

# Welcome to the June 11, 2024, Prosper Town Council Meeting

# Call to Order/Roll Call

# Invocation, Pledge of Allegiance, and Pledge to the Texas Flag

## Pledge to the Texas Flag

Honor the Texas flag; I pledge allegiance to thee,  
Texas, one state under God, one and indivisible.

# Announcements

# Presentations

## Agenda Item 1.

Recognize the Town's Communication's staff with awards received from the Texas Association of Municipal Information Officers (TAMIO). (TR)

# What is TAMIO?

## Texas Association of Municipal Information Officers

- A professional organization dedicated to advancing the practice of municipal communications in Texas.
- TAMIO provides a network for public information officers, communications professionals and other government employees involved in public relations, marketing and communications within local governments.
- Workshops, training sessions and annual conference
- Annual awards for outstanding municipal communications
- Promotes transparent and effective communication in local governments



## Best Use of a Promotional Item Prosper Passport

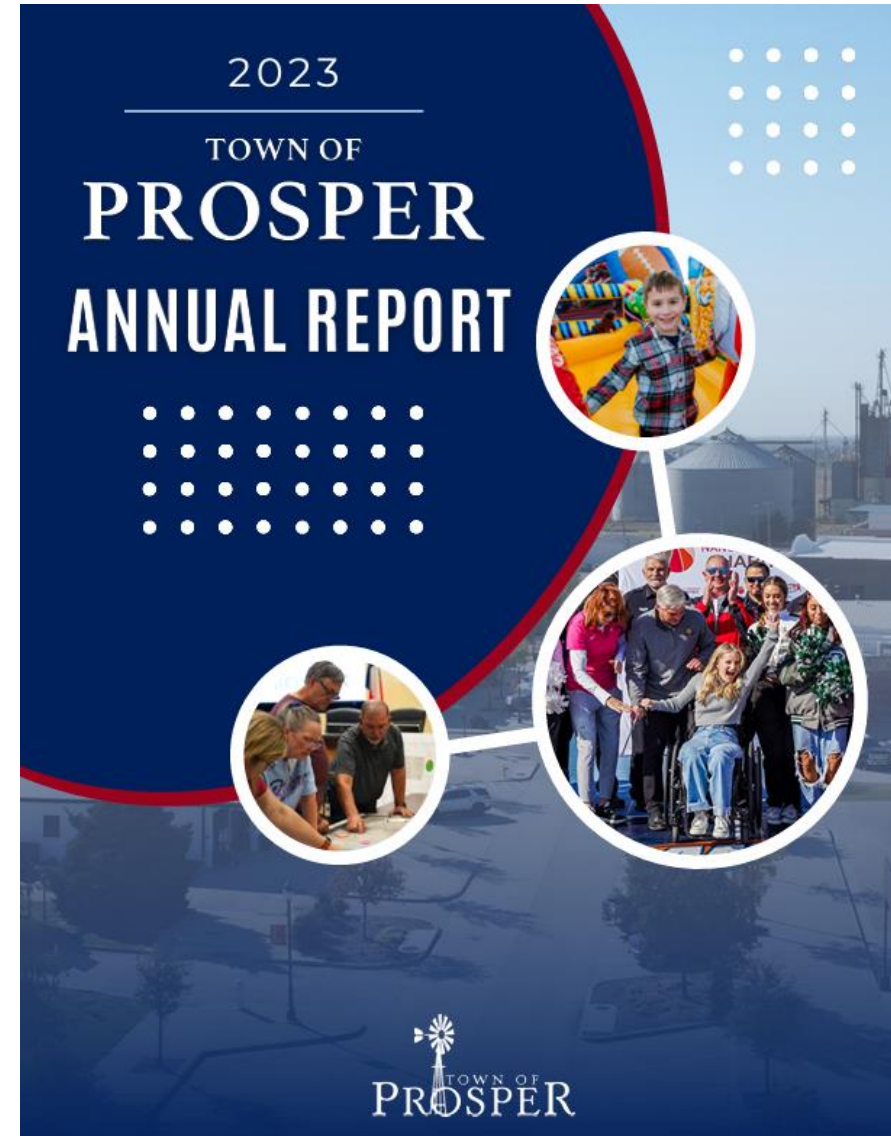
- A promotional item introduced at the New Resident Mixer to guide and educate residents about Town services and resources.
- Attendees collect stamps from each department
- Included QR codes for easy access to additional information, empowering residents to explore further.
- The Passport has become a staple at New Resident Mixers, demonstrating its effectiveness in educating residents about town services.





## Best Publication - Report **2023 Prosper Annual Report**

- The Town's first comprehensive Annual Report including snapshots consisting of 12 departments.
- Compiled and showcased comprehensive departmental achievements, milestones and notable projects in a visually appealing booklet
- Increased resident understanding of municipal finances, projects and analytics fostering trust, transparency and a well-informed community.
- Premiered at the 2023 State of the Community and Mayor's Annual Update events



# Consent Agenda

## Agenda Item 2.

Consider and act upon the minutes from the May 28, 2024, Town Council Regular meeting. (MLS)

## Agenda Item 3.

Consider and act upon an ordinance renaming Cook Lane between First Street and Prosper Trail to Mike Howard Lane.  
(HW)



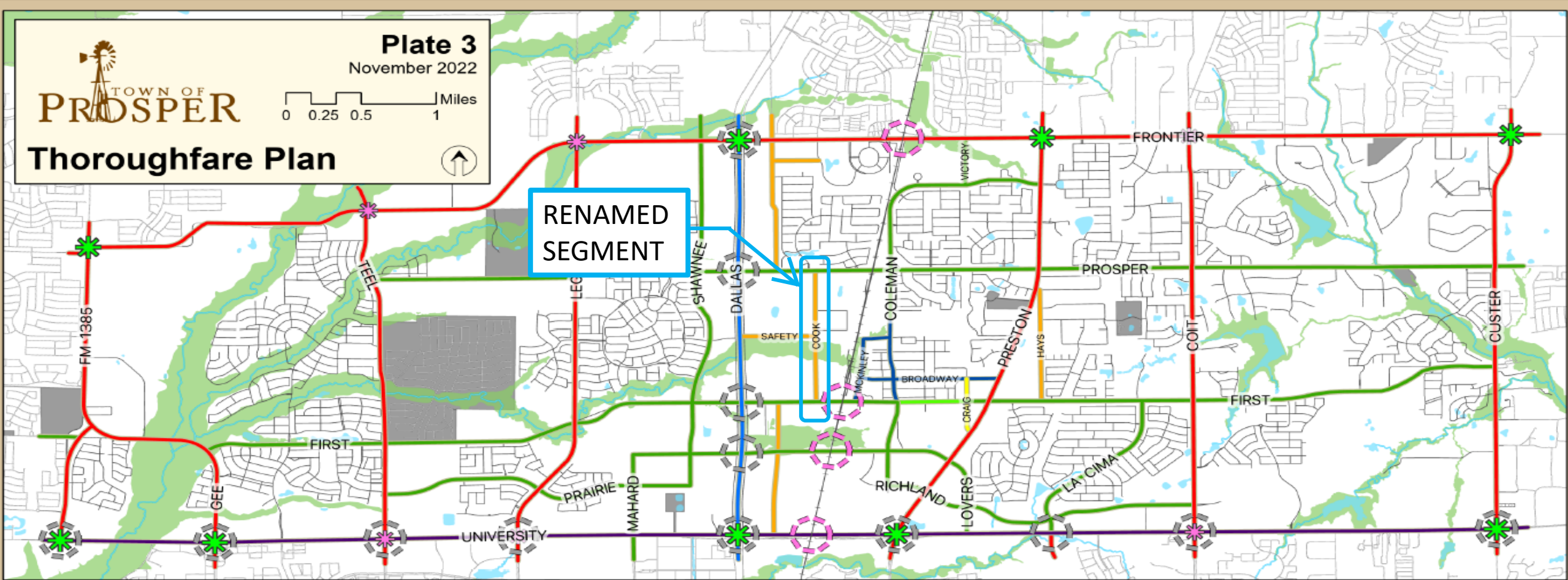
**Plate 3**  
November 2022

0 0.25 0.5 1 Miles

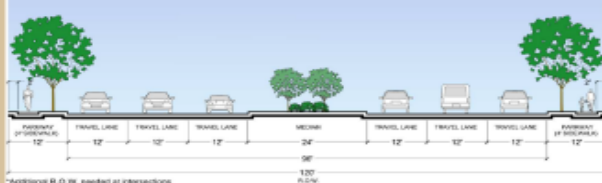
## Thoroughfare Plan



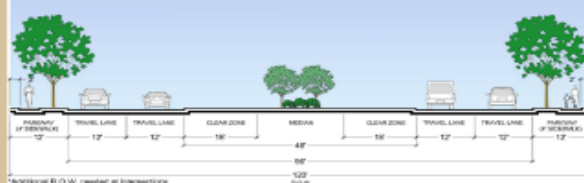
RENAMED  
SEGMENT



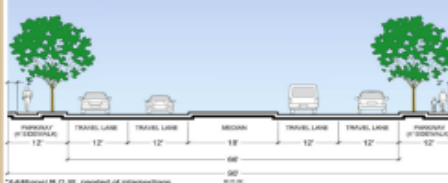
Ultimate Major Thoroughfare '6LD' (Midblock)\*



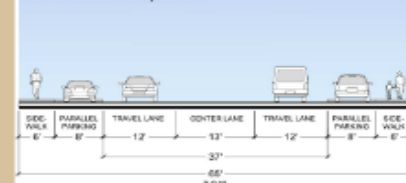
Interim Major Thoroughfare '4/6LD' (Midblock)\*



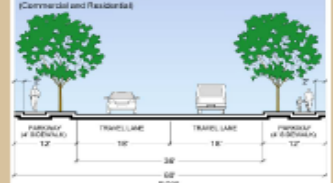
Minor Thoroughfare '4LD' (Midblock)\*



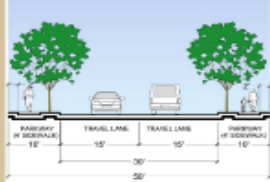
Commercial Couplet '3L'



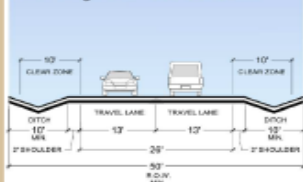
Collector Street '2LC'  
(Commercial and Residential)



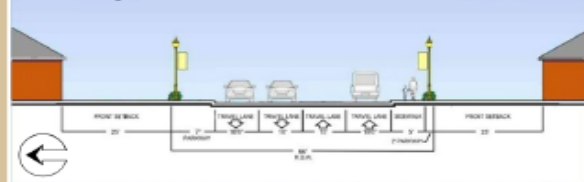
Neighborhood Street '2LN'



Rural Neighborhood Street '2LRN'



Minor Thoroughfare '4LU'



- Dallas North Tollway
- Limited Access Roadway/Freeway (330' ROW)
- Major Thoroughfare (6 lane; 120' ROW)
- Minor Thoroughfare (4 lane divided; 90' ROW)
- Minor Thoroughfare (4 lane undivided; 56' ROW)
- Commercial Couplet (3 lane; 65' ROW)
- Commercial Collector (2 lane; 60' ROW)
- Old Town District (Section Varies)



\*Refer to Comprehensive Plan for Interim Development of Coit Road between Frontier Parkway and Prosper Trail.

The Thoroughfare Plan is for informational purposes and has not been prepared for and is not intended for legal, real estate, engineering, or surveying purposes. It is provided as a conceptual guide for transportation decisions within the Town related to general roadway alignments and classifications. The Town of Prosper does not assume any responsibility or liability for omissions, inaccuracies, or misinterpretations of the Thoroughfare Plan.

## Agenda Item 4.

Consider and act upon an ordinance amending Article 4.03, “Solicitors and Itinerant Merchants; Handbill Distribution,” of Chapter 4, “Business Regulations,” of the Town’s Code of Ordinances by updating terms and conditions related to door-to-door commercial solicitation in the Town. (TW/DK)

## Agenda Item 5.

Consider and act upon a resolution authorizing the Town Manager, and/or his/her designee, to apply for the FY 2025 Motor Vehicle Crime Prevention Authority SB 224 Catalytic Converter Grants Grant. (DK)

## Agenda Item 6.

Consider and act upon authorizing the Town Manager to execute a renewal agreement with CivicPlus for website hosting services for an initial term of one year in the amount of \$16,990, with annual renewals for three additional years in an amount not to exceed an increase of 5% per year. (RB)



## Agenda Item 7.

Consider and act upon authorizing the Town Manager to execute an Agreement for Professional Services between the Town of Prosper and Olsson Studio related to design of monumentation in Downtown Prosper for an amount not to exceed \$66,500. (RB)



# Proposal Details from Olsson Studios

## Phase 1 - Discovery

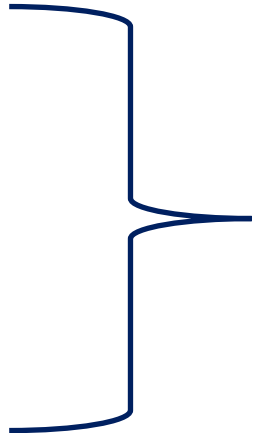
- Kickoff Meeting with Town staff
- Data collection (GIS data, Utility Infrastructure, Survey Data)

## Phase 2 - Design Generation and Engagement

- Three in-person design charrette meetings with DTAC
- Work Products: Monumentation Master Plan, Initial Concept Designs

# Proposal Details from Olsson Studios

## Phase 3 – Final Concept Design

- Monumentation Plan Presentation
- Deliverables:
  - Final Concept Design Master Plan Comprised of:
    - Primary Monument
    - Secondary Monument
    - Gateway Monument
    - Wayfinding
    - Iconic Art Piece

Committee May  
Choose One  
Monument, or a  
“Family” of Monuments
  - Opinion of Probable Costs
  - 3-D color renderings

## Proposal Details from Olsson Studios

Phase 1-3 Project Fee	\$62,900
Reimbursable Expenses	\$3,600
<b>Total</b>	<b>\$66,500</b>

Project Schedule: Approximately Four Months

# Proposal Details from Olsson Studios

## Phase 4 – Construction Documents –

- Deliverables:
  - Demolition Plan
  - Hardscape Plan
  - Construction Documents including elevations, structural engineering, lighting, and specifications for selected monuments

**Phase 4 Project Fee: \$47,000 - \$68,000, under separate agreement**

## Next Steps:

- ✓ DTAC Recommendation on Olsson Studios Proposal, Phases 1-3
- Town Council approval of Agreement
- Schedule Kickoff Meeting with Staff
- Schedule Design Charette with DTAC, Preferably 3 consecutive days

Tentative Schedule *(pending Council approval of agreement)*:

- Meeting 1 - 4 hours – June 24, 3:00-7:00pm
- Meeting 2 - 2 hours – June 25, 3:00-5:00pm
- Meeting 3 - 2 hours – June 26, 5:30-7:30pm

## Agenda Item 8.

Consider and act upon approval of a supplemental BuyBoard Contract Purchase Order with GameTime c/o Cunningham Recreation to cover cost increases in the amount of \$43,511 for an amount not to exceed \$173,625 related to playground installation at Lakewood Park. (DB)

## Agenda Item 9.

Consider and act upon authorizing the Town Manager to execute a License, Maintenance & Hold Harmless Agreement between Pettis Real Estate, LLC, and the Town of Prosper relative to Bryant's First Addition, Block 1, Lots 12-14. (DH)

## Agenda Item 10.

Consider and act upon an ordinance rezone 47.0± acres from Planned Development-75 to a Planned Development for Multifamily and Mixed-Use, located at the northwest corner of Dallas Parkway and Prosper Trail. (ZONE-24-0001) (DH)



## Agenda Item 11.

Consider and act upon authorizing the Town Manager to execute a Development Agreement between Prosper Tollway Avenues 35, L.P., and the Town of Prosper relative to Prosper Arts District.  
(DH)

## Agenda Item 12.

Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)



# Citizen Comments

## Regular Agenda

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened.

## Agenda Item 13.

Conduct a public hearing to consider and act upon an ordinance amending Chapter 3, Sections 1 and 2, of the Town of Prosper Zoning Ordinance to add Commercial Drone Delivery Hub use, standards, and definition. (ZONE-24-0010) (DH)

## Agenda Item 14.

Discuss and consider Town Council Subcommittee reports. (DFB)

Possibly direct Town Staff to schedule topic(s) for discussion at a future meeting.

## Executive Session

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.



The Town Council will reconvene after Executive Session.

Reconvene into Regular Session and take any action necessary as a result of the Closed Session.

# Adjourn