



Welcome to the February 13, 2024,  
Prosper Town Council Work Session



# Call to Order/Roll Call

# Agenda Item 1.

Receive an update regarding the solid waste transition. (RBS)

# Recognition of the Town Transition Team

- Transitioning of all commercial and residential customers required careful coordination with Republic, CWD and the Town:
  - Swapping 28,000 CWD containers for 28,000 Town of Prosper containers (56,000 containers on the move)
  - Extensive communication with citizens regarding new service and container swap-out
  - Open communication between team members to resolve problems real-time

## Transition Team

**Utility Billing:** Norma Perez, Manager, Marsa Wages, Supervisor, Amy Haines, Solid Waste Rep. UB Customer Service Reps. Josie Ipina, Debby Wildes, Roxanne Garcia

**Communications Team:** Todd Rice, Wilson Haines, Devon Jett, Melissa Knaszak

**Public Works:** Luis Galvez, Streets Supervisor

# Overview of the New Solid Waste Contract

- Awarded June 27, 2023, the contract:
  - Provides same basic services for trash, recycling and yard waste.
  - Add one time moving box pick up for new move ins.
  - Simplifies the dates for monthly bulk pick-up.
  - Household Hazardous Waste (HHW) will be converted from a once per year drop-off in Frisco to a once per year “at your door” pick up service.
  - Keeps rates as close to current levels but Solid Waste Fund is now self supporting.
  - Improves quality and dependability of both commercial and residential service.
  - Increase contract remedies for poor performance by increasing contract monitoring and contract compliance
- Or simply: **Provide Excellent Municipal Services**

## Residential Results

In the first two weeks, results have been promising:

- Trash, recycling and yard waste routes are normally finished by mid-afternoon
- Learning curve was short as only a small number of residents were missed in the first week and they were picked up same day
- Monthly Bulk was also completed on schedule
- Compliments have been received by customers on speed of service and that emptied cans have their lids closed.

## Initiatives for Commercial Service

We are using the transition to a new provider to improve the customer experience for our commercial citizens:

We will be adding a webpage providing information for commercial customers:

- Rates

- Ordinance requirements for enclosures

- Ordinance requirements regarding illegal dumping

Services offered by Republic:

- Gate opening and closure

- Uses of locks to prevent illegal dumping

- Republic App tracking truck location and pick up time

# Pilot Program to Replace 95-gallon Commercial Carts

- Certain businesses due to the size of their lot, conversion from residential use or other reasons currently utilize 95-gallon carts. Most but not all of these businesses are in Old Town.
- For most, this works well but there are several restaurants or higher volume customers that would benefit from traditional commercial service.
  - An enclosure is currently being built to house shared containers for downtown businesses.
  - A pilot program is currently being rolled out to test the desirability of portable 4 yard plastic containers on casters with one container replacing 8 or more 95-gallon carts
  - If successful, staff would propose ordinance changes waiving enclosure requirements for certain restricted circumstances
    - Commercial customer must currently need four or more trash carts
    - 4 yard container must be stored on the side or back of property or screened
    - 4 yard container is able to be serviced away from the street ( i.e. on the parking lot)

## Agenda Item 2.

Receive an update regarding the Town's Capital Improvement Projects (CIP). (HW/DB)

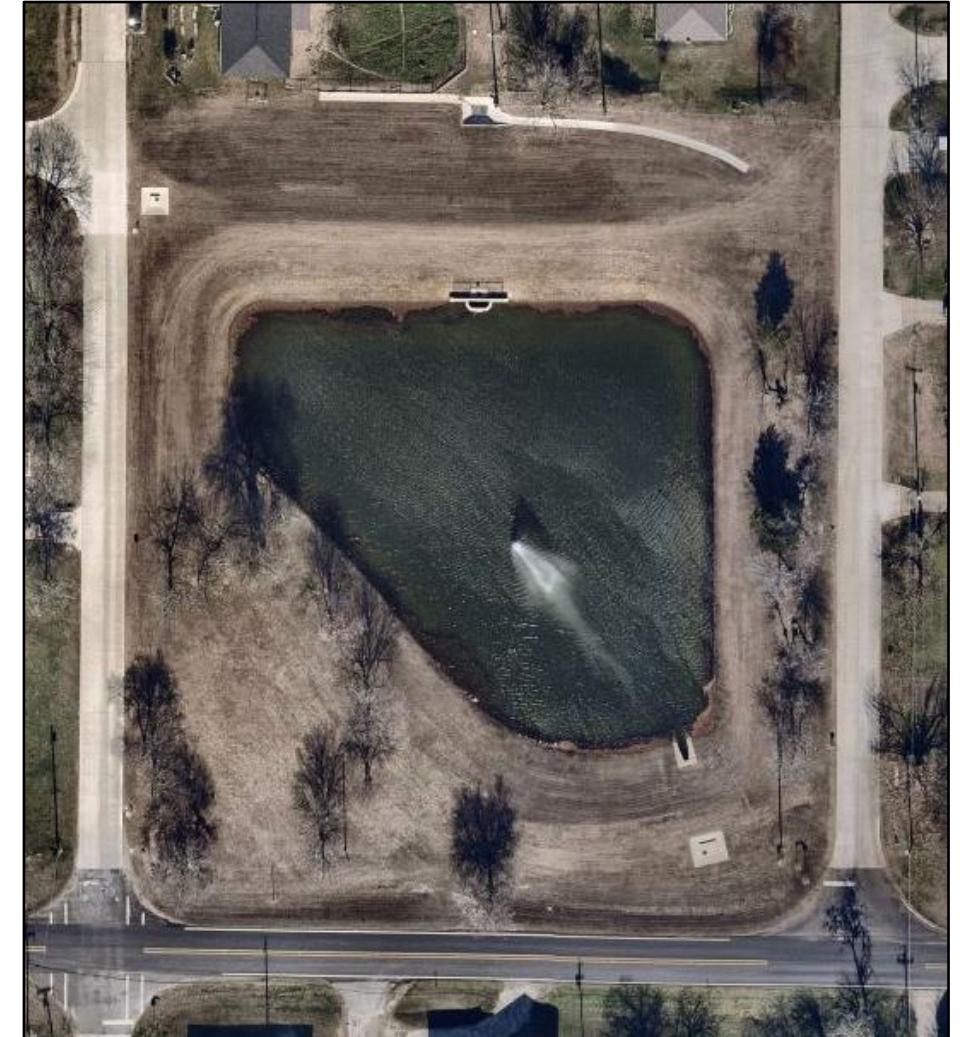
## Erosion Control Projects

- CIP funding (\$473,000) was approved for erosion control improvements to the pond edge at Frontier Park. A more serious erosion issue has presented itself at the Doe Branch Property from recent rains / flooding.
- The CIP subcommittee funded an additional \$184,000 to remedy the Doe Branch erosion issue at the February 12 meeting.



## Downtown Park Phase I

- Funding has been identified and approved for Phase I design. Resident input requesting a design for more passive recreation activities.
- The CIP Subcommittee approved the passive play strategy and requested the addition of a playground. \$250,000 in additional funding has been allocated to this project.
- The reduced scope plus playground changes the estimated cost for park development to approx. \$750,000.
- Design phase is scheduled to begin late FY2024.



# Doe Branch Property Trail Connections

- Trail connections are needed along Fishtrap Road and between neighborhoods at the south end of the Doe Branch property.
- The two trail projects had been funded separately. On Feb 12, the CIP Subcommittee approved combining the two projects into one project which should help with project efficiencies.
- The Parks and Recreation Department has chosen Parkhill as the project consultant.



## Executive Session

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.071 – Consultation with the Town Attorney to discuss legal issues associated with any agenda item.

Section 551.074 - To discuss appointments to the Upper Trinity Regional Water District Board of Directors, and all matters incident and related thereto.

Section 551.071 – To consult with the Town Attorney regarding legal issues associated with Code Enforcement activities and substandard structures, and all matters incident and related thereto.



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PROSPER

The Town Council will reconvene after Executive Session.

# Reconvene into Work Session



# Adjourn