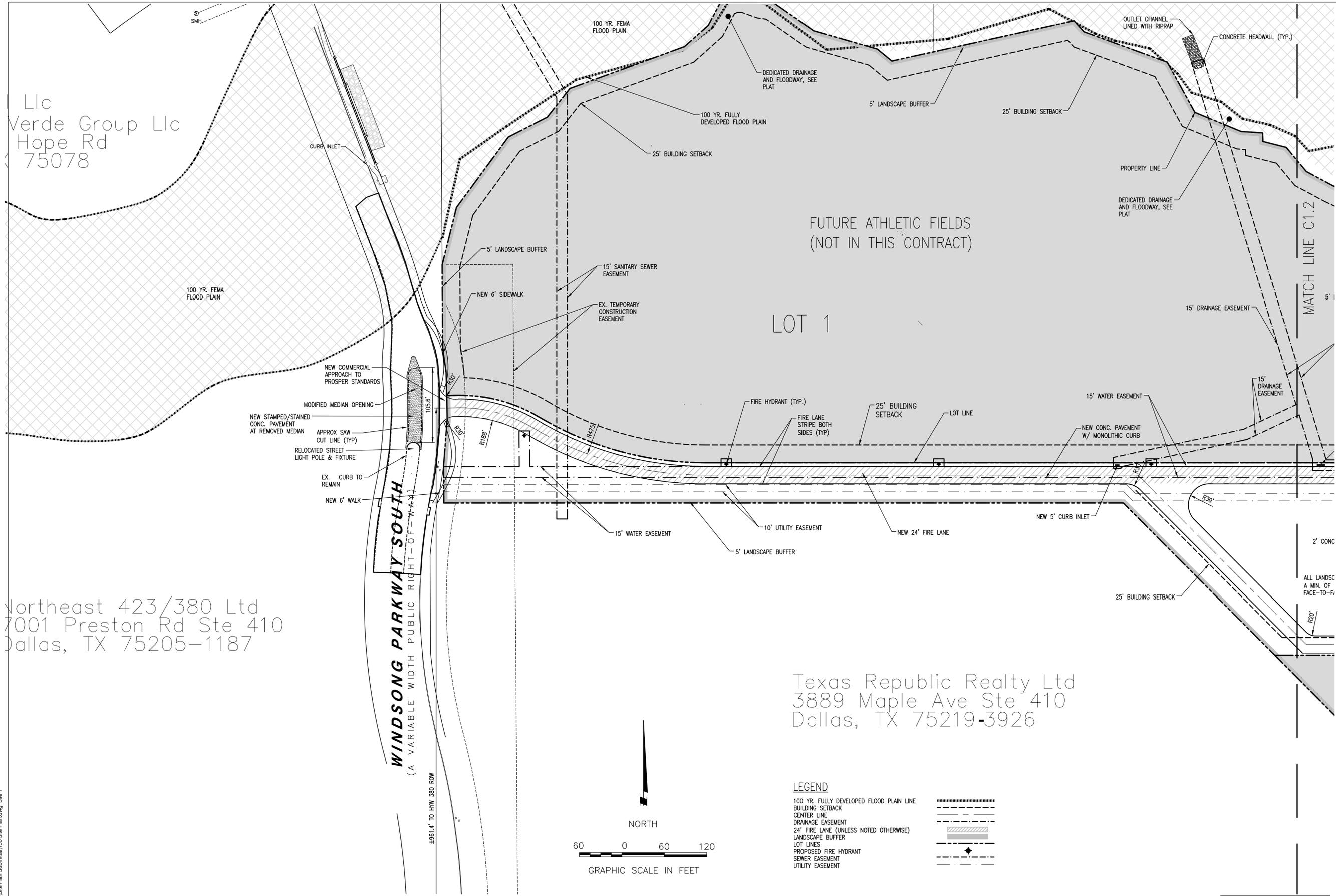
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75078

Northeast 423/380 Ltd
7001 Preston Rd Ste 410
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Texas Republic Realty Ltd
3889 Maple Ave Ste 410
Dallas, TX 75219-3926

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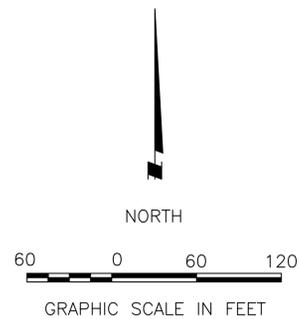
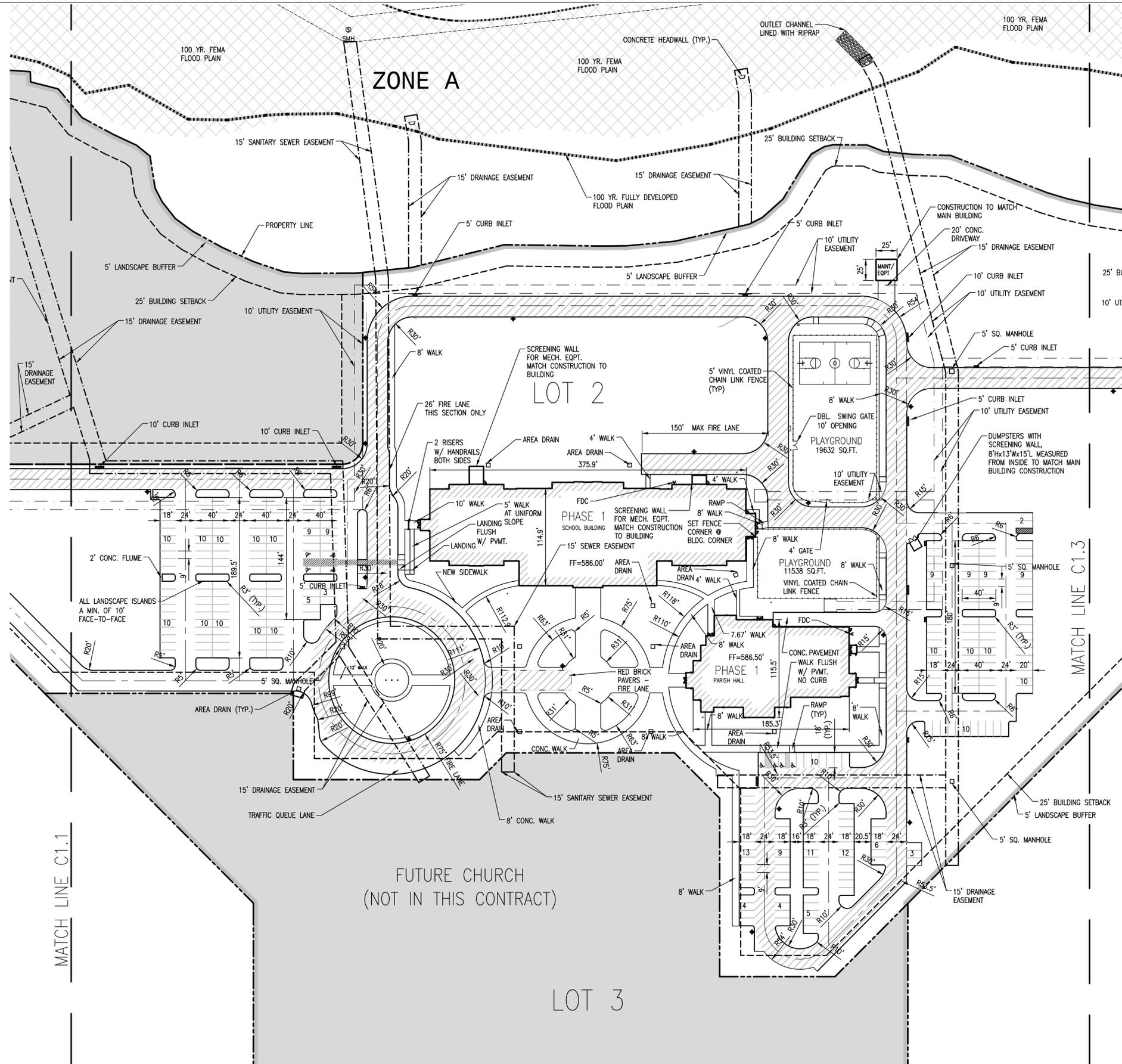
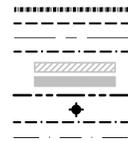
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SITE PLAN
C1.1
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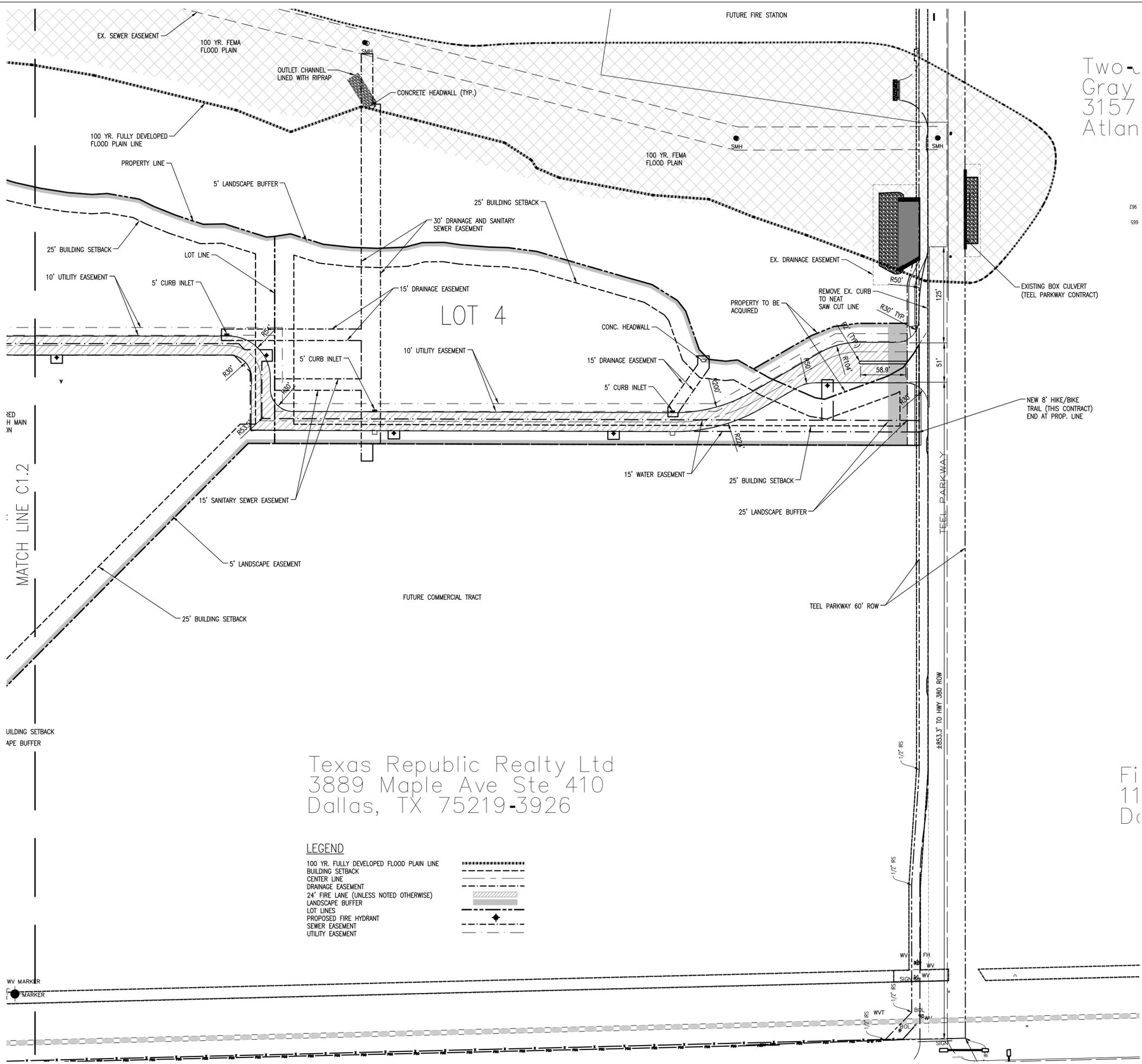
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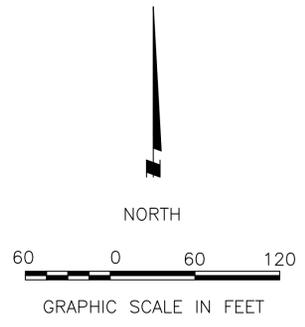
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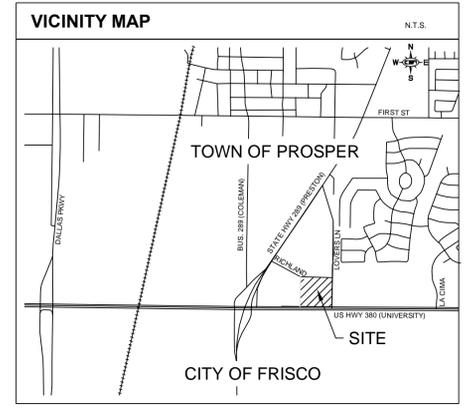
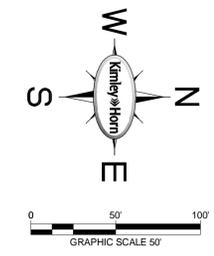
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LEGEND

	PROPERTY LINE		PROPOSED WATER METER (WM)
	PROPOSED FIRE LANE / FIRE ACCESS, DRAINAGE, AND UTILITY EASEMENT (F.A.D.U.E.)		PROPOSED CURB INLET (CI)
	EXISTING FIRE LANE / FIRE ACCESS, DRAINAGE, AND UTILITY EASEMENT (F.A.D.U.E.)		PROPOSED GRATE INLET (GI)
	EASEMENT LINE		PROPOSED JUNCTION BOX (JB)
	SETBACK LINE		PROPOSED RETAINING WALL
	EXISTING CONTOUR		EX. LIGHT POLE
	PROPOSED CONTOUR		EX. WATER METER
	PROPOSED FIRE HYDRANT (FH)		EX. FIRE HYDRANT (FH)
	PROPOSED SEWER MANHOLE (MH)		EX. STORM MANHOLE
	PROPOSED FIRE DEPT. CONNECTION (FDC)		EX. STORM INLET
			EX. SAN. SWR. MANHOLE



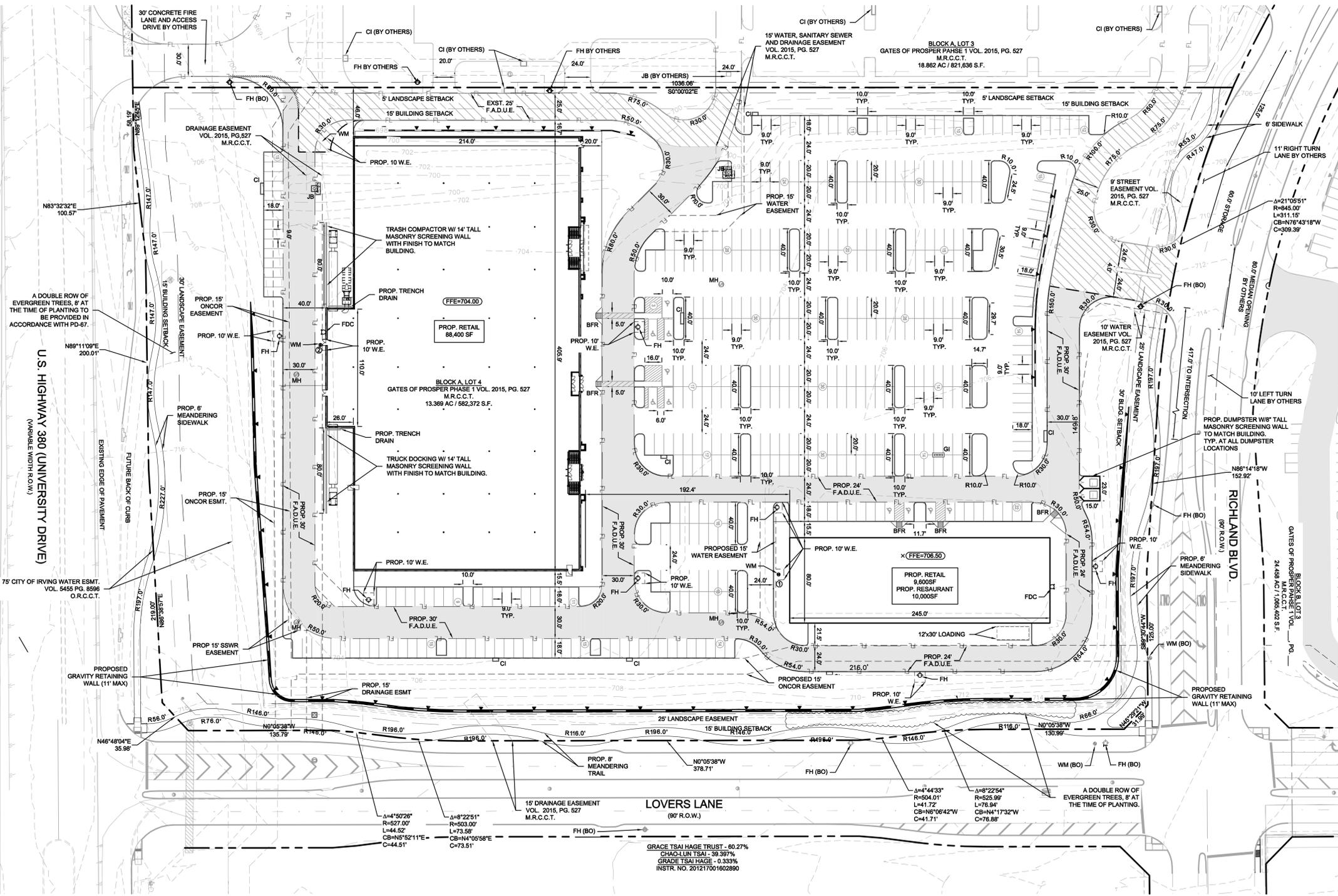
NOTES

- NO FLOODPLAIN EXISTS ON THE SITE.
- ALL DIMENSIONS ARE SHOWN TO FACE OF CURB UNLESS OTHERWISE NOTED.
- FIRE LANES SHALL BE A MINIMUM OF 24' IN WIDTH WITH A 30' TURNING RADIUS.
- FDCS SHALL BE PROVIDED IN ACCORDANCE WITH THE TOWN OF PROSPER STANDARDS.
- TREES SHALL NOT BE LOCATED WITHIN PUBLIC EASEMENTS IN ACCORDANCE WITH TOWN STANDARDS. ORNAMENTAL TREES MAY BE LOCATED WITHIN THE 20' WATER EASEMENT (LOCATED ALONG THE NORTH SIDE OF THE 75' CITY OF IRVING EASEMENT) NO CLOSER THAN FOUR FEET (4') TO THE WATER LINE AND REQUIRING INSTALLATION OF A ROOT BARRIER.
- FOUNDATION PLANTINGS TO BE PROVIDED IN ACCORDANCE WITH THE ZONING ORDINANCE.
- NO TREES EXIST ON SITE.
- DEFENTION FOR THIS SITE IS PROVIDED ON BLOCK A, LOT 1.
- IF OUTSIDE DISPLAY IS NEEDED OR REQUIRED AN SUP IS REQUIRED.
- ALL PARKING SHALL BE WITHIN 350' OF THE BUILDING'S PUBLIC ENTRANCE.

TOWN OF PROSPER SITE PLAN NOTES

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- LANDSCAPING SHALL CONFORM TO LANDSCAPE PLANS APPROVED BY THE TOWN.
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- ALL SIGNAGE IS SUBJECT TO BUILDING OFFICIAL APPROVAL.
- ALL FENCES AND RETAINING WALLS SHALL BE SHOWN ON THE SITE PLAN AND ARE SUBJECT TO BUILDING OFFICIAL APPROVAL. ALL FENCES AND RETAINING WALLS SHALL BE CONSTRUCTED TO MATCH BUILDING.
- ALL EXTERIOR BUILDING MATERIALS ARE SUBJECT TO BUILDING OFFICIAL APPROVAL AND SHALL CONFORM TO THE APPROVED FACADE PLAN.
- SIDEWALKS OF NOT LESS THAN SIX (6) FEET IN WIDTH ALONG THOROUGHFARES AND COLLECTORS AND FIVE (5) IN WIDTH ALONG RESIDENTIAL STREETS, AND BARRIER FREE RAMPS AT ALL CURB CROSSINGS SHALL BE PROVIDED PER TOWN STANDARDS.
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- SITE PLAN APPROVAL IS REQUIRED PRIOR TO GRADING RELEASE.
- ALL NEW ELECTRICAL LINES SHALL BE INSTALLED AND/OR RELOCATED UNDERGROUND.
- ALL MECHANICAL EQUIPMENT SHALL BE SCREENED FROM PUBLIC VIEW IN ACCORDANCE WITH THE ZONING ORDINANCE.
- TWO POINTS OF ACCESS SHALL BE MAINTAINED FOR THE PROPERTY AT ALL TIMES.
- ALL LANDSCAPE EASEMENTS MUST BE EXCLUSIVE OF ANY OTHER TYPE OF EASEMENT.
- IMPACT FEE WILL BE ASSESSED IN ACCORDANCE WITH THE LAND USE CLASSIFICATION(S) IDENTIFIED ON THE SITE DATA SUMMARY TABLE; HOWEVER, CHANGES TO THE PROPOSED LAND USE AT THE TIME OF CO AND/OR FINISH OUT PERMIT MAY RESULT IN ADDITIONAL IMPACT FEES AND/OR PARKING REQUIREMENTS.



I.D.	TYPE	SIZE	NO.	SAN. SEW.	REMARKS
1	DOMESTIC	2"	1	1-6"	PROPOSED
2	DOMESTIC	2"	1	1-6"	PROPOSED

BLOCK	LOT	ZONING	PROPOSED USE	LOT AREA (SF) (AC)	BUILDING AREA (SF)	MAX BUILDING HEIGHT (FT)	BUILDING COVERAGE (%)	FLOOR AREA RATIO	PARKING REQUIRED	PARKING PROVIDED	ADA PARKING REQUIRED	ADA PARKING PROVIDED	INTERIOR LANDSCAPE REQUIRED (SF)	INTERIOR LANDSCAPE PROVIDED (SF)	IMPERVIOUS AREA (SF)	OPEN SPACE REQUIRED (SF)	OPENSACE PROVIDED (SF)
A	4	PD-67	RESTAURANT & RETAIL	582,372 (13.369)	108,000	1-Story, 25' (+) 20' Arch. Feature = 45'MAX	18.5	0.19:1	492	495	9	10	7,425	64,514	391,378	40,766	126,480

Kimley»Horn

SITE PLAN
THE GATES OF PROSPER
BLOCK A, LOT 4
 CASE # D16-0051
 13.369 ACRES
 BEN RENNISON SURVEY, ABSTRACT NO. 755
 TOWN OF PROSPER, COLLIN COUNTY, TEXAS
 PREPARATION DATE: JUNE 02, 2016

ENGINEER / SURVEYOR / APPLICANT
 KIMLEY-HORN AND ASSOCIATES, INC.
 5750 GENESIS COURT, SUITE 200
 FRISCO, TX 75034
 PHONE (972) 335-5580
 FAX (972) 335-3779
 CONTACT: CHRISTOPHER LEPPERT, P.E.

DEVELOPER
 BLUE STAR LAND
 8000 WARREN PARKWAY
 FRISCO, TX 75034
 PHONE (972) 543-2412
 CONTACT: SCOTT SHIP

OWNER
 380 & 280, LP
 8000 WARREN PARKWAY
 FRISCO, TX 75034
 PHONE (972) 543-2412
 CONTACT: SCOTT SHIP



PLANNING

To: Mayor and Town Council
From: John Webb, AICP, Director of Development Services
Through: Harlan Jefferson, Town Manager
Re: Town Council Meeting – June 14, 2016

Agenda Item:

Conduct a Public Hearing, and consider and act upon a request for a Special Purpose Sign District for Windsong Ranch Marketplace, on 46.6± acres, located on the northeast corner of US 380 and Gee Road. (MD16-0002).

Description of Agenda Item:

The applicant has requested this item be tabled and the Public Hearing continued to the June 28, 2016, Town Council meeting, as outlined in the attached letter.

Attachments:

1. Tabling Request Letter

Town Staff Recommendation:

Town staff recommends this item be tabled and the Public Hearing continued to the June 28, 2016, Town Council meeting.

Proposed Motion:

I move to table this item and continue the Public Hearing to the June 28, 2016, Town Council meeting.



June 1, 2016

Alex Glushko
Town of Prosper
409 E. First Street
Prosper, Texas 75078

RE: Windsong Ranch Marketplace – Sign Package

Dear Alex

Please accept this letter a request table the above item from the City Council Agenda on June 14, 2016. After feedback from the Executive Development Team we will resubmit a sign package that has been discussed with Terra Verde and has some of the comments incorporated from the EDT.

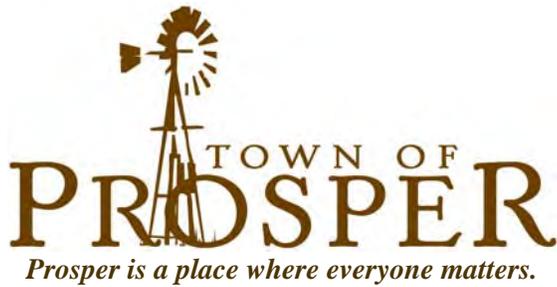
We would like to postpone until the June 28, 2016 meeting.

Thanks

D. Parks

Dorothy Parks

Cc: Tommy Reynolds



PLANNING

To: Mayor and Town Council

From: John Webb, AICP, Director of Development Services

Through: Harlan Jefferson, Town Manager

Re: Town Council Meeting – June 14, 2016

Agenda Item:

Conduct a Public Hearing, and consider and act upon an ordinance rezoning 2.6± acres, located on the east side of Preston Road, 1,750± feet south of Prosper Trail, from Single Family-15 (SF-15) to Retail (R). (Z16-0009).

Description of Agenda Item:

The zoning and land use of the surrounding properties are as follows:

	Zoning	Current Land Use	Future Land Use Plan
Subject Property	Single Family-15	Tree Farm (Tree Source, Inc.)	Retail and Neighborhood Services
North	Office	Bank (Independent Bank)	Retail and Neighborhood Services
East	Agricultural	Single Family Residential (Prestonview Estates)	Low Density Residential
South	Single Family-15	Tree Farm (Tree Source, Inc.)	Retail and Neighborhood Services
West	Commercial / Planned Development-56	Undeveloped / Automobile Repair (Bumper to Bumper Auto Service)	Medium Density Residential

Requested Zoning – The purpose of the request is to rezone the subject property to Retail in accordance with the Future Land Use Plan to allow for the development of a future retail and/or office development. At the time of an application for “straight” zoning, the applicant is not required to submit an exhibit depicting how the property will be specifically developed or elevations of the proposed building. Prior to development, the developer will be required to submit a Site Plan for review and approval by the Planning & Zoning Commission.

A request to rezone the southern adjacent 5.5± acres from Single Family-15 (SF-15) to Retail (R) was approved by the Town Council on May 10, 2016.

Future Land Use Plan – The Future Land Use Plan recommends Retail & Neighborhood Services. The proposed rezoning request is in conformance with the Future Land Use Plan.

Thoroughfare Plan – The property has direct access to Preston Road, an existing six-lane divided major thoroughfare, and Hays Road, which is depicted on the Thoroughfare Plan as a two-lane undivided commercial collector. Zoning Exhibit A complies with the Thoroughfare Plan.

Water and Sanitary Sewer Services – Water service has been extended to the property and sanitary sewer service will need to be extended to the site prior to or in conjunction with development.

Access – Access to the property will be provided from Preston Road and Hays Road.

Schools – This property is located within the Prosper Independent School District (PISD).

Parks – It is not anticipated that this property will be needed for the development of a park.

Environmental Considerations – There is no 100-year floodplain on the property.

Legal Obligations and Review:

Notification was provided to neighboring property owners as required by state law. To date, Town staff has received two (2) Public Hearing Notice Reply Forms; not in opposition to the request. Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard ordinance as to form and legality.

Attached Documents:

1. Ordinance
2. Surrounding Zoning Map
3. Public Hearing Notice Reply Forms

Planning & Zoning Commission Recommendation:

At their May 17, 2016, meeting, the Planning & Zoning Commission recommended the Town Council approve the request, by a vote of 5-0.

Town Staff Recommendation:

Town staff recommends the Town Council approve the ordinance rezoning 2.6± acres, located on the east side of Preston Road, 1,750± feet south of Prosper Trail, from Single Family-15 (SF-15) to Retail (R).

Proposed Motion:

I move to approve an ordinance rezoning 2.6± acres, located on the east side of Preston Road, 1,750± feet south of Prosper Trail, from Single Family-15 (SF-15) to Retail (R).

TOWN OF PROSPER, TEXAS

ORDINANCE NO. 16-__

AN ORDINANCE OF THE TOWN OF PROSPER, TEXAS, AMENDING THE TOWN'S ZONING ORDINANCE NO. 05-20, BY REZONING A TRACT OF LAND CONSISTING OF 2.589 ACRES, MORE OR LESS, SITUATED IN THE J. TUNNEY SURVEY, ABSTRACT NO. 916, IN THE TOWN OF PROSPER, COLLIN COUNTY, TEXAS, FROM SINGLE FAMILY-15 (SF-15) TO RETAIL (R); DESCRIBING THE TRACT TO BE REZONED; PROVIDING FOR A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR REPEALING, SAVING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the Town Council of the Town of Prosper, Texas (the "Town Council"), has investigated and determined that the Town's Zoning Ordinance No. 05-20 should be amended; and

WHEREAS, the Town of Prosper, Texas ("Prosper"), has received a request from H&R Partners, LP ("Applicant"), to rezone 2.589 acres of land, more or less, situated in J. Tunney Survey, Abstract No. 916, in the Town of Prosper, Collin County, Texas; and

WHEREAS, the Town Council has investigated into and determined that the facts contained in the request are true and correct; and

WHEREAS, all legal notices required for rezoning have been given in the manner and form set forth by law, and public hearings have been held on the proposed rezoning and all other requirements of notice and completion of such zoning procedures have been fulfilled; and

WHEREAS, the Town Council has further investigated into and determined that it will be advantageous and beneficial to Prosper and its inhabitants to rezone this property as set forth below.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, THAT:

SECTION 1

Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2

Amendments to the Town's Zoning Ordinance. The Town's Zoning Ordinance, adopted by Ordinance No. 05-20, is amended as follows: The zoning designation of the below-described property containing 2.589 acres of land, more or less, situated in the J. Tunney Survey, Abstract No. 916, in the Town of Prosper, Collin County, Texas (the "Property"), and all streets, roads, and alleyways contiguous and/or adjacent thereto is hereby rezoned as Retail (R). The property as a whole and the boundaries for each zoning classification are more particularly described in Exhibit A, attached hereto and incorporated herein for all purposes as if set forth verbatim.

All development plans, standards, and uses for the Property shall comply fully with the requirements of all ordinances, rules, and regulations of the Town of Prosper, as they currently exist or may be amended.

Two (2) original, official, and identical copies of the zoning exhibit map are hereby adopted and shall be filed and maintained as follows:

- a. One (1) copy shall be filed with the Town Secretary and retained as an original record and shall not be changed in any manner.
- b. One (1) copy shall be filed with the Building Official and shall be maintained up-to-date by posting thereon all changes and subsequent amendments for observation, issuing building permits, certificates of compliance and occupancy, and enforcing the zoning ordinance. Reproduction for information purposes may from time-to-time be made of the official zoning district map.

SECTION 3

No Vested Interest/Repeal. No developer or property owner shall acquire any vested interest in this Ordinance or in any other specific regulations contained herein. Any portion of this Ordinance may be repealed by the Town Council in the manner provided for by law.

SECTION 4

Unlawful Use of Premises. It shall be unlawful for any person, firm, or corporation to make use of said premises in some manner other than as authorized by this Ordinance, and shall be unlawful for any person, firm or corporation to construct on said premises any building that is not in conformity with the permissible uses under this Zoning Ordinance.

SECTION 5

Penalty. Any person, firm, corporation or business entity violating this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined any sum not exceeding Two Thousand Dollars (\$2,000.00). Each continuing day's violation under this Ordinance shall constitute a separate offense. The penal provisions imposed under this Ordinance shall not preclude Prosper from filing suit to enjoin the violation. Prosper retains all legal rights and remedies available to it pursuant to local, state, and federal law.

SECTION 6

Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Prosper hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional or invalid.

SECTION 7

Savings/Repealing Clause. Prosper's Zoning Ordinance shall remain in full force and effect, save and except as amended by this or any other Ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the appeal prevent a prosecution from being commenced for any violation if occurring prior to the repealing of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 8

Effective Date. This Ordinance shall become effective from and after its adoption and publications as required by law.

DULY PASSED, APPROVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, ON THIS 14TH DAY OF JUNE, 2016.

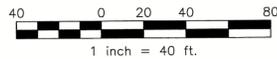
Ray Smith, Mayor

ATTEST:

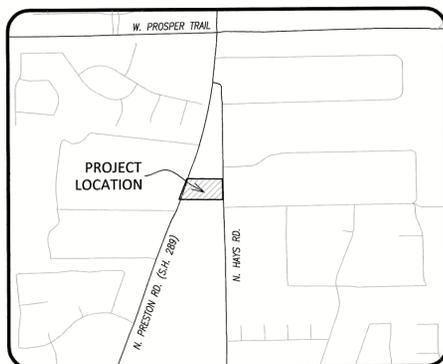
Robyn Battle, Town Secretary

APPROVED AS TO FORM AND LEGALITY:

Terrence S. Welch, Town Attorney

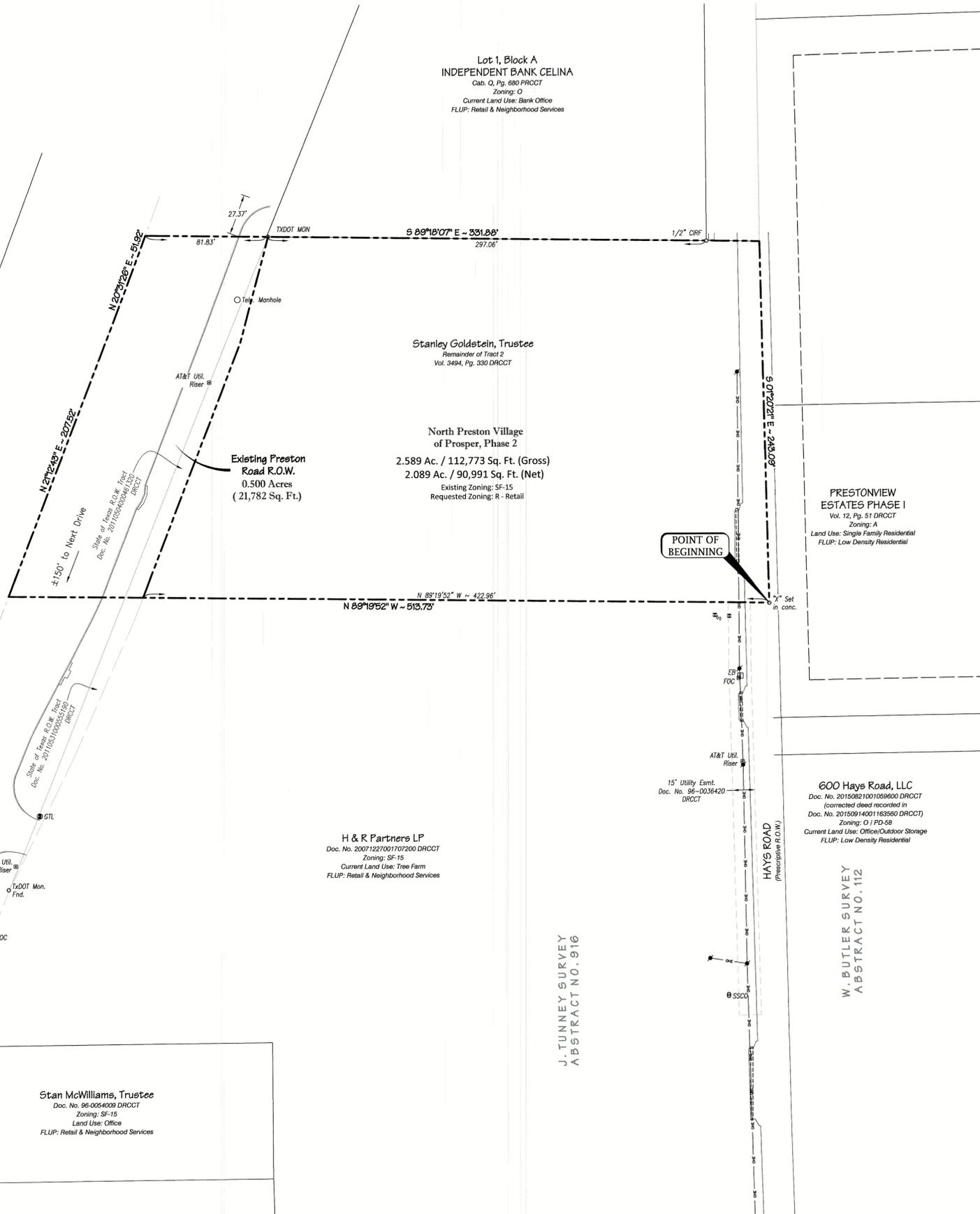


Basis of bearing derived from the State Plane Coordinate System, Texas North Central Zone 4202, North American Datum of 1983, (2011).



LOCATION MAP
1" = 1000'

LEGEND	
○	1/2" IRON ROD W/ PLASTIC CAP STAMPED "SPIARSENSE" SET, UNLESS OTHERWISE NOTED.
IRF	IRON ROD FOUND
CRF	CAPPED IRON ROD FOUND
■	POWER POLE
⊙	SAN. SEWER MANHOLE
⊙	STORM SEWER MANHOLE
⊙	LIGHT POLE/STANDARD
⊙	GUY WIRE ANCHOR
○	BOLLARD
—	SIGNPOST
GM	GAS METER
GAS	GAS LINE MARKER
FDC	FIBROPTIC CABLE MARKER
FC	FIRE SPRINKLER CONTROL BOX
EB	ELECTRIC BOX
EM	ELECTRIC METER
⊙	IRRIGATION CONTROL VALVE
W	WATER VALVE
W	WATER METER
SSCO	SANITARY SEWER CLEANOUT
—	CHAIN LINK FENCE
—	BARBED WIRE FENCE
—	WOOD FENCE
—	OVERHEAD POWER LINE
CM	CONTROL MONUMENT



METES AND BOUNDS DESCRIPTION

BEING a tract of land situated in the J. Tunney Survey, Abstract No. 916, City of Prosper, Collin County, Texas, the subject tract being a portion of a tract conveyed to Stanley Goldstein, Trustee, recorded in Volume 3494, Page 330 of the Deed Records, Collin County, Texas (DRCCT), and a portion of State Highway 289 (also known as Preston Road), with the subject tract being more particularly described as follows:--

BEGINNING at an "X" set in concrete in County Road 77, a prescriptive right-of-way, also known as North Hays Road for the northeast corner of a tract conveyed to H & R Partners LP according to the deed recorded in Document No. 20071227001707200 DRCCT;

THENCE N 89°19'52" W, along the north line of said H & R Partners tract, passing at 422.96 feet the northwest corner thereof, passing into Preston Road a total distance of 513.73 feet;

THENCE N 21°12'43" E, 207.52 feet through said road;

THENCE N 20°31'26" E, 51.92 feet through said road;

THENCE S 89°18'07" E, passing at 81.83 feet the southwest corner of Lot 1, Block A, Independent Bank Celina, an addition recorded in Cabinet Q, Page 680, Plat Records, Collin County, Texas, continuing along the south line thereof, passing at 378.94 feet a 1/2" iron rod with plastic cap found for the southeast corner thereof, and continuing into County Road 77 a total distance of 414.76 feet;

THENCE S 01°20'21" E, 243.09 feet through said road to the POINT OF BEGINNING with the subject tract containing 112,773 square feet or 2.589 acres of land.

SURVEYOR'S CERTIFICATE

That I, Darren K. Brown, of Spiars Engineering, Inc., do hereby certify that I prepared this plat and the field notes made a part thereof from an actual and accurate survey of the land.

Dated this the 5 day of MAY, 2016.

D.K.B.
DARREN K. BROWN, R.P.L.S. NO. 5252



NOTE:

1. No part of the subject land is located in a 100-year Flood Plain or in an identified "flood prone area," as defined pursuant to the Flood Disaster Protection Act of 1973, as amended, as reflected by Flood Insurance Rate Map Panel 48085C0235J, dated June 2, 2009. The property is located in Zone "X" (areas determined to be outside the 500-year floodplain).

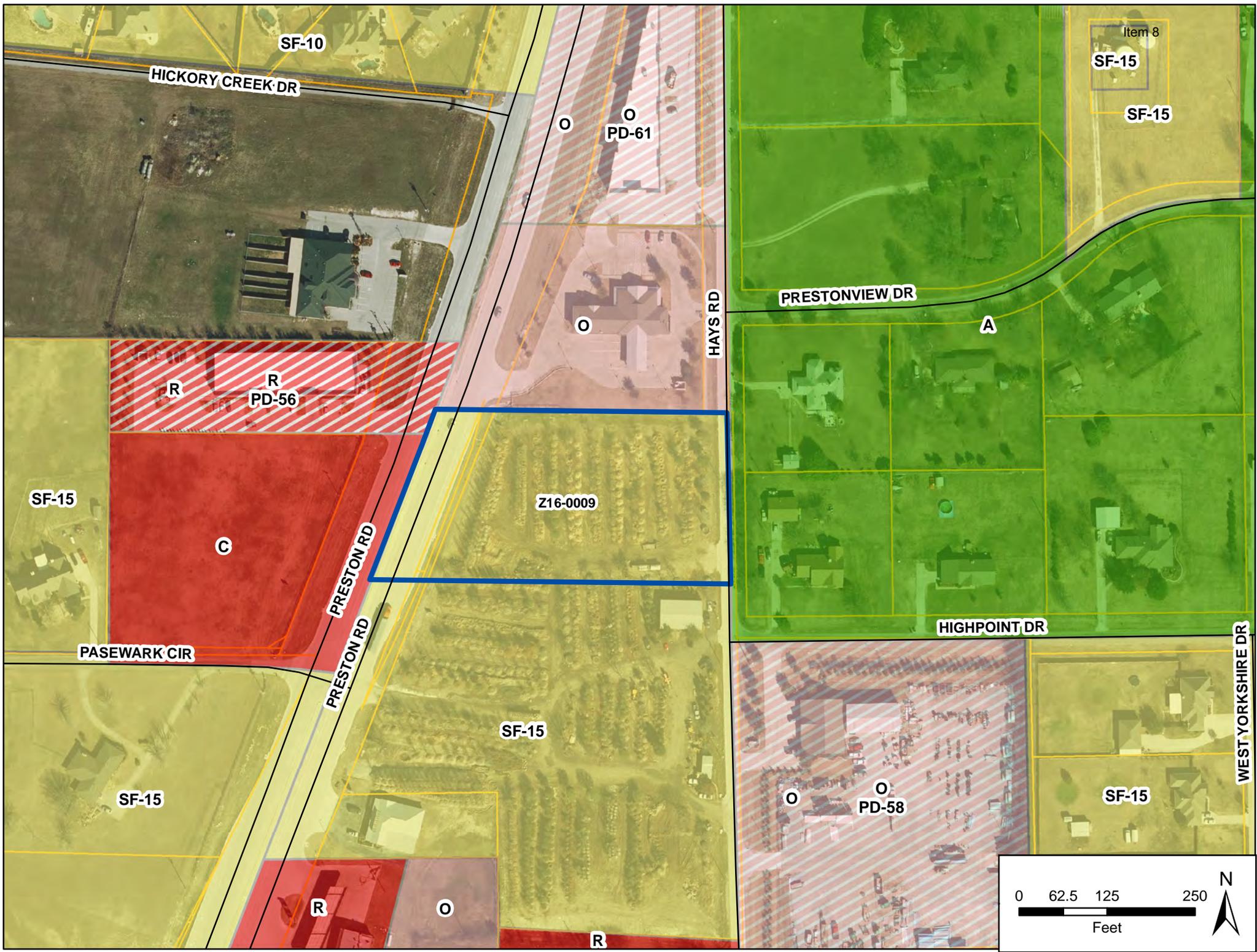
EXHIBIT 'A'

NORTH PRESTON VILLAGE OF PROSPER, PHASE 2

J. TUNNEY SURVEY, ABSTRACT NO. 916
IN THE TOWN OF PROSPER, COLLIN COUNTY, TEXAS
2.589 Ac. Gross / 2.089 Ac. Net
Current Zoning: SF-15
Requested Zoning: R-Retail
Town Case # Z16-0009

ENGINEER / SURVEYOR
Spiars Engineering, Inc.
765 Custer Road, Suite 100
Plano, TX 75075
Telephone: (972) 422-0077
TBPE No. F-2121
Contact: David Bond

OWNER / APPLICANT
H & R Partners, LP
1222 N. Saint Charles Ave.
Pilot Point, Texas 76258
Telephone (214) 729-7609
Contact: Timothy Hoelzel





**DEVELOPMENT SERVICES
DEPARTMENT
409 E. First St.
P.O. Box 307
Prosper, TX 75078
Phone: 972-346-3502**

REPLY FORM

SUBJECT:

Zoning Case Z16-0009: The Town of Prosper has received a request to rezone 2.6± acres, from Single Family-15 (SF-15) to Retail (R).

LOCATION OF SUBJECT PROPERTY:

The property is located on the east side of Preston Road, 1,700± feet south of Prosper Trail.

I **OPPOSE** the request as described in the notice of public hearing. Please provide a reason for opposition.

I **DO NOT OPPOSE** the request as described in the notice of public hearing.

COMMENTS (ATTACH ADDITIONAL SHEETS IF NECESSARY): _____

We ARE IN FAVOR OF RETAIL ZONING

STANLEY Goldstein Trustee
Name (please print)
by WARREN S. WINGERT

Address
3412 Amherst St.

City, State, and Zip Code
DALLAS, TX 75225
214-957-2871

Phone Number (Optional)

Warren S. Wingert
Signature

MAY 12, 2016
Date

WWINGERT3412@gmail.com
E-mail Address





**DEVELOPMENT SERVICES
DEPARTMENT
409 E. First St.
P.O. Box 307
Prosper, TX 75078
Phone: 972-346-3502**

REPLY FORM

SUBJECT:

Zoning Case Z16-0009: The Town of Prosper has received a request to rezone 2.6± acres, from Single Family-15 (SF-15) to Retail (R).

LOCATION OF SUBJECT PROPERTY:

The property is located on the east side of Preston Road, 1,700± feet south of Prosper Trail.

I OPPOSE the request as described in the notice of public hearing. Please provide a reason for opposition.

I DO NOT OPPOSE the request as described in the notice of public hearing.

COMMENTS (ATTACH ADDITIONAL SHEETS IF NECESSARY): _____

SATISH PATEL
Name (please print) LOBO GANESH INC.
B2B AUTO SER.
2860 RIDGE RD

Address

ROCKWALL TX 75032
City, State, and Zip Code

Phone Number (Optional)

[Signature]
Signature

5/18/16
Date

SATISHK@GMAIL.COM
E-mail Address

RECEIVED

MAY 26 2016

**TOWN OF PROSPER
DEVELOPMENT SERVICES**



TOWN SECRETARY'S OFFICE

To: Mayor and Town Council

From: Robyn Battle, Town Secretary

Through: Harlan Jefferson, Town Manager

Re: Town Council Meeting – June 14, 2016

Agenda Item:

Consider and act upon appointing a Charter Review Commission.

Description of Agenda Item:

The Town Council has directed Town staff to initiate a Charter Review to discuss possible amendments to the Town Charter. The last Charter amendment was adopted on May 14, 2011. Article 15 of the Prosper Town Charter outlines the process for initiating a Charter Review:

SECTION 15.01 - Charter Review Commission

- (1) *The Town Council shall appoint a Charter Review Commission at least once every ten (10) years, or earlier if not prohibited by law. The Charter Review Commission shall consist of ten (10) citizens of the Town who shall:*
 - (A) *Inquire into the operation of the Town government under the Charter and determine whether any provisions require revision. To this end, public hearings may be held. The Commission may compel the attendance of any officer or employee of the Town and require submission of any Town records;*
 - (B) *Propose any recommendations it deems desirable to insure compliance with the Charter of the Town government; and*
 - (C) *Report its findings and present its recommendations to the Town Council.*
- (2) *The Town Council shall receive and have published in the official newspaper of the Town a comprehensive summary of the report presented by the Commission, shall consider any recommendations made, and may order any amendments suggested to be submitted to the voters of the Town in the manner provided by state law as now written or hereafter amended.*
- (3) *The term of office of the Commission shall be for not more than six (6) months, at the end of which time a report shall be presented to the Town Council and all records of proceedings of the Commission shall be filed with the Town Secretary and become a public record.*

The Town Secretary will provide administrative support for the Charter Review Commission. The Town Attorney will provide legal counsel, answer questions from the Commission, and

provide the updated verbiage for the Charter based on the recommendations of the Commission and/or the Town Council.

It is expected that the Charter Review Commission will meet at least once per month between June and December 2016. When the Commission has completed its review of the Charter, a report will be presented to the Town Council with the Commission's recommendations. Upon approval by Council, the Charter election may be held on the May 6, 2017, uniform election date.

Town Staff Recommendation:

Town staff recommends the Town Council appoint ten individuals to the Charter Review Commission.

Proposed Motion:

I move to appoint the following individuals to the Charter Review Commission:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Proposed Motion:

I move to appoint _____ as Chairman of the Charter Review Commission.



POLICE

To: Mayor and Town Council

From: Doug Kowalski, Chief of Police

Through: Harlan Jefferson, Town Manager

Re: Town Council Meeting – June 14, 2016

Agenda Item:

Consider and act upon canceling the May 10, 2016, award for the purchase of automated license plate readers from ARC Government Solutions, Inc.; and approving the purchase of automated license plate readers from Trinity Innovative Solutions, LLC; and authorizing the Town Manager to execute an Enterprise Service Agreement and Federal Bureau of Investigation Criminal Justice Information Services Security Addendum with Vigilant Solutions, Inc., for the related software.

Description of Agenda Item:

The purchase of automatic license plate readers (LPR) is an approved FY 2015-2016 supplemental request. Automated LPR systems are used by law enforcement agencies across the country to identify persons or vehicles whose license plates are connected to a crime or infraction. Cameras mounted to police vehicles automatically take photos of license plates. The license plate characters in the photo are then translated into letters and numbers, and compared to law enforcement databases of registered vehicles known to be, or suspected of being involved with crimes or infractions. If a license plate that was read matches an entry on a database, the LPR system will alert the officer that a suspect vehicle is in the immediate area of that LPR system.

In addition to the robust capabilities of the system, the close proximity of other agencies, such as Frisco, Dallas, DPS, and others that are currently utilizing the system will allow all of these agencies to share information.

Town Council approved the purchase of the LPRs from ARC Government Solutions, Inc., at the May 10, 2016, Town Council meeting. However, the vendor was unable to honor his proposal. Therefore, subsequent meetings were held with representatives from Trinity Innovative Solutions, LLC, and Vigilant Solutions, Inc. These two companies have a long-standing partnership, and Trinity Innovative Solutions, LLC, also services many of the surrounding agencies.

Budget Impact:

This is an approved FY 2015-2016 supplemental request in the amount of \$32,000. The total cost to purchase two LPR systems is \$28,950, and will be funded from the Police Department's Vehicle Expense line (100-5350-20-01). The recurring cost after year two for basic services will be \$2,100 annually, and will be subject to budget appropriations granted in future fiscal years. Any additional equipment, services, and fees will be requested during the budget process, as appropriate.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has reviewed the Enterprise Service Agreement and the Criminal Justice Information Services Security Addendum as to form and legality.

Attached Documents:

1. Quote
2. Enterprise Service Agreement
3. FBI Criminal Justice Information Services Security Addendum

Town Staff Recommendation:

Town staff recommends canceling the May 10, 2016, award for the purchase of automated license plate readers from ARC Government Solutions, Inc.; and approving the purchase of automated license plate readers from Trinity Innovative Solutions, LLC; and authorizing the Town Manager to execute an Enterprise Service Agreement and Federal Bureau of Investigation Criminal Justice Information Services Security Addendum with Vigilant Solutions, Inc., for the related software.

Proposed Motion:

I move to cancel the May 10, 2016, award for the purchase of automated license plate readers from ARC Government Solutions, Inc.; and approve the purchase of automated license plate readers from Trinity Innovative Solutions, LLC; and authorize the Town Manager to execute an Enterprise Service Agreement and Federal Bureau of Investigation Criminal Justice Information Services Security Addendum with Vigilant Solutions, Inc., for the related software.

Trinity Innovative Solutions, LLC

**P.O. Box 380
2385 Oak Grove Parkway
Little Elm, TX 75068**

**Voice: 972-292-3993
Fax: 877-395-3740**

Date	June 6, 2016	Job Address:
Customer	City of Prosper Texas Police Department	
Address	151 S. Main St. Prosper, TX 75078 Att: January Cook	Email:

Item	Description	Qty	U/M	Unit Price	Amount
------	-------------	-----	-----	------------	--------

This quotation supercedes and replaces any previous quotation for this project.

1.0	TIS Mobile Two (2) Camera LPR System Two (2) Vigilant Reaper Cameras w/ 15' Cables One (1) Vigilant PoE Switch Two (2) Universal Base Mounting Brackets w/Security Attachment Piece (SAP's) Two (2) Year Camera Licensing Two (2) Year Complete System Warranty Two (2) Year Access to Vigilant Commercial Data Two (2) Year Access to Mobile Companion and Mobile Hit Hunter	2.00	ea	\$12,300.00	\$24,600.00
2.0	On-Site Installation Services	1.00		\$1,380.00	\$1,380.00
3.0	On-Site Training, Initial Camera Calibration & Back-End System Configuration	1.00		\$2,970.00	\$2,970.00
Total					\$28,950.00

Note 1 The above package includes all fees and licensing for two complete years of services, licenses, and warranty.

Note 2 At the conclusion of year Two (2) the only reoccurring fees will be the Camera License Keys at \$525.00 per camera per year for a total of \$2100.00 (based on 4 cameras)

Note 3 Optional Items can be added at the City of Prosper's request in the future. These options are:

Additional 1 year camera warranty at \$525.00 per camera per year for a total of \$2100.00 (based on 4 cameras)

Additional 1 year access to Mobile Hit Hunter and Mobile Companion at \$225.00 per camera per year for a total of \$900.00 (based on 4 cameras)

Additional 1 year access to Vigilant's Commercial Data at \$4999.00.

Notes & Comments

1. This quote represents the entire scope of work and/or materials proposed. Any ancillary specifications, actions, functions and/or requirements not described and/or enumerated above **are here by excluded.**

Terms & Conditions

Quote Good for 30 Days

Terms: Net 30 days

FOB: Little Elm, TX

Enterprise Service Agreement (ESA)

This Vigilant Solutions Enterprise Service Agreement (the “Agreement”) is made and entered into as of this 14th Day of June, 2016 by and between **Vigilant Solutions Inc.**, a Delaware corporation, having its principal place of business at 2021 Las Positas Court Suite # 101, Livermore, CA 94551 (“Vigilant”) and Town of Prosper, a law enforcement agency (LEA) or other governmental agency, having its principal place of business at 121 W. Broadway, Prosper, TX 75078 (“Affiliate”).

WHEREAS, Vigilant designs, develops, licenses and services advanced video analysis software technologies for the law enforcement and security markets;

WHEREAS, Vigilant provides access to license plate data as a value added component of the Vigilant law enforcement package of license plate recognition equipment and software;

WHEREAS, Affiliate will separately purchase License Plate Recognition (LPR) hardware components from Vigilant and/or its authorized reseller for use with the Software Products (as defined below);

WHEREAS, Affiliate desires to license from and receive service for the Software Products provided by Vigilant;

THEREFORE, In consideration of the mutual covenants contained herein this Agreement, Affiliate and Vigilant hereby agree as follows:

I. Definitions:

“**CLK**” or “**Camera License Key**” means an electronic key that will permit each license of Vigilant’s CarDetector brand LPR software or LineUp brand facial recognition software (one CLK per camera) to be used with other Vigilant LPR hardware components and Software Products.

“**Effective Date**” means sixty (60) days subsequent to the date set forth in the first paragraph of this Agreement.

“**Software Products**” means Vigilant’s Law Enforcement & Security suite of Software Products including CarDetector, Law Enforcement Archival & Reporting Network (LEARN), Mobile Companion for Smartphones, Target Alert Service (TAS) server/client alerting package, FaceSearch, LineUp and other software applications considered by Vigilant to be applicable for the benefit of law enforcement and security practices.

“**Enterprise License**” means a non-exclusive, non-transferable license to install and operate the Software Products, on any applicable media, without quantity or limitation. This Enterprise Service Agreement allows Affiliate to install the Software Products on an unlimited number of devices, in accordance with the selected Service Package(s), and allow benefits of all rights granted hereunder this Agreement.

“**User License**” means a non-exclusive, non-transferable license to install and operate the Software Products, on any applicable media, limited to a single licensee.

“**Service Package**” means the Affiliate designated service option(s) which defines the extent of use of the Software Products, in conjunction with any service and/or benefits therein granted as rights hereunder this Agreement.

“**Service Fee**” means the amount due from Affiliate prior to the renewal of this Agreement as consideration for the continued use of the Software Products and Service Package benefits according to Section VIII of this Agreement.

“**Service Period**” has the meaning set forth in Section III (A) of this Agreement.

“**Technical Support Agents**” means Affiliate’s staff person specified in the Contact Information Worksheet of this Agreement responsible for administering the Software Products and acting as Affiliate’s Software Products support contact.

“**LEA LPR Data**” refers to LPR data collected by LEAs and available on LEARN for use by other LEAs. LEA LPR Data is freely available to LEAs at no cost and is governed by the contributing LEA’s retention policy.

“**Private LPR Data**” refers to LPR data collected by private commercial sources and available on LEARN with a paid subscription.

II. Enterprise License Grant; Duplication and Distribution Rights:

Subject to the terms and conditions of this Agreement, Vigilant hereby grants Affiliate an Enterprise License to the Software Products for the Term provided in Section III below. Except as expressly permitted by this Agreement, Affiliate or any third party acting on behalf of Affiliate shall not copy, modify, distribute, loan, lease, resell, sublicense or otherwise transfer any right in the Software Products. Except as expressly permitted by this Agreement, no other rights are granted by implication, estoppels or otherwise. Affiliate shall not eliminate, bypass, or in any way alter the copyright screen (also known as the “splash” screen) that may appear when Software Products are first started on any computer. Any use or redistribution of Software Products in a manner not explicitly stated in this Agreement, or not agreed to in writing by Vigilant, is strictly prohibited.

III. Term; Termination.

A. Term. The initial term of this Agreement is for one (1) year beginning on the Effective Date (the “Initial Term”), unless earlier terminated as provided herein. Sixty (60) days prior to the expiration of the Initial Term and each subsequent Service Period, Vigilant will provide Affiliate with an invoice for the Service Fee due for the subsequent twelve (12) month period (each such period, a “Service Period”). This Agreement and the Enterprise License granted under this Agreement will be extended for a Service Period upon Affiliate’s payment of that Service Period’s Service Fee, which is due 30 days prior to the expiration of the Initial Term or the existing Service Period, as the case may be. Pursuant to Section VIII below, Affiliate may also pay in advance for more than one Service Period.

B. Affiliate Termination. Affiliate may terminate this Agreement at any time by notifying Vigilant of the termination in writing thirty (30) days prior to the termination date, and deleting all copies of the Software Products. If Affiliate terminates this Agreement prior to the end of the Initial Term, Vigilant will not refund or prorate any license fees, nor will it reduce or waive any license fees still owed to Vigilant by Affiliate. Upon termination of the Enterprise License, Affiliate shall immediately cease any further use of Software Products. Affiliate may also terminate this agreement by not paying an invoice for a subsequent year’s Service Fee within sixty (60) days of invoice issue date.

C. Vigilant Termination. Vigilant has the right to terminate this Agreement by providing thirty (30) days written notice to Affiliate. If Vigilant’s termination notice is based on an alleged breach by Affiliate, then Affiliate shall have thirty (30) days from the date of its receipt of Vigilant’s notice of termination, which shall set forth in detail

Affiliate's purported breach of this Agreement, to cure the alleged breach. If within thirty (30) days of written notice of violation from Vigilant Affiliate has not reasonably cured the described breach of this Agreement, Affiliate shall immediately discontinue all use of Software Products and certify to Vigilant that it has returned or destroyed all copies of Software Products in its possession or control. If Vigilant terminates this Agreement prior to the end of a Service Period for no reason, and not based on Affiliate's failure to cure the breach of a material term or condition of this Agreement, Vigilant shall refund to Affiliate an amount calculated by multiplying the total amount of Service Fees paid by Affiliate for the then-current Service Period by the percentage resulting from dividing the number of days remaining in the then-current Service Period, by 365.

IV. Warranty and Disclaimer; Infringement Protection; Use of Software Products Interface.

A. Warranty and Disclaimer. Vigilant warrants that the Software Products will be free from all Significant Defects (as defined below) during the lesser of the term of this Agreement (the "Warranty Period") or one year. "Significant Defect" means a defect in a Software Product that impedes the primary function of the Software Product. This warranty does not include products not manufactured by Vigilant. Vigilant will repair or replace any Software Product with a Significant Defect during the Warranty Period; *provided, however*, if Vigilant cannot substantially correct a Significant Defect in a commercially reasonable manner, Affiliate may terminate this Agreement and Vigilant shall refund to Affiliate an amount calculated by multiplying the total amount of Service Fees paid by Affiliate for the then-current Service Period by the percentage resulting from dividing the number of days remaining in the then-current Service Period, by 365. The foregoing remedies are Affiliate's exclusive remedy for defects in the Software Product. Vigilant shall not be responsible for labor charges for removal or reinstallation of defective software, charges for transportation, shipping or handling loss, unless such charges are due to Vigilant's gross negligence or intentional misconduct. Vigilant disclaims all warranties, expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose. In no event shall Vigilant be liable for any damages whatsoever arising out of the use of, or inability to use, the Software Products.

B. Infringement Protection. If an infringement claim is made against Affiliate by a third-party in a court of competent jurisdiction regarding Affiliate's use of any of the Software Products, Vigilant shall indemnify Affiliate, and assume all legal responsibility and costs to contest any such claim. If Affiliate's use of any portion of the Software Products or documentation provided to Affiliate by Vigilant in connection with the Software Products is enjoined by a court of competent jurisdiction, Vigilant shall do one of the following at its option and expense within sixty (60) days of such enjoinder: (1) Procure for Affiliate the right to use such infringing portion; (2) replace such infringing portion with a non-infringing portion providing equivalent functionality; or (3) modify the infringing portion so as to eliminate the infringement while providing equivalent functionality.

C. Use of Software Products Interface. Under certain circumstances, it may be dangerous to operate a moving vehicle while attempting to operate a touch screen or laptop screen and any of their applications. It is agreed by Affiliate that Affiliate's users will be instructed to only utilize the interface to the Software Products at times when it is safe to do so. Vigilant is not liable for any accident caused by a result of distraction such as from viewing the screen while operating a moving vehicle.

V. Software Support, Warranty and Maintenance.

Affiliate will receive technical support by submitting a support ticket to Vigilant's company support website or by sending an email to Vigilant's support team. Updates, patches and bug fixes of the Software Products will be made available to Affiliate at no additional charge, although charges may be assessed if the Software Product is requested to be delivered on physical media. Vigilant will provide Software Products support to Affiliate's Technical Support Agents through e-mail, fax and telephone.

VI. Camera License Keys (CLKs).

Affiliate is entitled to use of the Software Products during the term of this Agreement to set up and install the Software Products on an unlimited number of media centers within Affiliate's agency in accordance with selected Service Options. As Affiliate installs additional units of the Software Products and connects them to LPR cameras, Affiliate is required to obtain a Camera License Key (CLK) for each camera installed and considered in active service. A CLK can be obtained by Affiliate by going to Vigilant's company support website and completing the online request form to Vigilant technical support staff. Within two (2) business days of Affiliate's application for a CLK, Affiliate's Technical Support Agent will receive the requested CLK that is set to expire on the last day of the Initial Term or the then-current Service Period, as the case may be.

VII. Ownership of Software.

A. Ownership of Software Products. The Software Products are copyrighted by Vigilant Solutions and remain the property of Vigilant Solutions. The license granted under this Agreement is not a sale of the Software Products or any copy. Affiliate owns the physical media on which the Software Products are installed, but Vigilant Solutions retains title and ownership of the Software Products and all other materials included as part of the Software Products.

B. Rights in Software Products. Vigilant Solutions represents and warrants that: (1) it has title to the Software and the authority to grant license to use the Software Products; (2) it has the corporate power and authority and the legal right to grant the licenses contemplated by this Agreement; and (3) it has not and will not enter into agreements and will not take or fail to take action that causes its legal right or ability to grant such licenses to be restricted.

VIII. Data Sharing.

If Affiliate is a generator as well as a consumer of LPR Data, Affiliate at its option may share its LEA LPR Data with similarly situated LEAs who contract with Vigilant to access LEARN (for example, LEAs who share LEA LPR Data with other LEAs). Vigilant will not share any LEA LPR Data generated by the Affiliate without the permission of the Affiliate.

IX. Ownership of LPR Data.

Vigilant retains all title and rights to Private LPR Data. Affiliate retains all rights to LEA LPR Data generated by the Affiliate. Should Affiliate terminate agreement with Vigilant, a copy of all LEA LPR Data generated by the Affiliate will be created and provided to the Affiliate. After the copy is created, all LEA LPR Data generated by the Affiliate will be deleted from LEARN at the written request of an authorized representative of the Affiliate.

X. Service Package, Fees and Payment Provisions.

A. Service Package. This Enterprise License Agreement is based on one (1) of the three (3) following Service Package Options. Please select one (1):

Please 'Check'
One (1) Option

Service Package - Basic LPR Service Package:

- Vigilant Managed/Hosted LPR server LEARN Account
 - Access to all Vigilant Software including all upgrades and updates
 - Unlimited user licensing for the following applications:
 - LEARN, CarDetector and TAS

Service Package - Option # 1 – Standard LPR Service Package:

- All Basic Service Package benefits
 - Unlimited use of CarDetector – Mobile Hit Hunter (CDMS-MHH)
 - Unlimited use of Vigilant’s LPR Mobile Companion smartphone application

Service Package - Option # 2 – ‘Intelligence Led Policing (ILP)’ Service Package:

- All Service Package Option # 1 benefits
 - Mobile or Fixed LPR hardware up to level of Tier (choice of either fixed or mobile packages, details in Exhibit A)
 - Reaper Cameras
 - Use of Vigilant Facial Recognition technologies up to level of Tier (details in Exhibit A)
 - FaceSearch Account
 - FaceSearch Mobile Companion
 - Templates up to limit for FaceSearch Account (details in Exhibit A)
 - Tiered based on size of department (Tier 1 up to 100 sworn officers, Tier 2 up to 200 sworn officers, Tier 3 up to 700 sworn officers, Tier 4 up to 2,000 sworn officers as well as Fusion Centers)
 - States, Federal Agencies and Departments with greater than 2,000 sworn fall under a, “Custom” Tier which will be defined in the Annual Service Fee Schedule if applicable.

B. Service Fee. Payment of each Service Fee entitles Affiliate to all rights granted under this Agreement, including without limitation, use of the Software Products for the relevant Service Period, replacement of CLKs, and access to the updates and releases of the Software Products and associated equipment driver software to allow the Software Products to remain current and enable the best possible performance. The annual Service Fee due for a particular Service Period is based on the number of current Vigilant issued CLK’s at the time of Service Fee invoicing, and which will be used by Affiliate in the upcoming Service Period. A schedule of annual Service Fees is shown below:

Annual Service Fee Schedule (multiplied by number of CLK's Issued)					
Total # of CLK's under this ESA	0-14 CLK's	15-30 CLK's	31-60 CLK's	Over 60	
Basic Service	\$525.00	N/A	N/A	N/A	
Standard (Option # 1)	\$750.00	N/A	N/A	N/A	
ILP Subscriber CLK Renewal Fees	\$525.00	N/A	N/A	N/A	
Annual Service Fee Schedule for Intelligence-Led Policing (ILP) Service Package					
Tier	2 Camera Reaper		Raptor 3		
ILP Tier 1 (Option # 2)	\$10,970		N/A		
ILP Tier 2 (Option # 3)	N/A		N/A		
ILP Tier 3 (Option # 2)	N/A		N/A		
ILP Tier 4 (Option #2)	N/A		N/A		
Annual Service Fee Schedule for Image Enrollment					
# of Images	Up to 250,000	250,001 to 500,000	500,001 to 1 Million	Over 1 Million	
Per Image Fee	\$0.30	\$0.25	\$0.18	\$0.15	

Payment of the Service Fee is due thirty (30) days prior to the renewal of the then-current Service Period. All Service Fees are exclusive of any sales, use, value-added or other federal, state or local taxes (excluding taxes based on Vigilant's net income) and Affiliate agrees to pay any such tax. Service Fees may increase by no higher than 4% per year for years after the first year of this agreement. For ILP (Option # 2) Tier packages, the Tier amount is due for subsequent periods and Basic Service CLK fees are due for all cameras from previous periods (this is in addition to the Annual Subscription Fee).

C. Advanced Service Fee Payments. Vigilant Solutions will accept advanced Service Fee payments on a case by case basis for Affiliates who wish to lock in the Service Fee rates for subsequent periods at the rates currently in effect, as listed in the table above. If Affiliate makes advanced Service Fee payments to Vigilant Solutions, advanced payments to Vigilant Solutions will be applied in full to each subsequent Service Period's Service Fees until the balance of the credits is reduced to a zero balance. System based advanced credits shall be applied to subsequent Service Fees in the amount that entitles Affiliate continued operation of the designated camera unit systems for the following Service Period until the credits are reduced to a zero balance.

D. Price Adjustment. Vigilant has the right to increase or decrease the annual Service Fee from one Service Period to another; *provided, however,* that in no event will a Service Fee be increased by more than the greater of (i) 4% of the prior Service Period's Service Fees, (ii) the published rate of inflation in the United States for the prior year then ended, or (iii) prices identified in the original proposal. If Vigilant intends to adjust the Service Fee for a subsequent Service Period, it must give Affiliate notice of the proposed increase on or before the date that Vigilant invoices Affiliate for the upcoming Service Period.

XI. Miscellaneous.

A. Limitation of Liability. IN NO EVENT SHALL VIGILANT SOLUTIONS BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL DAMAGES INCLUDING DAMAGES FOR LOSS OF USE, DATA OR PROFIT, ARISING OUT OF OR CONNECTED WITH THE USE OF THE SOFTWARE PRODUCTS, WHETHER BASED ON CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE, EVEN IF VIGILANT SOLUTIONS HAS BEEN ADVISED OF THE POSSIBILITY OF DAMAGES. IN NO EVENT WILL VIGILANT SOLUTIONS'S LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED THE FEES PAID BY AFFILIATE TO VIGILANT SOLUTIONS FOR THE SOFTWARE PRODUCTS LICENSED UNDER THIS AGREEMENT.

B. Confidentiality. Affiliate acknowledges that Software Products contain valuable and proprietary information of Vigilant Solutions and Affiliate will not disassemble, decompile or reverse engineer any Software Products to gain access to confidential information of Vigilant Solutions.

C. Assignment. Neither Vigilant Solutions nor Affiliate is permitted to assign this Agreement without the prior written consent of the other party. Any attempted assignment without written consent is void.

D. Amendment; Choice of Law. No amendment or modification of this Agreement shall be effective unless in writing and signed by authorized representatives of the parties. This Agreement shall be governed by the laws of the state of California without regard to its conflicts of law.

E. Complete Agreement. This Agreement constitutes the final and complete agreement between the parties with respect to the subject matter hereof, and supersedes any prior or contemporaneous agreements, written or oral, with respect to such subject matter.

F. Relationship. The relationship created hereby is that of contractor and customer and of licensor and Affiliate. Nothing herein shall be construed to create a partnership, joint venture, or agency relationship between the parties hereto. Neither party shall have any authority to enter into agreements of any kind on behalf of the other and shall have no power or authority to bind or obligate the other in any manner to any third party. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Each party hereto represents that it is acting on its own behalf and is not acting as an agent for or on behalf of any third party.

G. No Rights in Third Parties. This agreement is entered into for the sole benefit of Vigilant Solutions and Affiliate and their permitted successors, executors, representatives, administrators and assigns. Nothing in this Agreement shall be construed as giving any benefits, rights, remedies or claims to any other person, firm, corporation or other entity, including, without limitation, the general public or any member thereof, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries, property damage, or any other relief in law or equity in connection with this Agreement.

H. Construction. The headings used in this Agreement are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement. Any term referencing time, days or period for performance shall be deemed calendar days and not business days, unless otherwise expressly provided herein.

I. Severability. If any provision of this Agreement shall for any reason be held to be invalid, illegal, unenforceable, or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, such provision shall be construed so as to make it enforceable to the greatest extent permitted, such provision shall remain in effect to the greatest extent permitted and the remaining provisions of this Agreement shall remain in full force and effect.

J. Federal Government. Any use, copy or disclosure of Software Products by the U.S. Government is subject to restrictions as set forth in this Agreement and as provided by DFARS 227.7202-1(a) and 227.7202-3(a) (1995), DFARS 252.227-7013(c)(1)(ii) (Oct 1988), FAR 12.212(a)(1995), FAR 52.227-19, or FAR 52.227 (ALT III), as applicable.

K. Right to Audit. Affiliate, upon thirty (30) days advanced written request to Vigilant Solutions, shall have the right to investigate, examine, and audit any and all necessary non-financial books, papers, documents, records and personnel that pertain to this Agreement and any other Sub Agreements.

L. Notices; Authorized Representatives; Technical Support Agents. All notices, requests, demands, or other communications required or permitted to be given hereunder must be in writing and must be addressed to the parties at their respective addresses set forth below and shall be deemed to have been duly given when (a) delivered in person; (b) sent by facsimile transmission indicating receipt at the facsimile number where sent; (c) one (1) business day after being deposited with a reputable overnight air courier service; or (d) three (3) business days after being deposited with the United States Postal Service, for delivery by certified or registered mail, postage pre-paid and return receipt requested. All notices and communications regarding default or termination of this Agreement shall be delivered by hand or sent by certified mail, postage pre-paid and return receipt requested. Either party may from time to time change the notice address set forth below by delivering 30 days advance notice to the other party in accordance with this section setting forth the new address and the date on which it will become effective.

<p>Vigilant Solutions, Inc. Attn: Sales Administration 2021 Las Positas Court - Suite # 101 Livermore, CA 94551</p>	<p>Affiliate: <u>Town of Prosper</u> Attn: <u>January Cook</u> Address: <u>P.O. Box 307</u> <u>Prosper, TX 75078</u></p>
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M. Authorized Representatives; Technical Support Agents. Affiliate’s Authorized Representatives and its Technical Support Agents are set forth below (Last Page). Affiliate’s Authorized Representative is responsible for administering this Agreement and Affiliate’s Technical Support Agents are responsible for administering the Software Products and acting as Affiliate’s Software Products support contact. Either party may from time to time change its Authorized Representative, and Affiliate may from time to time change its Technical Support Agents, in each case, by delivering 30 days advance notice to the other party in accordance with the notice provisions of this Agreement.

IN WITNESS WHEREOF, the parties have executed the Agreement as of the Effective Date.

Manufacturer: Vigilant Solutions, Inc.

Authorized Agent: Neil T. Schlisserman

Title: Vice President of Sales

Date: _____

Signature: _____

Affiliate Organization: Town of Prosper

Authorized Agent: Harlan Jefferson

Title: Town Manager

Date: _____

Signature: _____

Enterprise Service Agreement

Contact Information Worksheet

Please complete the following contact information for your Vigilant Solutions Enterprise License program.

Enterprise License Agreement Holder			
Company / Agency Name:	Town of Prosper		
Company / Agency Type:	Municipal Government		
Address:	121 W. Broadway		
	P.O. Box 307		
	Prosper, TX 75078		
Primary Contact			
Name:	Gary McHone		
Title:	Assistant Police Chief	Phone:	(972) 569-1033
Email:	gary_mchone@prospertx.gov		
Supervisor Information			
Name:	Doug Kowalski		
Title:	Chief of Police	Phone:	(972) 569-1034
Email:	doug_kowalski@prospertx.gov		
Financial Contact (Accounts Payable)			
Name:	Finance		
Title:	Accounts Payable	Phone:	(972) 569-1017
Email:	ap@prospertx.gov		
Technical Support Contact # 1			
Name:	Leigh Johnson		
Title:	Director of Information Technology	Phone:	(972) 569-1150
Email:	leigh_johnson@prospertx.gov		
Technical Support Contact # 2			
Name:	Harold Keith		
Title:	IT Technician	Phone:	(972) 569-1151
Email:	harold_keith@prospertx.gov		

For questions or concerns, please contact Vigilant Solutions' sales team:

sales@vigilantsolutions.com

1-925-398-2079

Exhibit A: Option # 2 ILP Tier Package Components

Part #	Item Description
VS-ILP-1M-RE / VS-ILP-1M-R3	ILP Mobile Bundle for Agencies of Up to 100 Sworn Includes: <ul style="list-style-type: none"> - Agency license for LEARN SaaS - Unlimited access to private LPR data - One (1) 2-camera mobile LPR system - First year of Basic and Standard Service Packages - LEARN-Mobile Companion - Mobile Hit Hunter - Agency license for FaceSearch - Image gallery up to 5,000 images
VS-ILP-1F-RE / VS-ILP-1F-R3	ILP Fixed Bundle for Agencies of Up to 100 Sworn Includes: <ul style="list-style-type: none"> - Agency license for LEARN SaaS - Unlimited access to private LPR data - Two (2) fixed camera LPR systems - First year of Basic and Standard Service Packages - LEARN-Mobile Companion - Mobile Hit Hunter - Agency license for FaceSearch - Image gallery up to 5,000 images
VS-ILP-2M-RE / VS-ILP-2M-R3	ILP Mobile Bundle for Agencies of 51 to 200 Sworn Includes: <ul style="list-style-type: none"> - Agency license for LEARN SaaS - Unlimited access to private LPR data - Two (2) 2-camera mobile LPR system - First year of Basic and Standard Service Packages - LEARN-Mobile Companion - Mobile Hit Hunter - Agency license for FaceSearch - Image gallery up to 20,000 images
VS-ILP-2F-RE / VS-ILP-2F-R3	ILP Fixed Bundle for Agencies of 51 to 200 Sworn Includes: <ul style="list-style-type: none"> - Agency license for LEARN SaaS - Unlimited access to private LPR data - Four (4) fixed camera LPR systems - First year of Basic and Standard Service Packages - LEARN-Mobile Companion - Mobile Hit Hunter - Agency license for FaceSearch - Image gallery up to 20,000 images

<p>VS-ILP-3M-RE / VS-ILP-3M-R3</p>	<p>ILP Mobile Bundle for Agencies of 201 to 700 Sworn</p> <p>Includes:</p> <ul style="list-style-type: none"> - Agency license for LEARN SaaS - Unlimited access to private LPR data - Four (4) 2-camera mobile LPR system - First year of Basic and Standard Service Packages - LEARN-Mobile Companion - Mobile Hit Hunter - Agency license for FaceSearch - Image gallery up to 50,000 images
<p>VS-ILP-3F-RE / VS-ILP-3F-R3</p>	<p>ILP Fixed Bundle for Agencies of 201 to 700 Sworn</p> <p>Includes:</p> <ul style="list-style-type: none"> - Agency license for LEARN SaaS - Unlimited access to private LPR data - Eight (8) fixed camera LPR systems - First year of Basic and Standard Service Packages - LEARN-Mobile Companion - Mobile Hit Hunter - Agency license for FaceSearch - Image gallery up to 50,000 images
<p>VS-ILP-4M-RE / VS-ILP-4M-R3</p>	<p>ILP Mobile Bundle for Fusion Centers and Agencies of 701 to 2000 Sworn</p> <p>Includes:</p> <ul style="list-style-type: none"> - Agency license for LEARN SaaS - Unlimited access to private LPR data - Five (5) 2-camera mobile LPR system - First year of Basic and Standard Service Packages - LEARN-Mobile Companion - Mobile Hit Hunter - Agency license for FaceSearch - Image gallery up to 100,000 images
<p>VS-ILP-4F-RE / VS-ILP-4F-R3</p>	<p>ILP Fixed Bundle for Fusion Centers and Agencies of 701 to 2000 Sworn</p> <p>Includes:</p> <ul style="list-style-type: none"> - Agency license for LEARN SaaS - Unlimited access to private LPR data - Ten (10) fixed camera LPR systems - First year of Basic and Standard Service Packages - LEARN-Mobile Companion - Mobile Hit Hunter - Agency license for FaceSearch - Image gallery up to 100,000 images

Agency Identification

Agency Name Town of Prosper		ORI
Agency Address 121 W. Broadway, P.O. Box 307		
City Prosper		Zip 75078
Agency Representative (Title and Name) Harlan Jefferson, Town Manager		
Phone Number (972) 569-1010		Fax Number (972) 346-9335
Email address harlan_jefferson@prospertx.gov		

Contractor Identification

Company Name Vigilant Solutions, Inc		Service Providing Agency	
Company Address 2021 Las Positas Ct., Suite 101			
City Livermore		State CA	Zip 94551
Contractor Representative (Title and Name)			
Phone Number		Fax Number	
Email address			

Visit our website www.dps.texas.gov/securityreview for information on submitting vendor/contractor fingerprints.

Email can be sent to: security.committee@dps.texas.gov

Main office number is: (512) 424-5686

Parties may use the following Security Addendum with the Texas Signatory Page or, in their contract, choose to incorporate the Security Addendum by reference. If the Addendum is incorporated by reference into the contract, a copy of the contract must be provided to the TX DPS CJIS Security Office.

**FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM
Legal Authority for and Purpose and Genesis of the
Security Addendum**

Traditionally, law enforcement and other criminal justice agencies have been responsible for the confidentiality of their information. Accordingly, until mid-1999, the Code of Federal Regulations Title 28, Part 20, subpart C, and the National Crime Information Center (NCIC) policy paper approved December 6, 1982, required that the management and exchange of criminal justice information be performed by a criminal justice agency or, in certain circumstances, by a noncriminal justice agency under the management control of a criminal justice agency.

In light of the increasing desire of governmental agencies to contract with private entities to perform administration of criminal justice functions, the FBI sought and obtained approval from the United States Department of Justice (DOJ) to permit such privatization of traditional law enforcement functions under certain controlled circumstances. In the Federal Register of May 10, 1999, the FBI published a Notice of Proposed Rulemaking, announcing as follows:

1. Access to CHRI [Criminal History Record Information] and Related Information, Subject to Appropriate Controls, by a Private Contractor Pursuant to a Specific Agreement with an Authorized Governmental Agency To Perform an Administration of Criminal Justice Function (Privatization). Section 534 of title 28 of the United States Code authorizes the Attorney General to exchange identification, criminal identification, crime, and other records for the official use of authorized officials of the federal government, the states, cities, and penal and other institutions. This statute also provides, however, that such exchanges are subject to cancellation if dissemination is made outside the receiving departments or related agencies. Agencies authorized access to CHRI traditionally have been hesitant to disclose that information, even in furtherance of authorized criminal justice functions, to anyone other than actual agency employees lest such disclosure be viewed as unauthorized. In recent years, however, governmental agencies seeking greater efficiency and economy have become increasingly interested in obtaining support services for the administration of criminal justice from the private sector. With the concurrence of the FBI's Criminal Justice Information Services (CJIS) Advisory Policy Board, the DOJ has concluded that disclosures to private persons and entities providing support services for criminal justice agencies may, when subject to appropriate controls, properly be viewed as permissible disclosures for purposes of compliance with 28 U.S.C. 534.

We are therefore proposing to revise 28 CFR 20.33(a) (7) to provide express authority for such arrangements. The proposed authority is similar to the authority that already exists in 28 CFR 20.21(b)(3) for state and local CHRI systems. Provision of CHRI under this authority would only be permitted pursuant to a specific agreement with an authorized governmental

agency for the purpose of providing services for the administration of criminal justice. The agreement would be required to incorporate a security addendum approved by the Director of the FBI (acting for the Attorney General). The security addendum would specifically authorize access to CHRI, limit the use of the information to the specific purposes for which it is being provided, ensure the security and confidentiality of the information consistent with applicable laws and regulations, provide for sanctions, and contain such other provisions as the Director of the FBI (acting for the Attorney General) may require. The security addendum, buttressed by ongoing audit programs of both the FBI and the sponsoring governmental agency, will provide an appropriate balance between the benefits of privatization, protection of individual privacy interests, and preservation of the security of the FBI's CHRI systems.

The FBI will develop a security addendum to be made available to interested governmental agencies. We anticipate that the security addendum will include physical and personnel security constraints historically required by NCIC security practices and other programmatic requirements, together with personal integrity and electronic security provisions comparable to those in NCIC User Agreements between the FBI and criminal justice agencies, and in existing Management Control Agreements between criminal justice agencies and noncriminal justice governmental entities. The security addendum will make clear that access to CHRI will be limited to those officers and employees of the private contractor or its subcontractor who require the information to properly perform services for the sponsoring governmental agency, and that the service provider may not access, modify, use, or disseminate such information for inconsistent or unauthorized purposes.

Consistent with such intent, Title 28 of the Code of Federal Regulations (C.F.R.) was amended to read:

§ 20.33 Dissemination of criminal history record information.

- a) Criminal history record information contained in the Interstate Identification Index (III) System and the Fingerprint Identification Records System (FIRS) may be made available:
 - 1) To criminal justice agencies for criminal justice purposes, which purposes include the screening of employees or applicants for employment hired by criminal justice agencies.
 - 2) To noncriminal justice governmental agencies performing criminal justice dispatching functions or data processing/information services for criminal justice agencies; and
 - 3) To private contractors pursuant to a specific agreement with an agency identified in paragraphs (a)(1) or (a)(6) of this section and for the purpose of providing services for the administration of criminal justice pursuant to that agreement. The agreement must incorporate a security addendum approved by the Attorney General of the United

States, which shall specifically authorize access to criminal history record information, limit the use of the information to the purposes for which it is provided, ensure the security and confidentiality of the information consistent with these regulations, provide for sanctions, and contain such other provisions as the Attorney General may require. The power and authority of the Attorney General hereunder shall be exercised by the FBI Director (or the Director's designee).

This Security Addendum, appended to and incorporated by reference in a government-private sector contract entered into for such purpose, is intended to insure that the benefits of privatization are not attained with any accompanying degradation in the security of the national system of criminal records accessed by the contracting private party. This Security Addendum addresses both concerns for personal integrity and electronic security which have been addressed in previously executed user agreements and management control agreements.

A government agency may privatize functions traditionally performed by criminal justice agencies (or noncriminal justice agencies acting under a management control agreement), subject to the terms of this Security Addendum. If privatized, access by a private contractor's personnel to NCIC data and other CJIS information is restricted to only that necessary to perform the privatized tasks consistent with the government agency's function and the focus of the contract. If privatized the contractor may not access, modify, use or disseminate such data in any manner not expressly authorized by the government agency in consultation with the FBI.

**FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM**

The goal of this document is to augment the CJIS Security Policy to ensure adequate security is provided for criminal justice systems while (1) under the control or management of a private entity or (2) connectivity to FBI CJIS Systems has been provided to a private entity (contractor). Adequate security is defined in Office of Management and Budget Circular A-130 as “security commensurate with the risk and magnitude of harm resulting from the loss, misuse, or unauthorized access to or modification of information.”

The intent of this Security Addendum is to require that the Contractor maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy in effect when the contract is executed), as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

This Security Addendum identifies the duties and responsibilities with respect to the installation and maintenance of adequate internal controls within the contractual relationship so that the security and integrity of the FBI's information resources are not compromised. The security program shall include consideration of personnel security, site security, system security, and data security, and technical security.

The provisions of this Security Addendum apply to all personnel, systems, networks and support facilities supporting and/or acting on behalf of the government agency.

1.00 Definitions

1.01 Contracting Government Agency (CGA) - the government agency, whether a Criminal Justice Agency or a Noncriminal Justice Agency, which enters into an agreement with a private contractor subject to this Security Addendum.

1.02 Contractor - a private business, organization or individual which has entered into an agreement for the administration of criminal justice with a Criminal Justice Agency or a Noncriminal Justice Agency.

2.00 Responsibilities of the Contracting Government Agency.

2.01 The CGA will ensure that each Contractor employee receives a copy of the Security Addendum and the CJIS Security Policy and executes an acknowledgment of such receipt and the contents of the Security Addendum. The signed acknowledgments shall remain in the possession of the CGA and available for audit purposes.

3.00 Responsibilities of the Contractor.

3.01 The Contractor will maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy in effect when the contract is executed), as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

4.00 Security Violations.

4.01 The CGA must report security violations to the CJIS Systems Officer (CSO) and the Director, FBI, along with indications of actions taken by the CGA and Contractor.

4.02 Security violations can justify termination of the appended agreement.

4.03 Upon notification, the FBI reserves the right to:

- a. Investigate or decline to investigate any report of unauthorized use;
- b. Suspend or terminate access and services, including telecommunications links. The FBI will provide the CSO with timely written notice of the suspension. Access and services will be reinstated only after satisfactory assurances have been provided to the FBI by the CGA and Contractor. Upon termination, the Contractor's records containing CHRI must be deleted or returned to the CGA.

5.00 Audit

5.01 The FBI is authorized to perform a final audit of the Contractor's systems after termination of the Security Addendum.

6.00 Scope and Authority

6.01 This Security Addendum does not confer, grant, or authorize any rights, privileges, or obligations on any persons other than the Contractor, CGA, CJA (where applicable), CSA, and FBI.

6.02 The following documents are incorporated by reference and made part of this agreement: (1) the Security Addendum; (2) the NCIC 2000 Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20. The parties are also subject to applicable federal and state laws and regulations.

6.03 The terms set forth in this document do not constitute the sole understanding by and between the parties hereto; rather they augment the provisions of the CJIS Security Policy to provide a minimum basis for the security of the system and contained information and it is understood that there may be terms and conditions of the appended Agreement which impose more stringent requirements upon the Contractor.

6.04 This Security Addendum may only be modified by the FBI, and may not be modified by the parties to the appended Agreement without the consent of the FBI.

6.05 All notices and correspondence shall be forwarded by First Class mail to:

Assistant Director
Criminal Justice Information Services Division, FBI
1000 Custer Hollow Road
Clarksburg, West Virginia 26306

**FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM
CERTIFICATION**

I hereby certify that I am familiar with the contents of (1) the Security Addendum, including its legal authority and purpose; (2) the NCIC 2000 Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.

I recognize that criminal history record information and related data, by its very nature, is sensitive and has potential for great harm if misused. I acknowledge that access to criminal history record information and related data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

Signature of Contractor Employee

Date

Printed or Typed Contractor Employee Name

Sex: ____ Race: _____ DOB: _____ State/ID or DL: _____

Signature of Contractor Representative

Date

Printed or Typed Name of Contractor
Representative

Organization Name and Representative's Title

Texas Signatory Page

The undersigned parties agree that the *Security Addendum* is now a part of the contract between the entities. The parties agree to abide by all requirements of the *Security Addendum* and the *CJIS Security Policy*, and it shall remain in force for the term of the contract. Any violation of this addendum constitutes a breach of the contract.

To the extent there is a conflict between a confidentiality clause in the underlying contract and the *Security Addendum* and/or the *CJIS Security Policy*, the *Security Addendum* and the *CJIS Security Policy* shall govern any information covered by the *Security Addendum* and/or the *CJIS Security Policy*.

(To be signed and dated by the vendor and law enforcement agency representative(s) who signed the original contract, or at least who have authority to bind each entity.)

Harlan Jefferson

Printed Name of Agency Representative

Town Manager

Signature of Agency Representative

Title

Town of Prosper

Agency Name and ORI

Date

Printed Name of Vendor (Contractor) Representative

Signature of Vendor (Contractor) Representative

Title

Vendor Organization Name

Date



PUBLIC WORKS

To: Mayor and Town Council

From: Frank E. Jaromin, P.E., Director of Public Works

Through: Harlan Jefferson, Town Manager

Re: Town Council Meeting – June 14, 2016

Agenda Item:

Consider and act upon awarding Bid No. 2016-51-B Prosper Road Improvement Project 2016, to SPI Asphalt, LLC., related to construction services for Prosper Trail (Coit Road to Custer Road); and authorizing the Town Manager to execute a construction agreement for same.

Description of Agenda Item:

On May 12, 2016, at 2:00 PM, three bids were opened for the Town of Prosper Bid No. 2016-51-B Prosper Road Improvement Project 2016 – Prosper Trail (Coit Road to Custer Road.) The verified bid totals from the bidders ranged between \$347,767.42 and \$443,717.90, with SPI Asphalt, LLC., being the low bidder.

The bid was \$75,581.17 over the Engineer's Estimate and approximately \$75,367.42 over current funding. The main cause of the increase is due to the change from the original plan to close Prosper Trail to one-way eastbound during the construction, to the proposed utilization of a daily lane closure, which results in a loss of productivity, causing the unit prices to increase. With the high volume of traffic, staff is recommending this alternative.

This contractor will reconstruct portions of Prosper Trail between Coit Road and Custer Road by removing multiple existing asphalt failures, compacting the sub grade, and installing 5" of new asphalt prior to installing a single course chip seal and new thermoplastic pavement markings the entire length of the project. During construction, delays are expected during the day due to the moving lane closure. Staff will coordinate with the Prosper Fire Chief and Prosper Dispatch daily to inform them of the current roadway condition.

The contract specifies a substantial completion time of 50 calendar days. Staff anticipates the construction will begin before the end of this month and be complete prior to school resuming classes in the Fall.

Budget Impact:

The current budget of \$272,400.00 for this project will be funded from the Streets Department FY 2015-2016 Budget Account 100-548-50-01 (Contract Services). The additional \$75,367.42 is also recommended to be funded from the same account listed above, since there are still three remaining projects in consideration to be completed this year with an approved budget of \$309,980. The three remaining projects are: 1) Prosper Trail concrete reconstruction located at

Dallas Parkway; 2) Dallas Parkway at CR 27 concrete reconstruction; and 3) Broadway at Coleman asphalt intersection reconstruction. While staff anticipates some cost savings on two of the three remaining projects, the pavement damage on the Dallas Parkway at CR 27 has expanded and the extent of the additional funding necessary to complete the additional repairs is unknown at this time. At this time, staff recommends utilizing a portion of the existing approved funds for the three remaining projects to cover the additional \$75,367.42 for this project and any additional funding for the three remaining projects to be requested once the bids are received and the extent of the funding needed is known.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard construction agreement as to form and legality.

Attached Documents:

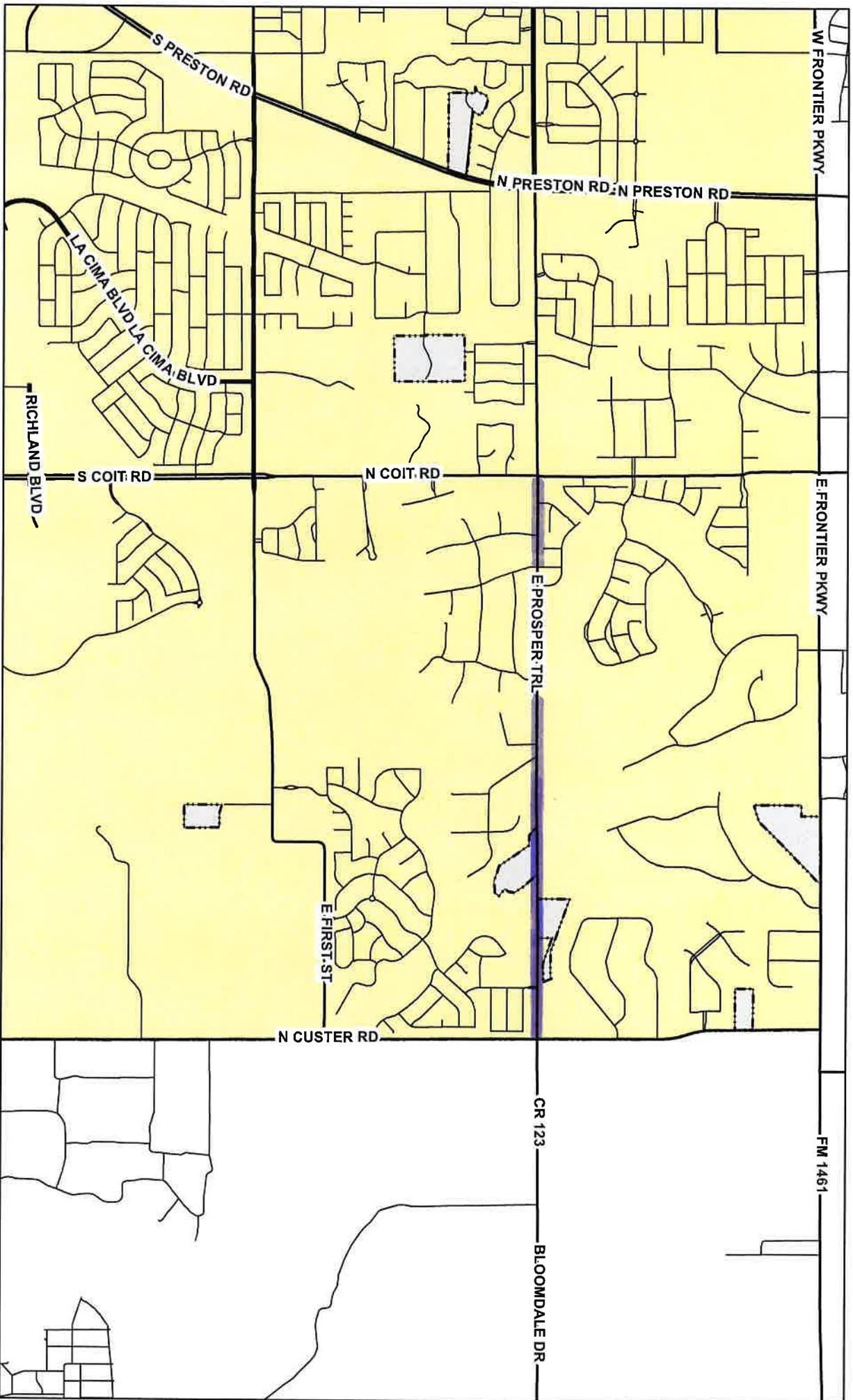
1. Location Map
2. Bid Tabulation Summary
3. Construction Agreement

Town Staff Recommendation:

Town staff recommends that the Town Council award Bid No. 2016-51-B to SPI Asphalt, LLC., related to construction services for the Prosper Trail (Coit Road to Custer Road); and authorize the Town Manager to execute a construction agreement for same.

Proposed Motion:

I move to award Bid No. 2016-51-B to SPI Asphalt, LLC., related to construction services for the Prosper Trail (Coit Road to Custer Road); and authorize the Town Manager to execute a construction agreement for same.



Prosper Road Improvements 2016-51-B



DISCLAIMER. The town of Prosper has prepared this map or information for internal use only. It is made available under the Public Information Act. Any reliance on this map or information is AT YOUR OWN RISK. Prosper assumes no liability for any errors, omissions, or inaccuracies in the map or information regardless of the cause of such or for any decision made, action taken, or action not taken in reliance upon any maps or information provided herein. Prosper makes no warranty, representation, or guarantee of any kind regarding any maps or information provided herein or the sources of such maps or information and DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES, EXPRESSED AND IMPLIED, including the implied warranties of merchantability and fitness for a particular purpose.



TOWN OF PROSPER
ITEMIZED BID TABULATION

BID NO: 2016-51-B PROSPER ROAD IMPROVEMENT PROJECT 2016 - PROSPER TRAIL (COIT ROAD TO CUSTER ROAD)

BID OPENING: MAY 12, 2016 @ 2:00PM

ITEM NO.	DESCRIPTION	UNIT	QTY	SPI ASPHALT, LLC		PAVECON PUBLIC WORKS, LP		ANDERSON ASPHALT & CONCRETE PAVING, LLC	
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
BASE BID A - REPAIR									
1A	3" TYPE B ASPHALT	SY	1,837	\$ 20.97	\$ 38,521.89	\$ 33.55	\$ 61,631.35	\$ 21.20	\$ 38,944.40
2A	2" TYPE D ASPHALT	SY	1,837	\$ 17.73	\$ 32,570.01	\$ 27.80	\$ 51,068.60	\$ 17.70	\$ 32,514.90
3A	THERMOPLASTIC MARKINGS 4" (WHITE & YELLOW)	LF	32,000	\$ 1.56	\$ 49,920.00	\$ 0.80	\$ 25,600.00	\$ 0.60	\$ 19,200.00
4A	THERMOPLASTIC MARKINGS 6" SOLID WHITE	LF	300	\$ 1.89	\$ 567.00	\$ 0.90	\$ 270.00	\$ 2.95	\$ 885.00
5A	THERMOPLASTIC MARKINGS 12" SOLID WHITE	LF	48	\$ 2.40	\$ 115.20	\$ 5.95	\$ 285.60	\$ 17.00	\$ 816.00
6A	THERMOPLASTIC MARKINGS ARROW WHITE	EA	3	\$ 185.00	\$ 555.00	\$ 420.00	\$ 1,260.00	\$ 365.00	\$ 1,095.00
7A	TRAFFIC CONTROL	LS	1	\$ 945.00	\$ 945.00	\$ 8,050.00	\$ 8,050.00	\$ 9,275.00	\$ 9,275.00
8A	EROSION CONTROL	LS	1	\$ 2,700.00	\$ 2,700.00	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00
9A	6" FLEX BASE COMPACTED (AS REQUIRED)	SY	1,837	\$ 6.93	\$ 12,730.41	\$ 65.60	\$ 120,507.20	\$ 11.25	\$ 20,666.25
10A	REMOVE EXISTING ASPHALT	SY	1,837	\$ 11.43	\$ 20,996.91	\$ 39.60	\$ 72,745.20	\$ 13.55	\$ 24,891.35
TOTAL BASE BID A - REPAIR					\$ 159,621.42		\$ 343,917.95		\$ 152,287.90
BASE BID B - CHIP SEAL									
1B	CHIP SEAL ONE COURSE	SY	30,200	\$ 6.23	\$ 188,146.00	\$ 3.30	\$ 99,660.00	\$ 9.65	\$ 291,430.00
TOTAL BASE BID B FIRST STREET					\$ 188,146.00		\$ 99,660.00		\$ 291,430.00
TOTAL BASE BID A - REPAIR					\$ 159,621.42		\$ 343,917.95		\$ 152,287.90
TOTAL BASE BID B - CHIP SEAL					\$ 188,146.00		\$ 99,660.00		\$ 291,430.00
GRAND TOTAL					\$ 347,767.42		\$ 443,577.95		\$ 443,717.90

CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR

**PROSPER ROAD IMPROVEMENT
PROJECT 2016
BIDDING ONLY**

PROSPER TRAIL – COIT ROAD TO CUSTER ROAD

BID NO. 2016-51-B



TOWN OF PROSPER
COLLIN COUNTY, TEXAS

TOWN OFFICIALS

Ray Smith, Mayor
Meigs Miller, Mayor Pro-Tem
Curry Vogelsang Jr., Deputy Mayor Pro-Tem
Michael Korbuly, Place 1
Kenneth Dugger, Place 2
Mike Davis, Place 5
Jason Dixon, Place 6

Harlan Jefferson, Town Manager





PLANNING

To: Mayor and Town Council

From: John Webb, AICP, Director of Development Services

Through: Harlan Jefferson, Town Manager

Re: Town Council Meeting – June 14, 2016

Agenda Item:

Consider and act upon a request for a façade exception for Windsong Ranch Townhomes Mail Kiosk, on 1.0± acre, located on the southwest corner of Foxglove Lane and White Clover Lane. (MD16-0004).

Description of Agenda Item:

On April 26, 2016, the Town Council approved an ordinance amending Subsection 9.8, of the Zoning Ordinance regarding the “Exterior Construction of Main Buildings.” The amendment provides for an exception process for exterior facades of multifamily and nonresidential buildings and structures and establishes a process whereby applicants can submit a proposal to the Planning & Zoning Commission and Council for consideration without “rezoning” their land. This process gives discretion to the Planning & Zoning Commission to recommend approval or denial of the request on a case-by-case basis, upon consideration of the following criteria:

- (a) unique architectural expression;
- (b) inclusion of unique building styles and materials;
- (c) consistency with high quality development;
- (d) visual harmoniousness with existing or proposed nearby buildings;
- (e) obvious merit based upon the quality and durability of the materials; and
- (f) represents an exterior building material that is in keeping with the intent of this chapter to balance the abovementioned objectives.

The developer of the Windsong Ranch Townhome project has submitted a request for a façade exception for the development’s mail kiosk. In lieu of individual mailboxes at each townhome unit, the residents will retrieve their mail at the centrally-located kiosk.

As depicted in the attached elevations, the applicant is requesting the exterior of the structure be constructed of stainless steel gabion baskets filled with limestone aggregate along with Knotwood aluminum boards. The standards of the Zoning Ordinance require a 100% exterior masonry material. Please also reference the attached letter addressing the aforementioned criteria in support of the request.

David Blom, Director of Development for Terra Verde, the developer of Windsong Ranch, has submitted the attached letter of support for the request.

Attachments:

1. Aerial Map
2. Mail Kiosk Elevations
3. Applicant's Letter Addressing Exception Criteria
4. Letter of Support from David Blom, Terra Verde

Planning & Zoning Commission Recommendation:

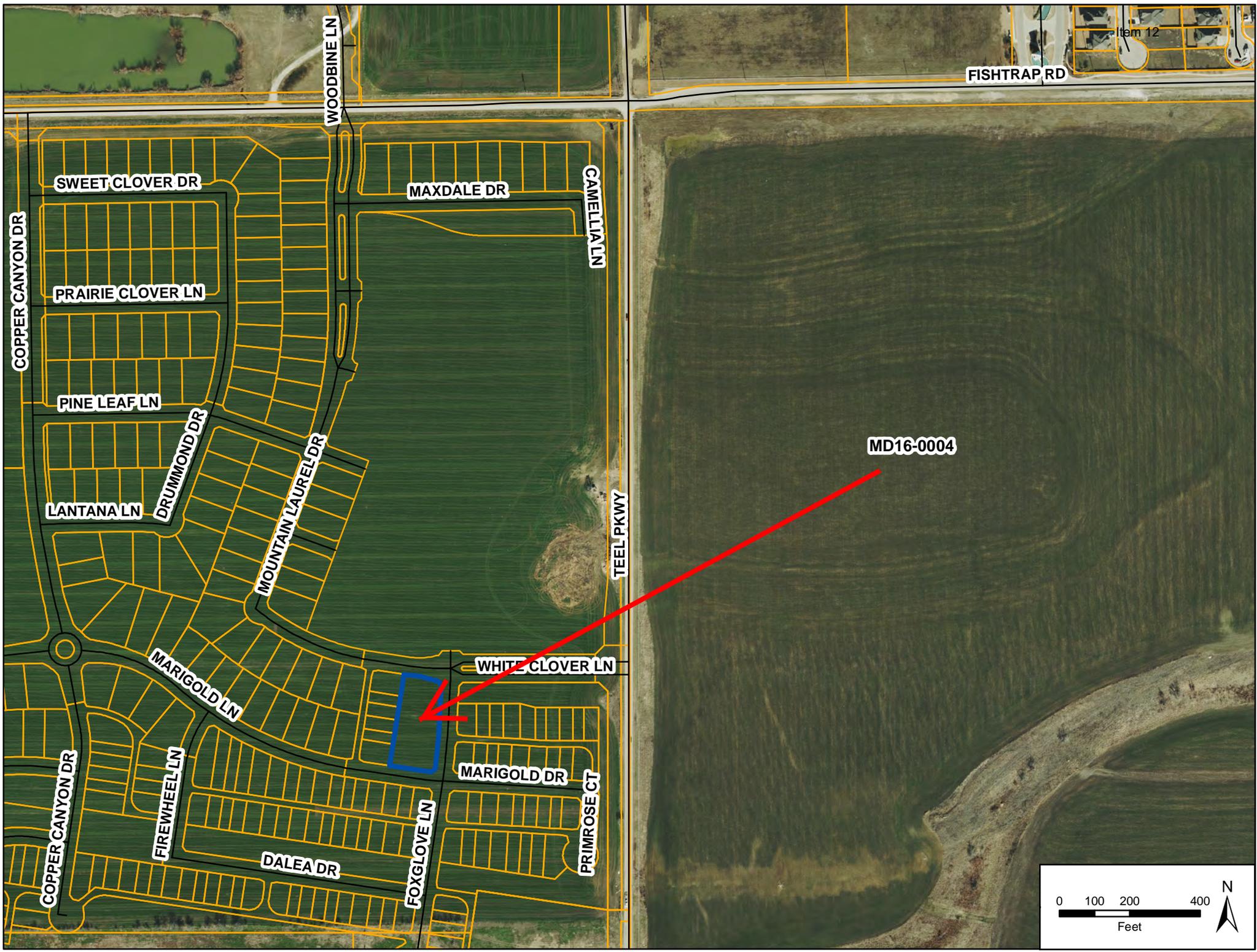
At their May 17, 2016, meeting, the Planning & Zoning Commission recommended the Town Council approve the request, by a vote of 5-0.

Town Staff Recommendation:

Town staff recommends the Town Council approve the request for a façade exception for Windsong Ranch Townhomes Mail Kiosk, on 1.0± acre, located on the southwest corner of Foxglove Lane and White Clover Lane.

Proposed Motion:

I move to approve the request for a façade exception for Windsong Ranch Townhomes Mail Kiosk, on 1.0± acre, located on the southwest corner of Foxglove Lane and White Clover Lane.



Item 12

FISHTRAP RD

WOODBINE LN

CAMELLIA LN

MAXDALE DR

SWEET CLOVER DR

PRAIRIE CLOVER LN

PINE LEAF LN

COPPER CANYON DR

DRUMMOND DR

LANTANA LN

MOUNTAIN LAUREL DR

TEEL PKWY

MD16-0004

WHITE CLOVER LN

MARIGOLD LN

MARIGOLD DR

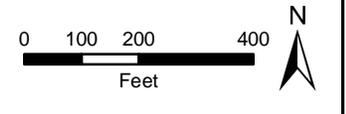
PRIMROSE CT

FOXGLOVE LN

DALEA DR

FIREWHEEL LN

COPPER CANYON DR





Landscape Architects • Planners
2001 Bryan Street, Suite 1450
Dallas, Texas 75201
(214) 744-0757 Fax: (214) 744-6785
Austin • Dallas • Fort Lauderdale
Fort Worth • Houston • San Antonio • Tulsa

Project:
Windsong Ranch
Phase 2C-1
Mail Kiosk

PROSPER, TEXAS
Project Number:
D14643

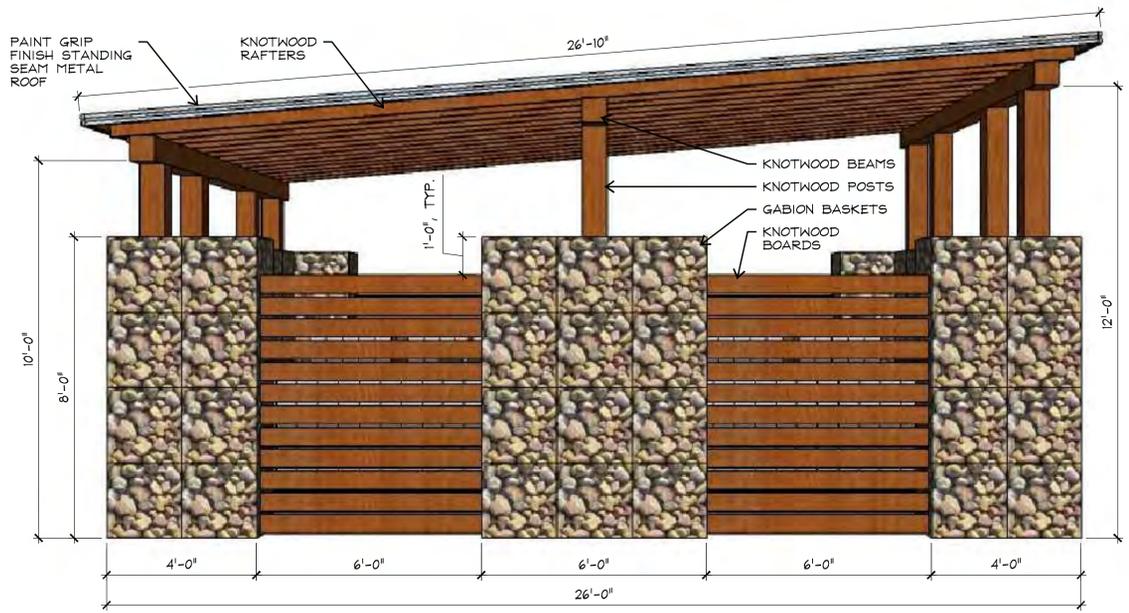
Designed: JC, ZM, JS, SK
Drawn: SK
Reviewed: ZM, JS

Date Issued:
MAY 11, 2016

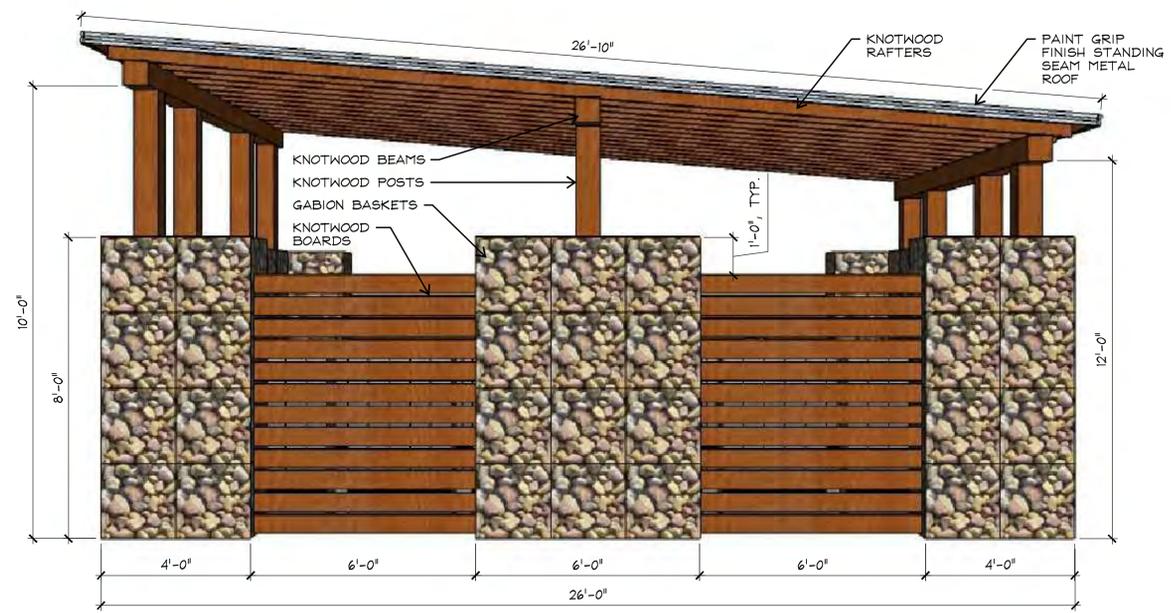
Revisions:

Sheet Title:
Elevations

Sheet:
LS 1.1



5 Mail Kiosk
RIGHT ELEVATION

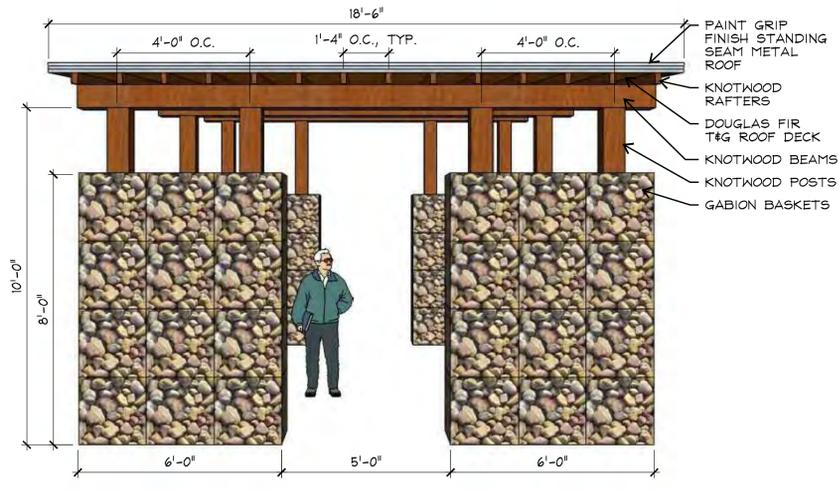


4 Mail Kiosk
LEFT ELEVATION

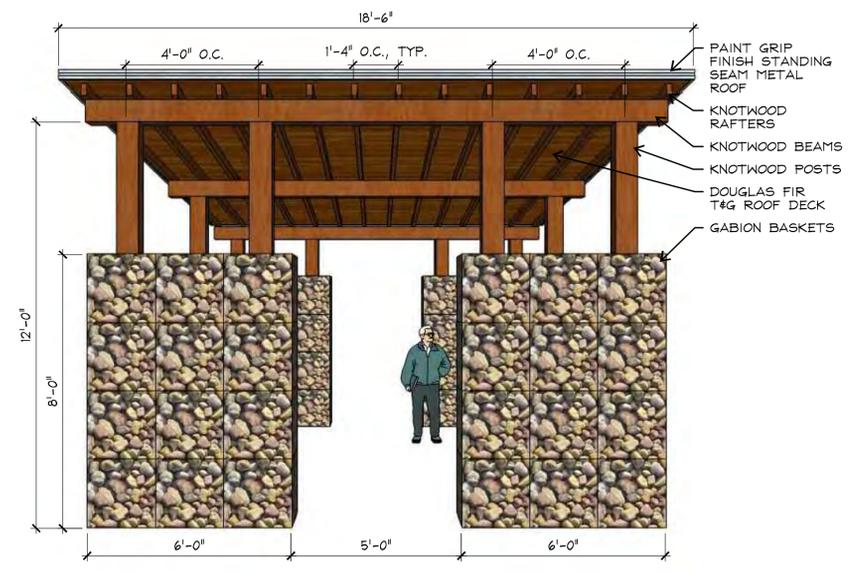
OWNER/APPLICANT:
TVG TEXAS I, LLC
2242 GOOD HOPE ROAD
PROSPER, TX 75076
214-729-6380

SURVEYOR:
SPIARS ENGINEERING
765 CUSTER ROAD, SUITE 100
PLANO, TX 75075
972-422-0077

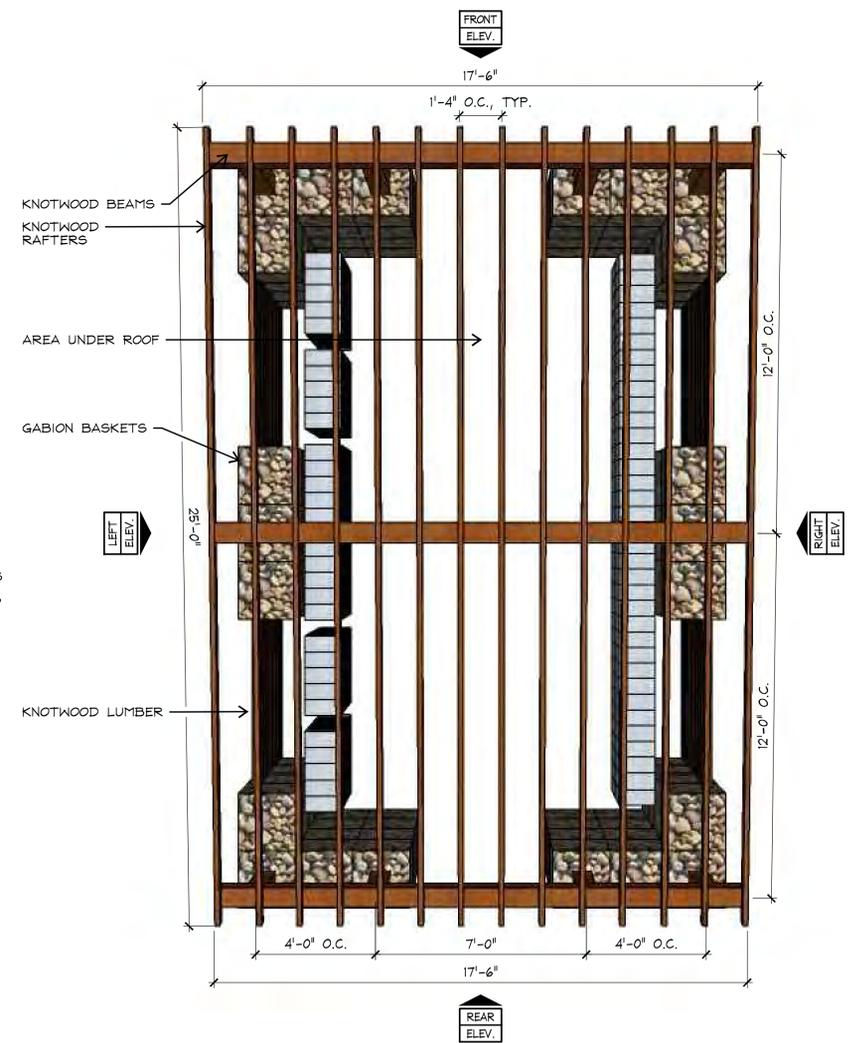
NOTE:
1. THIS FACADE PLAN IS FOR CONCEPTUAL PURPOSES ONLY. ALL BUILDING PLANS REQUIRE REVIEW AND APPROVAL FROM THE BUILDING INSPECTIONS DEPARTMENT.
2. ALL MECHANICAL EQUIPMENT SHALL BE SCREENED FROM PUBLIC VIEW IN ACCORDANCE WITH THE ZONING ORDINANCE.
3. ALL SIGNAGE AREAS AND LOCATIONS ARE SUBJECT TO APPROVAL BY THE BUILDING INSPECTIONS DEPARTMENT.
4. WINDOWS SHALL HAVE A MAXIMUM EXTERIOR VISIBLE REFLECTIVITY OF TEN (10) PERCENT.



3 Mail Kiosk
REAR ELEVATION



2 Mail Kiosk
FRONT ELEVATION



1 Mail Kiosk
PLAN



MATERIALS CALCULATIONS TABLE

	KNOTWOOD BOARDS 1/LS 2.1	GABION BASKETS 2/LS 2.1	METAL ROOF 3/LS 2.1
TOTAL SURFACE AREA / PERCENTAGE FRONT ELEVATION	72 SF / 43%	96 SF / 57%	N/A
TOTAL SURFACE AREA / PERCENTAGE REAR ELEVATION	72 SF / 43%	96 SF / 57%	N/A
TOTAL SURFACE AREA / PERCENTAGE LEFT ELEVATION	N/A	112 SF / 100%	N/A
TOTAL SURFACE AREA / PERCENTAGE RIGHT ELEVATION	N/A	112 SF / 100%	N/A
<u>TOTAL AREA/PERCENTAGE:</u>	144 SF / 26%	416 SF / 74%	489 SF



REMARKS:
MATCH ROOF AND ROOF
DECKING OF WINDSONG RANCH
AMENITY CENTER.

3 Mail Kiosk Roof



REMARKS:
STAINLESS STEEL GABION
BASKETS TO CONTAIN
LEUDERS LIMESTONE
AGGREGATE,
6" MIN. - 10" MAX.

2 Gabion Baskets



REMARKS:
"KNOTWOOD" ALUMINUM
BOARDS WITH "KWILA" COLOR.

1 Knotwood Lumber

SHEET TITLE: Windsong Ranch
Materials
PROJECT NUMBER: Phase 2C-1
D14643
Mail Kiosk

SHEET:
LS 2.1
DATE:
MAY 11, 2016



May 9, 2016

Re: Alternative Façade materials: Gabion Baskets and Knotwood Lumber

To: Town of Prosper Planning and Zoning & Honorable Town Council

The purpose of this letter is to inform the Prosper Town Council on the usage of stainless steel gabion baskets filled with limestone aggregate and Knotwood lumber accents as architectural façade material to provide a sophisticated yet rustic look based on six criteria listed in the ordinance. Using these materials further tells the story of Windsong Ranch while staying within the established vernacular of materials and finishes.

A. *Creating a unique architectural expression*

The façade treatment creates a rhythm of horizontal lines and modular units using materials that are often not used in architecture, but have become more popular lately. When executed at the proper scale, these contrasting materials form a visually pleasing façade.

B. *Includes unique building styles and materials*

Using gabion baskets as an architectural material certainly speaks to this requirement. This type of construction isn't practiced with great regularity for architectural facades. Filling stacked wire baskets with aggregate is not the same as mortaring stone veneer on a structural wall. It is faster and just as sound, though. The aluminum Knotwood lumber is cut in a conventional manner but joined with assorted hidden fasteners for a clean look.

C. *Is consistent with high quality development*

Throughout Windsong Ranch, regionally appropriate material expressions in the landscape are employed to form a cohesive language that conveys an aesthetic framework consistent with being "Light on the Land." This creates a memorable and pleasing experience throughout the property. Forethought and planning of this intensity makes the community high quality. The usage of gabion baskets and Knotwood is yet another tool in the arsenal to create a high quality product.

D. *Is or would be visually harmonious with existing or nearby buildings*

There are plans to use the very same gabion baskets filled with limestone aggregate and Knotwood lumber as landscape features in adjacent open spaces as screening and signage. The mail kiosk is an architectural structure that borrows the same materials and is an opportunity to create a consistent look throughout the phase and community as a whole. The large limestone aggregate is made from the same chopped limestone used on walls, columns and other built features on Windsong Ranch property. In addition, the aluminum Knotwood is used as decking material on the dock at the existing amenity center and has performed flawlessly.

E. *Has obvious merit based on quality and durability*

Aside from the state-of-the-art wood grain powder coated finish being identical to real wood grain, the other benefits of Knotwood include its durability, sustainability and virtually zero maintenance. The product can even be recycled. The gabion baskets themselves are made of heavy gauge stainless steel welded wire mesh which will not rust. The limestone aggregate is placed into the basket and vibrated to ensure no further settling occurs.

F. *Represents an exterior building material that is in keeping with the intent of this chapter to balance the above mentioned objectives*

All of these qualities are why these materials were chosen to diversify yet strengthen the already cohesive palette. Varied materials that contrast yet coordinate amongst themselves create a rich collection of textures that underscore the overall visual experience.

While these building materials are unique, they are suitable for the project. Windsong Ranch has consistently delivered high quality amenities and will continue to do so. The materials at Windsong Ranch and the way they are applied is perhaps the most striking characteristic of the development and further innovation in will make the amenities and open spaces stronger which is also beneficial to the Town of Prosper.

Sincerely,



Jeff Stuart, PLA

Windsong - Townhomes Mail Kiosk

David Blom

Sent: Friday, May 13, 2016 7:22 AM
To: Alex Glushko
Cc: John Webb
Importance:High

Hi Alex:

I believe the case for the alternative materials to be used in the proposed mail kiosk for the Grenadier townhouse is going to P&Z next Tuesday evening. Although I know you have thoroughly reviewed the submittals from TBG on our behalf, I wanted to provide some comments in support of our case and that explain our approach:

- The architectural theme and materials used in the existing amenity center have been carried through the community, including influence on the fire station architecture and the design of Windsong Elementary (angled roof, stone/wood/metal combinations).
- The quality of the materials we have used has been for aesthetic purposes as well as long-term durability - the use of Ipe wood and the standing metal seem roof are just two examples.
- As we introduce the townhome concept to the market with Grenadier Homes, we believe it is important to keep the theme and quality while not becoming overly redundant. The proposed plan of the mail kiosk uses stone and Knotwood to provide a structure that not only feels like it should be part of a park and belongs outdoors, but is substantial enough to last and is different from structures of similar use in other projects.
- With the open space adjacent to the kiosk, we believe this will be a place where residents visit as well.
- The design of the kiosk is consistent with what we have designed for screening the Atmos gas metering station at the west end of Phase 2C1. This will tie the phase together from a design standpoint. Phase 2C-1 is very large, and we believe this is important and continues our approach of being consistent in our theming for the entire Windsong community.

I plan to attend the P&Z meeting next Tuesday evening. Please let me know if you need any further information.

Thanks
David

David Blom
Terra Verde Group, LLC
2242 Good Hope Road
Prosper, Texas 75078