



# FISCAL YEAR 2012-2013 BUDGET

FOR THE PERIOD

OCTOBER 1, 2012 TO SEPTEMBER 30, 2013



***"Prosper is a place where everyone matters"***

This budget will raise more total property taxes than last year's budget by \$629,737 or 9.92%, and of that amount \$492,036 is tax revenue to be raised from new property added to the tax roll this year.

FISCAL YEAR 2012-2013 BUDGET  
COVER PAGE

*The above statement is required by Section 102.005(b), Local Government Code as amended by HB 3195 of the 80th Texas Legislature.*





# FISCAL YEAR 2012-2013 ADOPTED BUDGET

*Prepared By:*

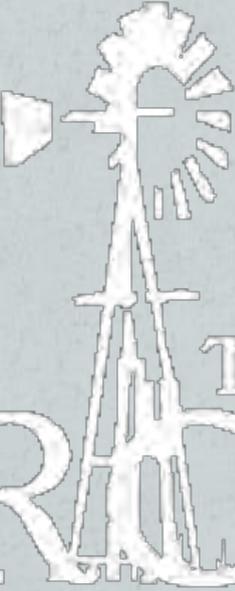
*Lyle Dresher, Interim Town Manager  
Matthew Garrett, Finance Director*

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*Reviewed and Adopted by Town Council on September 25, 2012.*

*Ray Smith, Mayor  
Meigs Miller, Deputy Mayor Pro-Tem  
Kenneth Dugger, Mayor Pro-Tem  
Curry Vogelsang Jr., Council Member  
Danny Wilson, Council Member  
Jason Dixon, Council Member  
Vacancy in Place 1 at time of budget*

*“Prosper is a place where everyone matters.”*



TOWN OF  
PROSPER

**FISCAL YEAR 2012-2013 ADOPTED BUDGET**

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TOWN OF  
**PROSPER**

Prosper is a place where everyone matters.

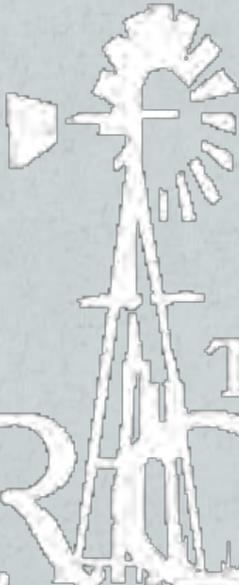


# BUDGET MESSAGE

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*Letter from the Town Manager*  
*The Budget Process*  
*Budget Calendar*

“Prosper is a place where everyone matters.”



TOWN OF  
PROSPER

**FISCAL YEAR 2012-2013 ADOPTED BUDGET**



October 1, 2012

To The Honorable Mayor and Town Council

Re: *The Annual Budget for Fiscal Year 2012-2013*

For your consideration is the adopted Town of Prosper Annual Operations and Maintenance Budget reflecting the general short-term policies of the current Town Council as the elected representatives of the citizens of Prosper. These short-term policies also reflect the principles of Town Council's adopted Strategic Vision and Work Plan. The Annual Budget is intended to:

- serve as an operating plan for the new fiscal year,
- provide fiscal policy direction to the Town Staff,
- provide a basis of accountability to the taxpayers of the investment of their tax dollar, and
- serve as a basis for measuring the performance for those individuals charged with the management of the Town's operations.

In essence, the Annual Operations and Maintenance Budget represents the single most important management tool of the Governing Body and the Staff.

### **BUDGET OVERVIEW**

The Town of Prosper Fiscal Year 2012-2013 adopted budget addresses increased service levels to Town residents in response to continued growth, provides required or money-saving capital investments in infrastructure and other public improvements as well as additional public safety resources. The Town has continued to thrive relative to many markets despite the economic instability and stagnant economic growth both regionally and nationally. Despite the Town's current and future growth potential and general optimism, this budget has been prepared with conservative revenue assumptions in mind.

The Town of Prosper currently employs eighty-nine (89) regularly scheduled team members, eighty-one (81) full time and eight (8) part time. The adopted budget includes the following staffing additions

and changes:

- Hiring of three (3) additional Police Officers to increase patrol coverage and service
- Changing the current part time Fire Chief position to a full time position
- Reclassifying a part time Inspector position to a full time Plumbing Inspector
- Adding a Development Review Coordinator position to the Planning department to address increase plan review demand from the surge in new development.
- Adding a Water department Construction Inspector position to keep pace with infrastructure inspection demand resulting from new development
- Add funding in the Sewer department for staffing a second service crew, comprised of a Crew Leader and a Utility Worker
- Converting a part time Utility Billing Clerk to a full time position for the Utility Billing department

In evaluating the 2012-2013 Adopted Budget it is important to consider it in context with several historical organizational initiatives, current conditions and the impact each has on planning for additional appropriations. Those with the greatest impact are listed below.

The Adopted 2012-2013 Budget Appropriations total \$17.1 million (M) for all funds not including debt service, capital projects or the Economic Development Corporation. Of that amount, approximately \$9.2M is for General Fund operations and maintenance, and \$7.8M for the Town's Enterprise Funds including Solid Waste, Water and Sewer utilities as well as the Storm Drainage Utility Fund. Debt Service appropriations for the coming fiscal year are \$2.6M.

### **Property Values**

Certified property valuations increased by \$114M (9.4%) for FY 2012-2013. Property values increased from \$1,205.8M to \$1,319.6M. For the first time in a few years, both the total certified property valuations and existing property values increased. The bulk of the increase came from new construction, accounting for \$94.6M. Most of the Town's current values come from Collin County properties, but the Denton County portion is expected to have a few new developments in the near future.

### **Property Tax Rate**

This year the property tax rate is adopted at \$0.52 per \$100 of assessed value, which is equal to the previous property tax rate. The portion of the tax rate applied to Debt Service is \$0.203086 with the balance allocated for Maintenance and Operations.

### **Sales Taxes**

During both FY 2010 and FY 2011, sales taxes generated over \$1.3M in Town revenue. Growth in new business and a general increase in existing retail sales have resulted in much higher sales tax revenue than anticipated. For FY 2011-2012, the Town expects to bring in more than \$1.8M; however, only \$1.1M was budgeted. Recognizing a steady rate over \$1.3M, staff is projecting sales taxes will total \$1.4M in FY 2012-2013 as a conservative measure for unknowns in the economic and political climate.

### Utility Rates

The Town of Prosper Town Council continues its implementation of rate recommendations that support the Town Council's adopted Water and Wastewater Utility Comprehensive Business Plan. The Plan as adopted contains recommendations to enhance revenues, to establish maintenance reserves and to fund an annual contribution of 2% to a capital replacement program. This adopted budget includes a rate design change reducing the lowest rate tier from 15,000 gallons to 10,000 gallons. Consumers under 10,000 gallons a month will see no change in their bill. An average Prosper resident using 13,000 gallons per month will pay \$5.58 more per month.

Solid Waste rates increased 5% in February 2012 and should not change until 2015.

The adopted budget assumes an increase to Storm Drainage revenues for new home construction.

### GENERAL FUND

The Fiscal Year 2012-2013 Budget holds the tax rate of \$0.52. The effective tax rate, that is the rate that would generate the same amount of property tax revenues next year from the same taxed properties in Fiscal Year 2011-2012, is \$0.518321. The rollback rate, which approximately equates to 108% of this year's effective operating rate minus the additional sales tax for property tax reduction, is \$0.511076. Each additional penny of the tax rate generates approximately \$125,000 in property tax revenue.

The Collin County Tax Assessor-Collector again expects to collect 100% of the current property taxes due based on their past history of doing so.

Fiscal Year 2012-2013 Revenues are expected to equal Appropriations resulting in zero net effect to the Town's Fund balance. The Audited Fund Balance at the end of Fiscal Year 2010-2011 was \$5,568,868. Revised Fund balance prior to the final audit for Fiscal Year 2011-2012 is expected to increase \$1,405,017 to \$6,973,885. The large addition to fund balance is comprised primarily of sales tax and permit fees exceeding very conservative estimates.

The target reserve level (Fund Balance) is set at 25% (or 90 days) of total appropriations. Until a 2011 Charter election, there was a formal 10% Contingency Policy in the Charter in addition to the targeted 90 day reserve. At the recommendation of staff, the Charter Commission proposed to increase this to 20% and it was approved by 88% of voters.

At the end of the 2012-2013 Fiscal Year the projected total fund balance not otherwise restricted or held in contingency should total \$2,870,371 which equates to an additional 113 days of operations depending on final audited numbers, bringing the total number of operating days of reserves to 275 days. Staff is reviewing one-time uses consistent with the Town's Fund Balance Policy and will seek Council guidance during FY 2013 on its use.

**GENERAL FUND REVENUES**

Overall, revenues are projected to increase 15.2% compared to that budgeted in Fiscal Year 2011-2012. This increase is from increased property tax, sales tax, permit fees and interfund transfers from enterprise funds.

Sales Taxes have remained higher than projected for several years. The Town has safely and conservatively forecasted the sales tax revenues, raising the FY 2012-2013 expectation to \$1,400,000.

Building Permit Revenues increase to \$1,275,000 or 36% when compared to the Fiscal Year 2011-2012 Adopted Budget reflecting steady new residential and some non-residential construction. It is assumed the Town will issue 425 or more new residential permits in the coming year.

Street rental, utility franchise payment and administrative fees from the Town's Water and Sewer Funds are projected to increase to 10% in accordance with the Town's adopted Water and Wastewater Utility Comprehensive Business Plan and subsequently adopted rate study. A similar, but smaller fee of 6% will be transferred from the Drainage Utility Fund.

Municipal Court Fines, Licenses and Franchise Fees are projected to rise slightly with population.

SAFER Grant revenues are scheduled to reduce sharply, with most grant funds already received. This source will be exhausted in FY 2012-2013 with reimbursements estimated at \$15,000. Over the life of this grant, the Town will have received \$948,825 to help pay for the addition of six full-time Firefighter/Paramedic positions.

General Fund Revenues by Source



<i>Revenue Category</i>	<i>FY 2013 Adopted</i>	<i>% of Total</i>
Property Tax	\$4,309,802	47.0%
License, Fees & Permits	\$1,622,625	17.7%
Sales Tax	\$1,404,500	15.3%
Interfund Transfers In	\$801,700	8.7%
Franchise Fees	\$434,500	4.7%
Fines & Warrants	\$280,000	3.1%
Charges for Services	\$192,900	2.1%
Investment Income	\$60,100	0.7%
Grants	\$30,250	0.3%
Miscellaneous	\$26,250	0.3%
<b>Revenue Total</b>	<b>\$9,162,627</b>	<b>100.0%</b>

## GENERAL FUND APPROPRIATIONS

Total General Fund appropriations for the Adopted Fiscal Year 2012-2013 Budget are \$9.2M. This is an increase of approximately 15.2% compared to the 2011-2012 Budget. New personnel costs constitute 31% of the total increase; the category of personnel makes up 67.8% of the General Fund Budget. The adopted budget authorizes the Town Manager to hire three Police Officers, reclassify the part time Fire Chief to a full time position and convert a part time Inspector to a full time Plumbing Inspector in Inspections. The Planning department is adding a Development Review Coordinator position.

Program Enhancement and Capital Expenditures included in the adopted appropriations and planned for the 2012-2013 Fiscal Year by Division are as follows:

### Administration

The budget includes the cost of recruiting a new Town Manager and also allows for the Interim Town Manager to continue working until a replacement is chosen.

The Administration adopted budget includes funding for consolidating most servers into virtual environments. Several Town servers are beyond their scheduled life or are overloaded to the point of inefficiency. Technology funding is built into this proposal to keep employees working as productively as possible by replacing some end-user computers as well as building redundancy on the servers with the IT goal of high availability. While the project budget and ultimate methodology is not completed, Administration includes funding for the design and possible installation of a Backup Disaster Recovery System. Point to Point wireless networking between Town facilities should be fully functional in FY 2013 allowing several MPLS connections to be terminated.

Also, the Town will begin to accept employment applications electronically, facilitating better compliance with retention requirements and easing part of the hiring manager's selection task. This and a handful of other administrative tasks, such as timekeeping, purchase orders and web reporting are being considered.

### Community Library

The increased cost for Librarian Services with City of Celina is included in the adopted budget. The Town should evaluate staffing requirements for State Library System accreditation to remain eligible for Collin County library funding.

The budget includes additional funding to subscribe to eBooks giving patrons a new means of "checking out" the collection.

Police Operations & Dispatch

Three Police Officers will be added in the 2012-2013 Fiscal Year resulting in each shift to be covered with at least two Officers. This is critical not only to be available for a second call, but also improves Officer safety. The budget as presented also includes funding for two new police vehicles and related make ready expenses.

Fire, EMS & Fire Marshall

The part time Fire Chief will become a full time Town of Prosper Fire Chief during FY 2013.

The Fire Department will receive a Pumper Engine possibly in the Spring of 2013. The Town Council approved a reimbursement resolution allowing for this purchase to be reimbursed with debt proceeds expected to be issued no later than February 2013.

Public Works – Streets

The Streets department budget includes more street signal repair and electricity increases. It also contains more equipment rental for specialized or heavy equipment needs.

Development Services -Inspections, Planning, Engineering, Code Enforcement, Parks and Recreation

The Inspections Division will continue to utilize a private contractor to perform all health/food establishment/hotel inspections. A part time position will be made full time as a Plumbing Inspector. The Inspections budget includes the hosting service fee for the TRAKiT software program, which supports all of Development Services and eventually may support Public Works. TRAKiT was originally coded to Planning.

Additional costs reflected in the Code Compliance department budget include legal fees for continued enforcement efforts and contractual costs with Collin County for Animal Control Services.

Planning Department funding includes the addition of a new Development Review Coordinator position. Planning will continue to contract with Frisco's GIS department for mapping services.

In Parks and Recreation, the budget increases contract labor and repair and maintenance items to cover additional park land maintenance.

**DEBT SERVICE (Interest & Sinking (I&S)) FUND**

This fund represents the debt portion of the tax rate. Debt payments from I&S for Fiscal Year 2012-2013 will total \$2,536,481 a 6.7% increase from the current year's budget. The increase includes the first debt payments for the bank-qualified 2012 General Obligation debt issue.

**WATER, SEWER & SOLID WASTE UTILITY FUND**

Revenues for the Water, Sewer and Solid Waste Fund are expected to increase to \$7.6M with an adopted rate structure design change to cover increasing raw water costs and fund growing utility operations. The adopted business plan for the Water and Sewer Utility Fund identifies the need to for revenue enhancements to cover existing and future operations and maintenance costs as well as debt service and contracted sewer costs with the Upper Trinity Regional Water District.

The solid waste contract renewal with IESI in 2005 would have expired November 30, 2011. Under the new agreement approved by Town Council, IESI (now Progressive Waste Solutions) will hold that rate for three years. Solid waste rates had not previously been changed for Prosper residents since February 2009, and staff is pleased that we can once again offer some multi-year rate stability on this service.

Water, Sewer & Solid Waste Fund Revenues by Source

<i>Revenue Category</i>	<i>FY 2013 Adopted</i>	<i>% of Total</i>
Water Charges	\$4,690,000	59.4%
Sewer Charges	\$2,043,500	25.9%
Solid Waste Charges	\$720,000	9.1%
Tap & Construction	\$300,000	3.8%
Penalties	\$50,000	0.6%
Investment Income	\$30,000	0.4%
License, Fees & Permits	\$42,500	0.5%
Miscellaneous	\$25,000	0.3%
<b>Revenue Total</b>	<b>\$7,901,000</b>	<b>100.0%</b>

Program Enhancement and Capital item expenses budgeted in the Water/Sewer Utility include:

- The addition of one Construction Inspector and two new service trucks in Water
- Funding for one Utility Worker, one Utility Crew Leader and a one-ton pickup in Sewer
- The part time Utility Clerk changing to a full time position in Utility Billing

**DRAINAGE UTILITY FUND**

The 2012-2013 Budget as adopted includes slightly increased revenues for new construction. Several projects have been identified, and the fund will begin debt service payments on approximately \$1M issued as part of the 2012 Certificates of Obligation. The fund will be able to support debt service payments and still complete routine drainage/storm water maintenance within collected revenues.

### **GENERAL DISCUSSION ITEMS**

The following items also have been incorporated into the Adopted Fiscal Year 2012-2013 Budget:

- The adopted budget includes employee increases consistent with the Town's compensation study recommendations. In FY 2009-2010, employees did not earn salary increases, but rather were allotted one time payments instead. In FY 2010-2011, the Town Council set the target base salary range assignment at 100% of the average prevailing rate for the comparator market and worked within the budget to get all employees up to their respective range minimums. For FY 2011-2012, the Town moved employees with more time in their position further into the pay range.

The adopted FY 2012-2013 Budget will be the third year of this three year strategy to bring Prosper compensation in line with the market. Time in position pay adjustments are being implemented, moving more experienced employees further into the pay range. All employees, except those with less than 6 months at Prosper, are scheduled to receive at least a 1.5% increase. The Town will need to solidify a strategy for considering future pay changes in preparation for the FY 2013-2014 budget. The final pay increases and related benefits total approximately \$120,000 in the adopted budget.

- The TMRS rate budgeted for FY 2013 is 11%, which is slightly more than the Annual Required Contribution (ARC) Rate of 10.31% as required by GASB Statement Number 27. It is staff's intent to reduce expected increases to less than 0.05% per year over the next few years assuming the same employees and related plan provisions.
- The Town is offering three health plan options this year - two Medical Expense Reimbursement Plans and a Health Savings Account Plan. Similar to plans from neighboring communities, Town Council approved paying for a portion of the dependent premium. After tabulating employee elections from open enrollment, the total increase to the budget for these changes is only \$5,389 more than a straight renewal. All ancillary benefits are locked in multiple year agreements and are the same as the previous year.
- Continued partnerships with other entities have produced multiple saving opportunities for shared services or improving our customer service to residents and visitors alike.
  - The Town continues to operate the Community Library in the Reynolds Middle School.
  - The Town renews its agreements along with several area cities to contract with Collin County for Animal Control and Sheltering Service.
  - The Town has several agreements with Frisco including using Frisco GIS for our departments and Interlocal agreements for part time help in both the Municipal Court and Dispatch as needed.

In summary, staff is honored to present an adopted budget that accomplishes Council goals to expand services and competitively compensate staff while holding the line on the tax rate. The Town's adopted budget attempts to address the current and future growth and infrastructure expansion demands while recognizing the needs of its Citizens.

I would also like to compliment and thank the Finance Department and the entire Town Staff for their dedication, diligence and fiscal accountability in providing their respective services to the Governing Body and the Citizens of Prosper.

Sincerely,



Lyle H. Drescher  
Interim Town Manager

## **PURPOSE OF AN ANNUAL BUDGET**

The basic purpose of the Town of Prosper Budget is to serve as a communication tool to residents, businesses, and employees regarding the Town's financial plan. The budget is designed to provide clear and accurate information to Town stakeholders with respect to how their local government is organized and how it operates.

## **BUDGET DETAILS**

The Town's fiscal year is from October 1st to September 30th. Beginning October 1st, the approved budgets are appropriated to the various funds and departments. Amendments may be made to the budget during the fiscal year in accordance with Town Charter provisions. These amendments shall be by ordinance, and shall become an attachment to the original budget. Expenditures may not exceed appropriations at the department level without Town Council approval. The Town budgets for revenues and expenditures on a yearly basis. The final adoption of the Annual Budget takes place in September and the new fiscal year begins October 1. Final adoption of the budget by the Town Council shall constitute the official appropriations as proposed by expenditures for the current year and shall constitute the basis of official levy of the property tax as the amount of tax to be assessed and collected for the corresponding tax year.

## **PREPARATION OF THE ANNUAL BUDGET DOCUMENT**

Budget preparation requires careful consideration and usually begins with Kickoff Meetings when the Finance Director meets with Department Heads to review the budget preparation calendar and to establish the basis for budget submissions.

In April, the Budget Preparation Manual is distributed to departments for review. Submissions include funding requests for personnel, improvements to public services, capital outlays and enhancement projects.

Once received from departments, the Finance Department carefully reviews and evaluates each department's budget submissions for completion and line item consistency. The overall picture of estimated revenues and proposed expenditures is studied. Focusing on the Town Manager's vision for Prosper and providing the most efficient and effective services to the Prosper citizens are the major considerations throughout the budget review process.

From June through September, budget workshop sessions are held between the Town Manager and Department Heads. The Town Manager submits the proposed budget to Town Council and it is made public for review. The proposed operating budget includes proposed expenditures and the means of financing them. This eventually culminates into Town Council public hearings in August and possibly September. At this time, the Town Council may further revise the proposed budget as it deems necessary. The final adoption of the Annual Budget takes place in September when the budget is legally enacted through the passage of an ordinance.

## **BUDGET ADMINISTRATION**

The Fiscal Year begins and the approved budgets are then under the management of the responsible Department Head and ultimately the Town Manager. Department Heads are given much discretion to assign funds within their departmental budgets as needed and consult with the Town Manager on any significant variances from a given line item budget.

Any revision that alters total expenditures of any department must be approved by the Town Council.

Expenditures for goods or purchased services are documented by receipts, invoices, purchase orders or contracts.

The Town Manager submits monthly financial reports as required by Town Charter and actively manages any shortfalls in revenues or overages in expenditures. Unless known to be immediately necessary or significant in value, budget amendments will be done towards the close of the fiscal year taking into account other possible savings within the fund.

Encumbered amounts lapse at year end, meaning any encumbrances are canceled or reappropriated as part of the following year budget.

Date	Action	Responsible Parties
May 25, 2012	Fiscal Year 2012-2013 budget process initiated. Town staff completes revenue and expenditure projections through the end of the current fiscal year, Continuation budget and Program Enhancement budget requests and related forms. Submit by email to the Finance Director.	Finance Director
June 15		Department Heads
June 29	Compile and Discuss with Town Manager and Department Heads	Finance Director
July 23	Receive certified tax roll from Appraisal Districts.	Chief Appraisers
August 2	<b>Preliminary Budget Workshop – Revenues and recommended budget</b> reviewed by Town Council	Town Manager and Town Council
August 5	Publish effective and rollback tax rates. Council receives Town Managers Proposed Budget. Town Manager files Proposed Budget with Town Secretary (at least 30 days prior to tax levy)	Finance Director
August 10	Meeting of governing body to discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearings.	Town Manager, Town Council, Finance Director and Town Secretary
August 15	Publication of public hearing notices on the proposed budget and increase of tax rate -- if the tax rate exceeds the effective rate (not earlier than the 30 <sup>th</sup> day or later than the 10 <sup>th</sup> day prior to the hearing)	Finance Director
August 20	72 Hour Notice - Publication of public hearing notice on the proposed budget and increase of tax rate -- if the tax rate exceeds the effective rate	Finance Director and Town Secretary
August 24	First public hearing on the proposed budget and increase of tax rate -- if the tax rate exceeds the effective rate	Town Manager and Town Council
August 27	Notice of Vote on Tax Rate Published newspaper and Web site (at least 7 days before meeting)	Finance Director and Town Secretary
September 14	Town Council Meeting to pass Ordinance adopting the Fiscal Year 2012-2013 Budget and the 2012 Tax Rate to be considered by the Town Council.	Town Manager and Town Council
September 15	Final approved budget to be filed with Town Secretary.	Finance Director and Town Secretary
September 30	Copies of final budget distributed to Town Council and Department Heads AND Tax Assessor/Collector and Appraisal District notified of current year tax rates.	Finance Director
October 1	Taxes are billed by the Tax Assessor/Collector.	Tax Assessor



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TOWN OF  
**PROSPER**

Prosper is a place where everyone matters.



# TOWN PROFILE

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*Town Council*

*Vision and Strategic Workplan*

*Organizational Chart*

*Schedule of Authorized Positions*

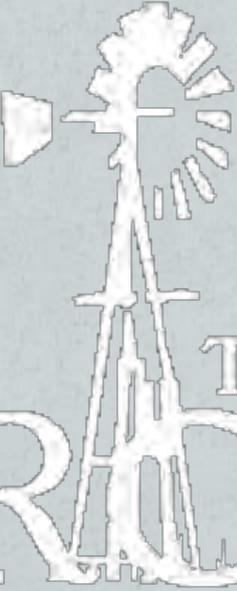
*Location and Map*

*Town History*

*Population*

*Average Residential Property Tax Bill*

“Prosper is a place where everyone matters.”



TOWN OF  
PROSPER

**FISCAL YEAR 2012-2013 ADOPTED BUDGET**



**Council Member Place 1**

**Mike Korbuly**  
Term: May 2013



**Council Member Place 3**

**Curry Vogelsang Jr.**  
Term: May 2014



**Council Member Place 5**

**Danny Wilson**  
Term: May 2014



**Mayor**

**Ray Smith**  
Term: May 2013



**Council Member Place 2**  
**Deputy Mayor Pro-Tem**

**Kenneth Dugger**  
Term: May 2015



# TOWN COUNCIL



**Council Member Place 4**  
**Mayor Pro-Tem**

**Meigs Miller**  
Term: May 2013



**Council Member Place 6**

**Jason Dixon**  
Term: May 2015

*The Mayor and each of the six (6)  
Council Member places are elected at  
large according to the Town Charter.*

**TOWN OF PROSPER  
TOWN COUNCIL  
2010  
WORKPLAN**  
February 23, 2010

**PURPOSE**

PROSPER IS A PLACE WHERE EVERYONE MATTERS

**BEST IN THE WORLD**

Prosper will be the best in the world at providing systematic opportunities that inspire our citizens to actually make a difference in our Town.

**VALUES**

Leadership ~ Creativity ~ Economic Security ~ Security ~ Helping Others

**EXCELLENCE**

Excellence is when we are a caring Community, when we demonstrate Leadership that adds value for our citizens and community, when we benefit from continuous Creativity, when we have sound Economic Security, when we provide sustained Security and when we are Helping Others.

**GOAL #1 SECURE THE TOWN'S FINANCIAL FUTURE**

- a. Be sound stewards of the Town's resources and assets.
  - i. Implement a performance excellence management system
  - ii. Adopt policies supporting budget goals and objectives, asset investment, personnel, purchasing, return on investment strategies, and debt management strategies
  - iii. Implement rate structures throughout the organization that support the cost of operations, specifically related to water, sewer and stormwater utilities.
  - iv. Develop and implement financial incentives for public private partnerships that benefit the community with sustainable infrastructure as well as development.
  - v. Implement strategy for information technology, dispatch and radio reimbursements

**GOAL #2 ACTIVELY ENGAGE CITIZENS**

- a. Develop a holistic communication system that is personal and transparent.
  - i. Utilize as many communication tools available recognizing the diversity and flexibility these tools offer.
  - ii. Establish relationships between the Town's organization and the community that involves consistent and regular personal contact between residents, neighborhoods businesses and the people providing services in the Town of Prosper.
  - iii. Mobilize everyone in the community in marketing Prosper
  - iv. Town leadership will model and be accountable to excellent customer service
- b. Provide a myriad of opportunities for residents to interact with each other and the organizations that serve the community.
  - i. Partner with the Prosper Independent School District on as many mutually beneficial projects possible.
  - ii. Create a Citizens 2010 Bond Committee.
  - iii. Create a Town Charter committee to consider amendments to the Town Charter
  - iv. Promote the ServeProsper campaign and programs creating opportunities for aiding local residents in various stages of need.
  - v. The Town will host timely community meetings, World Café's, to discuss community issues and opportunities.

**GOAL #3 MAKE PROSPER A JEWEL**

- a. Create a sense of place for each resident and business to identify with.
  - i. Update the Town's Comprehensive Plan, Zoning Regulations, Subdivision Regulations and Development Standards, Property Maintenance and Sign Code to reflect Prosper's Purpose.
  - ii. Create an image blueprint for the Town's major thoroughfares and all municipal construction projects that provide a visual "tie that binds" the community together.
  - iii. Build physical environments that promote gathering places for the community to come together.
  
- b. Create a community that is looking forward, encourages and embraces change.
  - i. Aggressively pursue and secure economic development opportunities that will capture the market
  - ii. Invest in municipal infrastructure, architecture and development that reflect excellence without compromise and supports Prosper's purpose.
  - iii. Create multiple opportunities for the Town to partner with Collin and Denton County's to enhance services and infrastructure provided to the citizens of Prosper.
  - iv. Complete annexation process for areas in Prosper's remaining ETJ.

**GOAL #4 ENHANCE PUBLIC SAFETY**

- a. Position the Fire and Police Departments to be proactive.
  - i. Implement necessary improvements to support the Fire Department's goal to successfully reach an ISO Rating of 3 or better.
  - ii. Expand Public Safety to include support for customer centered code enforcement.
  - iii. Where feasible consider establishing partnerships with neighboring communities for joint dispatch, fire, first responder and ambulance services.
  - iv. Finalize plans for providing Public Safety services for residents living and working in the western portion of Prosper.
  - v. Establish level of service parameters that support the effectiveness of Public Safety personal.
  
- b. Utilize technology to provide more opportunity for personal service.
  - i. Construct the necessary communications infrastructure for adequate coverage for the entire community.
  - ii. Train all departments and CERT in NIMS

**2015 Town Council Goals\***

**SOUND FISCAL MANAGEMENT**

1. Pass Towns First General Obligation Bond (Goal 1, 2, 3 and 4)
2. Increase Towns Credit Rating to "A" (Goal 4)
3. Synchronize Tax Rate with expanded services (Goal 4)
4. Offer full slate of online services (Goal 1 and 2)
5. Adopt Budget Policies (Goal 4)

**PUBLIC SAFETY AND SECURITY**

1. Build Dispatch Center (Goal 3 and 4)
2. Lower ISO Rating (Goal 3 and 4)
3. Purchase Ladder Truck (Goal 3 and 4)
4. Start building second fire station (Goal 3 and 4)
5. Meet Community Police staffing standards (Goal 3 and 4)

**ECONOMIC SECURITY**

1. Zone property for a Medical Center (Goal 2)
2. Create partnership to spur economic opportunity (Goal 1)
3. Select 200 acre site for college (Goal 2)

**SUBSTANTIAL CITIZEN INVOLVEMENT IN COMMUNITY**

1. Start Involvement Committees (Goal 1)
2. Create a virtual Town Hall (Goal 1 and 2)
3. Hire staff and technical Support (Goal 1 and 4)

**GATHERING OPPORTUNITIES**

1. Integrate gathering places in retail projects (Goal 1 and 2)
2. Plan a Community Center (Goal 1 and 2)
3. Begin installation of Wi/Fi fiber (Goal 1, 2, 3 and 4)
4. Build a community garden (Goal 1 and 2)
5. Build a PISD/Town Community Park and Stadium (Goal 1, 2 and 4)

**SUBSTANTIAL RETAIL MULTIPLE TYPES**

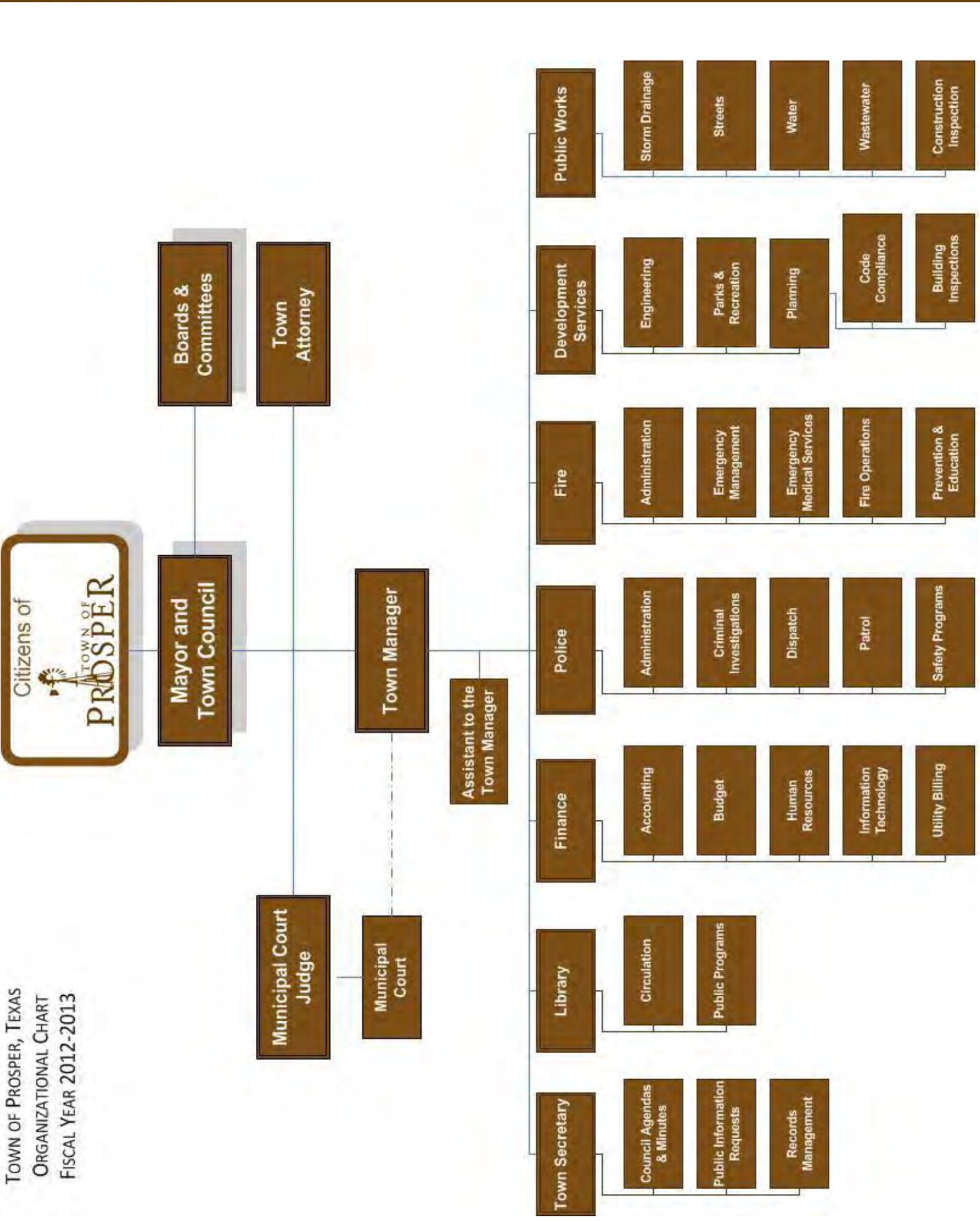
1. Issue permits for the "Gates of Prosper" (Goal 2 and 4)
2. Open Farmers Market downtown (Goal 1 and 2)
3. Open big box type of projects including Best Buy, Kohl's, Costco, Lowes, Grocery Store (Goal 2 and 4)

**INFRASTRUCTURE IN KEY LOCATIONS**

1. Build west service roads to DNT (Goal 2, 3 and 4)
2. Purchase parkland (Goal 1, 2 and 4)
3. Create Partnerships with public and private sectors to develop projects (Goal 1, 2, and 4)
4. Build water and sewer infrastructure, NTMWD west expansion, connect to Upper Trinity Sewer (Goal 2 and 4)
5. Build transportation infrastructure including west Prosper streets, east Prosper widening, 289 expansion (Goal 2, 3 and 4)

\*Town Council goals as established October 2007.

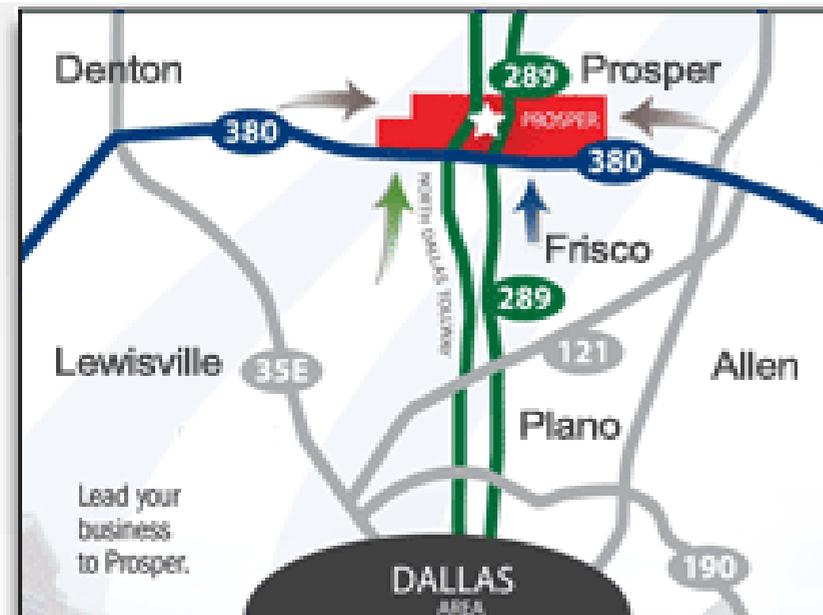
TOWN OF PROSPER, TEXAS  
ORGANIZATIONAL CHART  
FISCAL YEAR 2012-2013





**Town of Prosper Profile**  
Authorized Positions

Fund	Department	Position Type	FY 09/10 Revised	FY 10/11 Revised	FY 11/12 Adopted	FY 11/12 Revised	FY 12/13 Adopted
<b><u>GENERAL FUND</u></b>							
	Administration		5.25	6.25	7.25	6.50	6.50
	Police		10	11	12	12	15
	Dispatch		6	7	7	7	7
	Fire		19	19	19	20	20
	Fire On-call temporary pool		10	10	10	10	10
	Fire Marshal		1	1	1	1	1
	Streets		2	2	2	2	2
	Library		2	2	2	3	3
	Parks		6	6	10	10	10
	Court		1	1	1	1	1
	Inspections		6	9	9	9	9
	Code Compliance		1	1	1	1	1
	Planning		2	2	2	2	3
	Engineering		1	1	1	1	1
		<i>Subtotal Full-Time</i>	<b>56.25</b>	<b>58.25</b>	<b>65.25</b>	<b>65.50</b>	<b>71.50</b>
		<i>Subtotal Part-Time</i>	<b>4</b>	<b>8</b>	<b>7</b>	<b>8</b>	<b>6</b>
		<i>Subtotal Temporary</i>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
		<b>Total General Fund</b>	<b>72.25</b>	<b>78.25</b>	<b>84.25</b>	<b>85.50</b>	<b>89.50</b>
<b><u>WATER/SEWER FUND</u></b>							
	Water		5	5	7	7	8
	Wastewater		2	2	3	3	5
	Utility Billing		1.75	1.75	1.75	2.50	2.50
		<b>Total Water/Sewer Fund</b>	<b>8.75</b>	<b>8.75</b>	<b>11.75</b>	<b>12.50</b>	<b>15.50</b>
		<i>All Full-time</i>					
<b><u>DRAINAGE UTILITY FUND</u></b>							
		<b>Total Utility Fund</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
		<i>All Full-time</i>					
<b><u>ECONOMIC DEVELOPMENT CORPORATION</u></b>							
	Administration		2	1	1	2	2
		<i>Subtotal Full-Time</i>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
		<i>Subtotal Part-Time</i>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
		<b>Total Economic Development Corp.</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>
<b><u>CAPITAL PROJECTS FUND - CIP Project Manager</u></b>							
		<b>Total Capital Projects Fund</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
		<i>Temp Full-time</i>					
		<b>Position Type</b>	<b>FY 09/10 Revised</b>	<b>FY 10/11 Revised</b>	<b>FY 11/12 Adopted</b>	<b>FY 11/12 Revised</b>	<b>FY 12/13 Adopted</b>
<b><u>ALL FUNDS</u></b>							
		<i>Total Full-Time</i>	<b>66</b>	<b>67</b>	<b>78</b>	<b>80</b>	<b>89</b>
		<i>Total Part-Time</i>	<b>5</b>	<b>9</b>	<b>8</b>	<b>9</b>	<b>7</b>
		<i>Total Temporary</i>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
		<b>Total All Funds</b>	<b>84</b>	<b>89</b>	<b>99</b>	<b>102</b>	<b>109</b>



Easy access to the Metroplex

<b>10</b> minutes to <b>Frisco</b>	<b>20</b> minutes to <b>McKinney</b>
<b>30</b> minutes to <b>Denton</b>	<b>35</b> minutes to <b>Dallas</b>



The Town of Prosper, TX is located in North Central Texas, and covers approximately 27 square miles of the Dallas/Forth Worth Metroplex ("DFW"). Prosper includes incorporated areas in both Collin and Denton Counties, with most of the Town's population residing in Collin County. The Town is positioned at the crossroads of Preston Road and US Highway 380, and is just five minutes north of the bustling Dallas North Tollway cities of Frisco and Plano.

Its peaceful setting beckons families to experience its wide open spaces, small town charm, city convenience and close knit community. The Town is bursting with pride for its first rate education and state championship sports teams, picturesque ranches and other amenities. Access to the DFW area coupled with a commitment to maintain a high standard of living have created substantial growth for the Prosper community and this growth is expected to turn up sharply in the next few years.

Prosper began with the first settlers arriving in this area in 1846. Those who settled here were drawn to North Texas' black prairie soil - rich, fertile land that nurtured a thriving cotton crop in a time when cotton was "King". Between 1850 and 1902, two settlements coexisted. One community, two miles south of the present town, was called Rock Hill. The second community, one mile north, was called Richland. The development of these small communities was expedited in 1876 when County Courts ordered small tracts of land to be established for quick sale. These tracts, each approximately 160 acres in size, were sold for \$3.50 per acre. Dr. A. T. Bryant of McKinney purchased one of the tracts, which later became the geographic nucleus for the Town of Prosper.



The establishment of the St. Louis & San Francisco Railroad in March of 1902 created the change that forced the communities of Rock Hill and Richland to merge forming the Town of Prosper. For years, Prosper was the central stop for the railroad between Dallas and Sherman. When community officials applied for a Post Office with the name "Richland", they were informed that city name was already taken. Postmaster B.J. Naugle asked for an alternative name and J.C. Slaughter suggested the name Prosper. A new name was adopted for the hybrid community - one that spoke of the prosperous living conditions and the prosperous crops harvested that year. And so it was that the town of Prosper was born.

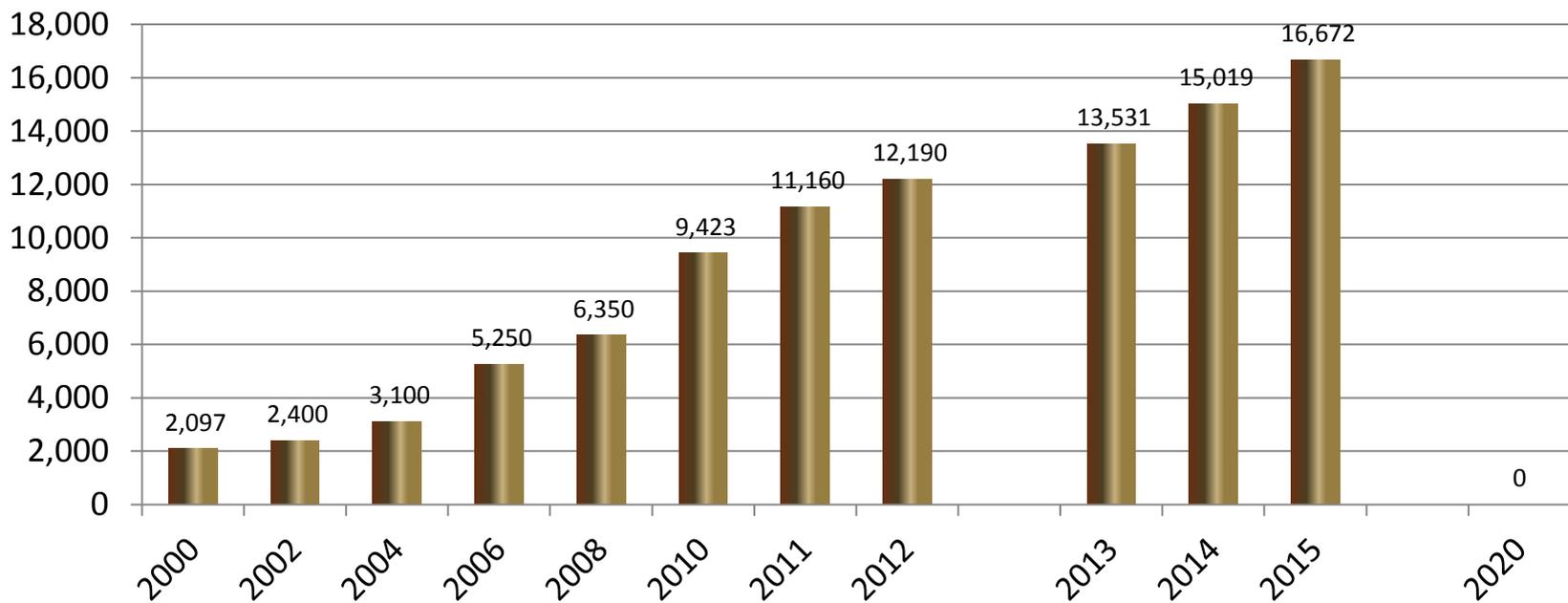


The Town of Prosper was incorporated in 1914 with a commission form of government and a population of 500. U.N. Clary was Mayor and served in that position for the next 49 years. It served for decades as a market center for area farmers and their abundant cotton and corn crops. From the mule drawn wagon and horse drawn buggy, the automobile evolved. Thus began the evolution of people moving in and out of the rural community. Surviving the war and the depression, the mechanization of farming provided the next big impact on Prosper's population. In 1980, the introduction of light industry, combined with the growth of the Metroplex, led to a comeback for Prosper.

To this day, Prosper has managed to retain its 19th century country charm, carefully controlling its growth to that end. Unlike the bustling cities of Dallas, Plano and Frisco that lie just a few miles south, Prosper is characterized by estate-size home sites, pristine rolling hills and vast expanses of open land. Here, you'll discover an alluring lifestyle in beautiful homes that populate quiet neighborhoods. Today, Prosper is the home to more than 100 businesses and hundreds of new families.

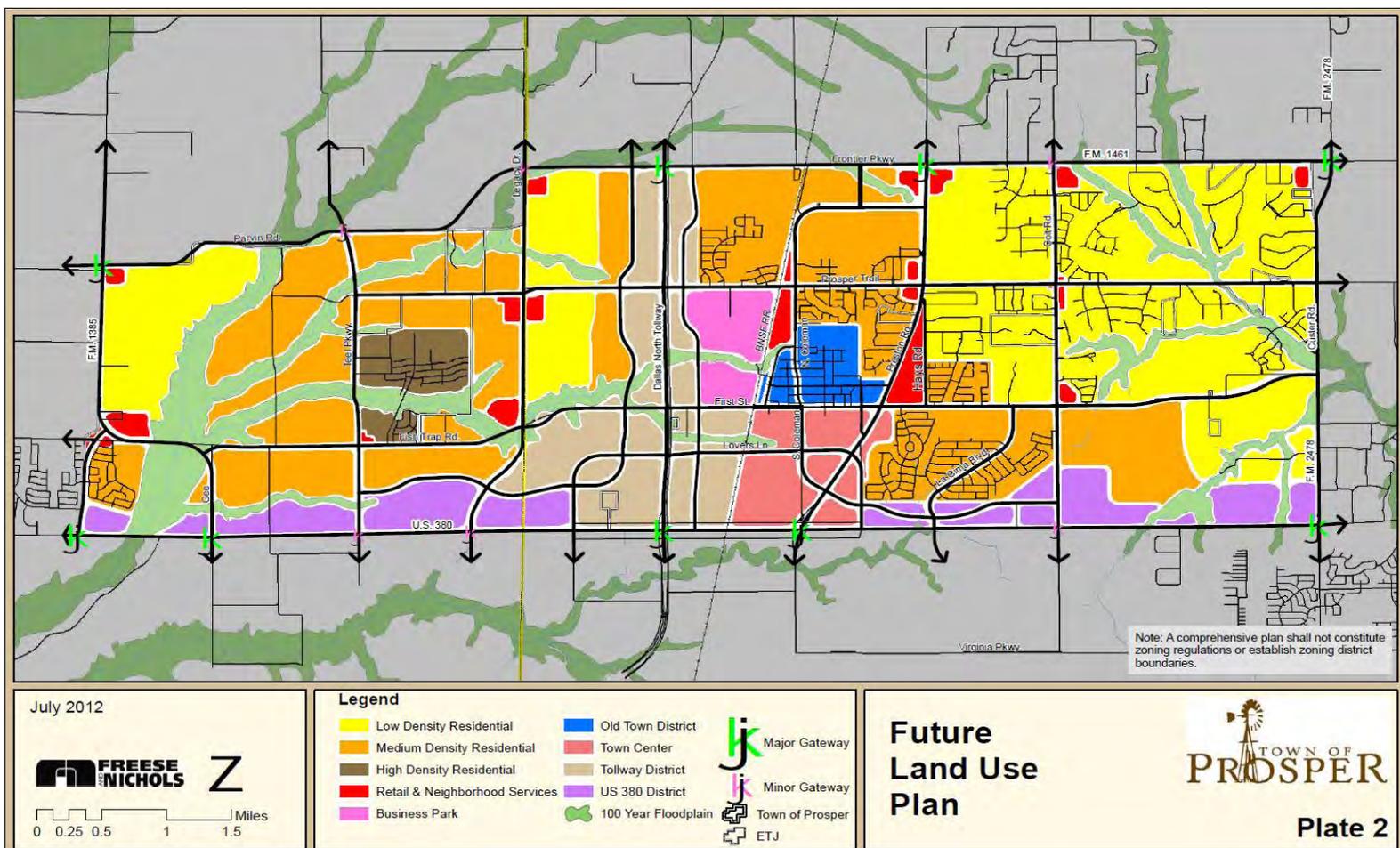
The Town of Prosper is "A Place Where Everyone Matters."





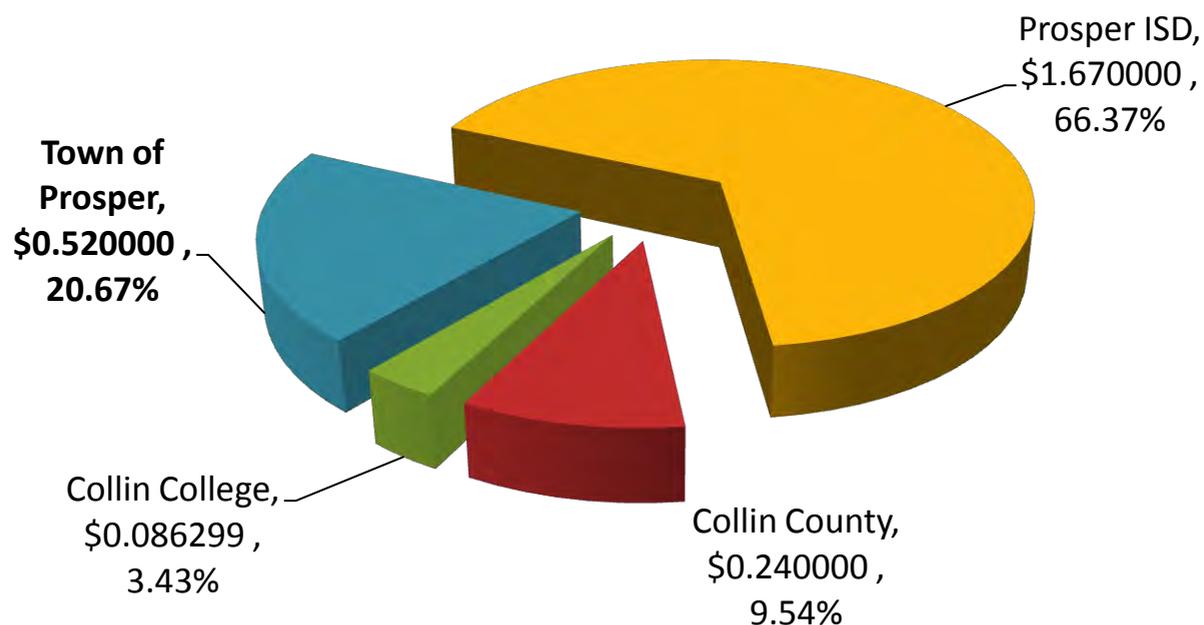
Source: Population estimates to date are from North Central Texas Council of Governments; Future estimates are from Town of Prosper Staff

The economy dictates the timing of population increases, but the final population will be most greatly affected by the types of development that occur. Town Council approved the 2012 Comprehensive Plan, which improves and replaces the 2004 Plan. Policy-makers and Town staff will use this document as a guide while reviewing development projects, Town budget, prioritizing capital improvement projects and drafting ordinances to direct growth that leads to the established vision. The Future Land Use Plan (below) sets an overall framework for the preferred pattern of development within Prosper.

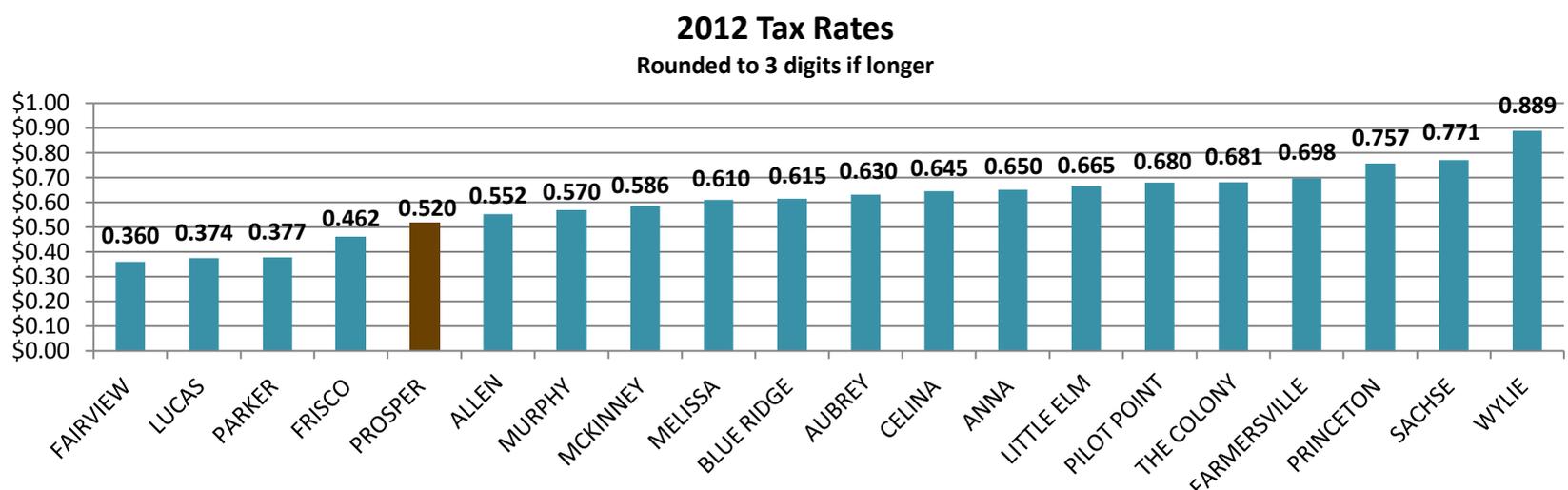


The average property tax bill for a Prosper resident in Collin County is calculated below assuming the 2012 average home taxable value of \$321,662 at the adopted rate for Prosper of \$0.52 per \$100 taxable valuation with no exemptions.

	Rate per \$100 Valuation	Tax Levy
<b>Town of Prosper</b>	<b>\$ 0.520000</b>	<b>\$ 1,672.64</b>
Prosper ISD	\$ 1.670000	\$ 5,371.76
Collin County	\$ 0.240000	\$ 771.99
Collin College	\$ 0.086299	\$ 277.59
<b>TOTALS</b>	<b>\$ 2.516299</b>	<b>\$ 8,093.98</b>



The tax rates of entities are from the Collin CAD and Denton CAD websites. Below is a quick comparison of the Town of Prosper's Property Tax Rate to other cities.





Prosper is a place where everyone matters.

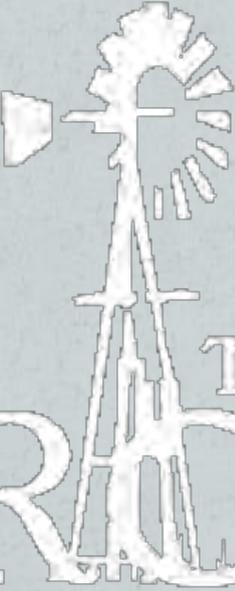


# FUND SUMMARIES

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*Consolidated Town Fund Summaries*  
*Individual Fund Summaries*

“Prosper is a place where everyone matters.”



TOWN OF  
PROSPER

**FISCAL YEAR 2012-2013 ADOPTED BUDGET**



## Consolidated Town Fund Summaries

### ANNUAL SUMMARY

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013
<b>GENERAL</b>	REVENUES	8,569,340	7,953,158	9,543,364	9,162,627
	EXPENDITURES	8,074,381	8,287,253	8,138,347	9,162,627
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>494,959</b>	<b>(334,095)</b>	<b>1,405,017</b>	<b>0</b>
<b>WATER / SEWER</b>	REVENUES	7,144,187	6,543,600	7,919,524	7,901,000
	EXPENDITURES	5,643,705	7,293,283	7,619,251	8,238,516
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>1,500,482</b>	<b>(749,683)</b>	<b>300,273</b>	<b>(337,516)</b>
<b>DEBT SERVICE (I&amp;S)</b>	REVENUES	2,161,754	2,530,667	2,577,918	2,781,956
	EXPENDITURES	2,001,166	2,399,802	2,393,818	2,556,481
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>160,588</b>	<b>130,865</b>	<b>184,100</b>	<b>245,475</b>
<b>CAPITAL PROJECTS</b>	REVENUES	3,618,958	242,000	13,694,890	242,000
	EXPENDITURES	3,608,158	7,693,085	6,727,092	4,501,085
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>10,800</b>	<b>(7,451,085)</b>	<b>6,967,798</b>	<b>(4,259,085)</b>
<b>PARKS</b>	REVENUES	13,751	128,800	401,843	128,800
	EXPENDITURES	438,615	1,620,000	780,142	1,620,000
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(424,864)</b>	<b>(1,491,200)</b>	<b>(378,299)</b>	<b>(1,491,200)</b>
<b>IMPACT FEES</b>	REVENUES	1,622,804	1,310,000	2,075,347	2,620,000
	EXPENDITURES	966,204	5,553,000	983,764	6,163,000
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>656,600</b>	<b>(4,243,000)</b>	<b>1,091,583</b>	<b>(3,543,000)</b>
<b>INTERNAL SERVICE</b>	REVENUES	69,823	82,300	58,434	82,300
	EXPENDITURES	36,347	50,000	49,562	50,000
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>33,476</b>	<b>32,300</b>	<b>8,872</b>	<b>32,300</b>
<b>SPECIAL REVENUE</b>	REVENUES	125,677	52,400	798,048	52,400
	EXPENDITURES	337,085	369,200	343,124	59,200
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(211,408)</b>	<b>(316,800)</b>	<b>454,924</b>	<b>(6,800)</b>
<b>STORM DRAINAGE</b>	REVENUES	194,476	236,000	206,643	209,000
	EXPENDITURES	98,865	190,190	158,735	241,513
	<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b>95,611</b>	<b>45,810</b>	<b>47,908</b>	<b>(32,513)</b>



FUND BALANCE AND RESERVE POSITIONING

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013
<b>REVENUES</b>	Property Tax	3,868,027	3,940,354	3,925,185	4,309,802
	Sales Tax	1,320,686	1,133,500	1,878,767	1,404,500
	Franchise Fees	424,485	365,550	454,368	434,500
	License, Fees & Permits	670,199	1,241,100	1,846,947	1,622,625
	Charges for Services	163,188	202,905	216,252	192,900
	Fines & Warrants	386,001	220,000	247,335	280,000
	Grants	284,645	131,289	198,129	30,250
	Investment Income	69,567	75,500	48,596	60,100
	Miscellaneous	114,666	56,250	141,073	26,250
	<b>TOTAL REVENUES</b>	<b>\$ 7,301,464</b>	<b>\$ 7,366,448</b>	<b>\$ 8,956,654</b>	<b>\$ 8,360,927</b>
<b>EXPENDITURES</b>	Administration	1,524,824	1,395,410	1,435,081	1,508,770
	Code Compliance	144,368	163,390	142,128	169,370
	Dispatch	399,632	632,433	564,755	635,680
	Engineering	164,812	155,995	154,830	157,575
	Fire Dept	2,129,840	2,197,039	2,126,392	2,486,058
	Inspections	423,145	474,805	462,932	582,195
	Municipal Court	217,117	256,140	235,393	234,730
	Parks	529,756	762,256	780,763	833,675
	Planning	385,206	318,544	332,858	333,823
	Police Dept	1,071,276	1,195,645	1,177,182	1,529,755
	Public Library	69,748	84,060	84,533	94,895
	Streets	302,862	334,359	338,717	387,944
	Capital Outlay	646,325	300,177	285,783	164,450
	Debt Service	35,230	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 8,044,141</b>	<b>\$ 8,270,253</b>	<b>\$ 8,121,347</b>	<b>\$ 9,118,920</b>
	<b>Period Excess / (Deficit)</b>	<b>\$ (742,677)</b>	<b>\$ (903,805)</b>	<b>\$ 835,307</b>	<b>\$ (757,993)</b>
<b>OTHER FINANCING</b>	Transfers (out)	(30,240)	(17,000)	(17,000)	(43,707)
	Transfers In	841,446	586,710	586,710	801,700
	Proceeds from Insurance	426,430	-	-	-
	<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$ 1,237,636</b>	<b>\$ 569,710</b>	<b>\$ 569,710</b>	<b>\$ 757,993</b>
	<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 494,959</b>	<b>\$ (334,095)</b>	<b>\$ 1,405,017</b>	<b>\$ -</b>
	<b>BEGINNING FUND BALANCE</b>	<b>\$ 5,073,909</b>	<b>\$ 5,568,868</b>	<b>\$ 5,568,868</b>	<b>\$ 6,973,885</b>
	<b>ENDING FUND BALANCE</b>	<b>\$ 5,568,868</b>	<b>\$ 5,234,773</b>	<b>\$ 6,973,885</b>	<b>\$ 6,973,885</b>
	<b>BALANCE OF UNRESTRICTED FUNDS</b>	<b>\$ 5,568,868</b>	<b>\$ 5,234,773</b>	<b>\$ 6,973,885</b>	<b>\$ 6,973,885</b>
	Less: 25% Reserve (90 Days)	2,011,035	2,067,563	2,030,337	2,279,730
	20% Contingency per Charter (72 Days)	1,608,828	1,654,051	1,624,269	1,823,784
	<b>AMOUNT OVER (UNDER) MINIMUM RESERVE TARGET</b>	<b>\$ 1,949,004</b>	<b>\$ 1,513,159</b>	<b>\$ 3,319,279</b>	<b>\$ 2,870,371</b>
	<b>AMOUNT OVER (UNDER) IN DAYS OPERATING COST</b>	<b>87</b>	<b>66</b>	<b>147</b>	<b>113</b>



## Water & Sewer Fund Summary

### NET ASSETS AND RESERVE POSITIONING

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013	
<b>REVENUES -</b>	<b>Operating</b>	Water and Sewer Charges	5,902,345	5,478,700	6,377,811	6,733,500
		Sanitation Charges	618,175	687,000	720,038	720,000
		Water and Sewer Connections	425,714	230,000	601,286	300,000
		Service Initiation & Other Fees	37,314	25,900	58,705	42,500
		Late Payment Penalties	63,305	57,000	69,286	50,000
		Miscellaneous	46,217	25,000	59,134	25,000
		<b>Total Operating</b>	<b>\$ 7,093,071</b>	<b>\$ 6,503,600</b>	<b>\$ 7,886,261</b>	<b>\$ 7,871,000</b>
	<b>Non-Operating</b>	Interest Income	51,116	40,000	33,263	30,000
		<b>Total Non-Operating</b>	<b>\$ 51,116</b>	<b>\$ 40,000</b>	<b>\$ 33,263</b>	<b>\$ 30,000</b>
	<b>Trasfers In</b>	Operating Transfers	-	-	-	-
	Transfers in from Other Funds	-	-	-	-	
	<b>Total Transfers In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL REVENUES</b>		<b>\$ 7,144,187</b>	<b>\$ 6,543,600</b>	<b>\$ 7,919,524</b>	<b>\$ 7,901,000</b>	
<b>EXPENSES -</b>	<b>Operating</b>	Personnel Services	532,039	703,485	667,659	907,841
		Materials and Supplies	1,449,876	1,558,215	1,392,290	1,636,900
		Town Services/Maintenance	178,624	228,600	206,043	245,150
		Contractual Services	1,868,607	2,224,808	1,800,802	2,310,458
		Depreciation & Amortization	637,921	650,000	1,000,000	750,000
		<b>Total Operating</b>	<b>\$ 4,667,067</b>	<b>\$ 5,365,108</b>	<b>\$ 5,066,794</b>	<b>\$ 5,850,349</b>
	<b>Non-Operating</b>	Interest Expense & Fiscal Charges	553,913	1,353,465	1,495,206	1,596,847
		<b>Total Non-Operating</b>	<b>\$ 553,913</b>	<b>\$ 1,353,465</b>	<b>\$ 1,495,206</b>	<b>\$ 1,596,847</b>
	<b>TOTAL EXPENSES Before Operating Transfers</b>		<b>\$ 5,220,980</b>	<b>\$ 6,718,573</b>	<b>\$ 6,561,999</b>	<b>\$ 7,447,196</b>
	<b>Net Income (Loss) Before Operating Transfers</b>		<b>\$ 1,923,207</b>	<b>\$ (174,973)</b>	<b>\$ 1,357,524</b>	<b>\$ 453,804</b>
<b>TRANSFERS</b>	Transfers Out for Internal Service	(4,725)	(2,160)	(2,160)	(2,160)	
	Transfers Out for General Fund	(418,000)	(572,550)	(572,550)	(789,160)	
	Transfers Out to Capital Projects	-	-	(482,541)	-	
	<b>Total Transfers</b>	<b>\$ (422,725)</b>	<b>\$ (574,710)</b>	<b>\$ (1,057,251)</b>	<b>\$ (791,320)</b>	
<b>CHANGE IN NET ASSETS</b>		<b>\$ 1,500,482</b>	<b>\$ (749,683)</b>	<b>\$ 300,273</b>	<b>\$ (337,516)</b>	
<b>BEGINNING NET ASSETS</b>		<b>\$ 11,622,550</b>	<b>\$ 13,123,032</b>	<b>\$ 13,123,032</b>	<b>\$ 13,423,305</b>	
<b>ENDING NET ASSETS</b>		<b>\$ 13,123,032</b>	<b>\$ 12,373,349</b>	<b>\$ 13,423,305</b>	<b>\$ 13,085,789</b>	
<b>25% Minimum Operating Reserve (90 Days)</b>		<b>1,061,085</b>	<b>1,197,600</b>	<b>1,123,021</b>	<b>1,264,757</b>	
<b>2% Capital Replacement Reserve</b>		<b>681,409</b>	<b>928,876</b>	<b>949,875</b>	<b>1,211,591</b>	



## Debt Service Fund Summary

### FUND BALANCE

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013
<b>REVENUES</b>	Property Tax	2,144,426	2,514,667	2,521,623	2,769,956
	Investment Income	17,328	16,000	56,295	12,000
	<b>TOTAL REVENUES</b>	<b>\$ 2,161,754</b>	<b>\$ 2,530,667</b>	<b>\$ 2,577,918</b>	<b>\$ 2,781,956</b>
<b>EXPENDITURES</b>	Principal	904,400	1,299,100	1,299,100	1,395,650
	Interest	1,093,098	1,077,702	1,077,702	1,140,831
	<b>TOTAL EXPENDITURES</b>	<b>\$ 1,997,498</b>	<b>\$ 2,376,802</b>	<b>\$ 2,376,802</b>	<b>\$ 2,536,481</b>
	<i>Period Excess / (Deficit)</i>	<b>\$ 164,257</b>	<b>\$ 153,865</b>	<b>\$ 201,117</b>	<b>\$ 245,475</b>
<b>OTHER FINANCING</b>	Administrative Fees	3,668	23,000	17,016	20,000
	Transfers Out for Debt Service	-	-	-	-
	<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$ 3,668</b>	<b>\$ 23,000</b>	<b>\$ 17,016</b>	<b>\$ 20,000</b>
<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ 160,588</b>	<b>\$ 130,865</b>	<b>\$ 184,100</b>	<b>\$ 225,475</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 576,671</b>	<b>\$ 737,259</b>	<b>\$ 737,259</b>	<b>\$ 921,360</b>
<b>ENDING FUND BALANCE</b>		<b>\$ 737,259</b>	<b>\$ 868,125</b>	<b>\$ 921,360</b>	<b>\$ 1,146,835</b>

FUND BALANCE

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013
<b>REVENUES</b>	Investment Income	28,637	7,000	27,954	7,000
	Grants	1,108,857	235,000	2,863,034	235,000
	Donations & Contributions	200,747	-	-	-
	<b>TOTAL REVENUES</b>	<b>\$ 1,338,241</b>	<b>\$ 242,000</b>	<b>\$ 2,890,987</b>	<b>\$ 242,000</b>
<b>EXPENDITURES</b>	General Government	104,815	144,085	146,186	101,085
	Capital Outlay	3,056,694	7,282,000	6,389,355	4,400,000
	Debt Interest & Fiscal Charges	58,771	267,000	191,551	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 3,220,280</b>	<b>\$ 7,693,085</b>	<b>\$ 6,727,092</b>	<b>\$ 4,501,085</b>
	<b>Period Excess / (Deficit)</b>	<b>\$ (1,882,040)</b>	<b>\$ (7,451,085)</b>	<b>\$ (3,836,104)</b>	<b>\$ (4,259,085)</b>
<b>OTHER FINANCING</b>	Proceeds From Bond Issuance	2,045,000	-	9,774,811	-
	Premium On Issuance of Bond	11,039	-	546,551	-
	Transfers In	224,679	-	482,541	-
	Transfers (Out)	(387,878)	-	-	-
	<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$ 1,892,840</b>	<b>\$ -</b>	<b>\$ 10,803,903</b>	<b>\$ -</b>
<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ 10,800</b>	<b>\$ (7,451,085)</b>	<b>\$ 6,967,798</b>	<b>\$ (4,259,085)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 5,337,350</b>	<b>\$ 5,348,150</b>	<b>\$ 5,348,150</b>	<b>\$ 12,315,948</b>
<b>ENDING FUND BALANCE</b>		<b>\$ 5,348,150</b>	<b>\$ (2,102,935)</b>	<b>\$ 12,315,948</b>	<b>\$ 8,056,863</b>

**FUND BALANCE**

<b>FUND</b>	<b>ACCOUNT TYPE</b>	<b>ACTUAL 2010-2011</b>	<b>BUDGETED 2011-2012</b>	<b>PROJECTED 2011-2012</b>	<b>ADOPTED BUDGET 2012-2013</b>
<b>REVENUES</b>	Park Improvement Fees	-	75,000	81,567	75,000
	Park Dedication Fees	-	50,000	90,000	50,000
	Park Improvement-Interest	5,035	2,500	3,401	2,500
	Park Dedication-Interest	2,775	1,300	1,314	1,300
	Donations & Contributions	5,940	-	225,561	-
	<b>TOTAL REVENUES</b>	<b>\$ 13,751</b>	<b>\$ 128,800</b>	<b>\$ 401,843</b>	<b>\$ 128,800</b>
<b>EXPENDITURES</b>	General - Parks Dedication	-	-	-	-
	General - Parks Improvement	38,435	-	57,005	-
	Professional - Parks Dedication	-	-	4,500	-
	Professional - Parks Improvement	800	20,000	-	20,000
	Capital - Parks Dedication	377,397	600,000	206,513	600,000
	Capital - Parks Improvement	-	1,000,000	-	1,000,000
	Miscellaneous	21,984	-	512,125	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 438,615</b>	<b>\$ 1,620,000</b>	<b>\$ 780,142</b>	<b>\$ 1,620,000</b>
	<b>Period Excess / (Deficit)</b>	<b>\$ (424,864)</b>	<b>\$ (1,491,200)</b>	<b>\$ (378,299)</b>	<b>\$ (1,491,200)</b>
<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ (424,864)</b>	<b>\$ (1,491,200)</b>	<b>\$ (378,299)</b>	<b>\$ (1,491,200)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 1,974,363</b>	<b>\$ 1,549,499</b>	<b>\$ 1,549,499</b>	<b>\$ 1,171,200</b>
<b>ENDING FUND BALANCE</b>		<b>\$ 1,549,499</b>	<b>\$ 58,299</b>	<b>\$ 1,171,200</b>	<b>\$ (320,000)</b>

FUND BALANCE

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013
<b>REVENUES</b>	Impact Fees - Water	457,889	400,000	622,509	800,000
	Impact Fees - Sewer	393,441	350,000	539,841	700,000
	Impact Fees - Thoroughfare	740,809	550,000	878,537	1,100,000
	Investment Income	30,666	10,000	34,460	20,000
	<b>TOTAL REVENUES</b>	<b>\$ 1,622,804</b>	<b>\$ 1,310,000</b>	<b>\$ 2,075,347</b>	<b>\$ 2,620,000</b>
<b>EXPENDITURES</b>	General - Water	48,917	610,000	347,150	1,220,000
	General - Sewer	135,206	255,000	28,818	255,000
	General - Thoroughfare	51,395	60,000	17,098	60,000
	Capital Outlay - Water	-	978,000	293,550	978,000
	Capital Outlay - Sewer	-	950,000	195,049	950,000
	Capital Outlay - Thoroughfare	697,731	2,700,000	124,943	2,700,000
	Impact Fee Reimbursement	32,956	-	76,381	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 966,204</b>	<b>\$ 5,553,000</b>	<b>\$ 1,082,989</b>	<b>\$ 6,163,000</b>
	<b>Period Excess / (Deficit)</b>	<b>\$ 656,600</b>	<b>\$ (4,243,000)</b>	<b>\$ 992,358</b>	<b>\$ (3,543,000)</b>
<b>OTHER FINANCING</b>	Transfers In	-	-	-	-
	Transfers Out	-	-	99,225	-
	<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 99,225</b>	<b>\$ -</b>
<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ 656,600</b>	<b>\$ (4,243,000)</b>	<b>\$ 1,091,583</b>	<b>\$ (3,543,000)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 6,238,857</b>	<b>\$ 6,895,457</b>	<b>\$ 6,895,457</b>	<b>\$ 7,987,040</b>
<b>ENDING FUND BALANCE</b>		<b>\$ 6,895,457</b>	<b>\$ 2,652,457</b>	<b>\$ 7,987,040</b>	<b>\$ 4,444,040</b>



NET ASSETS AND RESERVE POSITIONING

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013
<b>REVENUES</b>	Transfers In	69,255	81,800	57,500	81,800
	Investment Income	568	500	934	500
	<b>TOTAL REVENUES</b>	<b>\$ 69,823</b>	<b>\$ 82,300</b>	<b>\$ 58,434</b>	<b>\$ 82,300</b>
<b>EXPENSES</b>	Operating Expenses	36,347	50,000	49,562	50,000
	Transfers Out	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 36,347</b>	<b>\$ 50,000</b>	<b>\$ 49,562</b>	<b>\$ 50,000</b>
	<b>Period Excess / (Deficit)</b>	<b>\$ 33,476</b>	<b>\$ 32,300</b>	<b>\$ 8,872</b>	<b>\$ 32,300</b>
<b>CHANGE IN NET ASSETS</b>		<b>\$ 33,476</b>	<b>\$ 32,300</b>	<b>\$ 8,872</b>	<b>\$ 32,300</b>
<b>BEGINNING NET ASSETS</b>		<b>\$ 55,893</b>	<b>\$ 89,369</b>	<b>\$ 89,369</b>	<b>\$ 98,241</b>
<b>ENDING NET ASSETS</b>		<b>\$ 89,369</b>	<b>\$ 121,669</b>	<b>\$ 98,241</b>	<b>\$ 130,541</b>



## Special Revenue Fund Summary

### FUND BALANCE

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013
<b>REVENUES</b>					
	Police Donations	15,785	16,000	16,530	16,000
	Fire Donations	15,130	12,000	11,714	12,000
	Health & Safety Fair Donations	1,336	2,000	50	2,000
	Child Safety Donations	5,530	3,000	11,044	3,000
	Court Security Revenue	3,436	2,900	3,467	2,900
	Court Technology Revenue	4,025	4,000	4,591	4,000
	Escrow Income	53,351	-	727,013	-
	Christmas Festival Revenues	19,990	10,000	20,232	10,000
	Cash Seizures	7,095	500	3,407	500
	Grants	-	2,000	-	2,000
	<b>TOTAL REVENUES</b>	<b>\$ 125,677</b>	<b>\$ 52,400</b>	<b>\$ 798,048</b>	<b>\$ 52,400</b>
<b>EXPENDITURES</b>					
	Police Expense	26,488	8,000	14,509	8,000
	Fire Expense	17,262	8,000	9,207	8,000
	Health & Safety Fair Expense	-	1,500	2,644	1,500
	Child Safety Expense	1,628	1,000	1,532	1,000
	Court Security Expense	1,275	2,500	839	2,500
	Court Technology Expense	14,422	12,200	2,425	12,200
	Escrow Expense	-	315,500	292,723	15,500
	Christmas Festival Expenses	23,975	20,000	19,245	10,000
	Cash Seizures Expense	-	500	-	500
	Miscellaneous	3,188	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 88,238</b>	<b>\$ 369,200</b>	<b>\$ 343,124</b>	<b>\$ 59,200</b>
	<b>Period Excess / (Deficit)</b>	<b>\$ 37,439</b>	<b>\$ (316,800)</b>	<b>\$ 454,924</b>	<b>\$ (6,800)</b>
<b>TRANSFERS</b>					
	Transfers Out for General Fund	(248,847)	-	-	-
	<b>Total Transfers</b>	<b>\$ (248,847)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ (211,408)</b>	<b>\$ (316,800)</b>	<b>\$ 454,924</b>	<b>\$ (6,800)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 1,937,380</b>	<b>\$ 1,725,972</b>	<b>\$ 1,725,972</b>	<b>\$ 2,180,896</b>
<b>ENDING FUND BALANCE</b>		<b>\$ 1,725,972</b>	<b>\$ 1,409,172</b>	<b>\$ 2,180,896</b>	<b>\$ 2,174,096</b>



## Storm Drainage Utility Fund Summary

### NET ASSETS AND RESERVE POSITIONING

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013	
<b>REVENUES -</b>	<b>Operating</b>	Storm Drainage Charges	192,350	235,000	204,360	208,000
		<i>Total Operating</i>	<b>\$ 192,350</b>	<b>\$ 235,000</b>	<b>\$ 204,360</b>	<b>\$ 208,000</b>
	<b>Non-Operating</b>	Interest Income	2,126	1,000	2,283	1,000
		<i>Total Non-Operating</i>	<b>\$ 2,126</b>	<b>\$ 1,000</b>	<b>\$ 2,283</b>	<b>\$ 1,000</b>
		<b>TOTAL REVENUES</b>	<b>\$ 194,476</b>	<b>\$ 236,000</b>	<b>\$ 206,643</b>	<b>\$ 209,000</b>
<b>EXPENSES -</b>	<b>Operating</b>	Personnel Services	-	43,740	10,429	42,715
		Materials and Supplies	66,466	10,550	16,205	12,550
		Town Services/Maintenance	-	4,900	-	4,900
		Contractual Services	20,999	116,600	115,941	58,450
		Depreciation & Amortization			2,000	3,200
		<i>Total Operating</i>	<b>\$ 87,465</b>	<b>\$ 175,790</b>	<b>\$ 144,575</b>	<b>\$ 121,815</b>
	<b>Non-Operating</b>	Interest Expense & Fiscal Charges	-	-	-	106,918
		<i>Total Non-Operating</i>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 106,918</b>
		<b>TOTAL EXPENSES Before Operating Transfers</b>	<b>\$ 87,465</b>	<b>\$ 175,790</b>	<b>\$ 144,575</b>	<b>\$ 228,733</b>
		<b>Net Income (Loss) Before Operating Transfers</b>	<b>\$ 107,011</b>	<b>\$ 60,210</b>	<b>\$ 62,068</b>	<b>\$ (19,733)</b>
<b>TRANSFERS</b>		Transfers Out for Internal Service	-	(240)	-	(240)
		Transfers Out for General Fund	(11,400)	(14,160)	(14,160)	(12,540)
		Transfers Out to Capital Projects	-	-	-	-
		<b>Total Transfers</b>	<b>\$ (11,400)</b>	<b>\$ (14,400)</b>	<b>\$ (14,160)</b>	<b>\$ (12,780)</b>
	<b>CHANGE IN NET ASSETS</b>	<b>\$ 95,611</b>	<b>\$ 45,810</b>	<b>\$ 47,908</b>	<b>\$ (32,513)</b>	
	<b>BEGINNING NET ASSETS</b>	<b>\$ 115,237</b>	<b>\$ 210,848</b>	<b>\$ 210,848</b>	<b>\$ 258,756</b>	
	<b>ENDING NET ASSETS</b>	<b>\$ 210,848</b>	<b>\$ 256,658</b>	<b>\$ 258,756</b>	<b>\$ 226,243</b>	



## Economic Development Corporation Fund Summary

### FUND BALANCE

FUND	ACCOUNT TYPE	ACTUAL 2010-2011	BUDGETED 2011-2012	PROJECTED 2011-2012	ADOPTED BUDGET 2012-2013
<b>REVENUES</b>	Sales Tax	438,636	376,667	624,952	466,667
	Investment Income	20,299	20,000	22,894	20,000
	Other Income	-	-	6,921	-
	<b>TOTAL REVENUES</b>	<b>\$ 458,935</b>	<b>\$ 396,667</b>	<b>\$ 654,766</b>	<b>\$ 486,667</b>
<b>EXPENDITURES</b>	General Expenses	126,869	324,790	303,939	157,755
	Capital Outlay	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 126,869</b>	<b>\$ 324,790</b>	<b>\$ 303,939</b>	<b>\$ 157,755</b>
	<b>Period Excess / (Deficit)</b>	<b>\$ 332,066</b>	<b>\$ 71,877</b>	<b>\$ 350,827</b>	<b>\$ 328,912</b>
<b>OTHER FINANCING</b>	Transfers (out)	-	-	-	(405)
	Transfers In	-	-	-	-
	<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (405)</b>
<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ 332,066</b>	<b>\$ 71,877</b>	<b>\$ 350,827</b>	<b>\$ 328,507</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 1,578,128</b>	<b>\$ 1,910,194</b>	<b>\$ 1,910,194</b>	<b>\$ 2,261,021</b>
<b>ENDING FUND BALANCE</b>		<b>\$ 1,910,194</b>	<b>\$ 1,982,071</b>	<b>\$ 2,261,021</b>	<b>\$ 2,589,528</b>



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Prosper is a place where everyone matters.



# REVENUE PROJECTIONS

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*General Fund Projected Revenue Sources*

*Property Valuations & Ad Valorem Taxes*

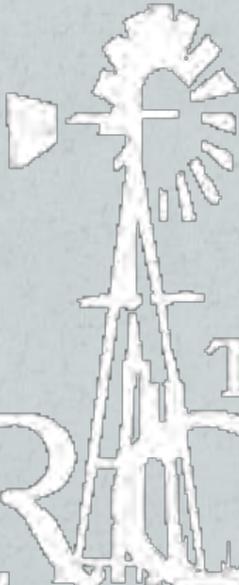
*Property Tax Rate Distribution*

*Sales Tax*

*Water & Sewer Fund Revenue Outlook*

*Other Town Funds Estimated Revenues*

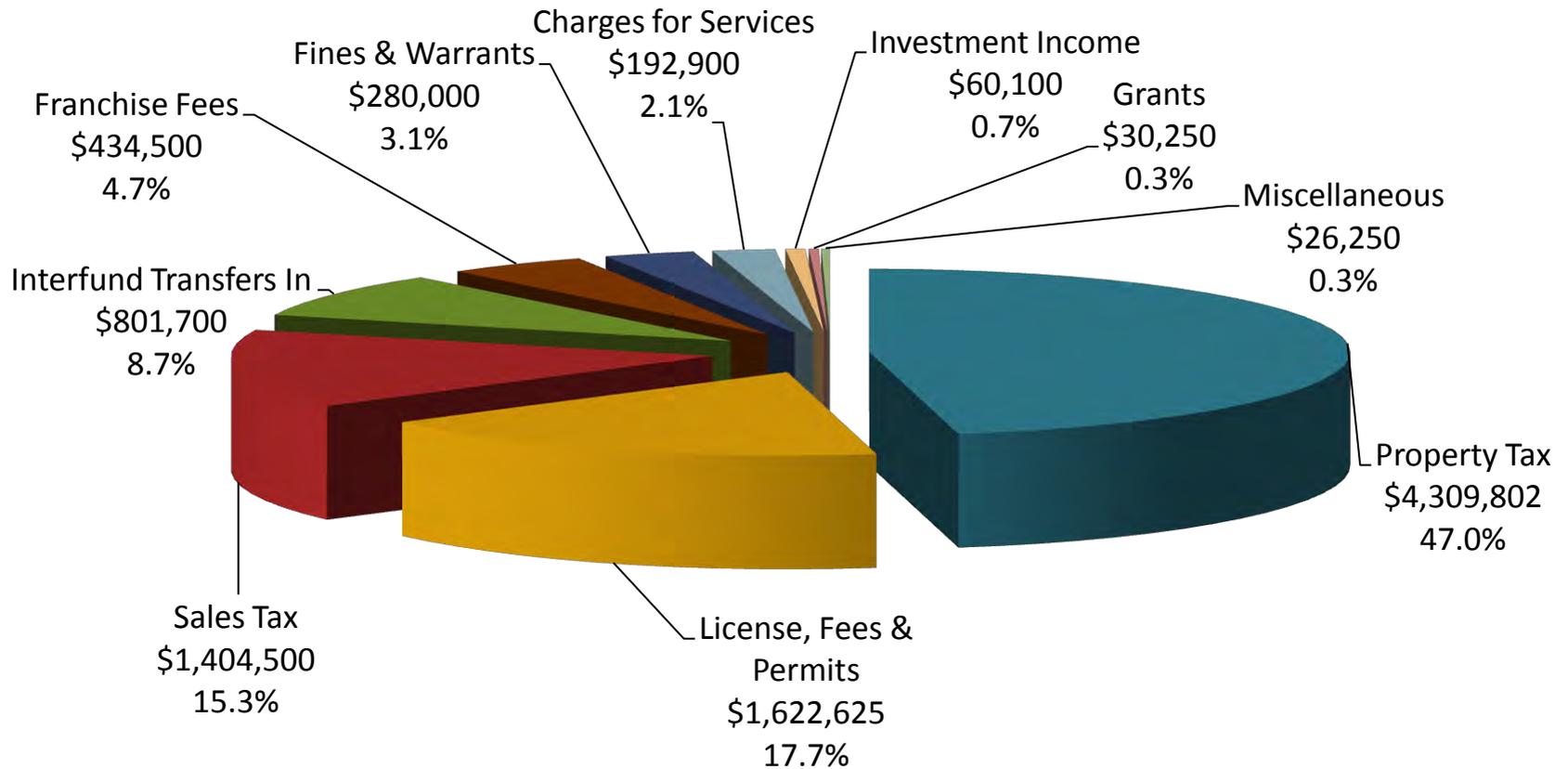
*“Honoring Our Past and Paving Our Future”*

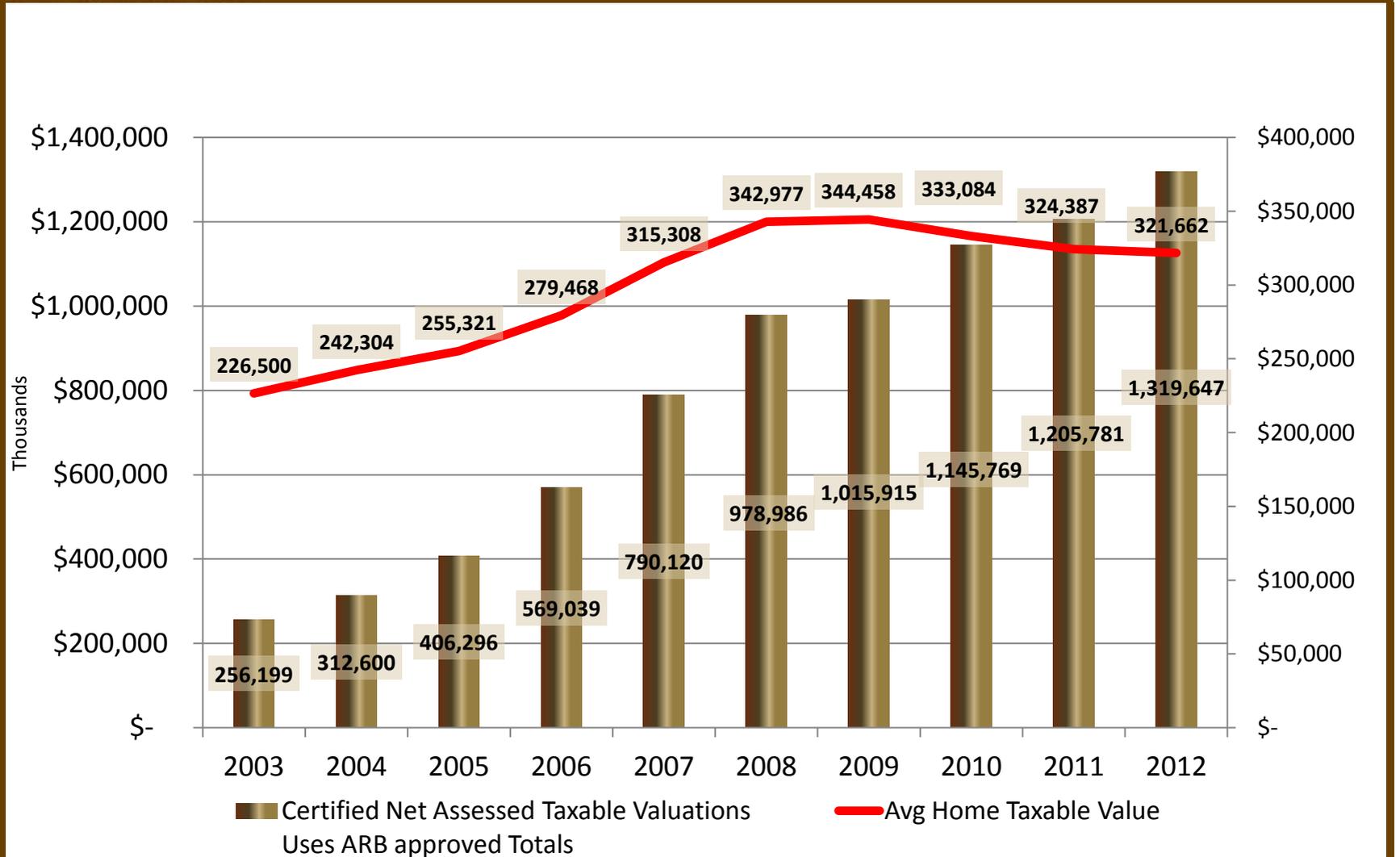


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PROSPER

**FISCAL YEAR 2012-2013 ADOPTED BUDGET**

<b>Revenue Category</b>	<b>FY 2013 Adopted</b>	<b>% of Total</b>
Property Tax	\$4,309,802	47.0%
License, Fees & Permits	\$1,622,625	17.7%
Sales Tax	\$1,404,500	15.3%
Interfund Transfers In	\$801,700	8.7%
Franchise Fees	\$434,500	4.7%
Fines & Warrants	\$280,000	3.1%
Charges for Services	\$192,900	2.1%
Investment Income	\$60,100	0.7%
Grants	\$30,250	0.3%
Miscellaneous	\$26,250	0.3%
<b>Revenue Total</b>	<b>\$9,162,627</b>	<b>100.0%</b>



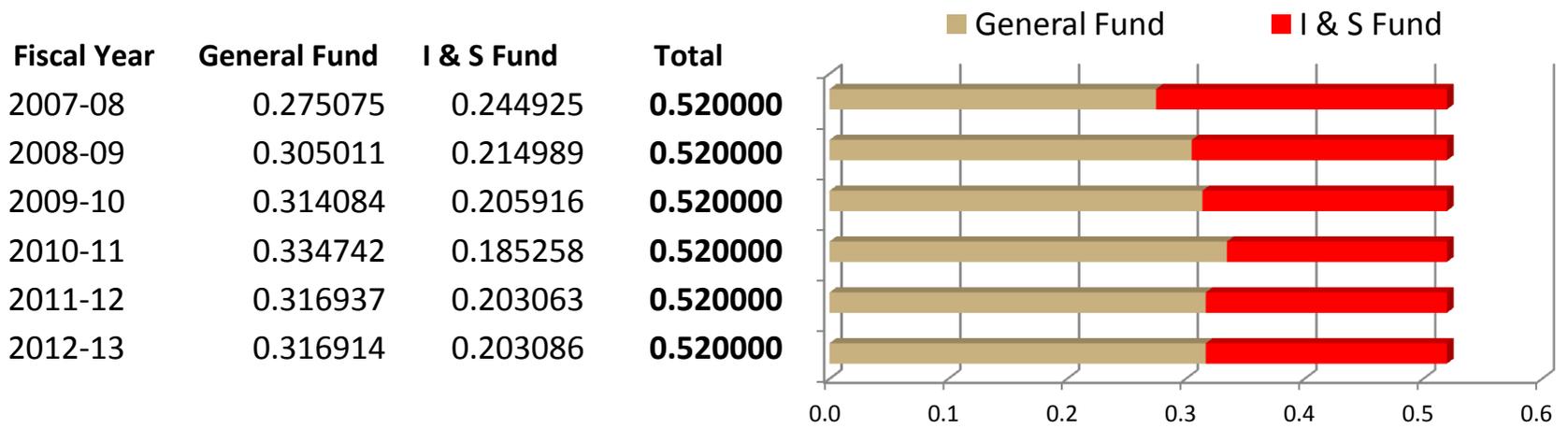


Source: Collin CAD and Denton CAD Certified Totals 2003-2012

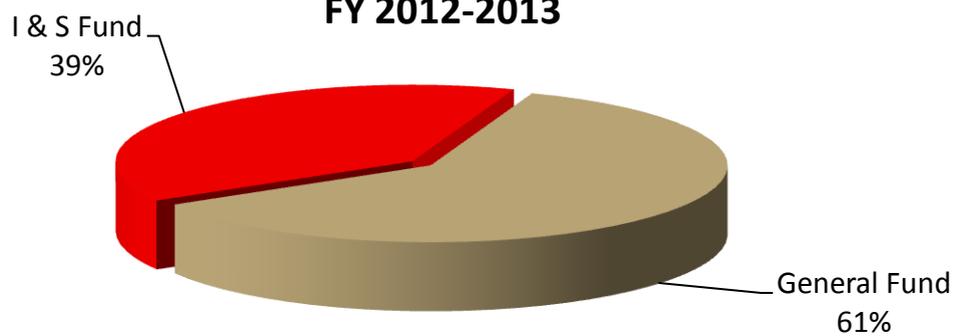
Certified Net Assessed Taxable Increased 9.4%  
 Existing Property Values Increased 1.6% Overall  
 New Construction Totaled \$ 94.6 Million

## Ad Valorem Taxes

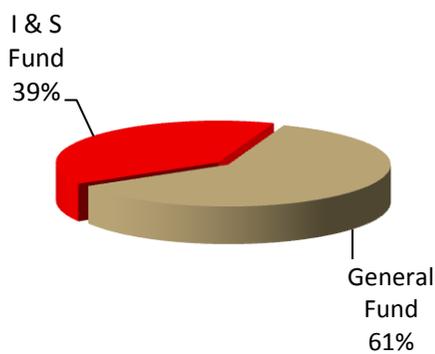
Total Freeze Adjusted Taxable Value	\$1,253,320,576
<i>Times</i> Tax Rate (Per \$100)	0.52
<i>Times</i> Anticipated Tax Collections	100%
<i>Plus</i> Actual Tax on Freeze	\$464,113
<b>TOTAL TAX LEVY</b>	<b>\$6,981,380</b>
One Penny on the Tax Rate	\$125,332



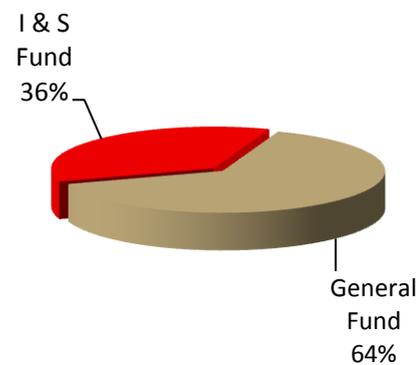
Tax Rate Distribution  
FY 2012-2013



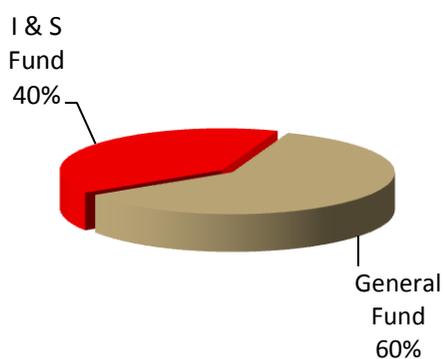
FY 2011-2012



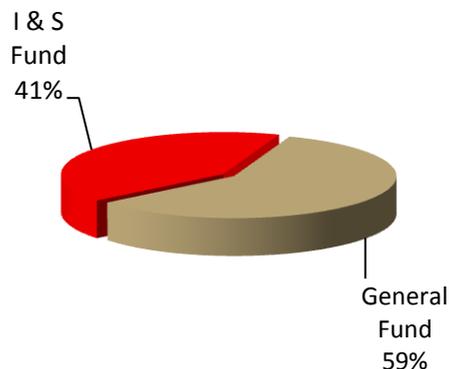
FY 2010-2011



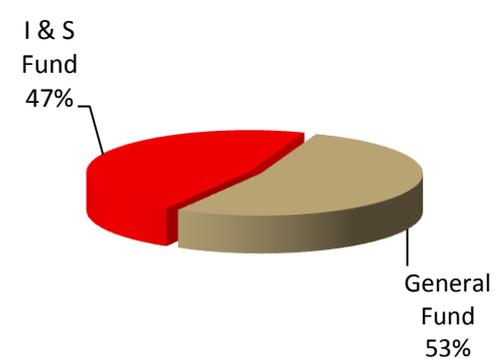
FY 2009-2010

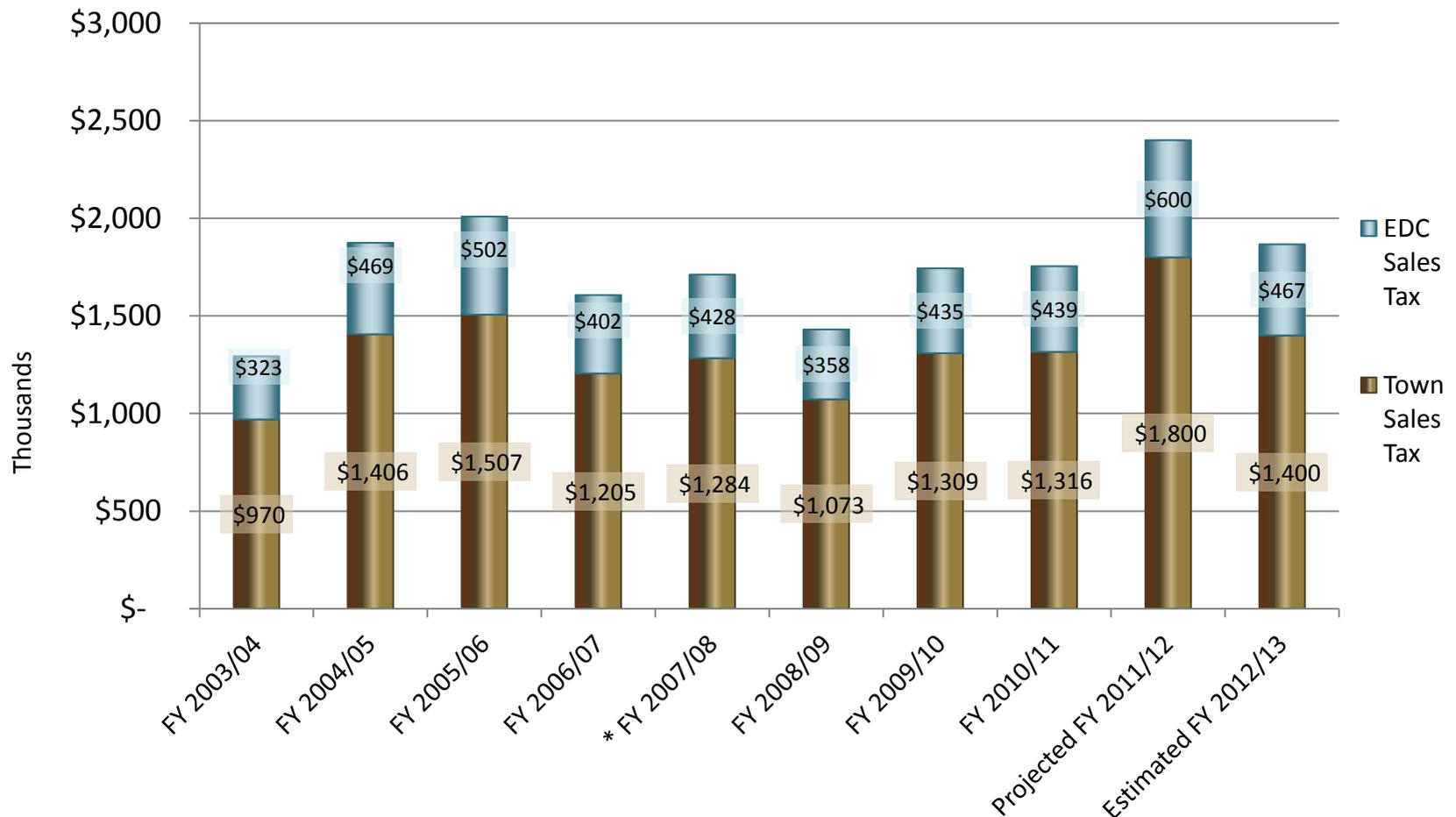


FY 2008-2009



FY 2007-2008





Source: The Texas State Comptrollers Website

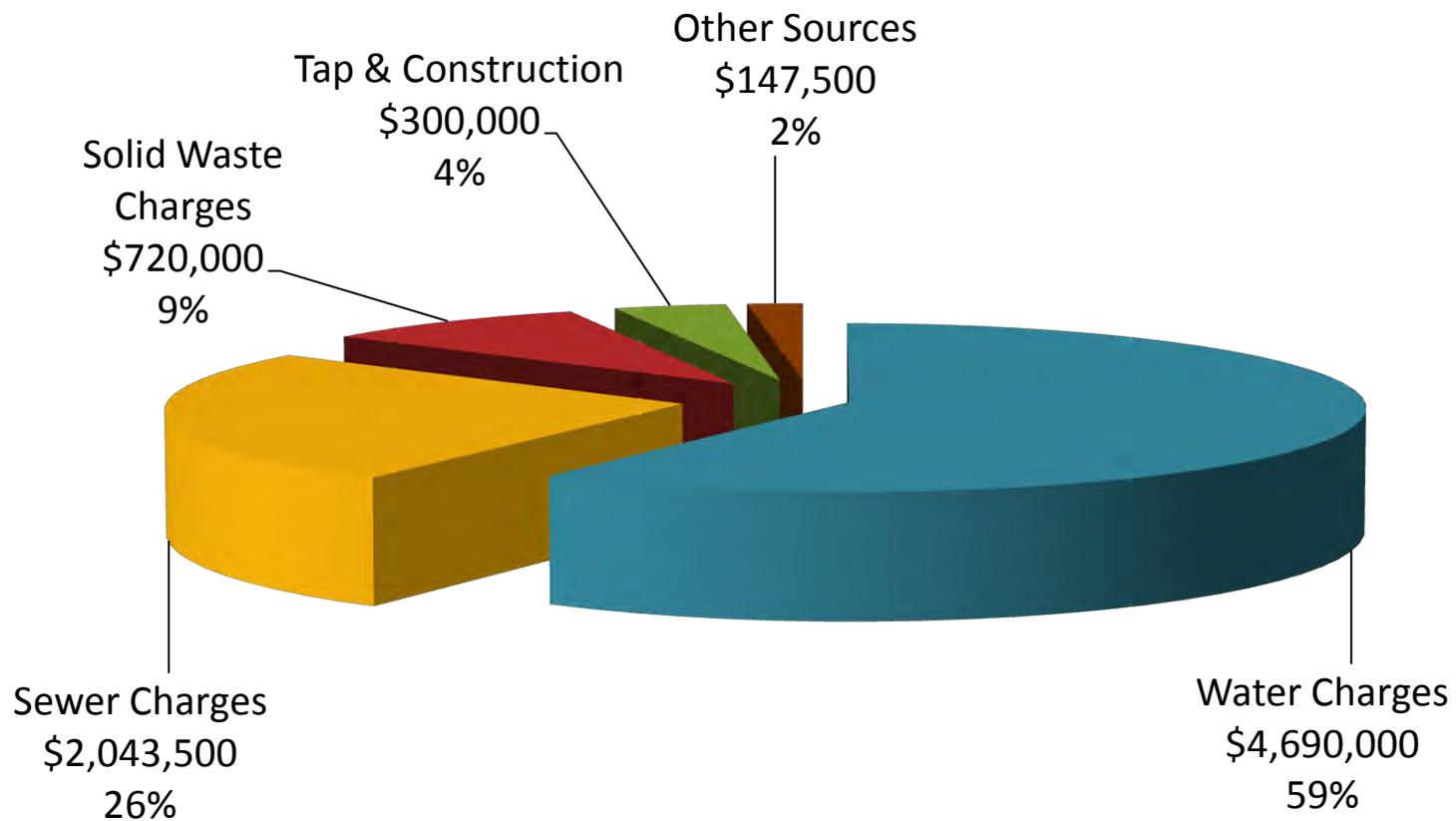
Notes: The Town Sales Tax Includes \$0.005 for Property Tax Relief

\* Prosper received a significant one-time, multi-year audit payment from the State skewing the FY 2008 total. If removed receipts would have totaled \$1.056 Million for the Town and \$352 Thousand for the EDC.

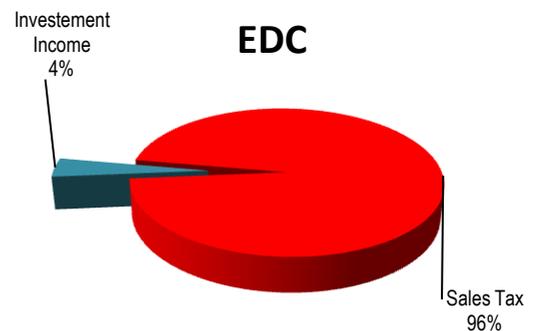
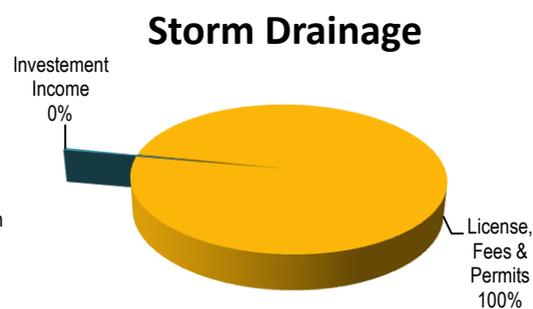
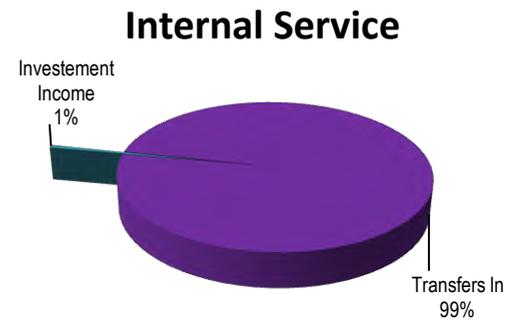
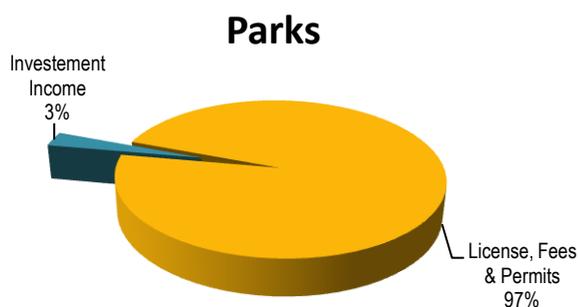
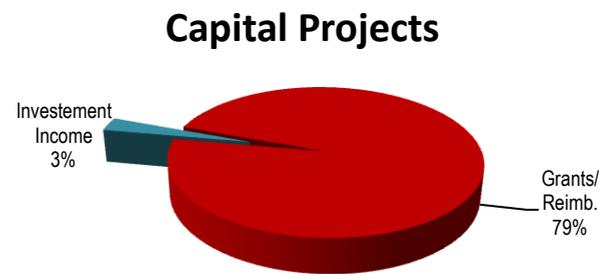
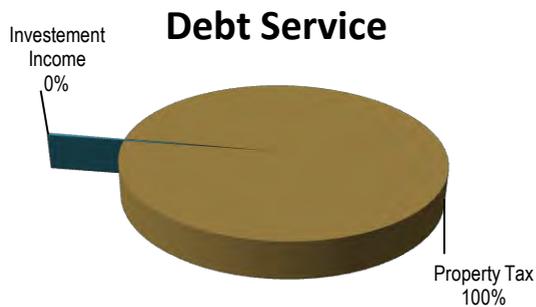
Sales taxes contribute approximately 15.3% of General Fund revenues and are the second largest source of revenue for the General Fund Budget . The Town examines the market conditions in Prosper and the Metroplex in budgeting sales tax conservatively year to year. FY 2012 was an especially strong year, but FY 2013 projections reflect historical trend.

Town Sales tax revenues are primarily generated within four areas of business. The business types are categorized according to the North American Industry Classification System ("NAICS"). The Town receives some revenues, even though many are small denominations, from over three hundred NAICS codes or business types. The top four contributing NAICS classifications in Prosper (in no particular order) are Landscaping Services, Home Centers, Ready-Mix Concrete Manufacturing and Electric Power Distribution. Sales in these top four account for over 50% of the Town's Sales Tax Receipts. Two of the four are directly and another one is indirectly tied to the construction industry.

<i>Revenue Category</i>	<i>FY 2013 Adopted</i>	<i>% of Total</i>
Water Charges	\$4,690,000	59.4%
Sewer Charges	\$2,043,500	25.9%
Solid Waste Charges	\$720,000	9.1%
Tap & Construction	\$300,000	3.8%
Penalties	\$50,000	0.6%
Investment Income	\$30,000	0.4%
License, Fees & Permits	\$42,500	0.5%
Miscellaneous	\$25,000	0.3%
<b>Revenue Total</b>	<b>\$7,901,000</b>	<b>100.0%</b>



Revenue Category	Debt Service	Capital Projects	Parks	Impact Fees	Internal Service	Special Revenue	Storm Drainage	EDC
Property Tax	2,769,956	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-	466,667
Investment Income	12,000	7,000	3,800	20,000	500	-	1,000	20,000
License, Fees & Permits	-	-	125,000	-	-	-	208,000	-
Fines & Warrants	-	-	-	-	-	10,400	-	-
Impact Fees	-	-	-	2,600,000	-	-	-	-
Donations/Contributions	-	-	-	-	-	40,000	-	-
Escrow Income	-	-	-	-	-	-	-	-
Grants/ Reimbursements	-	235,000	-	-	-	2,000	-	-
Transfers In	-	-	-	-	81,800	-	-	-
<b>Fund Total Revenues</b>	<b>2,781,956</b>	<b>242,000</b>	<b>128,800</b>	<b>2,620,000</b>	<b>82,300</b>	<b>52,400</b>	<b>209,000</b>	<b>486,667</b>





TOWN OF  
**PROSPER**

Prosper is a place where everyone matters.



# APPROPRIATIONS

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*General Fund Total Appropriations*

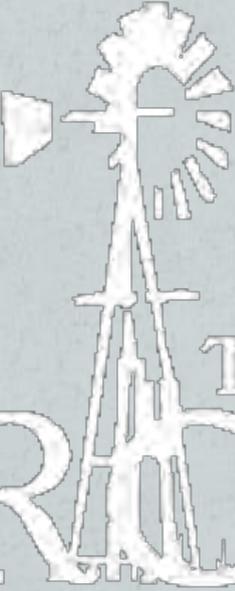
*General Fund Departmental Appropriations*

*Water & Sewer Fund Appropriations*

*Water & Sewer Fund Departmental Appropriations*

*EDC Fund Departmental Appropriations*

“Prosper is a place where everyone matters.”

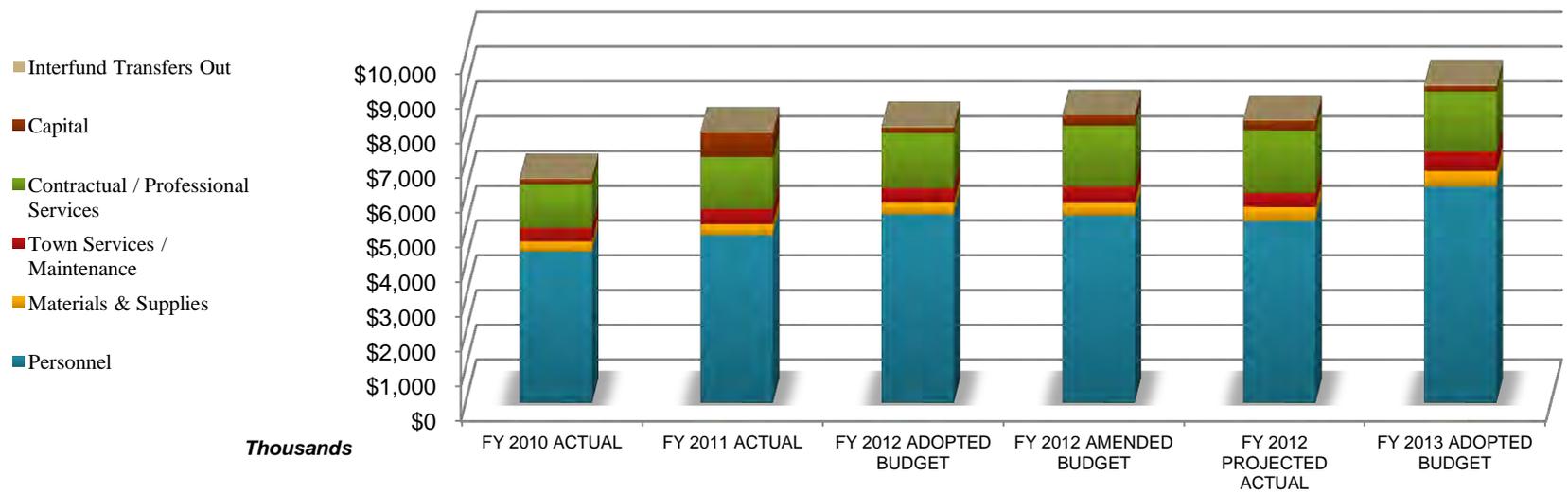


TOWN OF  
PROSPER

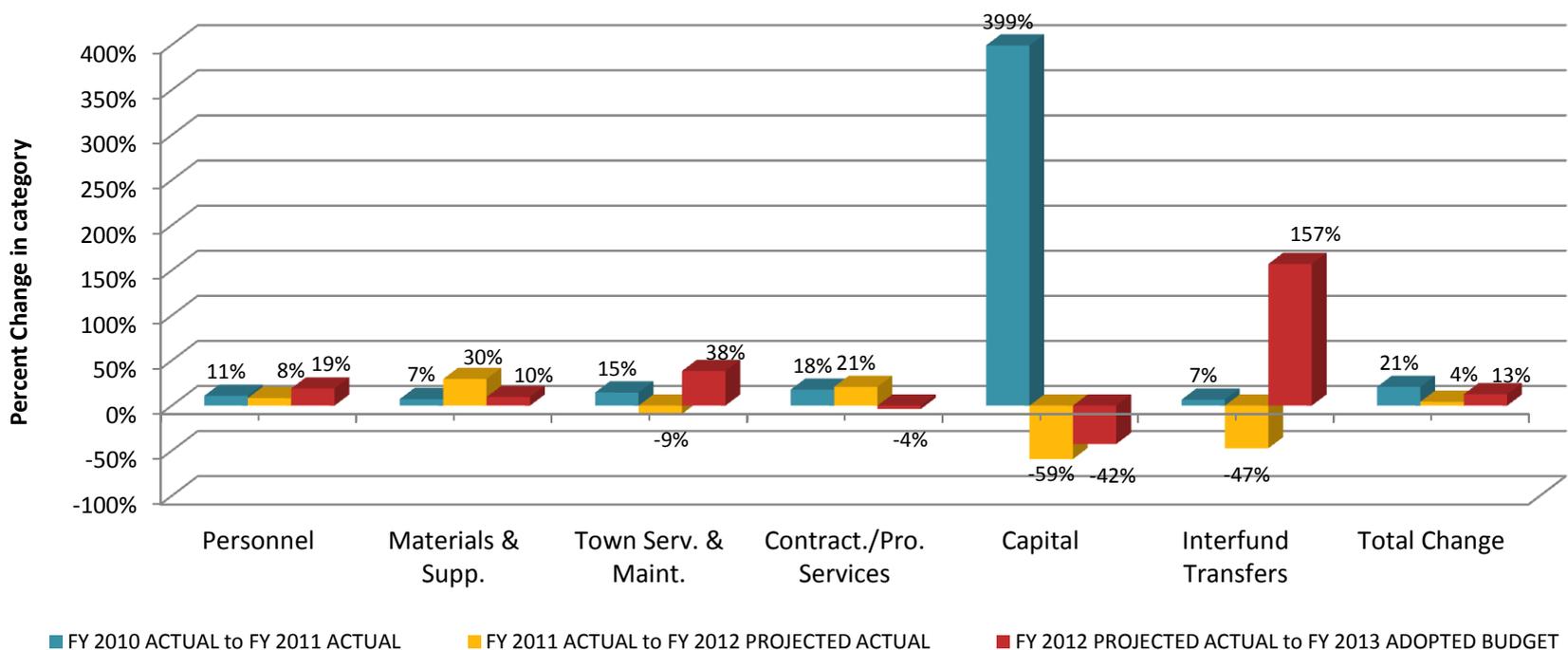
**FISCAL YEAR 2012-2013 ADOPTED BUDGET**

**APPROPRIATIONS**

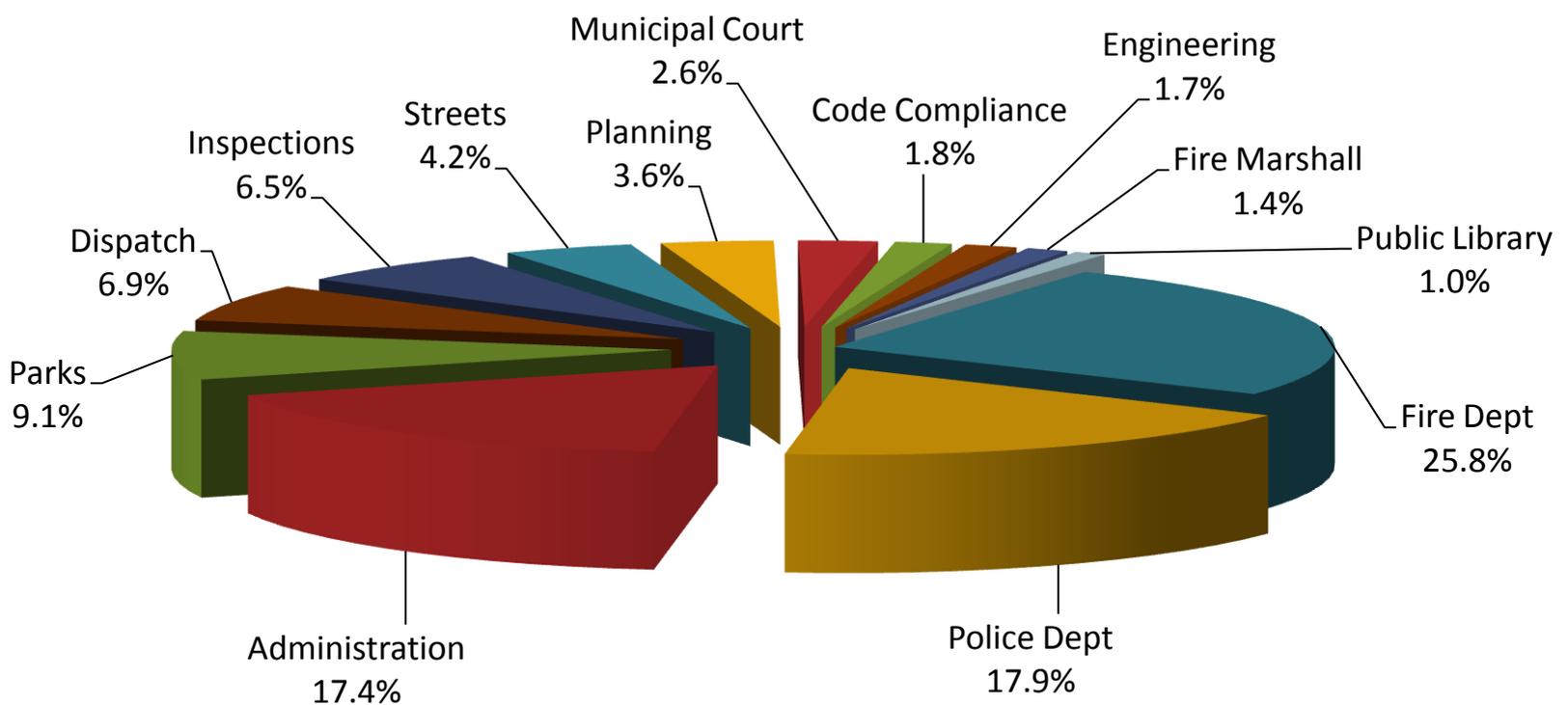
CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	4,344,112	4,819,561	5,418,212	5,383,212	5,220,926	6,215,967
Materials & Supplies	294,537	315,951	331,795	363,318	409,405	448,665
Town Services / Maintenance	385,317	441,634	417,891	472,891	400,999	555,278
Contractual / Professional Services	1,265,333	1,489,522	1,590,655	1,750,655	1,799,294	1,733,060
Capital	140,632	702,325	161,700	300,177	285,783	164,450
Interfund Transfers Out	30,240	32,240	32,905	17,000	17,000	43,707
<b>TOTAL \$</b>	<b>\$ 6,460,171</b>	<b>\$ 7,801,233</b>	<b>\$ 7,953,158</b>	<b>\$ 8,287,253</b>	<b>\$ 8,133,406</b>	<b>\$ 9,161,127</b>



**INCREASE (DECREASE) IN EACH CATEGORY OVER TIME**

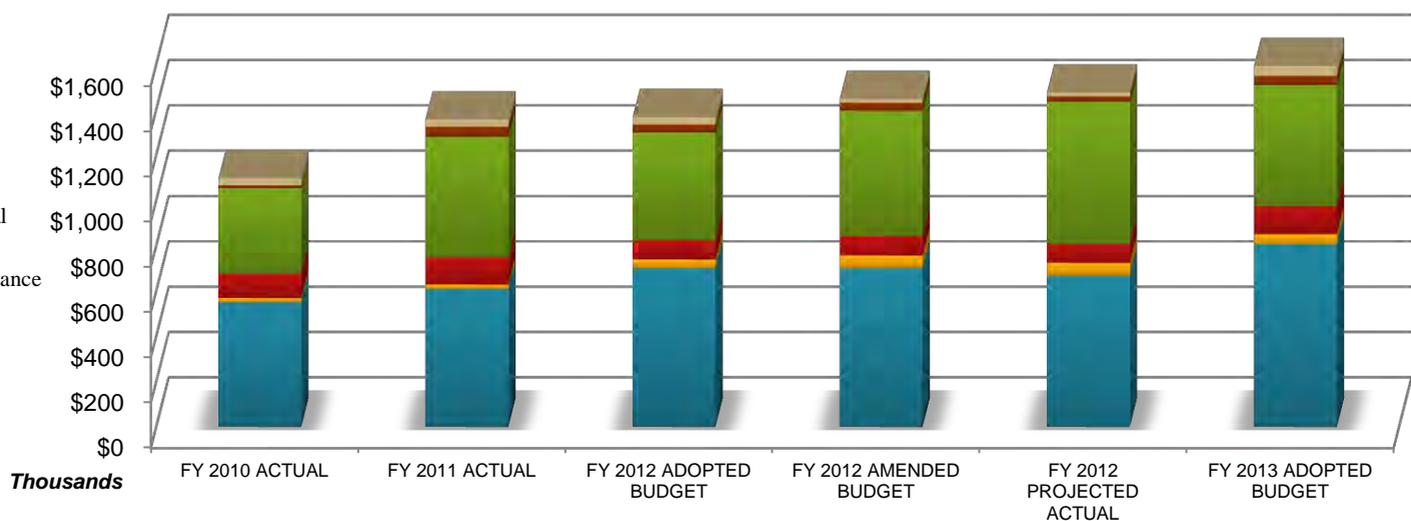


<i><b>Department</b></i>	<i><b>FY 2013 Adopted</b></i>	<i><b>% of Total</b></i>
Fire Dept	\$2,368,440	25.8%
Police Dept	\$1,635,955	17.9%
Administration	\$1,592,477	17.4%
Parks	\$833,675	9.1%
Dispatch	\$635,680	6.9%
Inspections	\$592,195	6.5%
Streets	\$387,944	4.2%
Planning	\$333,823	3.6%
Municipal Court	\$234,730	2.6%
Code Compliance	\$169,370	1.8%
Engineering	\$157,575	1.7%
Fire Marshall	\$125,868	1.4%
Public Library	\$94,895	1.0%
<b>Revenue Total</b>	<b>\$9,162,627</b>	<b>100.0%</b>



## APPROPRIATIONS

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	550,403	608,684	699,610	699,610	666,011	805,520
Materials & Supplies	18,377	19,587	39,050	57,050	57,679	45,200
Town Services / Maintenance	106,336	120,311	84,050	84,050	81,956	123,050
Contractual / Professional Services	378,426	531,744	476,700	554,700	629,435	535,000
Capital	12,802	44,336	35,000	35,000	23,700	40,000
Interfund Transfers Out	30,240	32,240	32,905	17,000	17,000	43,707
<b>TOTAL \$</b>	<b>1,096,584</b>	<b>1,356,902</b>	<b>1,367,315</b>	<b>1,447,410</b>	<b>1,475,781</b>	<b>1,592,477</b>



## PERSONNEL

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Accounting Manager *			1			1
Assistant to the Town Manager **	1	1	1	-1		
Comptroller	1	1	1	-1		
Finance Director	1	1	1			1
HR Manager				1		1
Utility Billing/AP Clerk ***	0.25	0.25	0.25	0.25		0.50
Town Manager	1	1	1			1
Town Secretary	1	1	1			1
<i>PART TIME POSITIONS</i>						
Finance Clerk		1	1	-1		
Assistant to the Town Manager				1		1
<b>TOTAL</b>	<b>5.25</b>	<b>6.25</b>	<b>7.25</b>	<b>-0.75</b>	<b>0.00</b>	<b>6.50</b>

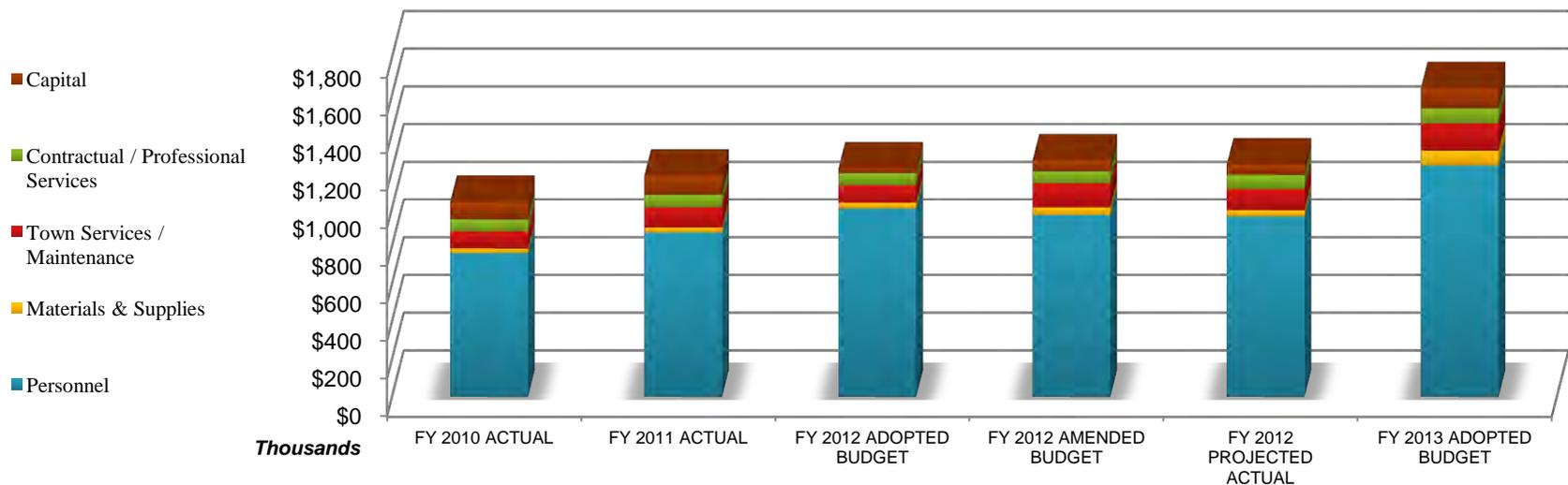
\* Position created to replace planned retirement for Comptroller

\*\* Previously included HR role. HR function split off to new HR Manager after long-term employee turnover. Assistant function now part time

\*\*\* Position serves both Administration and Utility Billing functions in Town Hall Front Office - was funded 75% in Utilities, now 50%

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	762,051	870,660	998,715	963,715	956,833	1,226,495
Materials & Supplies	24,726	27,938	31,200	41,200	32,889	79,450
Town Services / Maintenance	91,268	105,660	92,000	127,000	111,916	144,250
Contractual / Professional Services	62,643	67,019	63,730	63,730	75,544	79,560
Capital	92,649	100,291	24,700	57,700	53,823	106,200
<b>TOTAL</b>	<b>\$ 1,033,337</b>	<b>\$ 1,171,567</b>	<b>\$ 1,210,345</b>	<b>\$ 1,253,345</b>	<b>\$ 1,231,005</b>	<b>\$ 1,635,955</b>

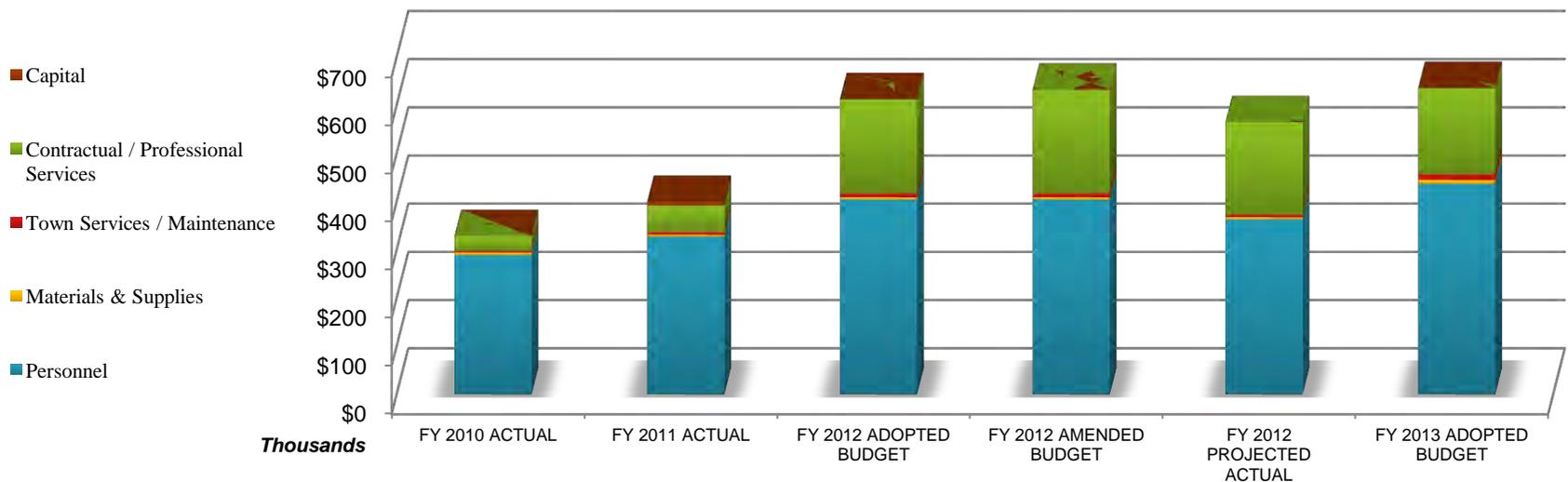


**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Assistant Chief	1	1	1			1
Chief	1	1	1			1
Police Officer	6	7	8		3	11
Sergeant	2	2	2			2
<b>TOTAL</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>0</b>	<b>3</b>	<b>15</b>

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	288,938	327,500	404,359	404,359	363,457	436,780
Materials & Supplies	5,645	4,026	4,700	4,700	4,261	8,450
Town Services / Maintenance	3,186	5,821	8,000	8,000	5,311	11,500
Contractual / Professional Services	30,932	54,865	195,374	215,374	191,726	178,950
Capital		7,420				
<b>TOTAL</b>	<b>\$ 328,702</b>	<b>\$ 399,632</b>	<b>\$ 612,433</b>	<b>\$ 632,433</b>	<b>\$ 564,755</b>	<b>\$ 635,680</b>

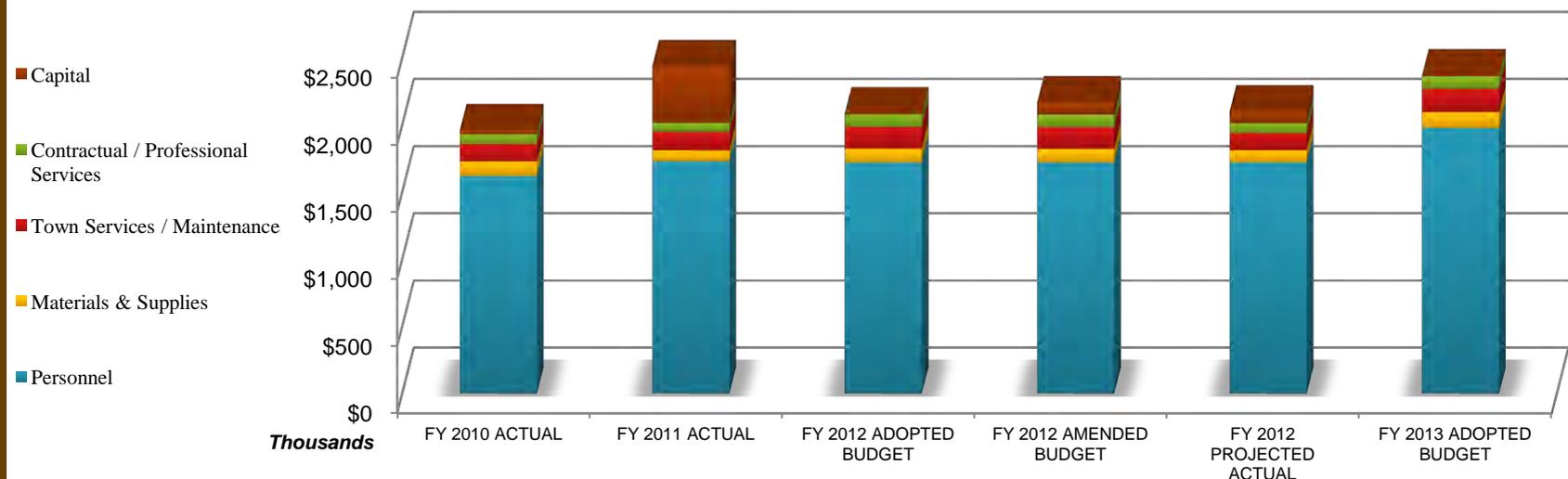


**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Dispatch Supervisor	1	1	1			1
Dispatcher	5	6	6			6
<b>TOTAL</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>7</b>

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	1,619,227	1,727,969	1,719,660	1,719,660	1,720,694	1,976,450
Materials & Supplies	109,262	82,714	103,200	101,723	90,810	119,200
Town Services / Maintenance	128,911	135,870	161,113	161,113	127,691	171,500
Contractual / Professional Services	73,278	68,996	94,270	94,270	72,972	94,290
Capital	29,692	421,357	7,000	90,477	87,893	7,000
<b>TOTAL</b>	<b>\$ 1,960,369</b>	<b>\$ 2,436,906</b>	<b>\$ 2,085,243</b>	<b>\$ 2,167,243</b>	<b>\$ 2,100,061</b>	<b>\$ 2,368,440</b>



**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Assistant Chief *	1			1	1	1
Battalion Chief *			1	-1		
Captain **	2	3	2	1		3
Chief ***					1	1
Driver/Engineer ****				3		3
Firefighter/Paramedic	15	15	15	-3		12
<i>PART TIME POSITIONS</i>						
Chief	1	1	1		-1	
Temporary Firefighter/Paramedic	10	10	10			10
<b>TOTAL</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>1</b>	<b>1</b>	<b>30</b>

\* Reclassified during FY12 from Batt. Chief to Asst. Chief for more duties and set as an exempt position with regular work hours.

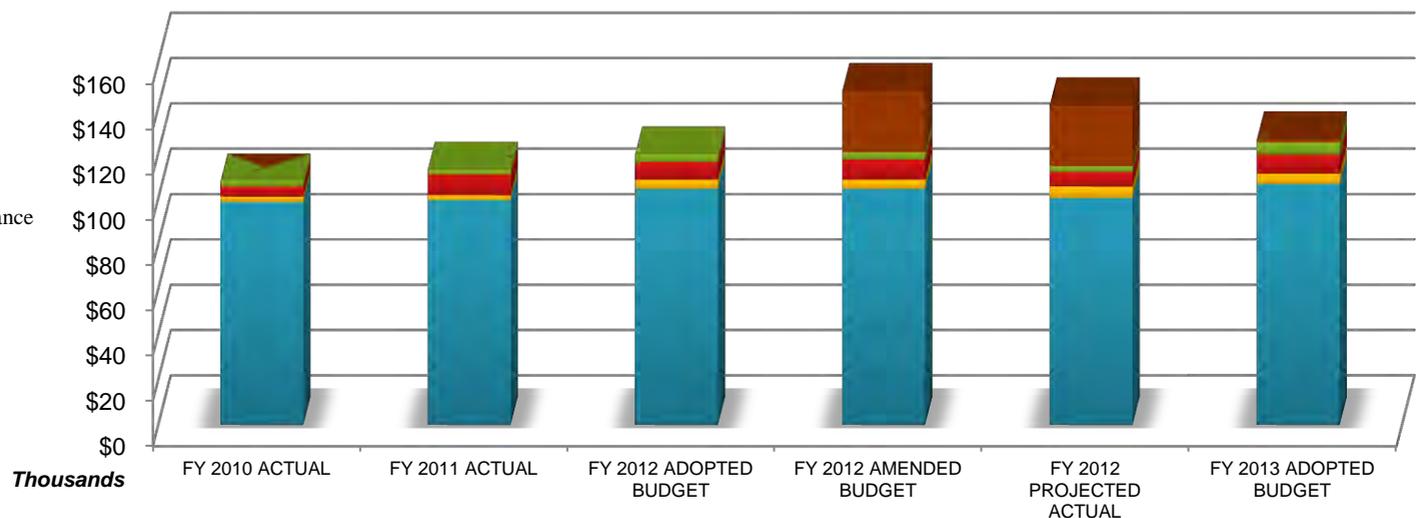
\*\* A new position was authorized mid year by the Town Manager and filled.

\*\*\* The Town's long-term Part Time Fire Chief is scheduled to go to Full Time in 2013.

\*\*\*\* Three Firefighter positions were reclassified to Driver/Engineers midyear authorized by the Town Manager and filled.

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	98,359	99,171	104,160	104,160	100,119	106,305
Materials & Supplies	2,334	2,175	4,010	4,010	5,039	4,510
Town Services / Maintenance	4,487	9,208	7,903	8,903	6,415	8,403
Contractual / Professional Services	2,159	1,898	3,200	3,200	2,561	5,400
Capital				27,000	26,688	1,250
<b>TOTAL</b>	<b>\$ 107,338</b>	<b>\$ 112,452</b>	<b>\$ 119,273</b>	<b>\$ 147,273</b>	<b>\$ 140,822</b>	<b>\$ 125,868</b>

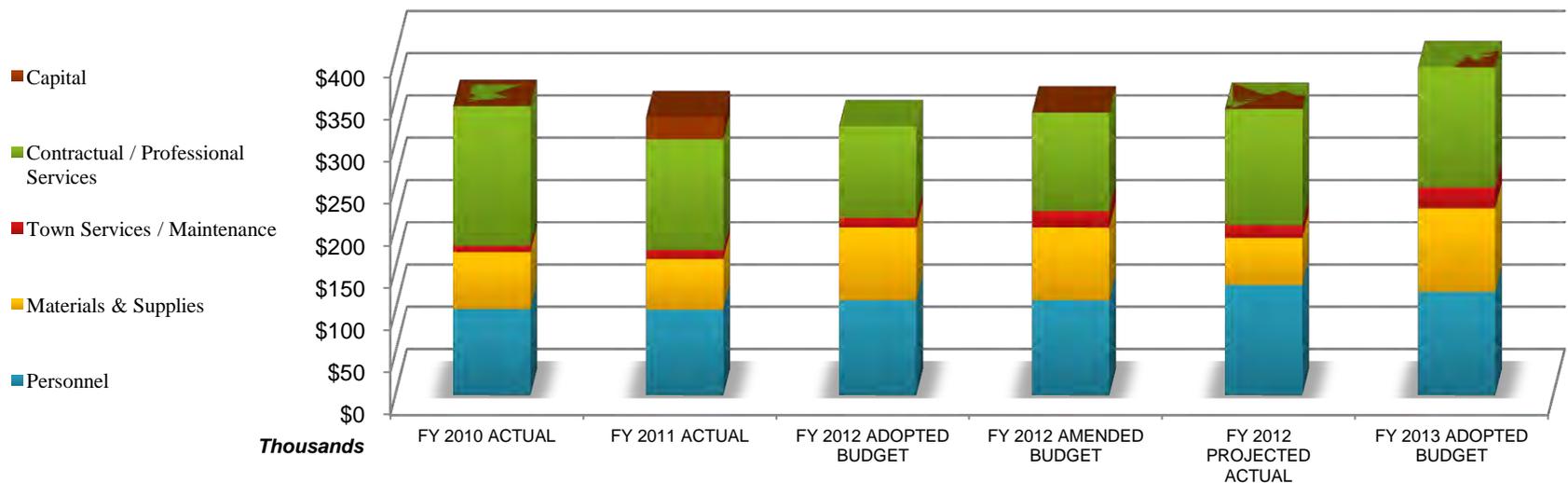


**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Fire Marshal	1	1	1			1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	101,901	101,193	112,309	112,309	130,510	122,394
Materials & Supplies	67,475	59,998	86,150	86,150	55,670	98,750
Town Services / Maintenance	7,485	10,591	11,200	19,200	14,920	24,600
Contractual / Professional Services	165,296	131,080	108,700	116,700	137,618	142,200
Capital		25,985				
<b>TOTAL</b>	<b>\$ 342,158</b>	<b>\$ 328,847</b>	<b>\$ 318,359</b>	<b>\$ 334,359</b>	<b>\$ 338,717</b>	<b>\$ 387,944</b>

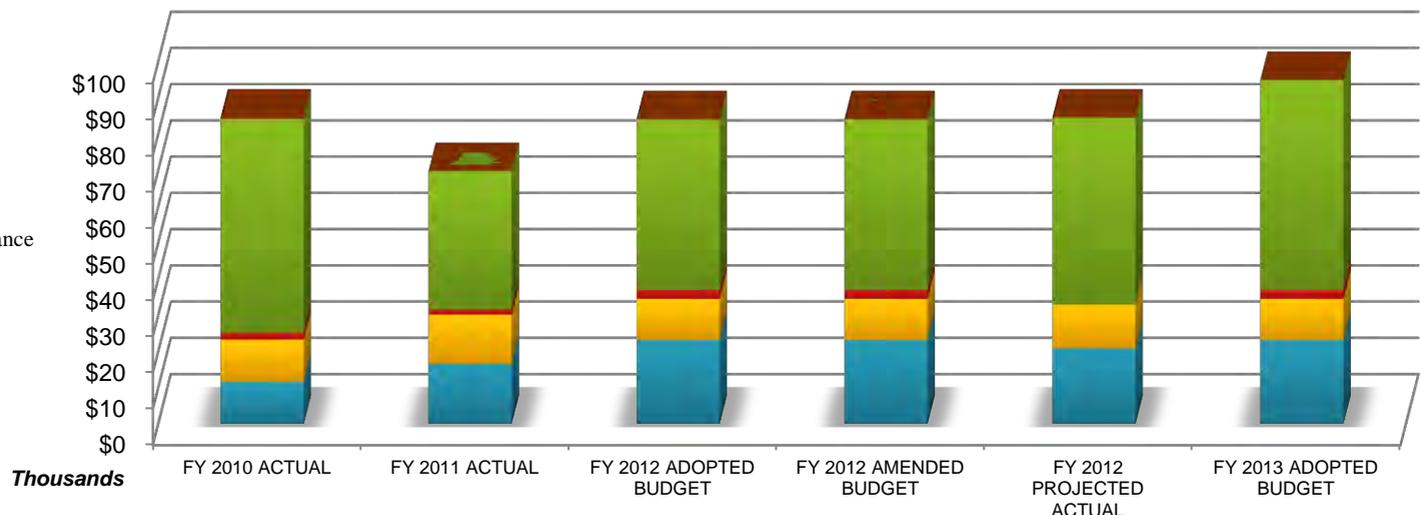


**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Maintenance Worker	1	1	1			1
Street Superintendent	1	1	1			1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	11,644	16,516	23,095	23,095	20,823	23,095
Materials & Supplies	11,617	13,607	11,400	11,400	12,126	11,400
Town Services / Maintenance	1,861	1,346	2,400	2,400		2,400
Contractual / Professional Services	59,052	38,279	47,165	47,165	51,583	58,000
Capital	400					
<b>TOTAL</b>	<b>\$ 84,574</b>	<b>\$ 69,748</b>	<b>\$ 84,060</b>	<b>\$ 84,060</b>	<b>\$ 84,533</b>	<b>\$ 94,895</b>



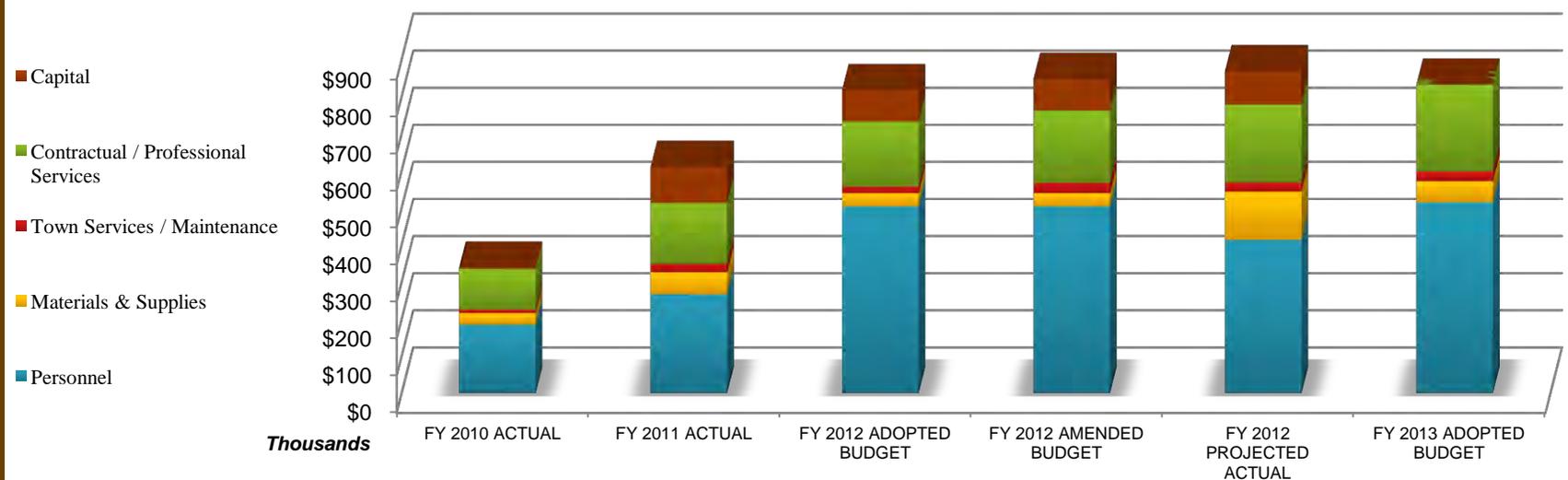
**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>PART TIME POSITIONS</i>						
Library Assistant	2	2	2	1		3
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>3</b>

\* A third part-time librarian position was created and hired to help keep the existing schedule staffed. No increase in budget was allotted.

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	184,804	266,829	503,875	503,875	413,405	514,250
Materials & Supplies	31,413	59,281	35,525	35,525	130,256	57,275
Town Services / Maintenance	9,020	22,184	17,275	27,775	24,262	25,950
Contractual / Professional Services	110,238	164,849	175,581	195,081	210,689	234,700
Capital	3,056	96,984	85,000	85,000	89,560	
<b>TOTAL</b>	<b>\$ 338,531</b>	<b>\$ 610,128</b>	<b>\$ 817,256</b>	<b>\$ 847,256</b>	<b>\$ 868,173</b>	<b>\$ 832,175</b>

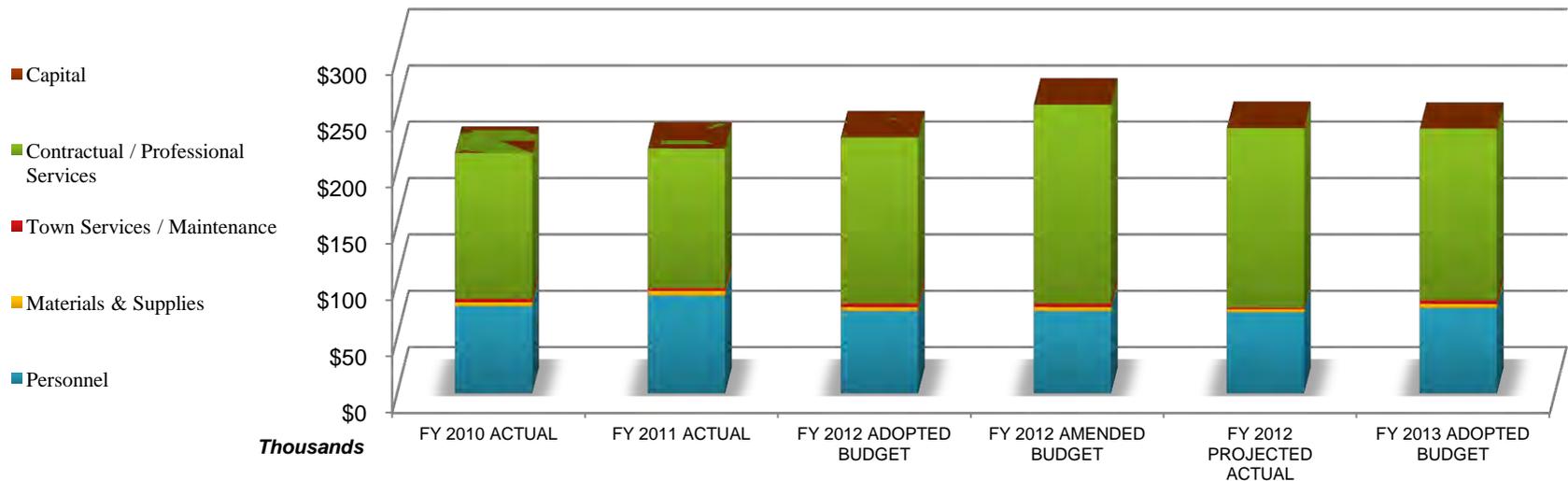


**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Chemical Technician			1			1
Equipment Operator			2			2
Irrigation Technician			1			1
Maintenance Worker	2	2	2			2
Parks Superintendent	1	1	1			1
Senior Parks & Rec Planner	1	1	1			1
<i>TEMPORARY POSITIONS</i>						
Seasonal Maintenance Worker	2	2	2			2
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>10</b>

APPROPRIATIONS

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	77,032	86,392	72,750	72,750	71,795	75,540
Materials & Supplies	3,633	4,232	3,660	3,660	2,676	3,660
Town Services / Maintenance	3,256	2,597	3,300	3,300	1,552	3,300
Contractual / Professional Services	129,365	123,896	147,430	176,430	159,370	152,230
Capital						
<b>TOTAL</b>	<b>\$ 213,287</b>	<b>\$ 217,117</b>	<b>\$ 227,140</b>	<b>\$ 256,140</b>	<b>\$ 235,393</b>	<b>\$ 234,730</b>

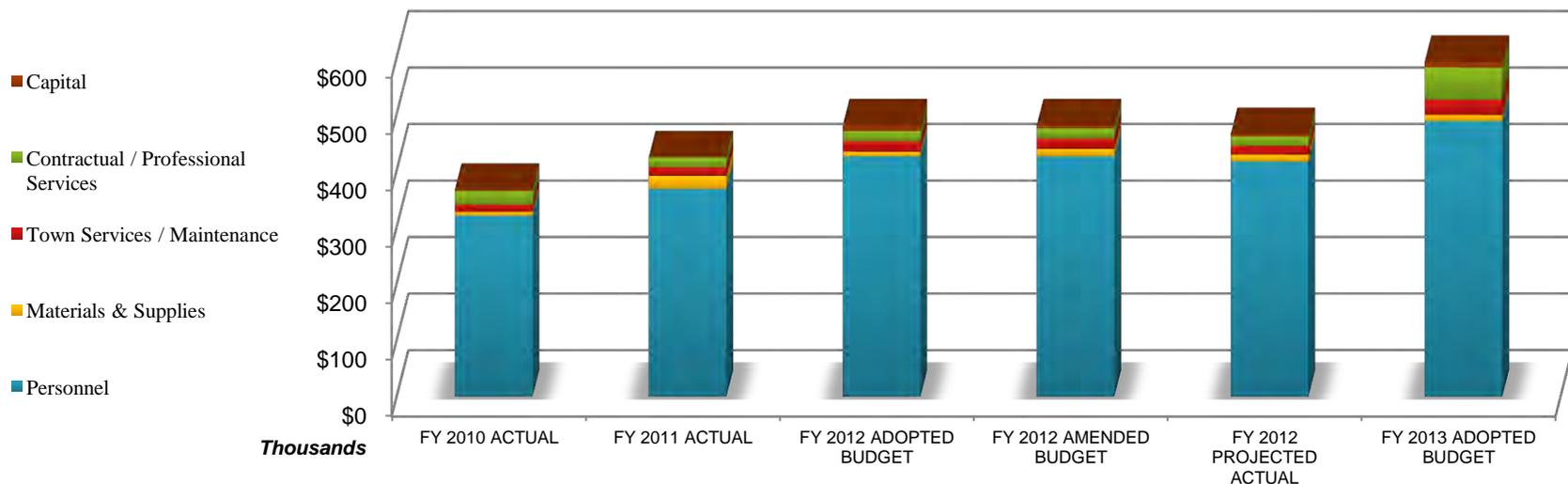


PERSONNEL

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Municipal Court Administrator	1	1	1			1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>			<b>1</b>

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	319,936	367,146	425,055	425,055	415,521	487,270
Materials & Supplies	7,021	23,256	8,000	13,000	12,389	11,000
Town Services / Maintenance	12,438	14,864	18,300	18,300	15,467	26,775
Contractual / Professional Services	24,219	17,879	18,450	18,450	16,855	57,150
Capital	2,032		10,000	5,000	4,119	10,000
<b>TOTAL</b>	<b>\$ 365,646</b>	<b>\$ 423,145</b>	<b>\$ 479,805</b>	<b>\$ 479,805</b>	<b>\$ 464,351</b>	<b>\$ 592,195</b>



**PERSONNEL**

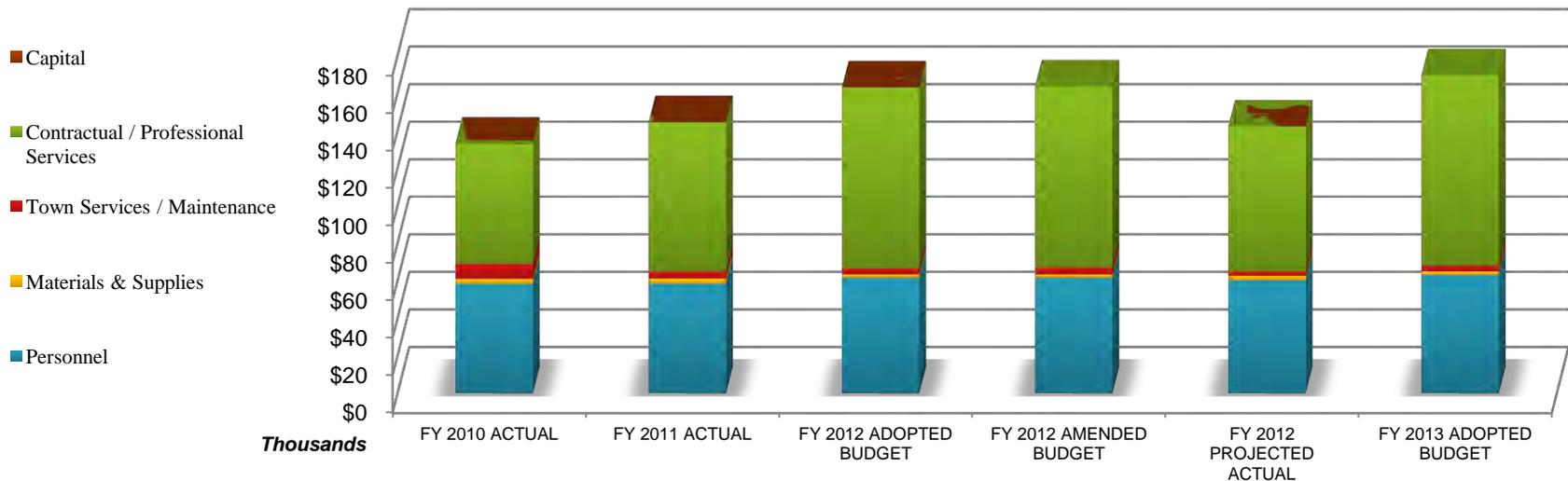
POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Building Inspector	1				1	1
Building Official	1	1	1			1
Chief Building Inspector *		1	1			1
Permit Technician	1	1	2			2
Plumbing Inspector	1	1	1			1
Senior Building Inspector	1	1	1			1
<i>PART TIME POSITIONS</i>						
Building Inspector **		3	3		-1	2
Permit Technician **	1	1				
<b>TOTAL</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>9</b>

\* Position created for expanded job duties and greater specialized skill sets with existing staff. Removed Building Inspector.

\*\* Positions reclassified from part time to full time to keep up with increasing permit volume.

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	58,250	58,314	61,520	61,520	60,221	63,000
Materials & Supplies	2,704	2,711	1,850	1,850	2,440	1,850
Town Services / Maintenance	7,865	3,826	3,100	3,600	2,282	3,100
Contractual / Professional Services	64,139	79,517	96,420	96,420	77,185	101,420
Capital						
<b>TOTAL</b>	<b>\$ 132,958</b>	<b>\$ 144,368</b>	<b>\$ 162,890</b>	<b>\$ 163,390</b>	<b>\$ 142,128</b>	<b>\$ 169,370</b>

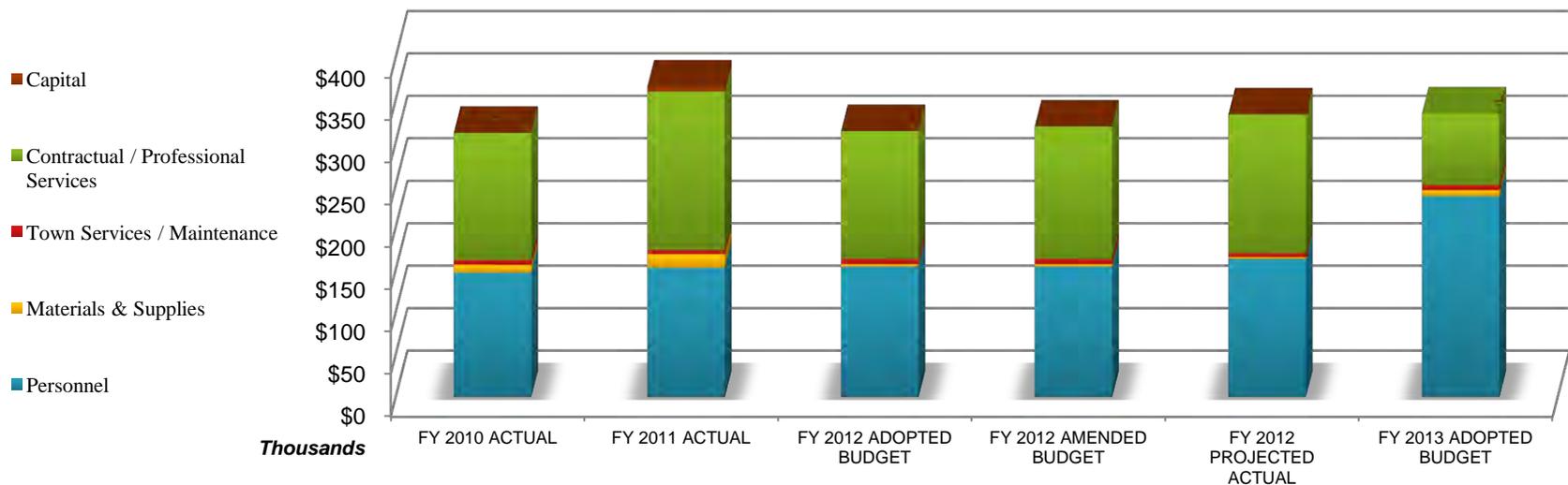


**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Code Compliance Officer	1	1	1			1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	146,332	152,240	153,394	153,394	162,377	236,423
Materials & Supplies	9,381	16,101	2,950	2,950	2,461	7,250
Town Services / Maintenance	5,220	4,441	6,000	6,000	4,394	5,700
Contractual / Professional Services	149,990	186,879	150,700	156,200	163,626	84,450
Capital		5,952				
<b>TOTAL</b>	<b>\$ 310,923</b>	<b>\$ 365,612</b>	<b>\$ 313,044</b>	<b>\$ 318,544</b>	<b>\$ 332,858</b>	<b>\$ 333,823</b>



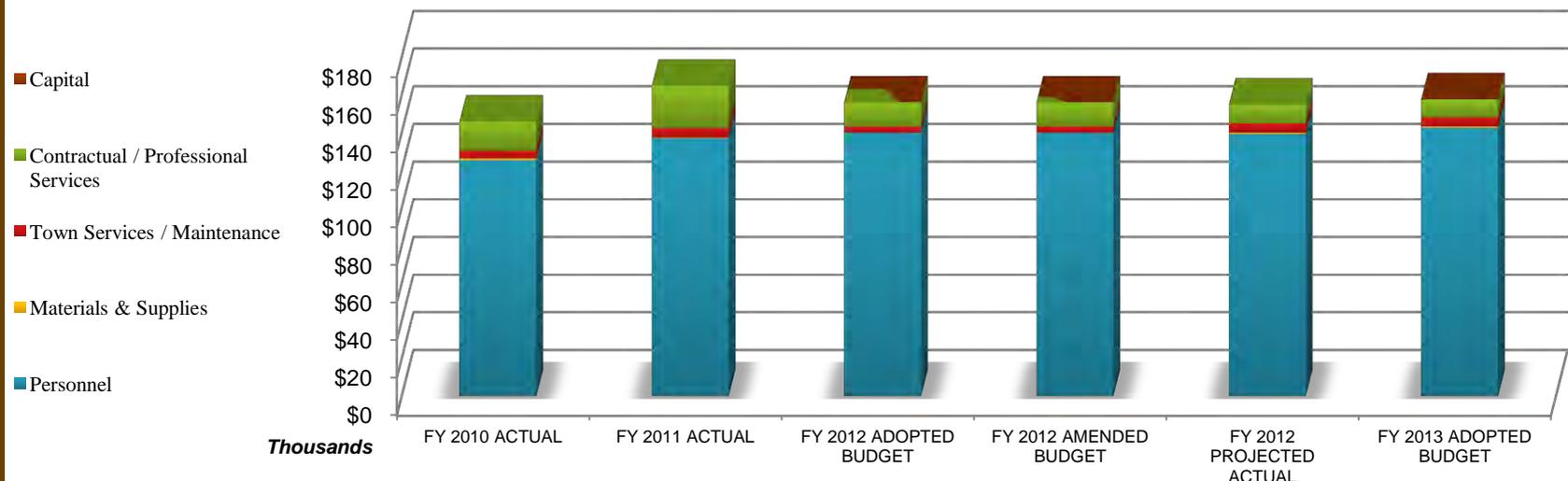
**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Development Review Coordinator					1	1
Planning & Zoning Manager *		1	1	-1		
Planning Director *				1		1
Planning Tech	1	1	1			1
Senior Planner *	1					
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>3</b>

\* The Senior Planner position has gone through a series of reclassifications over the past few years as duties have expanded

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	125,234	136,948	139,710	139,710	139,160	142,445
Materials & Supplies	948	327	100	100	711	670
Town Services / Maintenance	3,986	4,916	3,250	3,250	4,832	4,750
Contractual / Professional Services	15,595	22,622	12,935	12,935	10,128	9,710
Capital						
<b>TOTAL</b>	<b>\$ 145,762</b>	<b>\$ 164,812</b>	<b>\$ 155,995</b>	<b>\$ 155,995</b>	<b>\$ 154,830</b>	<b>\$ 157,575</b>



**PERSONNEL**

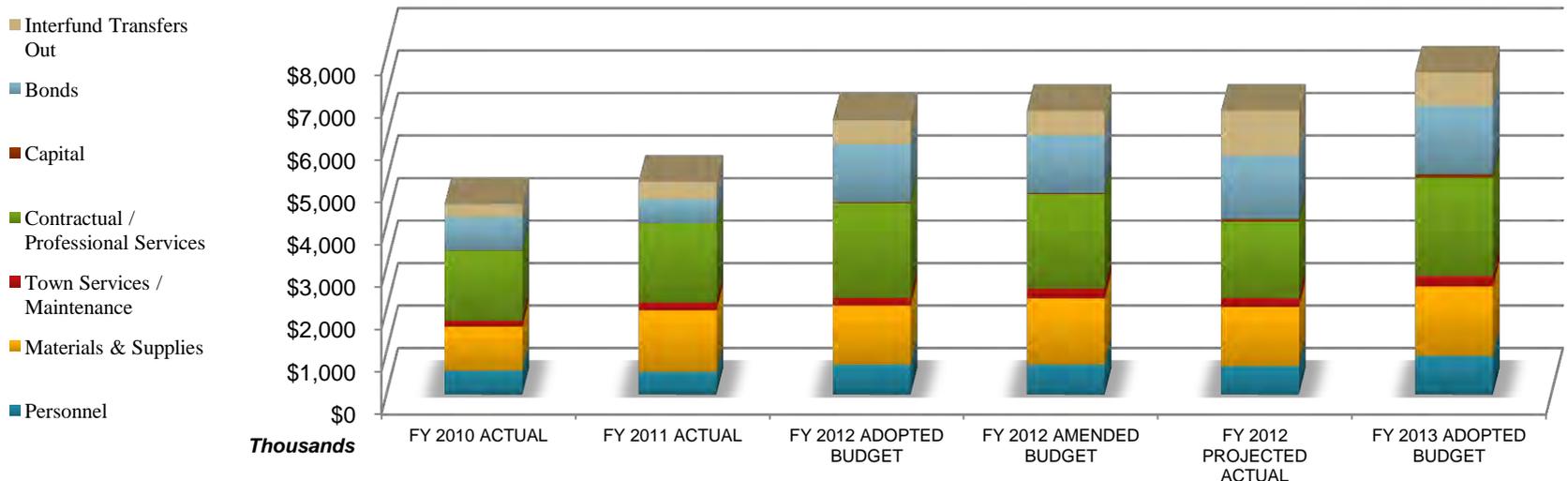
POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Development Services Director	1	1			1	1
<i>TEMPORARY POSITIONS</i>						
CIP Project Manager *	1	1			1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>

\* This position was added to assist with major capital projects and reports to the Development Services Director.

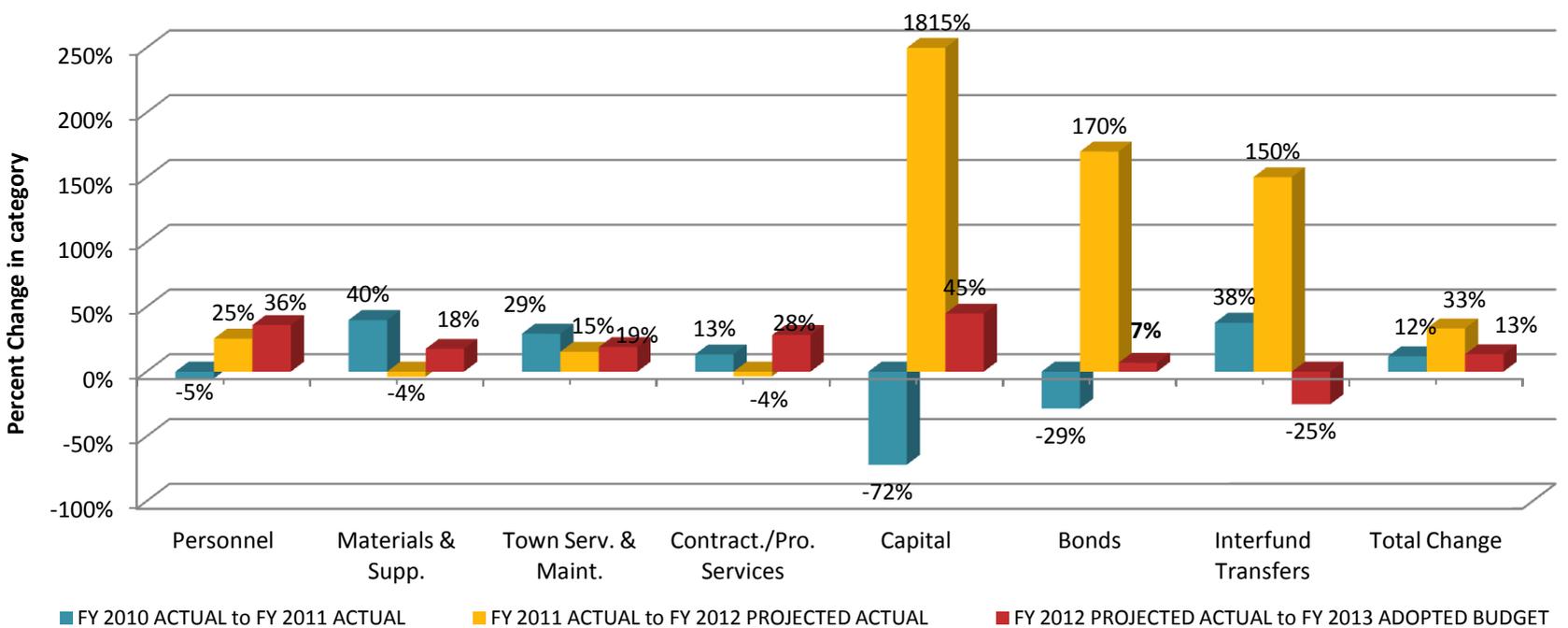
It is funded 100% in the Capital Projects Fund and is reported here only to illustrate the reporting relationship.

## APPROPRIATIONS

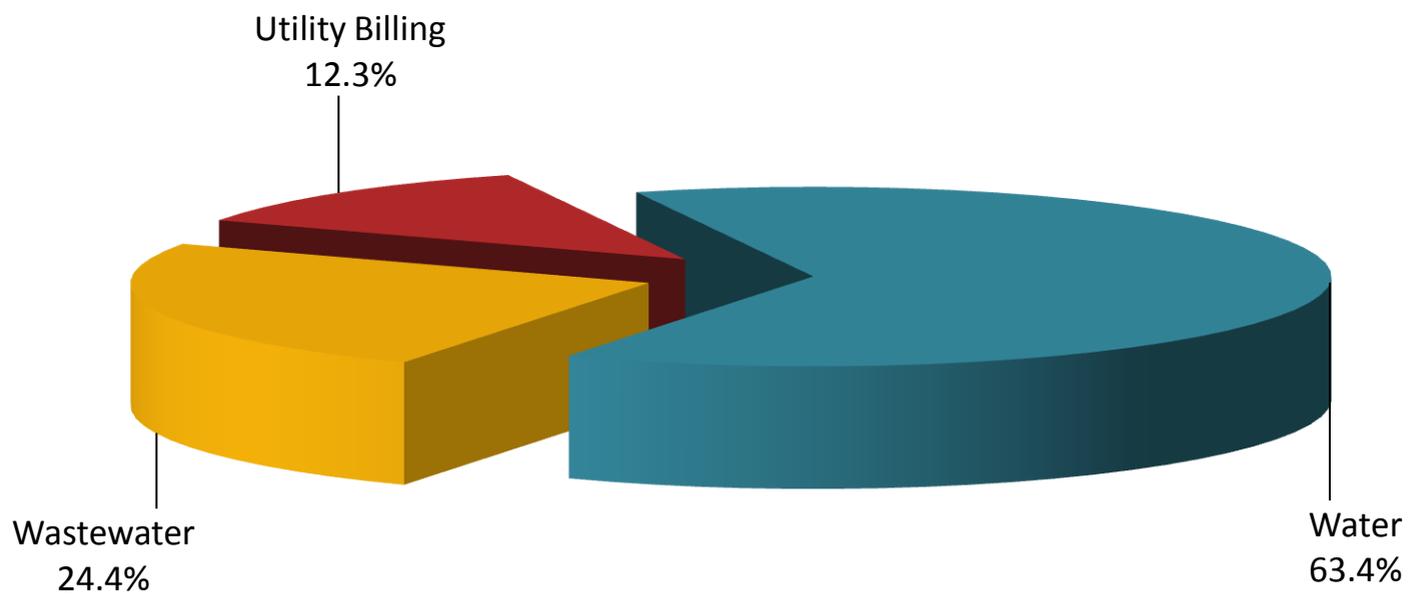
CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	561,698	532,039	703,485	703,485	667,659	907,841
Materials & Supplies	1,036,737	1,449,876	1,388,215	1,558,215	1,392,290	1,636,900
Town Services / Maintenance	138,128	178,624	183,600	228,600	206,043	245,150
Contractual / Professional Services	1,649,238	1,868,607	2,224,808	2,224,808	1,800,802	2,310,458
Capital	11,278	3,173	28,000	28,000	60,760	88,000
Bonds	774,825	553,913	1,353,465	1,353,465	1,495,206	1,596,847
Interfund Transfers Out	306,866	422,725	574,710	574,710	1,057,251	791,320
<b>TOTAL \$</b>	<b>\$ 4,478,772</b>	<b>\$ 5,008,956</b>	<b>\$ 6,456,283</b>	<b>\$ 6,671,283</b>	<b>\$ 6,680,010</b>	<b>\$ 7,576,516</b>



## INCREASE (DECREASE) IN EACH CATEGORY OVER TIME

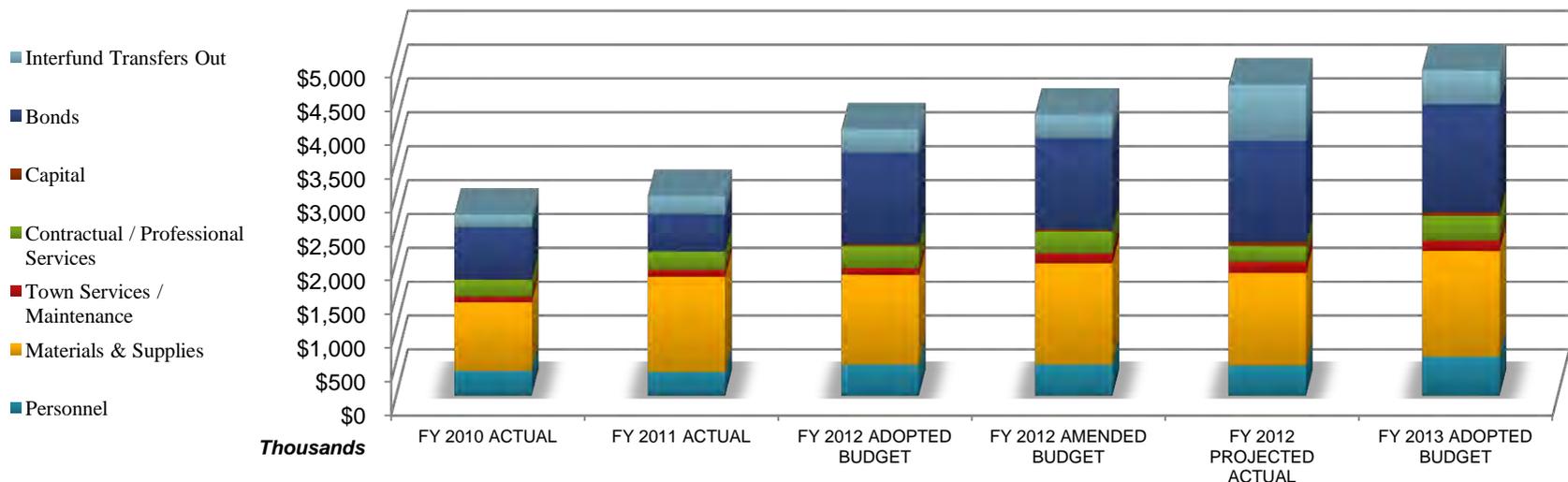


<i><b>Department</b></i>	<i><b>FY 2013 Adopted</b></i>	<i><b>% of Total</b></i>
Water	\$ 4,800,858	63.4%
Wastewater	\$ 1,845,348	24.4%
Utility Billing	\$ 930,310	12.3%
<b>Revenue Total</b>	<b>\$ 7,576,516</b>	<b>100.0%</b>



**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	367,750	349,862	458,255	458,255	447,566	577,041
Materials & Supplies	1,009,443	1,407,003	1,325,600	1,495,600	1,363,607	1,558,650
Town Services / Maintenance	84,608	98,382	100,000	145,000	161,878	153,250
Contractual / Professional Services	249,214	273,462	323,800	323,800	235,281	365,300
Capital	3,999		28,000	28,000	60,760	53,000
Bonds	774,825	553,913	1,353,465	1,353,465	1,495,206	1,596,847
Interfund Transfers Out	183,586	263,725	342,910	342,910	825,451	496,770
<b>TOTAL</b>	<b>\$ 2,673,426</b>	<b>\$ 2,946,346</b>	<b>\$ 3,932,030</b>	<b>\$ 4,147,030</b>	<b>\$ 4,589,749</b>	<b>\$ 4,800,858</b>



**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Administrative Assistant			1			1
Construction Inspector					1	1
Public Works Director	1	1	1			1
Utility Crew Leader	1	2	2			2
Utility Worker	2	1	2			2
Water & Sewer Superintendent	1	1	1			1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>8</b>

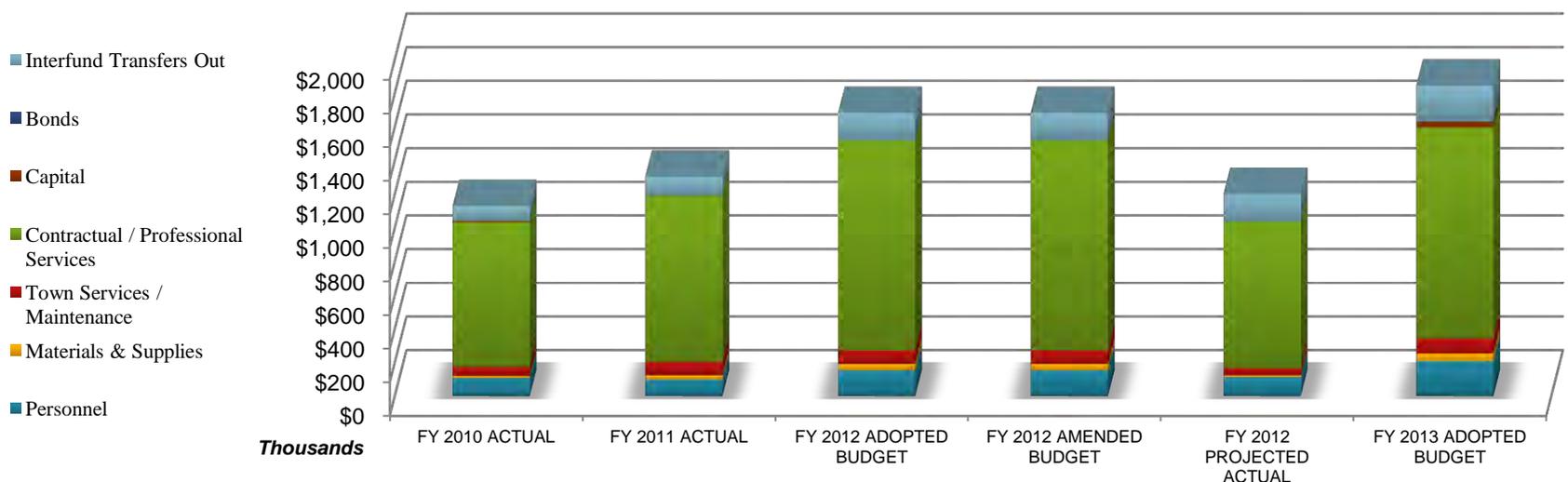


# Wastewater Department Summary

Water & Sewer Fund - Dept. # 55

## APPROPRIATIONS

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	108,333	99,200	153,315	153,315	113,209	207,090
Materials & Supplies	11,982	25,219	38,000	38,000	10,510	47,100
Town Services / Maintenance	52,908	78,931	80,500	80,500	42,088	89,000
Contractual / Professional Services	859,766	987,535	1,247,008	1,247,008	870,982	1,252,808
Capital	7,279	537				35,000
Bonds						
Interfund Transfers Out	89,030	113,000	164,500	164,500	164,500	214,350
<b>TOTAL</b>	<b>\$ 1,129,298</b>	<b>\$ 1,304,421</b>	<b>\$ 1,683,323</b>	<b>\$ 1,683,323</b>	<b>\$ 1,201,290</b>	<b>\$ 1,845,348</b>



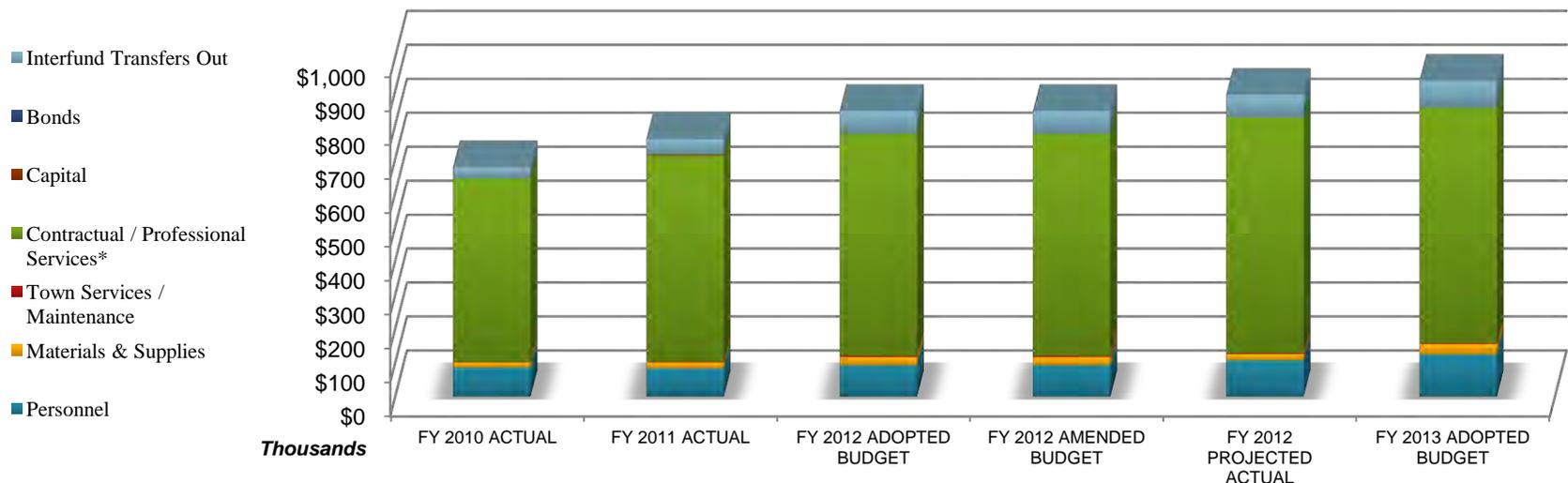
## PERSONNEL

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Utility Crew Leader	1	1	1		1	2
Utility Worker	1	1	2		1	3
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>5</b>

### APPROPRIATIONS

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	85,615	82,977	91,915	91,915	106,883	123,710
Materials & Supplies	15,312	17,655	24,615	24,615	18,173	31,150
Town Services / Maintenance	612	1,311	3,100	3,100	2,077	2,900
Contractual / Professional Services*	540,258	607,611	654,000	654,000	694,538	692,350
Capital		2,636				
Bonds						
Interfund Transfers Out	34,250	46,000	67,300	67,300	67,300	80,200
<b>TOTAL \$</b>	<b>676,048</b>	<b>758,189</b>	<b>840,930</b>	<b>840,930</b>	<b>888,972</b>	<b>930,310</b>

\* Includes contract payments for trash collection/tipping services.



### PERSONNEL

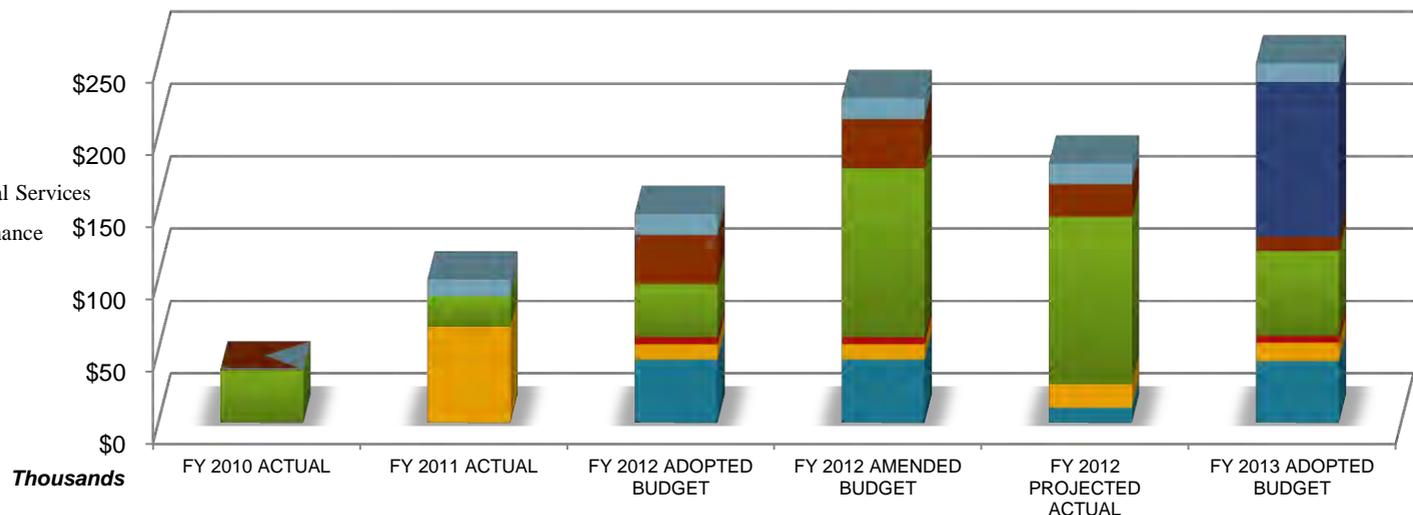
POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Utility Billing Administrator *			1			1
Utility Billing/AP Coordinator **	0.75	0.75	0.75	-0.25		0.50
Utility Billing Clerk					1	1
Utility Billing Coordinator *	1	1				
<i>PART TIME POSITIONS</i>						
Utility Billing Clerk				1	-1	
<b>TOTAL</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>0.75</b>	<b>0.00</b>	<b>2.50</b>

\* This position was reclassified to the Administrator role in 2012 to create a reporting structure within the department.

\*\* Position serves both Administration and Utility Billing functions in Town Hall Front Office - was funded 75% in Utilities, now 50%

**APPROPRIATIONS**

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel			43,740	43,740	10,429	42,715
Materials & Supplies		66,466	10,550	10,550	16,205	12,550
Town Services / Maintenance			4,900	4,900		4,900
Contractual / Professional Services	36,284	20,999	36,600	116,600	115,941	58,450
Capital	428		34,000	34,000	22,291	10,000
Bonds						106,918
Interfund Transfers Out		11,400	14,400	14,400	14,160	12,780
<b>TOTAL</b>	<b>\$ 36,712</b>	<b>\$ 98,865</b>	<b>\$ 144,190</b>	<b>\$ 224,190</b>	<b>\$ 179,026</b>	<b>\$ 248,313</b>



**PERSONNEL**

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
Maintenance Worker			1			1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

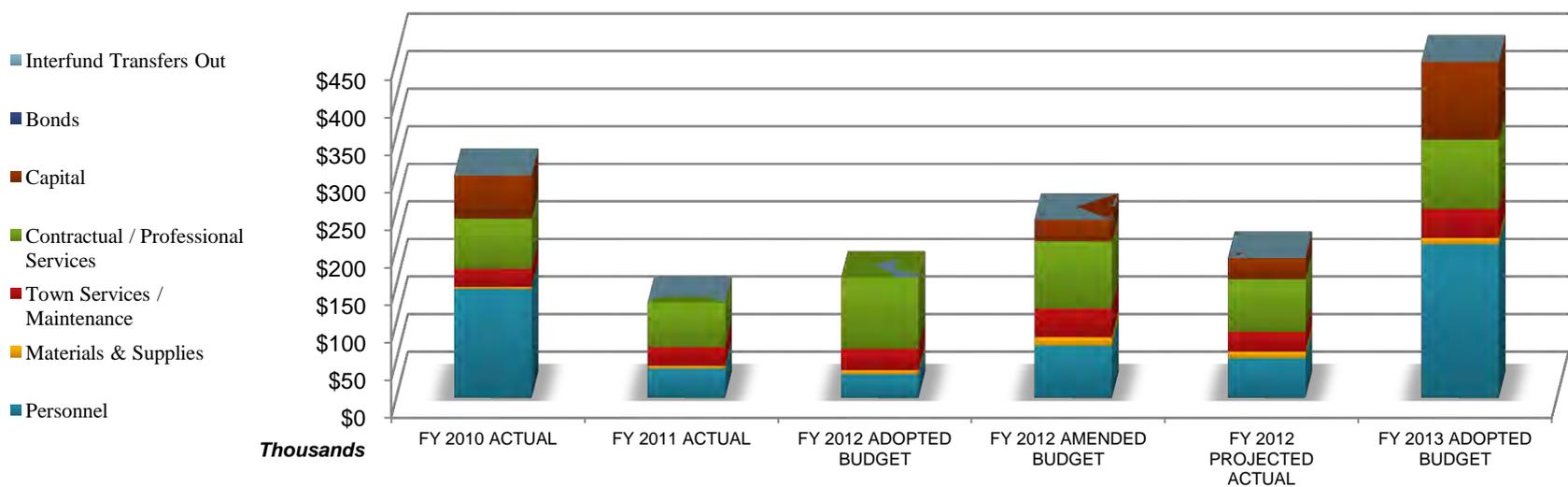


# Economic Development Corporation Summary

EDC Fund - Dept. # 65

## APPROPRIATIONS

CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 AMENDED BUDGET	FY 2012 PROJECTED ACTUAL	FY 2013 ADOPTED BUDGET
Personnel	145,072	38,941	31,475	69,595	52,933	204,475
Materials & Supplies	2,719	3,769	5,500	11,300	8,791	8,500
Town Services / Maintenance	23,968	24,933	28,500	38,000	26,243	38,500
Contractual / Professional Services	66,981	59,225	94,750	89,750	69,982	92,100
Capital	57,419			28,500	28,433	104,000
Bonds						
Interfund Transfers Out	540					405
<b>TOTAL</b>	<b>\$ 296,700</b>	<b>\$ 126,869</b>	<b>\$ 160,225</b>	<b>\$ 237,145</b>	<b>\$ 186,382</b>	<b>\$ 447,980</b>



## PERSONNEL

POSITION TITLE	FY 2010 REVISED	FY 2011 REVISED	FY 2012 ADOPTED	ADDED OR REMOVED IN FY 2012	DEPARTMENT REQUEST TO ADD/REMOVE	FY 2013 ADOPTED
<i>FULL TIME POSITIONS (FTE)</i>						
EDC Executive Director	1			1		1
<i>PART TIME POSITIONS</i>						
EDC Executive Assistant	1	1	1			1
<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>



TOWN OF  
**PROSPER**

Prosper is a place where everyone matters.

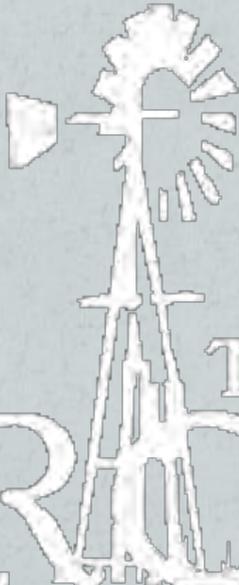


# APPENDIX

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*Charter Provisions on Financial Administration*  
*Outstanding Debt Schedule*  
*Notice of Effective Tax Rate*  
*Ordinance Approving Budget*  
*Ordinance Approving Tax Rate*  
*Ordinance Revising Water and Sewer Rates*  
*Glossary*

“Prosper is a place where everyone matters.”



TOWN OF  
PROSPER

**FISCAL YEAR 2012-2013 ADOPTED BUDGET**

## ARTICLE VII

### Financial Procedures

#### SECTION 7.01 Fiscal Year

The fiscal year of the Town shall begin on the first day of October and end on the last day of September on the next succeeding year. Such fiscal year shall also constitute the budget and accounting year.

#### SECTION 7.02 Submission of Budget and Budget Message

On or before the fifteenth (15<sup>th</sup>) day of August of the fiscal year, the Town Manager shall submit to the Town Council a budget for the ensuing fiscal year and an accompanying budget message.

#### SECTION 7.03 Budget Message

The Town Manager's message shall explain the budget both in fiscal terms and in terms of the work programs. It shall outline the proposed financial policies of the Town for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, summarize the Town's debt position and include such other material as the Town Manager deems desirable.

#### SECTION 7.04 Budget a Public Record

The budget and all supporting schedules shall be filed with the person performing the duties of Town Secretary when submitted to the Town Council and shall be open to public inspection by anyone interested.

#### SECTION 7.05 Public Hearing on Budget

At the Town Council meeting when the budget is submitted, the Town Council shall name the date and place of a public hearing, which shall be scheduled and published in accordance with the requirements of Chapter 102, Local Government Code, as amended. At this hearing, interested citizens may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense.

#### SECTION 7.06 Proceeding on Adoption of Budget

After public hearing, the Town Council shall analyze the budget, making any additions or deletions which they feel appropriate, and shall, at least ten (10) days prior to the beginning of the next fiscal year, adopt the budget by the affirmative vote of a majority of the full membership of the Town Council. Should the Town Council take no final action on or prior to such day, the current budget shall be in force on a month-to-month basis until a new budget is adopted.

#### SECTION 7.07 Budget, Appropriation and Amount to be Raised by Taxation

On final adoption, the budget shall be in effect for the budget year. Final adoption of the budget by the Town Council shall constitute the official appropriations as proposed by expenditures for the current year and shall constitute the basis of official levy of the property tax as the amount of tax to be assessed and collected for the corresponding tax year. Estimated expenditures will in no case

exceed proposed revenue plus the undesignated fund balance from the previous fiscal year. Unused appropriations may be transferred to any item required for the same general purpose.

**SECTION 7.08 Contingent Reserve**

Provision shall be made in the annual budget maintaining a contingency reserve fund balance designation in an amount not less than twenty percent (20%) of the total general fund expenditures, to be used in case of unforeseen items of expenditure or revenue shortfalls. This shall apply to current operating expenses and shall not overlap with any other amount of reserves maintained by the Town. Such contingency reserve appropriation shall be under the control of the Town Manager and distributed by him or her only in the event of an emergency or after supplemental appropriation by the Town Council. The proceeds of the contingency reserves shall be disbursed only by transfer to departmental appropriation, the spending of which shall be charged to the departments or activities for which the appropriations are made.

**SECTION 7.09 Amending the Budget**

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the Town Council may, by the affirmative vote of a majority of the full membership of the Town Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance, and shall become an attachment to the original budget.

**SECTION 7.10 Certification; Copies Made Available**

A copy of the budget, as finally adopted, shall be filed with the person performing the duties of Town Secretary and such other places required by state law or as the Town Council shall designate. The final budget shall be printed or otherwise reproduced and sufficient copies shall be made available for the use of all offices, agencies, and for the use of interested persons and civic organizations.

**SECTION 7.11 Capital Program**

The Town Manager shall submit a five-year (5-year) capital program as an attachment to the annual budget. The program as submitted shall include:

- (1) A clear general summary of its contents;
- (2) A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;
- (3) Cost estimates, method of financing, and recommended time schedules for each improvement; and
- (4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition. The Capital program will be updated and presented to the Town Council annually.

**SECTION 7.12 Defect Shall Not Invalidate the Tax Levy**

Errors or defects in the form or preparation of the budget or the failure to perform any procedural requirements shall not nullify the tax levy or the tax rate.

**SECTION 7.13 Lapse of Appropriations**

Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made had been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation. Any funds not expended, disbursed or encumbered shall be deemed excess funds.

**SECTION 7.14 Borrowing**

The Town shall have the power to borrow money on the credit of the Town and also to issue or incur bonds and other evidences of indebtedness, and such powers may be exercised to finance public improvements or for any other public purpose not prohibited by the Constitution and the laws of the State of Texas, and the Town may issue refunding bonds to refund outstanding bonds and other evidences of indebtedness of the Town previously issued or incurred.

All such bonds and other evidences of indebtedness shall be issued in conformity with the laws of the State of Texas and may be secured by or paid, in whole or in part, from ad valorem tax revenues, revenues derived from other taxing powers of the Town, revenues derived by the Town from any fee or service charge, including revenues derived from the operations of any public utilities, utility systems, recreational facilities or any other municipal function to the extent not prohibited by the Constitution and laws of the State of Texas. Such bonds or evidences of indebtedness may be a charge upon and payable from the properties, or interest therein pledged, or the income therefrom, or both to the extent not prohibited by the Constitution or laws of the State of Texas. The proceeds of bonds or other evidences of indebtedness issued or incurred by the Town shall be used only for the purpose for which the bonds or other indebtedness was issued or incurred.

**SECTION 7.15 Purchasing**

- (1) The Town Council may by ordinance, give the Town Manager general authority to contract for expenditure without further approval of the Town Council for all budgeted items not exceeding limits set by the Town Council within the ordinance.
- (2) All contracts for expenditures or purchases involving more than the limits must be expressly approved in advance by the Town Council. All contracts or purchases involving more than the limits set by the Town Council shall be awarded by the Town Council in accordance with state law.
- (3) Emergency contracts as authorized by law and this Charter may be negotiated by the Town Council or Town Manager if given authority by the Town Council, without competitive bidding, and in accordance with state law. Such emergency may be declared by the Town Manager and approved by the Town Council or declared by the Town Council.

**SECTION 7.16 Administration of Budget**

- (1) No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the Town Manager, or the Town Manager's designee, first certifies that there is a sufficient unencumbered balance in such allotment or appropriation and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable.
- (2) Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be cause for removal of any officer who knowingly authorized or made such payment or incurred such payment or obligation, and the officer shall also be liable to the Town for any amount so paid.
- (3) This prohibition shall not be construed to prevent the making or authorizing of payments, or making of contracts for capital improvements to be financed wholly or partly by the pledge of taxes, the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, providing that such action is made or approved by ordinance.
- (4) The Town Manager shall submit to the Town Council each month a report covering the revenues and expenditures of the Town in such form as requested by the Town Council.

**SECTION 7.17 Depository**

All monies received by any person, department or agency of the Town for or in connection with the affairs of the Town shall be deposited promptly in the Town depository or depositories. The Town depositories shall be designated by the Town Council in accordance with such regulations and subject to the requirements as to security for deposits and interest thereon as may be established by ordinance and law. Procedures for withdrawal of money or the disbursement of funds from the Town depositories shall be prescribed by ordinance.

**SECTION 7.18 Independent Audit**

At the close of each fiscal year, and at such other times as may be deemed necessary, the Town Council shall call for an independent audit to be made of all accounts of the Town by a certified public accountant. No more than five (5) consecutive annual audits shall be completed by the same firm. The certified public accountant selected shall have no personal interest, directly or indirectly, in the financial affairs of the Town or any of its officers. The report of audit, with the auditor's recommendations will be made to the Town Council. Upon completion of the audit, the Independent Auditor's Report and Annual Financial Report shall be published on the Town's website and copies of the audit placed on file in the office of the person performing the duties of Town Secretary, as a public record.

**SECTION 7.19 Power to Tax**

- (1) The Town shall have the power to levy, assess and collect taxes of every character and type for any municipal purpose not prohibited by the Constitution and laws of the State of Texas as now written or hereafter amended.
- (2) The Town shall have the power to grant tax exemptions in accordance with the laws of the State of Texas.

**SECTION 7.20 Office of Tax Collector**

There shall be an office of taxation to collect taxes, the head of which shall be the Town Tax Collector. The Town Council may contract for such services.

**SECTION 7.21 Taxes; When Due and Payable**

- (1) All taxes due in the Town shall be payable at the office of the Town Tax Collector, or at such location or locations as may be designated by the Town Council, and may be paid at any time after the tax rolls for the year have been completed and approved. Taxes for each year shall be paid before February 1 of the next succeeding year, and all such taxes not paid prior to that date shall be deemed delinquent, and shall be subject to penalty and interest as the Town Council shall provide by ordinance. The Town Council may provide discounts for the payment of taxes prior to January 1 in amount not to exceed those authorized by the laws of the State of Texas.
- (2) Failure to levy and assess taxes through omission in preparing the appraisal rolls shall not relieve the person, firm or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipts for the years in question, omitting penalty and interest.

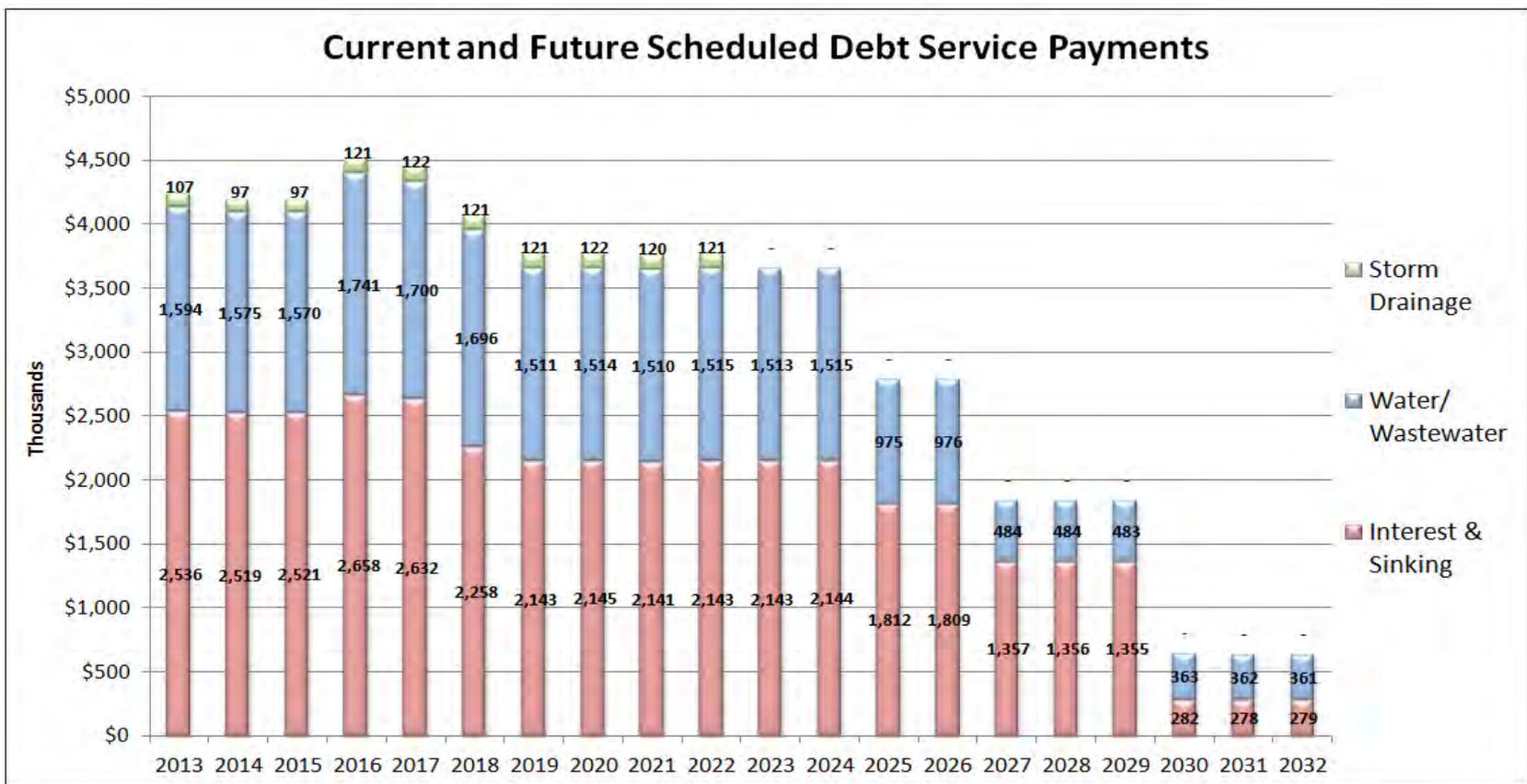
**SECTION 7.22 Tax Liens, Liabilities and Suits**

- (1) All taxable property located in the Town on January 1 of each year shall stand charged from that date with a special lien in favor of the Town for the taxes due. All persons purchasing any such property on or after January 1 in any year shall take the property subject to the liens provided above. In addition to the liens herein provided, on January 1 of any year, the owner of property subject to taxation by the Town shall be personally liable for the taxes due for that year.
- (2) The Town shall have the power to sue for and recover personal judgment for taxes without foreclosure, or to foreclose its lien or liens, or to recover both personal judgment and foreclosure. In any such suit where it appears that the description of any property in the Town appraisal rolls is insufficient to identify such property, the Town shall have the right to plead a good description of the property to be assessed, to prove the same, and to have its judgment foreclosing the tax lien or for personal judgment against the owners for such taxes.

### Current Debt Service Payment Schedule

For Payment in Fiscal Year 2013

		Interest & Sinking Tax Supported			Water/Wastewater Supported			Storm Drainage Supported		
		I&S Total	I&S Principal	I&S Interest	W/W Total	W/W Principal	W/W Interest	SD Total	SD Principal	SD Interest
2004 CO	2/15/2013	64,524	-	64,524	105,276	-	105,276	-	-	-
	8/15/2013	265,924	201,400	64,524	433,876	328,600	105,276	-	-	-
<b>2004 CO Total</b>		<b>330,448</b>	<b>201,400</b>	<b>129,048</b>	<b>539,152</b>	<b>328,600</b>	<b>210,552</b>	<b>-</b>	<b>-</b>	<b>-</b>
2006 CO	2/15/2013	100,871	-	100,871	109,277	-	109,277	-	-	-
	8/15/2013	352,871	252,000	100,871	382,277	273,000	109,277	-	-	-
<b>2006 CO Total</b>		<b>453,743</b>	<b>252,000</b>	<b>201,743</b>	<b>491,555</b>	<b>273,000</b>	<b>218,555</b>	<b>-</b>	<b>-</b>	<b>-</b>
2008 CO	2/15/2013	760,596	436,500	324,096	84,511	48,500	36,011	-	-	-
	8/15/2013	314,820	-	314,820	34,980	-	34,980	-	-	-
<b>2008 CO Total</b>		<b>1,075,416</b>	<b>436,500</b>	<b>638,916</b>	<b>119,491</b>	<b>48,500</b>	<b>70,991</b>	<b>-</b>	<b>-</b>	<b>-</b>
2010 Tax Note	2/15/2013	353,373	340,000	13,373	-	-	-	-	-	-
	8/15/2013	11,248	-	11,248	-	-	-	-	-	-
<b>2010 Tax Note Total</b>		<b>364,620</b>	<b>340,000</b>	<b>24,620</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
2011 GO & Refunding	2/15/2013	174,257	165,750	8,507	272,556	259,250	13,306	-	-	-
	8/15/2013	6,849	-	6,849	10,713	-	10,713	-	-	-
<b>2011 GO &amp; Refunding Total</b>		<b>181,106</b>	<b>165,750</b>	<b>15,356</b>	<b>283,269</b>	<b>259,250</b>	<b>24,019</b>	<b>-</b>	<b>-</b>	<b>-</b>
2012 CO	2/15/2013	-	-	-	109,692	42,000	67,692	73,128	28,000	45,128
	8/15/2013	-	-	-	50,685	-	50,685	33,790	-	33,790
<b>2012 CO Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>160,377</b>	<b>42,000</b>	<b>118,377</b>	<b>106,918</b>	<b>28,000</b>	<b>78,918</b>
2012 GO	2/15/2013	74,942	-	74,942	-	-	-	-	-	-
	8/15/2013	56,206	-	56,206	-	-	-	-	-	-
<b>2012 GO Total</b>		<b>131,148</b>	<b>-</b>	<b>131,148</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand Total</b>		<b>2,536,481</b>	<b>1,395,650</b>	<b>1,140,831</b>	<b>1,593,843</b>	<b>951,350</b>	<b>642,493</b>	<b>106,918</b>	<b>28,000</b>	<b>78,918</b>
		<i>I&amp;S Total</i>	<i>I&amp;S Principal</i>	<i>I&amp;S Interest</i>	<i>W/W Total</i>	<i>W/W Principal</i>	<i>W/W Interest</i>	<i>SD Total</i>	<i>SD Principal</i>	<i>SD Interest</i>



**2012 Property Tax Rates in Town of Prosper**

This notice concerns the 2012 property tax rates for Town of Prosper. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

**Last year's tax rate:**

Last year's operating taxes	\$3,662,637
Last year's debt taxes	\$2,346,668
Last year's total taxes	\$6,009,305
Last year's tax base	\$1,155,635,577
Last year's total tax rate	\$0.520000/\$100

**This year's effective tax rate:**

Last year's adjusted taxes (after subtracting taxes on lost property)	\$5,992,131
÷ This year's adjusted tax base (after subtracting value of new property)	\$1,156,064,950
=This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.518321/\$100

**This year's rollback tax rate:**

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$3,652,175
÷ This year's adjusted tax base	\$1,156,064,950
=This year's effective operating rate	\$0.315914/\$100
x 1.08=this year's maximum operating rate	\$0.341187/\$100
+ This year's debt rate	\$0.203086/\$100
= This year's total rollback rate	\$0.544273/\$100
-Sales tax adjustment rate	\$0.033197/\$100
=Rollback tax rate	\$0.511076/\$100

**Statement of Increase/Decrease**

If Town of Prosper adopts a 2012 tax rate equal to the effective tax rate of \$0.518321 per \$100 of value, taxes would increase compared to 2011 taxes by \$473,270.

**Schedule A - Unencumbered Fund Balance**

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
Maintenance & Operations	5,700,000
Interest & Sinking	850,000

**Schedule B - 2012 Debt Service**

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2004 CO	530,000	339,600	500	870,100
2006 CO	525,000	420,297	500	945,797
2008 CO	485,000	709,906	500	1,195,406
2010 Tax Notes	340,000	24,620	500	365,120
2011 GO & Refunding	425,000	39,375	500	464,875
2012 GO	0	131,148	500	131,648
2012 CO	70,000	197,295	500	267,795

Total required for 2012 debt service	\$4,240,741
- Amount (if any) paid from Schedule A	\$0
- Amount (if any) paid from other resources	\$1,700,761
- Excess collections last year	\$0
= Total to be paid from taxes in 2012	\$2,539,980
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2012	\$0
= Total debt levy	\$2,539,980

**Schedule C - Expected Revenue from Additional Sales Tax**

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$1,660,746 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 2300 Bloomdale Rd, Ste. 2366, McKinney, TX 75071.

Name of person preparing this notice: Kenneth L. Maun  
Title: Tax Assessor Collector  
Date Prepared: 07/30/2012

**TOWN OF PROSPER, TEXAS  
ORDINANCE NO. 12-28**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, ADOPTING THE FISCAL YEAR 2012-2013 ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013, AND APPROVING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2011-2012 ANNUAL BUDGET FOR THE TOWN OF PROSPER, TEXAS.**

**WHEREAS,** the Annual Budget for the Town of Prosper, Texas was prepared by the Town Manager and presented to the Town Council on August 14, 2012 in accordance with the Town Charter of the Town of Prosper, Texas; and

**WHEREAS,** the Prosper Economic Development Corporation Board of Directors approved the budget for the Prosper Economic Development Corporation on August 15, 2012, and subsequently, public hearings on the proposed Prosper Economic Development Corporation budget were held by the Town Council of the Town of Prosper, Texas, on September 4 and 11, 2012; and

**WHEREAS,** the proposed annual budget document was posted on the Town's Internet web site and also made available for public review; and

**WHEREAS,** a notice of public hearings concerning the proposed Annual Town Budget was published as required by State law and said public hearings thereon were held by the Town Council on September 4 and 11, 2012; and

**WHEREAS,** following the public hearings on September 4 and 11, 2012, and upon careful review of, the proposed Fiscal Year 2012-2013 Budget, and the review of the amendments to the current Fiscal Year 2011-2012 Budget, it is deemed to be in the best financial interest of the citizens of the Town of Prosper, Texas, that the Town Council approve said budget and any amendments to the current fiscal year budget and as presented by the Town Manager.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS:**

**Section 1:** THAT, the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

**Section 2:** THAT, the official budget for the Town of Prosper, Texas, for the fiscal year beginning October 1, 2012 and ending September 30, 2013, is hereby adopted by the Town Council of the Town of Prosper, Texas, and the Town Secretary is directed to keep and maintain a copy of such official budget on file in the office of the Town Secretary and, upon request, make same available to the citizens and the general public.

**Section 3:** THAT, the Town Council of the Town of Prosper, Texas, hereby approves certain amendments to the current Fiscal Year 2011-2012 Budget, as stated herein.

**Section 4:** THAT, the sums specified below are hereby appropriated from the respective funds for the payment of expenditures on behalf of the Town government as established in the approved budget document:

FUND	FY 2011-2012 AMENDED BUDGET	FY 2012-2013 BUDGET
General Fund	\$8,287,253	\$9,162,627
Interest & Sinking Fund	\$2,356,808	\$2,556,482
Water & Sewer Fund	\$6,671,283	\$7,576,516
Internal Service Fund	\$50,000	\$50,000
Storm Drainage Utility Fund	\$224,190	\$248,313
Parks and Recreation Fund	\$1,620,000	\$1,250,000
Impact Fees Fund	\$5,553,000	\$712,425
Special Revenue-Donation Fund	\$369,200	\$59,200
Capital Projects Fund *	\$7,693,085	\$12,700,971
Economic Development Corporation	\$237,145	\$447,980
<i>Total</i>	<b>\$33,061,964</b>	<b>\$34,764,514</b>

\* Unspent funds September 30, 2011 will be automatically re-appropriated to the respective project for FY 2012-2013.

**Section 5:** THAT, Capital Projects Funds are presented in the budget document on a multi-year, project basis, whereby all unexpended capital project funds are automatically re-appropriated into the subsequent fiscal year. Accordingly, no annual appropriation for Capital Projects Funds, other than those specifically listed in Section 4 above, is provided.

**Section 6:** THAT, should any part, portion, section, or part of a section of this Ordinance be declared invalid, or inoperative, or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining provisions, parts, sections, or parts of sections of this Ordinance, which provisions shall be, remain, and continue to be in full force and effect.

**Section 7:** THAT, all ordinances and appropriations for which provisions have heretofore been made are hereby expressly repealed if in conflict with the provisions of this Ordinance.

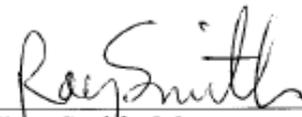
**Section 8:** THAT, in accordance with State Law and the Town's Code of Ordinances, proper notice of public hearings has been provided for said Ordinance to be considered and passed, and this Ordinance shall take effect and be in full force and effect from and after its final passage.

**Section 9:** THAT, specific authority is hereby given to the Town Manager to transfer appropriations budgeted from one account classification or activity to another within any individual department or activity.

**AND IT IS SO ORDAINED.**

Passed and approved by a vote of ie to 0 on this the 25<sup>th</sup> day of September, 2012.

**TOWN OF PROSPER, TEXAS**

BY:   
Ray Smith, Mayor

**ATTEST:**

  
Amy Piukana, TRMC, Town Secretary



ORDINANCE NO. 12-29

AN ORDINANCE OF THE TOWN OF PROSPER, TEXAS ADOPTING THE TOWN OF PROSPER 2012 PROPERTY TAX RATE, LEVYING TAXES FOR FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013 AT THE RATE OF \$0.52 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUE ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN OF PROSPER, TEXAS IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF ON THE TOWN'S HOME PAGE OF ITS WEBSITE.

WHEREAS, the Town Council of the Town of Prosper, Texas (hereinafter referred to as the "Town") hereby finds that the tax for the fiscal year beginning October 1, 2012, and ending September 30, 2013, hereinafter levied for current expenditures of the Town and the general improvements of the Town and its property must be levied to provide revenue requirements for the budget for the ensuing year; and

WHEREAS, the Town Council has approved, by separate ordinance to be adopted on the 25<sup>th</sup> day of September, 2012, the budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013; and

WHEREAS, all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes have been complied with.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, COLLIN COUNTY, TEXAS:

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Tax Rate. We the Town Council of the Town of Prosper do hereby levy or adopt the tax rate of **\$0.520000 per \$100** valuation for the Town for tax year 2012 as follows:

**\$0.316914 for the purpose of maintenance and operation and**

**\$0.203086 for payment of principal and interest on debt service.**

SECTION 3: Truth In Taxation Required Language. The rate adopted is higher than both the effective and rollback rates as calculated according to Truth In Taxation, and the total levy for maintenance and operations exceeds last year's levy for the same. As a result, the following statement must be included in the ordinance in a type larger than that used in any portion of the ordinance.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 12.10 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$ -0.03.**

SECTION 4: Truth In Taxation Required Web Posting. The rate adopted is higher than both the effective and rollback rates as calculated according to Truth In Taxation, and the total levy for maintenance and operations exceeds last year's levy for the same. As a result, the following statement must be posted to the home page of the Town's web site.

**THE TOWN OF PROSPER ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 12.10 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$ -0.03.**

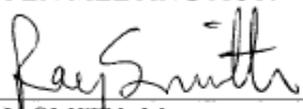
SECTION 5: Place of Payment/Collection. The Tax Assessor-Collector for Collin County is hereby authorized to assess and collect the taxes of the Town of Prosper in accordance with this ordinance. The Town shall have all rights and remedies provided by the law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 6: Savings/ Repealing Clause. All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

SECTION 7: Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Prosper hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 8: Effective Date. This Ordinance shall become effective from and after its adoption and publication as required by law.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS ON THIS 25<sup>th</sup> DAY OF SEPTEMBER, 2012 AT A MEETING WHICH WAS HELD IN STRICT ACCORDANCE WITH THE TEXAS OPEN MEETING ACT.

  
RAY SMITH, Mayor

ATTEST TO:

  
AMY PIUKANA, TRMC  
Town Secretary



**ORDINANCE NO. 12-27**

**AN ORDINANCE OF THE TOWN OF THE PROSPER, TEXAS; AMENDING ORDINANCE NOS. 02-33, 03-48, 05-72, 09-51, 10-77 AND 11-61, COMPREHENSIVE FEE SCHEDULE, SECTION 11 (WATER AND WASTEWATER RATES), EXHIBIT "B"; PROVIDING FOR A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR SAVINGS, REPEALING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the Town Council of the Town of Prosper, Texas ("Town Council") has investigated and determined that it would be advantageous and beneficial to the citizens of the Town of Prosper, Texas ("Prosper") to amend Ordinance Nos. 02-33, 03-48, 05-72, 09-51, 10-077 and 11-61, Comprehensive Fee Schedule, Section 11 (Water and Wastewater Rates), Exhibit "B", to amend water and wastewater rates; and

WHEREAS, the Town Council has investigated and determined that it would be advantageous and beneficial to the citizens of Prosper to amend water and wastewater rates as set forth below.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS:**

**SECTION 1: Findings.** The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

**SECTION 2: Amendment to Ordinance Nos. 02-33, 03-48, 05-72, 09-51, 10-77 and 11-61 Comprehensive Fee Schedule, Section 11 (Water and Wastewater Rates), Exhibit "B".** Ordinance Nos. 02-33, 03-48, 05-72, 09-51, 10-77 and 11-61 Comprehensive Fee Schedule, Section 11 (Water and Wastewater Rates), Exhibit "B" is hereby amended and replaced with the Exhibit "B" attached hereto and incorporated herein for all purposes which modifies the water and wastewater rates as set forth therein.

**SECTION 3: Penalty Provision.** Any person, firm, corporation or business entity violating this Ordinance or Ordinance Nos. 02-33, 03-48, 05-72, 09-51, 10-77 and 11-61 shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined a sum not exceeding Five Hundred Dollars (\$500.00). Each occurrence in violation of this Ordinance shall constitute a separate and distinct offense. The penal provisions imposed under this Ordinance shall not preclude Prosper from filing suit to enjoin the violation nor shall it preclude Prosper from taking such other lawful action as is necessary to prevent or remedy any violation. Prosper retains all legal rights and remedies available to it pursuant to local, state and federal law.

**SECTION 4: Savings/Repealing Clause.** Ordinance Nos. 02-33, 03-48, 05-72, 09-51, 10-77 and 11-61 shall remain in full force and effect except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall

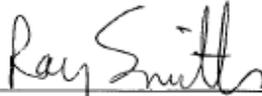
**Fee Schedule Ordinance (Amend Nos. 02-33, 03-48, 05-72, 09-51, 10-77 and 11-61)**  
402696-1

not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

**SECTION 5: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Prosper hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

**SECTION 6: Effective Date.** This Ordinance shall become effective from and after its adoption and publication as required by law.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS ON THIS 25<sup>th</sup> DAY OF SEPTEMBER, 2012.

  
RAY SMITH, Mayor

ATTESTED TO:

  
AMY PIUKANA, TRMC, Town Secretary

DATE OF PUBLICATION: 10-3-12 in the Prosper Press

**Exhibit "B"**  
**Town of Prosper Water and Wastewater Rates**  
**Effective First Full Billing Cycle Following October 1, 2012**

Residential Water Service Rates		Residential Wastewater Service Rates	
<b>Meter Size</b>	<b>Minimum Service Charge</b>	<b>All Residential Accounts</b>	<b>Minimum Service Charge</b>
3/4" or Smaller	\$ 11.12		\$ 22.63
1"	\$ 18.54		
1 1/2"	\$ 37.07	<b>Volumetric Charge</b>	<b>Rate per 1,000 Gallons</b>
2"	\$ 59.32	All	\$ 3.52
3"	\$111.19		
4"	\$185.36		
6"	\$370.58		
<b>Volumetric Charges</b>	<b>Rate per 1,000 Gallons</b>	<b>Winter Averaging</b>	
0 – 10,000 Gallons	\$ 3.74	Wastewater volumetric charges on residential accounts are billed based on the Winter Average Consumption during the months of December, January and February.	
10,001 – 40,000 Gallons	\$ 5.60		
40,001 – 80,000 Gallons	\$ 8.41		
80,001 – Plus	\$ 12.61		
Additional Residential Service Charges			
<b>Service Initiation</b>	\$ 65.00	<b>Transfer Fees</b>	\$ 20.00
<b>Meter Accuracy Re-Reads</b>	\$ 15.00	<b>Late Fees</b>	10% of Billed Amount

Senior citizen account holders who qualify are entitled to receive the first two thousand (2,000) gallons included as part of the minimum water bill for indoor residential accounts. To be eligible, the customer must be the listed account holder age sixty-five (65) or older, complete an application for the discount, provide proof of age on a valid United States or State ID and not be receiving the senior citizen discount on any other Town of Prosper account. This discount does not apply to wastewater charges.

Late payment penalties shall be waived for any account holder, on that customer's residential utility bill, upon request and presentation of adequate proof that the customer is either

- at least age sixty-five (65) and the recipient of social security or other bona fide retirement benefits OR
- is totally disabled.

Multifamily Dwellings, Townhomes and other Multitenant Accounts served by one master meter will be billed a minimum water charge per unit equal to the 3/4" Residential base rate and the minimum service charge for wastewater. The Residential volumetric charges will apply as normally scheduled on all master meter consumption for both water and wastewater services, except that winter averaging will not be applied to Multifamily Dwellings served by one master meter.

Out of Town rates are the same as In Town rates for water and wastewater.

**Exhibit B to Fee Schedule Ordinance (Amend Nos. 02-33, 03-48, 05-72, 09-51, 10-77 and 11-61)**  
402696-1

**Exhibit "B"**  
**Town of Prosper Water and Wastewater Rates**  
**Effective First Full Billing Cycle Following October 1, 2012**

Commercial Water Service Rates		Commercial Wastewater Service Rates	
<b>Meter Size</b>	<b>Minimum Service Charge</b>	<b>All Commercial Accounts</b>	<b>Minimum Service Charge</b>
3/4" or Smaller	\$ 8.53		\$ 25.94
1"	\$ 14.22		
1 1/2"	\$ 28.44	<b>Volumetric Charge</b>	<b>Rate per 1,000 Gallons</b>
2"	\$ 45.50	All	\$ 4.25
3"	\$ 85.31		
4"	\$142.18		
6"	\$284.40		
<b>Volumetric Charges</b>	<b>Rate per 1,000 Gallons</b>		
0 – 10,000 Gallons	\$ 4.03		
10,001 – 40,000 Gallons	\$ 5.04		
40,001 – 80,000 Gallons	\$ 6.29		
80,001 – Plus	\$ 7.87		
<b>Additional Commercial Service Charges</b>			
<b>Service Initiation</b>	\$ 75.00	<b>Transfer Fees</b>	\$ 20.00
<b>Meter Accuracy Re-Reads</b>	\$ 15.00	<b>Late Fees</b>	10% of Billed Amount

Out of Town rates are the same as In Town rates for water and wastewater.

Exhibit B to Fee Schedule Ordinance (Amend Nos. 02-33, 03-48, 05-72, 09-51, 10-77 and 11-61)  
402696-1

**Exhibit "B"**  
**Town of Prosper Water and Wastewater Rates**  
Effective First Full Billing Cycle Following October 1, 2012

Irrigation Water Service Rates		Irrigation Wastewater Service Rates	
<b>Meter Size</b>	<b>Minimum Service Charge</b>	Irrigation Accounts are not billed for wastewater services. Irrigation Accounts are strictly for meters and water service dedicated solely to furnish water service to lawn sprinkler or irrigation systems, and do not directly receive wastewater services.	
3/4" or Smaller	\$ 4.03		
1"	\$ 6.71		
1 1/2"	\$ 13.43		
2"	\$ 21.48		
3"	\$ 40.31		
4"	\$ 67.19		
6"	\$134.35		
<b>Volumetric Charges</b>	<b>Rate per 1,000 Gallons</b>		
0 – 10,000 Gallons	\$ 5.64		
10,001 – 40,000 Gallons	\$ 6.48		
40,001 – 80,000 Gallons	\$ 7.45		
80,001 – Plus	\$ 8.57		
Additional Irrigation Service Charges			
<b>Service Initiation</b>	\$ 75.00	<b>Transfer Fees</b>	\$ 20.00
<b>Meter Accuracy Re-Reads</b>	\$ 15.00	<b>Late Fees</b>	10% of Billed Amount

Out of Town rates are the same as In Town rates for water.

Exhibit B to Fee Schedule Ordinance (Amend Nos. 02-33, 03-48, 05-72, 09-51, 10-77 and 11-61)  
402696-1

**- A -**

**Accrual Accounting** - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

**Ad Valorem** - Latin for "value of". Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property.

**Annexed Property** - Land previously outside the Town limits that becomes part of the Town during a year through the legal process of incorporation.

**Appraised Value** – An estimated value for the purpose of taxation. The Collin and Denton Central Appraisal Districts establish property values for Town of Prosper properties in their respective Counties.

**Appropriation** - An authorization made by the Town Council, which permits the Town to incur obligations and to make expenditures of resources.

**Appropriation Ordinance** - The official enactment, by Town Council, to legally authorize Town Staff to obligate and expend resources.

**Assessment Ratio** - The ratio at which tax rate is applied to tax base. The assessment ratio is currently set at 100% by State law.

**Assets** - Resources owned or held by the Town which have monetary value.

**Audit** - A comprehensive review of the manner in which the government's resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, tests the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

**- B -**

**Balanced Budget** - A financial plan for a fiscal year that matches all planned revenues and expenditures with the services provided to the residents of the Town based on established policies.

**Bond** - A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

**Bonded Debt** - That portion of indebtedness represented by outstanding bonds.

**Budget** - A financial plan, for a specified period, of operations that matches all planned revenues and expenditures with the services provided to the Town.

**Budget Adjustment** - A legal procedure utilized by the City Staff and City Council to revise a budget appropriation within guidelines established in the Town Charter.

**Budget Calendar** - The schedule of key dates, which the Town follows in the preparation and adoption of the budget.

**Budget Control** - The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

**Budget Document** - The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the Town Council.

**Budget Message** - The opening section of the budget from the Town Manager, which provides the Town Council and the public with a general summary of the most important aspects of the budget.

**Budgetary Control** - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

- C -

**CAD/RMS (Computer Aided Dispatch/Records Management System)** – The main software program used by the police department. This software dispatches and tracks all police, fire and EMS calls and provides data to the Mobile Data Computers (MDCs) installed in every unit.

**Calculated Effective Tax Rate** - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property for the effective tax rate calculation.

**Capital Improvement Program** - A plan for purchasing capital expenditures over a period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have part and specifies the full resources estimated to be available to finance the projected expenditures.

**Capital Outlays** - Expenditures which result in the acquisition of, or addition to, the fixed assets.

**Capital Projects Fund** - A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

**Capital Reserve** - Funds that have been appropriated from operating revenues which are to be set aside for designated types of maintenance to the existing infrastructure.

**Certificates of Obligation** - Tax supported bonds that are similar to general obligation bonds and can be issued after meeting strict publication requirements and with final approval by the Town Council.

**Contractual Services** - The costs related to services performed for the Town by individuals, business, or utilities.

**Current Taxes** - Taxes levied and due within one year.

- D -

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

**Delinquent Taxes** - Taxes that remain unpaid after the date on which a penalty for nonpayment is attached, i.e., tax statements are mailed out in October and become delinquent if unpaid by January 31.

**Department** - A major administrative organizational unit of the Town, which indicates overall management responsibility for one or more divisions.

**Depreciation** - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. Also that portion of the cost of a capital asset which is charged as an expense during a particular period.

**Division** - A major administrative organizational unit of the Town, which indicates overall management responsibility for one or more activities.

- E -

**EDC (or PEDC)** – Prosper Economic Development Corporation On May 6, 1995, Town of Prosper voters approved the 4A Sales Tax proposition which increased the sales and use tax by ½ of 1% for the promotion and development of new and expanded business enterprises. The Corporation is Town-chartered and governed by a 5-member Board of Directors appointed by the Town Council.

**Effective Tax Rate** - Texas law prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise (and vice versa) to generate a rate that produces approximately the same revenue as the year before. The formula makes adjustments for additional debt service, newly annexed property, and newly constructed property. If the tax rate is raised over the prior year's effective tax rate, State law requires that special notices must be posted and published. If the increase is more than 8%, the increase above 8% is subject to a possible rollback election by the voters.

**EMS** - Emergency Medical Service

**Encumbrance** - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**Enterprise Fund (Water & Sewer Fund)** - A fund established to account for operations of the water and sewer system. It is operated in a manner similar to private business enterprises where the intent is cost recovery.

**EOC** - Emergency Operations Center

**Estimated Revenue** - The amount of projected revenues to be collected during the fiscal year.

**Exempt** - Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments.

**Expenditures** - A decrease in the net financial resources of the Town due to the acquisition of goods or services.

- F -

**Financial Policies** - Financial policies are used to enable the Town to achieve a sound financial position.

**Fiscal Year** - A 12-month period to which the Annual Budget applies. The Town of Prosper has specified October 1 to September 30 as its fiscal year.

**FLSA** - Fair Labor Standards Act, The FLSA establishes minimum wage, overtime pay, recordkeeping, and youth employment standards affecting employees in the private sector and in Federal, State, and local governments.

**Franchise Fee** - A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

**Fund** - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function.

**Fund Accounting** - A governmental accounting system, which is organized and operated on a fund basis.

**Fund Balance** - The excess of assets over liabilities.

**Fund Type** - In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust & Agency.

- G -

**GAAP** - Generally accepted accounting principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

**GASB** - (Governmental Accounting Standards Board) GASB was established in 1984 as the body authorized to establish accounting standards for state and local government.

**GASB 34** – The 34th Concepts Statement issued by GASB. This statement changes the way that local governments prepare and present their annual financial statements. Under the new model, the financial report is presented on an entity wide basis rather than fund by fund. Furthermore, the Town’s infrastructure (roadways, traffic signals, drainage channels) will be listed as assets of the Town and reported at their depreciable value.

**GIS** - Geographic Information System, Services currently provided under contract with Frisco GIS

**General Fund** - The fund used to account for all financial resources except those required to be accounted for in another fund.

**General Obligation Bonds** - Bonds that finance a variety of public projects, which pledge the full faith, and credit of the Town.

**Goals** - Broad, general statements of each division's desired social or organizational outcomes.

**Governmental Funds** – Applies to all funds except for the profit and loss funds (e.g., enterprise fund and internal service fund.)

**Grant** - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

- H -

**HOA** - Home Owners’ Association

- I -

**ICMA** - International City and County Management Association, Professional and educational association for government officials

**Impact Fees** - Fees assessed to developers to help defray a portion of the costs that naturally result from increased development. By Texas law, these fees must be used for capital acquisition or debt service relating to capital projects.

**Infrastructure** - The underlying permanent foundation or basic framework.

**Interest Earnings** - The earnings from available funds invested during the year in U.S. Treasury Bonds, Government agencies, and Certificates of Deposits or other approved investment.

**Interfund Transfer** - A movement of cash between funds for the purpose of return on investment or funding projects and operations.

**Intergovernmental Revenues** - Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**Internal Service Funds** - Funds established to finance and account for services and commodities furnished by a designated department to other departments within a single governmental unit or to other governmental units. Amounts expended by the fund are restored thereto, either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact.

**Investments** - Securities, bonds, and real property (land or buildings) held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in the normal course of governmental operations.

- L -

**Liabilities** - Debts or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

**Line Items** - Expenditure classifications established to account for approved appropriations. Line Item budgets for all departments are available upon request at Town Hall.

**Long-Term Debt** - Unmatured debt of a government expected to be repaid from government funds. An average repayment schedule is 20 years.

- M -

**Maintenance** - All materials or contract expenditures covering repair and upkeep of Town buildings, machinery and equipment, systems, and land.

**Materials and Supplies** - Expendable materials and operating supplies necessary to conduct departmental activity.

**Modified Accrual Accounting** - A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

- N -

**NCTCOG or COG** – North Central Texas Council of Governments, is a voluntary association of, by and for local governments, established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development.

**Note** - A certificate pledging payment, issued by a government or bank.

**NTMWD** - North Texas Municipal Water District

- O -

**Objectives** - Specific statements of desired ends, which can be measured.

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. The use of an annual operating budget is usually required by law.

**Operating Costs** – Outlays for such current period items as expendable supplies, contractual services, and utilities.

**Ordinance** - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

- P -

**Part-Time** - Part-time employees work less than 40 hours per week and may not be entitled to full-time employee benefits.

**PEDC (or EDC)** – Prosper Economic Development Corporation – see full definition under EDC

**Per Capita Costs** - The cost of service per person. Per capita costs are based on the population estimate provided by the North Texas Council of Governments.

**Performance Measures** - Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

**Personnel Services** - The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

**Projected Actual** - An estimate of year ending balances for all accounts used for budgeting purposes.

**Property Taxes** - Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

**Proprietary Funds** – Such as the Town's Enterprise and Internal Service funds are used to account for services provided by one department or agency of a government to other departments, other governmental units, or the general public on a user charge basis.

**Public Hearing** - The portions of open meetings held to present evidence and provide information on both sides of an issue.

- Q -

- R -

**Reimbursement** - Repayment to a specific fund for expenditures incurred or services performed by that fund to or for the benefit of another fund.

**Reserve** - An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

**Retained Earnings** - The excess of assets less liabilities in the proprietary funds.

**Revenue** - Funds that the government receives as income.

**Revenue Bonds** - Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

**RFP** - Request for Proposals

**RFQ** - Request for Quotes

**Risk Management** - An organized attempt to protect a government's assets against accidental loss in the most economic method.

**ROW** – Right of Way

- S -

**SAFER** - Staffing for Adequate Fire and Emergency Response, Federal Grant

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes.

**STEP** - State Traffic Enforcement Program

**Strategic Plan** - Document which lists or describes major goals of an organization along with the strategies that will be employed in attaining them.

- T -

**Tax Base** - The total value of all real and personal property in the Town as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

**Tax Levy** - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Tax Rate** - Total tax rate is set by Council and is made up of two components: debt service and operations rates. The 2012-2013 tax rate for the Town of Prosper is \$0.52 per \$100.00 valuation, with debt service comprising \$0.203086 leaving the remaining \$0.316914 of the total distributed to the General Fund.

**Tax Increment Financing (TIF) - Tax Increment Financing; a tool to use future gains in property and sales taxes to finance eligible public infrastructure such as streets, drainage, parking garages, parks, trails, and other improvements as allowed by law, within a reinvestment zone.**

**Tax Increment Reinvestment Zone (TIRZ) - Zone geospatially designated as subject to Tax Increment Financing.**

**TMRS - Texas Municipal Retirement System**

**Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services or programs for the recipient fund.**

**Town Charter - The document of a home rule Town similar to a constitution, which establishes the Town's government structure and provides for the distribution of powers and duties among the various branches of government.**

**Town Council - The Mayor and six (6) Council Members collectively acting as the legislative and policymaking body of the Town.**

**- U -**

**- V -**

**- W -**

**W & S – Water & Sewer**

**Working Capital – Current assets minus current liabilities.**

**- X -**

**- Y -**

**- Z -**



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Prosper is a place where everyone matters.

# THANK YOU TO THE BUDGET TEAM

*The Town Budget truly takes teamwork and I trust more hands went into this effort than are recognized here.*

*Below I'd like to thank those specifically assigned to the budget.*

---

*Zelia Alvarez, Municipal Court*

*Asst. Chief McHone, Police*

*Bryan Ausenbaugh, Fire Marshal*

*Linda Shaw, Library*

*Asst. Chief Blasingame, Fire*

*Wayne Snell, Inspections*

*Chris Copple, Planning*

*Sidney Snyder, Dispatch*

*Trish Eller, Code Compliance*

*Angela Tucker, Public Works*

*Lori Heikkinen, Finance*

*Chief Tucker, Fire*

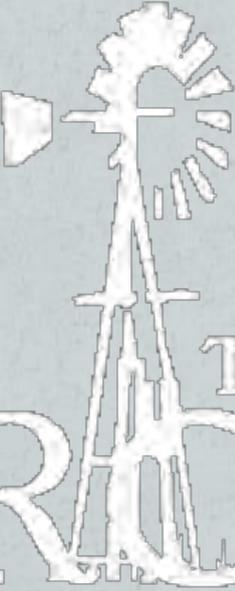
*Frank Jaromin, Public Works*

*Kelly Vanaman, Utility Billing*

*Chief McFarlin, Police*

*Hulon Webb, Engineering*

*Matthew B. Garrett, Finance*



TOWN OF  
PROSPER

**FISCAL YEAR 2012-2013 ADOPTED BUDGET**