



Residential Plan Submittal Checklist

Address: _____

Permit #: _____

If yes to any of the below, a fire suppression system will be required.

Building height equal to or greater than 35' _____ Conditioned area over 5,500 s.f. _____ 3 stories or greater _____

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- Two (2) plot plans containing: Plans must show driveway edges to property lines in feet (a minimum of two (2) feet is required on all driveways to property lines.
 - ___ Lot dimensions _____
 - ___ Plan footprint _____
 - ___ Setbacks (Front, rear, sides) _____
 - ___ Complete address _____
 - ___ Lot and Block _____
 - ___ Subdivision and Phase _____
 - ___ Easement Locations _____
 - ___ Driveways, Sidewalks _____
 - ___ Lot area _____
 - ___ Slab Area and Coverage percentage _____
- Two (2) complete sets of legible drawings Submission. **One must be a maximum of 11" x 17"**
 - ___ Floor plans _____
 - ___ Elevations plans (**All plans shall show vertical measurement of house**) _____
 - ___ Framing Plans _____
 - ___ Roof Plans _____
 - ___ Electrical Plans _____

To be Built options (**must be clearly shown, highlighted and detailed**).
- Show proper Square Footage
 - ___ HVAC Square Footage (**conditioned area**) _____
 - ___ Total Square Footage _____
- Subcontractor Validation Sheet
 - ___ General Contractor Validated _____
 - ___ Electrical Contractor Validated _____
 - ___ Mechanical Contractor Validated _____
 - ___ Plumbing Contractor Validated _____
- Two (2) foundation designs with soil reports and Engineer's letter with Texas State Engineer Stamp on the design. _____
- Masonry Calculations, square footage and % all four elevations and total unit masonry % for each home _____
- Energy Analysis, including ICC# or Rater # _____
- Public Works request for water meter. _____

Plans Submitted By: _____

Company Name: _____

Plans Accepted By: _____

Date: _____