



Minutes
Regular Meeting of the
Parks and Recreation Board
108 W. Broadway St., Prosper, Texas
Town of Prosper Municipal Chambers
Thursday, June 9, 2016, 6:00 p.m.

1. Call to Order / Roll Call.

2. The meeting was called to order at 6:02 pm by Barbara Cottone.

Board members present: Chair, Barbara Cottone; Vice Chair, Mandy Goddard; Secretary, Jennifer Severance; Bobby Atteberry; Amy Bartley; and Jeffrey Hodges.

Staff present included: Will Mitchell, Parks and Recreation Manager; Paul Naughton, Landscape Architect; Julie Shivers, Recreation Coordinator; Matt Furr, Parks Superintendent; and Patty Kendzie, Senior Administrative Assistant, Parks and Recreation.

3. Consider and act upon approval of the minutes from April 14, 2016, Parks and Recreation Board meeting.

Motioned to approve by Atteberry, seconded by Severance. Approved 6-0.

4. Comments by the Public.

None.

5. Consider and act upon the Park Facilities Agreement for the Lakewood Development.

Naughton described the Lakewood Development, previously named Meadowbrook, at the southeast corner of Coit and First Street on dedicated parkland. He said the agreement is similar to others. It details park improvement fees that are based on the preliminary plat of 645 lots at \$1,500 per lot, which is the requirement. Naughton further discussed the maintenance obligations between the Town and HOA. Naughton explained that the park improvements will be phased. Phase I prioritizes the hike and bike trail and the playground. Phase 2 funds will be for a pavilion, picnic tables, additional jogging trails, sand volleyball courts, basketball court, parking, and grading for open space practice area. There also will be security lighting, a park sign, additional hike and bike trails and pavilion.

Atteberry asked if the agreement is consistent with other agreements the Town has with developers. Naughton said yes, and the Town attorney has reviewed it. Cottone said it looks good and asked for other comments.

Motioned to approve by Hodges, seconded by Atteberry. Approved 6-0.

Goddard asked if 10 feet is the new standard for hike and bike trails. Naughton responded that, in the last Master Plan, areas were identified where a minimum 10 feet wide is needed for the regional connection.

6. Informational items.

Mitchell invited the Parks and Recreation Board to the Prosper Community Library's Book Trail Reveal Party on June 18, 2016, at 10:00 am.

a. Recreation Update

Shivers described summer sports camps. Bowman Sports has replaced Skyhawks as the new vendor this year. To date, engineering camps have 5 registrants; golf has 4-5. Registrations continue to come in. Archery began today with 12 participants between 2 classes. For adults, Stroller Strides continues at Frontier Park; Camp Gladiator has moved to Light Farms; and a new class has been added at Frontier Park - DDP YOGA. Adult Men's Softball has 7 teams signed up. The players are asking to keep the softball program going. In order to promote that July is National Park and Recreation Month, a calendar of recommended activities is posted on the Parks and Recreation portal.

Shivers described a new summer recreation program, Fun Fridays at Frontier!, a partnership with the Community Library. Each week through July will have its own theme, with different crafts and games. The program will be conducted at the Frontier Park pavilion and is designed as a parent/child activity.

Shivers said Christmas in July is right around the corner. Vendor packets will be marketed and posted on the Town website and recreation portal.

Pride in the Sky is coming up on July 1. This is an event put on by Cedarbrook Media, and the Town provides the facility and sponsored fireworks. Parks staff will be on-site to help with facility maintenance, as well as Police, Fire, and Public Works personnel providing public safety and traffic control roles. Frontier Park will be closed and parking will be available only to those with a parking pass. The Cedarbrook website shows the details.

Shivers said activities have been scheduled for the 2016 Prosper Community Picnic, scheduled for September 10. Cottone inquired about the location of the summer Golf Clinic. Shivers said Frontier Park.

b. Park Development Update

Naughton gave an update on the Frontier Park North project. The design went to Council and three items initially were approved: the lacrosse wall, bull pens and additional parking. After this decision, a special Council session was held on May 31, 2016, to discuss concerns from Prosper Youth Sports Commission and Prosper Little League as to field sizes. At that session, Council approved the extension of the northwest and southwest fields to 275 feet, with a 250 foot wall.

Cottone asked about the sports storage shed. Naughton said Council did not approve the sports or maintenance storage sheds, based on cost, and stated the issue may be revisited at a later date. The two additional fields and parking added about \$700,000 to the project.

Cottone asked which items the Parks and Recreation Board approved that the Town Council did not. Naughton responded that Council did not approve the 300 foot fields, the storage sheds, multi-purpose scoreboards, watering stations, portable press boxes, and netting in front of bleachers and waterfront pavilion and overlook. Naughton said Frontier Park North will be a very nice facility, with construction slated for this fall.

Naughton showed the park improvements projects slide and described the various projects, which he said include many trails. Windsong should start their neighborhood park soon; the plans are finalized.

Also, Council approved a resolution to pursue a grant through the Collin County Grant Assistance Program for \$500,000 to help pay for Frontier Park North improvements. Atteberry asked how much was available and have we ever applied for this grant before. Naughton said he believes about \$2,200,000 is available, between all the cities in Collin County. Atteberry asked if we have applied for a grant before. Naughton said, yes, every year. Last year, we applied with the design of Frontier Park North, but their priorities were land acquisition, hike and bike trails, and then facility improvements. The Town did not receive any funds. The year before, we received \$450,000 for the Cockrell property, land we purchased. We also received some funding for Frontier Phase 1. In the past, we've been very successful in getting grants through Collin County. This will be the last year for this grant, unless they extend the program, as they are out of bond money. Mitchell thanked Cottone for writing a letter in support, which will be attached to the grant, along with other support letters.

c. Park Maintenance Update

Furr described this time as busy; it is finally drying out. Soccer and lacrosse seasons are over. Crews are still working on the last part of baseball and All-Stars through mid-July. Shade structures on Main Street have been taken down, finishing everything we can do there. Still working on Prosper Trail, First/Coit and Preston - continuing work on the landscape projects that have been approved by Council.

Cottone asked about mowing the medians. Furr said it is a contracted service that mows and our staff handles chemicals. Cottone commented on how nice they look. Mitchell said Parks Operations does a great job with maintenance and taking care of the weeds, given all the recent rain weeds will come up quickly but they hit them as soon as they can.

Furr said Preston has been a big challenge this year. Most of the chemicals haven't worked, due to the rain. Crews have done a good job with irrigation, chemicals and fertilizing.

Severance asked who was responsible for the property on the west side of Custer to Rhea's Mill, stating the property owner mows just to the ditch. Furr said this is not Town property. The HOA or land owner is responsible. Severance said it's a problem coming out of Rhea's Mill, turning onto Custer, as huge overgrown trees and high grass make it difficult to see - there's a safety issue.

Mitchell said Trish Eller, Code Inspector, looks for such violations and there is a height requirement. Furr said it is 9 inches. Mitchell indicated he would relay that information to the Code Inspector.

Hodges asked about the new street signs. Furr said they are contracted out; it is a CIP project. Naughton said the new ones will look like the existing ones.

7. Adjourn

Motioned to adjourn by Goddard, seconded by Hodges. Approved 6-0. Meeting was adjourned at 6:36 pm.


Jennifer Severance