



Minutes
Special Meeting of the
Parks and Recreation Board
108 W. Broadway St., Prosper, Texas
Town of Prosper Municipal Chambers
Thursday, October 15, 2015, 6:00 p.m.

1. Call to Order / Roll Call.

The meeting was called to order at 6:00 p.m. by Barbara Cottone.

Roll call taken by Barbara Cottone. Board members present included: Barbara Cottone, Jennifer Severance, Bobby Atteberry, Amy Bartley, Jeffrey Hodges, and Keith Yellin. Mandy Goddard was absent.

Staff present included: Will Mitchell, Parks and Recreation Manager; Paul Naughton, Landscape Architect; Julie Shivers, Recreation Coordinator; Patty Kendzie, Senior Administrative Assistant, Parks and Recreation; and Matt Furr, Parks Superintendent.

2. Consider and Act upon the appointment of the Parks and Recreation Board Chair, Vice Chair and Secretary.

On a Motion by Hodges and seconded by Severance, Cottone was elected as Chair of the Board. On a Motion by Severance and seconded by Hodges, Goddard was elected to Vice Chair. On a Motion by Yellin and seconded by Hodges, Severance was elected to Secretary.

2. Consider and act upon approval of the minutes from the September 3, 2015, Parks and Recreation Board meeting.

Motioned to approve by Yellin, seconded by Severance. Approved 6-0.

3. Comments by the Public.

4. Informational items for new Park Board members.

Mitchell presented the Standard Procedures for new Board members and conducted staff introductions. Naughton described Parkland Dedication for new Board members, including subdivision ordinances, requirements, and factors considered. He described the Meadowbrook development and said the details will be brought to the Park Board to review. Naughton gave an update on the Blue Star development, per Cottone's request. The preliminary plat has been approved presenting a good idea where the parks will be. The next step is the final plat, which will be filed with the county.

In response to a question by Hodges, Bartley responded that the Kroger most likely will be complete by January or February 2016.

Shivers described the new Pavilion Rental Fee structure, as approved by Town Council.

Mitchell described the Punt, Pass and Kick event to be held Wednesday, October 21, at 6:00 pm at Reynolds Middle School.

Furr described the Parks staff for new members, stating staff has grown from 2 to 11 employees, with 2 additional staff members to be added in January 2016. He said due to Prosper's growth (more land, contracts and properties), the Parks staff will remain busy. The largest most recent project was Preston Road. Going forward, it will be Parks' job to keep the plants growing and looking good. Regarding the Frontier Park pond, the project should be finished next week. In response to Cottone's question about Pecan Grove, Furr responded that Public Works has been working on the spillway. Cottone said it looks really good.

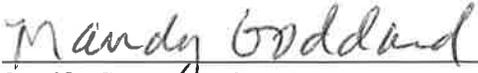
In response to Hodges' question about the gas company at Frontier, Furr said Atmos was at First Street, then headed to Frontier. Atmos told Furr they should be finished boring by January 2016. Because Prosper received variances for inside the park, nothing should be disturbed there. Areas outside the park will be torn up and Furr said his staff will be watching for potential irrigation issues. Also, some parking lots and sidewalks will be closed during this time.

Naughton gave updates on CIP projects and funding:

- Collin County Grant: Prosper requested design funds for Frontier Park North, yet the needs of other cities for land acquisition and hike and bike trails took priority. Prosper did not receive grant monies.
- Frontier Park North: He presented the conceptual master plan, describing the 3 youth baseball fields and 2 larger fields for multipurpose, each with artificial turf.
- Scenic City: Prosper received designation as a Scenic City for the next 5 years.
- Frontier Park: The work will be done in the off (fall) season, with parking being added, as well.
- Preston Lakes Park Playground: Town Council moved up the priority for this project and it is now scheduled for completion in 2016.

5. Adjourn.

Motioned by Hodges, seconded by Yellin to adjourn. Approved 6-0. Meeting was adjourned at 7:15 p.m.



Jennifer Severance, Secretary