



Welcome to the May 14, 2024,
Prosper Town Council Meeting



Call to Order/Roll Call



Invocation, Pledge of Allegiance, and Pledge to the Texas Flag



Pledge to the Texas Flag

Honor the Texas flag; I pledge allegiance to thee,
Texas, one state under God, one and indivisible.



Announcements

Presentations

Agenda Item 1.

Recognition of the 2024 Town of Prosper Citizens Academy. (TR)

Agenda Item 2.

Proclamation recognizing National Police Week and Peace Officers' Memorial Day. (MLS)



Agenda Item 3.

Proclamation recognizing May 19-25, 2024, as Public Works Week. (MLS)

Agenda Item 4.

Proclamation recognizing the month of May 2024, as Building Safety Month. (MLS)



Consent Agenda

Agenda Item 5.

Consider and act upon the minutes from the April 30, 2024, Town Council Work Session meeting. (MLS)



Agenda Item 6.

Consider and act upon the minutes from the April 30, 2024, Town Council Regular meeting. (MLS)

Agenda Item 7.

Consider and act upon the minutes from the May 1, 2024, Town Council and Planning and Zoning Commission Joint Work Session. (MLS)

Agenda Item 8.

Consider and act upon the minutes from the May 7, 2024, Town Council Special meeting. (MLS)



Agenda Item 9.

Consider and act upon a resolution designating various individuals as authorized representatives for the Town's LOGIC account. (CL)

Agenda Item 10.

Consider and act upon a resolution approving the Town of Prosper Investment Policy and Investment Strategy and approving the list of qualified brokers/dealers and financial institutions that are authorized to engage in investment transactions with the Town of Prosper. (CL)

Agenda Item 11.

Consider and act upon a resolution authorizing the Town Manager, and/or his/her designee, to apply for the FY 2025 Motor Vehicle Crime Prevention Authority Taskforce Grant Program.
(WR)



Agenda Item 12.

Consider and act upon an ordinance dissolving the Prosper Management District No. 1 pursuant to Section 3886.251 of the Texas Special District Local Laws Code. (CE)

Agenda Item 13.

Consider and act upon authorizing the Town Manager to execute documents for an emergency repair of a water supply pump by Global Pump Solutions for \$78,192.00. (CE)

Agenda Item 14.

Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)



Citizen Comments



Regular Agenda

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened.

Agenda Item 15.

Consider and act upon authorizing the Town Manager to execute an agreement between the Town of Prosper and V&A Landscape and Lawn to provide turfgrass mowing maintenance at various Town-owned locations for an estimated annual amount of \$355,500.00, with the option of four (4) one-year renewals. (DB)

Bid Award

- Use of the Best Value Bid award process
 - Cost (30%), Meet Needs (15%), Equipment (15%), Staffing (20%), Work History/References (20%)
- Police Dept, all Fire Dept locations (3), several Town parks, trail, and median locations
- V&A Landscape and Lawn scored the highest (second lowest bid)
 - Currently has multiple Town contracts
 - Currently meeting the standards of the Town
- Have seen a cost increase of approximately 12% from the 2019 contract comparing like areas

Low Bidder

- \$204,336.00
- Failed to fully complete the bid package with all requested information (staff experience and equipment inventory)
- Staff assessed quality of work firsthand in adjacent community
- Questionable / inconsistent pricing across bid submittal
 - Not profitable – anticipate future change order and/or default
 - Poor quality – wrong equipment, not taking the appropriate amount of time to complete work
- Does not meet the standards of the Town



Existing / Pending Town Mowing and Landscape Contracts

Contracts	Status	Funding Arrangement	Yearly Cost	Vendor
2024-05-A Whitley Place Landscape Maintenance	Awarded	Cost Sharing with HOA - managed by TOP	\$22,875.00	V&A Landscaping
2024-16-A Frontier Parkway Median Mowing	Pending Approval	Cost Sharing with Celina - managed by TOP	\$60,200.00	V&A Landscaping
2024-14-A Custer Road Median Mowing	Awarded	Cost Sharing with McKinney - managed by TOP	\$55,875.00	V&A Landscaping
2024-21-A ROW and Water Tower Mowing	Awarded	Managed by Public Works	\$19,044.00	Green World Care
2023-03-A 380 Mowing	Awarded	Cost Sharing with Frisco - managed by TOP	\$56,175.00	V&A Landscaping
2024-06-A Various Locations Landscape Services	Pending Approval	Managed by Parks	\$355,500.00	V&A Landscaping
2021-48-A First Street and Coit Landscape Services	Awarded	Managed by Parks	\$19,840.00	V&A Landscaping
			Total	\$589,509.00

Staff recommends approval of the contract for the various Town-owned locations in the amount of \$355,500.00, with the option of four (4) one-year renewals.

Agenda Item 16.

Consider and act upon authorizing the Town Manager to execute an agreement between the Town of Prosper and V&A Landscape and Lawn to provide median mowing maintenance along Frontier Parkway median locations for an estimated annual amount of \$60,200.00, with the option of four (4) one-year renewals. (DB)

Bid Award Process

- Use of the Best Value Bid award process
 - Cost (30%), Meet Needs (15%), Equipment (15%), Staffing (20%), Work History/References (20%)
- V&A Landscape and Lawn scored the highest (second lowest bid)
 - Currently has multiple Town contracts
 - Currently meeting the standards of the Town
- Shared cost with City of Celina

Low Bidder

- \$51,100.00
- Score was impacted by:
 - Concerns regarding equipment type and fleet numbers
 - Limited staff resources
 - Reference calls not returned

Existing / Pending Town Mowing and Landscape Contracts

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2024-16-A Frontier Parkway Median Mowing	Pending Approval	Cost Sharing with Celina - managed by TOP	\$60,200.00	V&A Landscaping
2024-14-A Custer Road Median Mowing	Awarded	Cost Sharing with McKinney - managed by TOP	\$55,875.00	V&A Landscaping
2024-21-A ROW and Water Tower Mowing	Awarded	Managed by Public Works	\$19,044.00	Green World Care
2023-03-A 380 Mowing	Awarded	Cost Sharing with Frisco - managed by TOP	\$56,175.00	V&A Landscaping
2024-06-A Various Locations Landscape Services	Pending Approval	Managed by Parks	\$355,500.00	V&A Landscaping
2021-48-A First Street and Coit Landscape Services	Awarded	Managed by Parks	\$19,840.00	V&A Landscaping
			Total	\$589,509.00

Staff recommends approval of the contract for the maintenance along Frontier Parkway in the amount of \$60,200.00, with the option of four (4) one-year renewals.



Agenda Item 17.

Discuss and consider Town Council Subcommittee reports. (DFB)



Possibly direct Town Staff to schedule topic(s) for discussion at a future meeting.

Executive Session

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding pending and/or anticipated litigation, and all matters incident and related thereto.



The Town Council will reconvene after Executive Session.



Reconvene into Regular Session and take any action necessary as a result of the Closed Session.



TOWN OF
PROSPER

Adjourn