



Welcome to the April 30, 2024,  
Prosper Town Council Meeting



# Call to Order/Roll Call



# Invocation, Pledge of Allegiance, and Pledge to the Texas Flag



## Pledge to the Texas Flag

Honor the Texas flag; I pledge allegiance to thee,  
Texas, one state under God, one and indivisible.



# Announcements

# Presentations

## Agenda Item 1.

Proclamation recognizing May 2, 2024, as National Day of Prayer.  
(MLS)



## Consent Agenda

### **Agenda Item 2.**

Consider and act upon the minutes from the April 13, 2024, Town Council Work Session meeting. (MLS)



## Agenda Item 3.

Consider and act upon the minutes from the April 16, 2024, Town Council Regular meeting. (MLS)



## Agenda Item 4.

Consider acceptance of the March 2024 monthly financial report.  
(CL)

## Agenda Item 5.

Receive the Quarterly Investment Report for March 31, 2024. (CL)

## Agenda Item 6.

Consider and act upon a resolution authorizing the Town Manager, and/or his/her designee, to apply for the FY 2024 Motor Vehicle Crime Prevention Authority SB 224 Catalytic Converter Grants Second Solicitation Grant. (WR)



## Agenda Item 7.

Consider and act upon approving an update to the Library Policies. (LS)

## Agenda Item 8.

Consider and act upon authorizing the Town Manager to approve an agreement with URETEK USA for repairs to the northbound lanes of Dallas Parkway from US Highway 380 to First Street for \$603,000.00. (CE)

## Agenda Item 9.

Consider and act upon authorizing the Town Manager to approve an agreement with Green World Care to provide mowing services for certain rights-of-way and public works facilities for \$19,044.00, with the option for four (4) one-year renewals. (CE)

## Agenda Item 10.

Consider and act upon authorizing the Town Manager to execute a Proposal for Electrical Services between Trinity Lighting and Electrical Services, and the Town of Prosper, Texas, to run electrical service to the Main St. tree wells for tree lighting for an amount not to exceed \$128,200.00. (DB)

## Agenda Item 11.

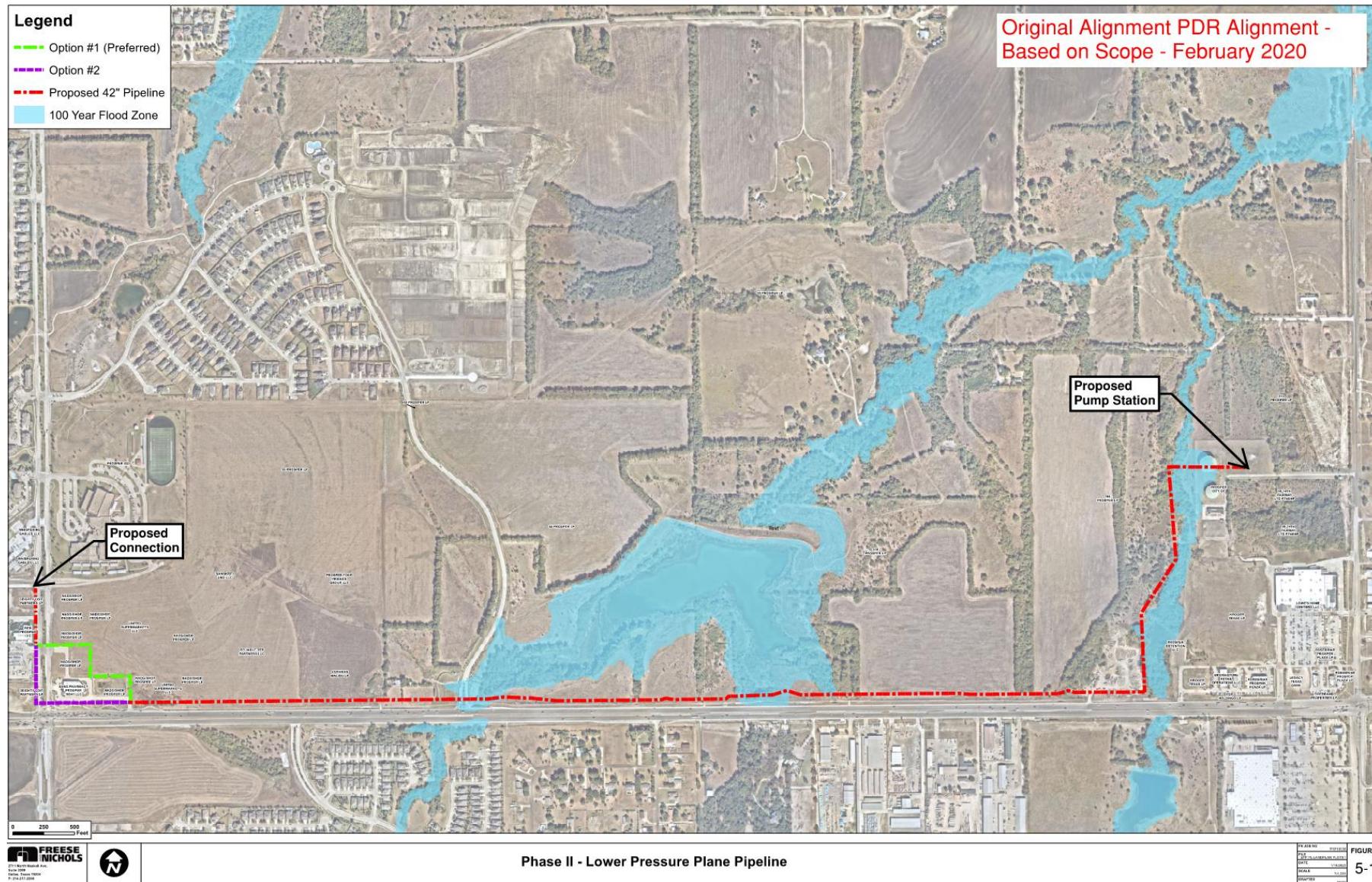
Consider and act upon authorizing the Town Manager to execute Contract Amendment No. 2 to the Professional Engineering Services Agreement between Freese and Nichols, Inc., and the Town of Prosper, Texas, related to the design of the Lower Pressure Plane (LPP) Pump Station and LPP Water Line Phase 2 project for \$277,950.00. (PA)

## Agenda Item 12.

Consider and act upon approving Change Order No. 2 for CSP No. 2022-05-B, EDA Award No. 08-79-05522 to Archer Western Construction, related to construction services for the Lower Pressure Plane (LPP) Pump Station and Water Line Phase 2 project for \$93,758.99; and authorizing the Town Manager to execute Change Order No. 2 for same. (PA)

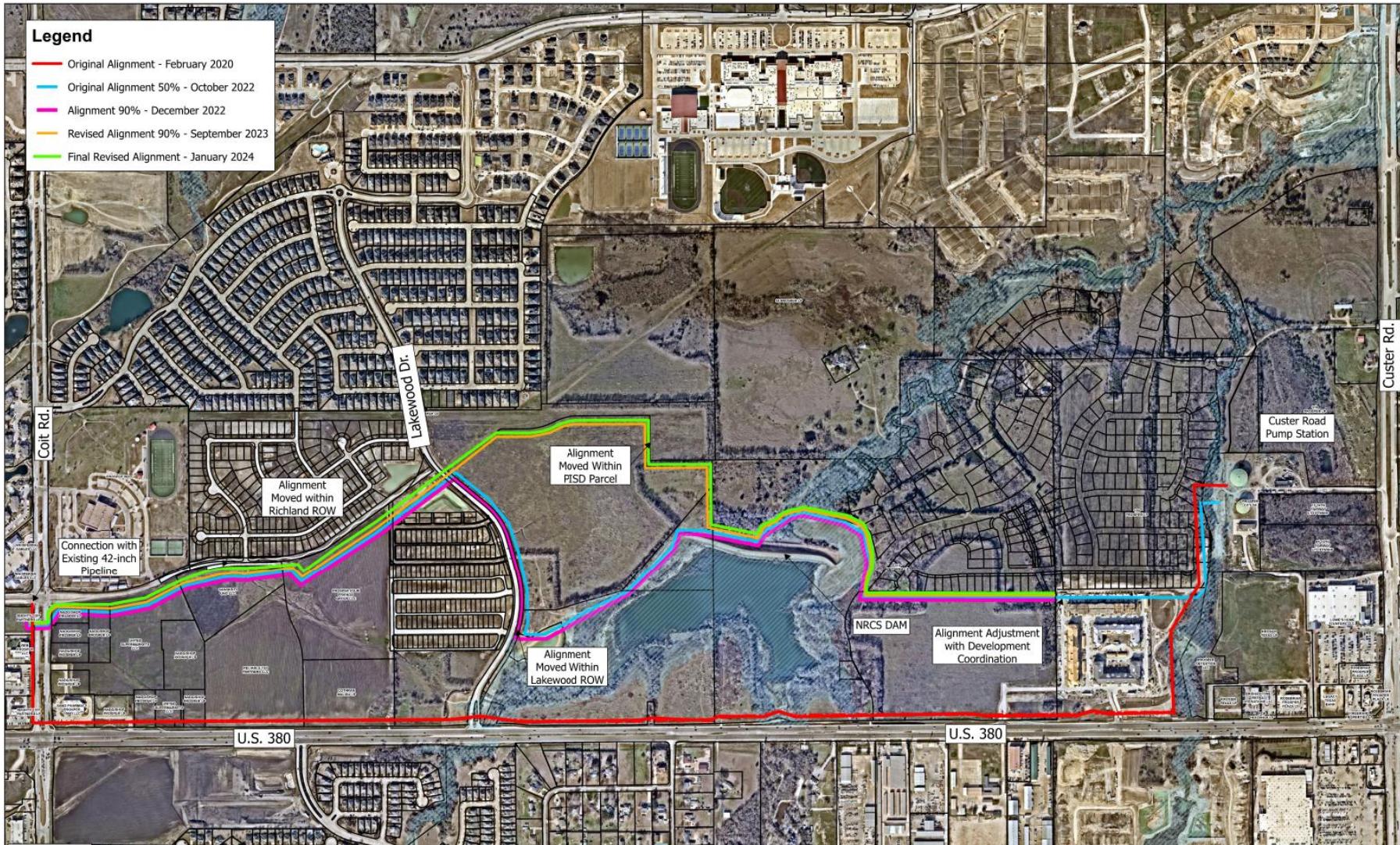


## Original Water Line Alignment





# Water Line Revised Alignments



# Lower Pressure Plane (LLP) Pump Station and LLP Water Line Phase 2

- Original Alignment was along US 380
- Future US 380 TxDOT ROW unknown, multiple alignments studied
- Coordinated with Property Owners for future development
- Permitting with Collin County SWCD and NRCS required
- PISD waterline located to maximize future development
- Moved Waterline under future Richland pavement
- Original Scope had an 18 mo's construction, now 30 mo's

## Agenda Item 13.

Consider and act upon authorizing the Town Manager to enter into an agreement with Mels Electric, LLC, related to relocating existing traffic signal conduits at DNT / First Street & Prosper Trail Intersections project for \$173,499.00; and authorizing the Town Manager to execute documents for same. (PA)



Traffic Signal Conduit Relocation DNT at  
First Street & Prosper Trail Intersections



## Agenda Item 14.

Consider and act upon a request for a Site Plan a Big Box, Gas Pumps, and a Car Wash on Frontier Retail Center, Block A, Lot 6, on 16.9± acres, located on the south side of Frontier Parkway and 250± feet east of Dallas Parkway. (DEVAPP-23-0182) (DH)

## Agenda Item 15.

Consider and act upon a request for a Façade Plan for a Big Box, Gas Pumps, and a Car Wash on Frontier Retail Center, Block A, Lot 6, on 16.9± acres, located on the south side of Frontier Parkway and 250± feet east of Dallas Parkway. (DEVAPP-23-0180) (DH)



## Agenda Item 16.

Consider and act upon a request for a Façade Plan for Multifamily Buildings and a Leasing Office on Gates of Prosper, Phase 2, Block D, Lot 3, on  $16.0\pm$  acres, located on the northwest corner of Bravo Way and Richland Boulevard. (DEVAPP-23-0212) (DH)



## Agenda Item 17.

Consider and act upon an ordinance to rezone 0.3± acres from Single Family-15 (SF-15) to Planned Development-127 (PD-127) on Prosper Central Addition, Block 1, Lot 1, located on the northeast corner of Coleman Street and Sixth Street. (ZONE-23-0029) (DH)

## Agenda Item 18.

Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)



# Citizen Comments



## Regular Agenda

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened.

## Agenda Item 19.

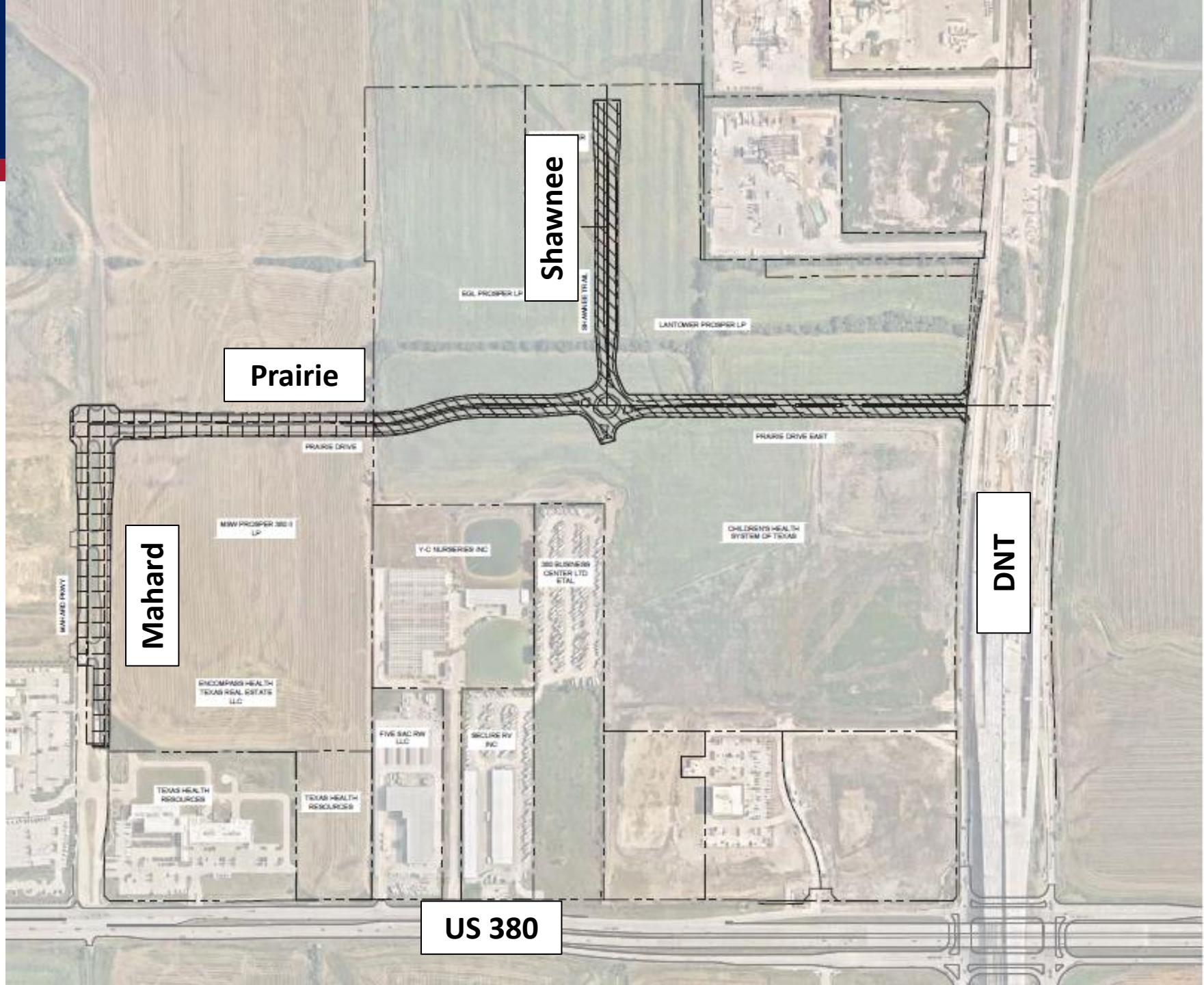
Consider and act upon authorizing the Town Manager to execute the First Amendment to the Roadway Construction Reimbursement Agreement between MSW Prosper 380 II, LP, and the Town of Prosper, Texas, related to the construction of roadways within the Town's Tax Increment Reinvestment Zone No. 2 (TIRZ No. 2). (HW)



TOWN OF  
**PROSPER**



GRAPHIC SCALE IN FEET  
0 100 200 400



## Agenda Item 20.

Consider and act upon authorizing the Town Manager to execute a Proposal for Services with 720 Design, for the preparation of a Library Master Plan for \$98,375.00. (LS)

# Library Master Plan

Quality Libraries  
Improve Communities

Dream Goal  
Succeed Transform Vision  
Believe  
Learn Growth  
Wonder Conquer  
Inspire Share  
Read Fearless Persevere  
Educate Engage  
Collaborate Courage  
Create Excel  
Write Passion  
Ideas  
Smile Knowledge  
MAZE Improve



## **Library Master Plan:**

- Dynamic long-term document
- Provides a conceptual layout to guide growth and development
- Identifies ways the library can support the community's efforts and the Town's vision
- Makes the connection between the library and its users
- Helps set priorities and methods for achieving those priorities

# SCOPE

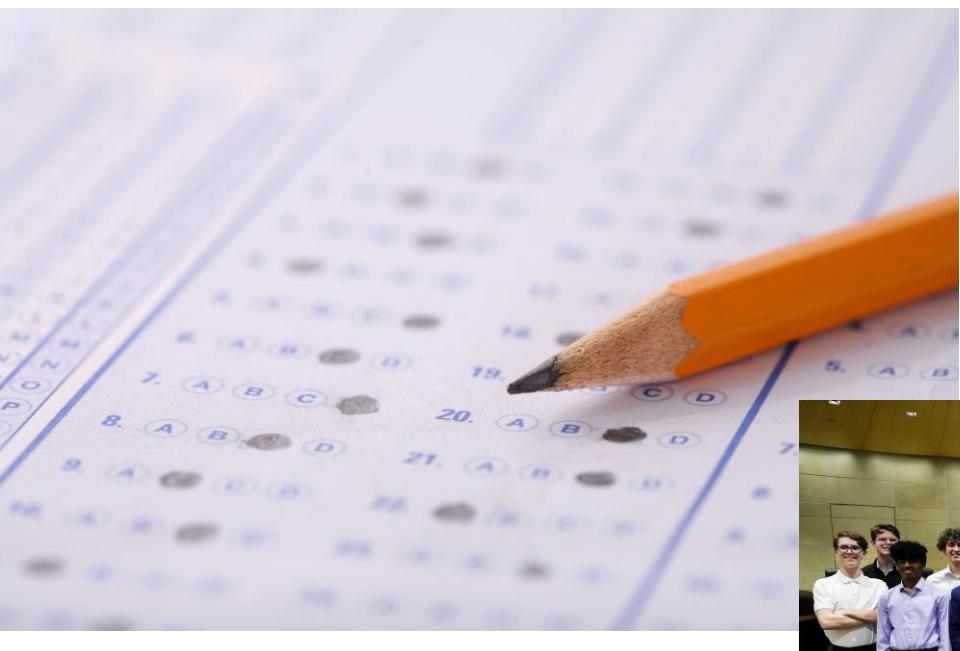
## Space needs/capital project recommendation data gathering:

- Existing site
- Planning
- Population projection
- Circulation statistics
- Collection development plans
- Technology inventory
- Program attendance
- Organizational chart and staffing projections
- Long-range plan for library
- Town-wide plans



# Information/Opinion Gathering:

- Community focus group meetings
- Leadership/stakeholder interviews
- Library staff and board interviews
- Online community survey





## Discover Tours:

- In person visits to new & relevant libraries
- Virtual tours of libraries outside DFW region
- Stand alone and Recreation Center Neighbors

## Summary/Recommendations:

- Facility/Space Needs
- Technology
- Staffing
- Programming
- ROM Cost

(Rough Order of Magnitude)

Dream Aspire Goal  
Succeed Vision  
Imagine Growth  
N Wonder Conquer  
Inspire Share  
Read Fearless  
Create Educate  
Support Ideas  
Smile Knowledge  
Achieve



## Timeline:

- 6-9 months/ December completion goal

## Cost:

- \$98,375



## Agenda Item 21.

Discuss and consider Town Council Subcommittee reports. (DFB)

Possibly direct Town Staff to schedule topic(s) for discussion at a future meeting.

## Executive Session

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.074 - To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic Development Corporation Board, Planning & Zoning Commission, and the Community Engagement Committee, and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding legal issues associated with Article 1.09 and Article 8.03 of the Town's Code of Ordinances, and Chapter 214 of the Texas Local Government Code, and all matters incident and related thereto.

Section 551.071 - Consultation with the Town Attorney regarding legal issues associated with an ordinance regarding solicitation to motor vehicle occupants, and motor vehicle weight limits, and all matters incident and related thereto.



The Town Council will reconvene after Executive Session.



Reconvene into Regular Session and take any action necessary as a result of the Closed Session.



TOWN OF  
PROSPER

# Adjourn