

# GENERAL TREE SURVEY CHECKLIST

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PROVIDE COMPLETED CHECKLIST SIGNED BY PREPARER WITH APPLICATION

General Tree Survey information may be included on the Preliminary Plat and Preliminary Site Plan if the property contains a limited amount of trees. If a site is absent of trees, a note stating that, "No trees exist on this site" should be added to the Preliminary Plat or Preliminary Site Plan.

One (1) individual copy of 24" x 36" and one (1) individual copy of 11" x 17" of plans submitted to the Town for review shall include the following plans:

- Title block located in lower right corner (titled as General Tree Survey) with subdivision name, block and lot numbers, survey name and abstract number, space for the Town project number (provided at the time of case submittal), and preparation date
- North arrow and scale appropriate for the level of detail – multiple pages may be required
- Property - dimensions (metes and bounds of the boundary of the site)
- Adjacent property - subdivision names, land use, and zoning
- Legend if abbreviations or symbols are used
- Location and width of existing and proposed streets, alleys, rights-of-way, fire lanes, and sidewalks
- Existing and proposed easements (utility, visibility, drainage, etc.)
- All existing and proposed utilities - fire hydrants, water and sewer mains and lines with pipe sizes, valves, and manholes within and immediately adjacent to the tract
- Existing and proposed topography at five (5) foot intervals or less, including berms at one (1) foot contours with % of slope indicated
- Existing or proposed buildings on the property, access points on and adjacent to the property, building lines, setback and yard requirements, drive aisles, parking, and the overall area to be disturbed (the area for which a detailed tree survey and tree preservation plan is later required)
- Identify 100-year floodplain
- Identify all tree and vegetation groupings
- Individual trees that are twenty (20) inches and larger; and
- Photographic information is to accompany submission with sufficient data to convey which trees are to remain as they correspond to the general survey
- Additional information as needed for clarity

Preparer's Signature \_\_\_\_\_