
Flatwork Permit Submittal

Definition: *Flatwork* (Means Construction Dictionary): a general term that refers to any concrete slab that requires finishing, such as a walkway or floor.

Please submit the following documentation through our [online permitting portal](#) to apply for flatwork:

Required Submittal Documents:

ENERGOV SUBMITTAL TYPE: ACCESSORY

1. **OSSF permit from Collin County Development Services (CCDS):** required if property has septic.
2. **Site Plan (Survey).**
 - Location of the proposed flatwork
 - Distances to all adjacent property lines
 - If flatwork submittal is for a driveway, provide width of driveway at approach.
3. **Construction plan.**
 - Dimensions of the proposed flatwork
 - Thickness of the proposed slab (ie: 4" thick concrete slab)
 - Details of reinforcement of the slab (ie: #3 rebar installed at 24" o.c.)

Specific Requirements:

1. Flatwork shall be a minimum 24" from any side and rear property lines OR additional information shall be provided to prove the absence of lot-to-lot drainage (ie: area drains and pop ups).
2. **No vertical construction is permitted within a flatwork permit submittal. If flatwork is part of a larger project, it shall be submitted as part of the whole project. Please note, approval of flatwork as submitted does not constitute approval of any future structures placed upon said flatwork. Separate permit shall be required for any future vertical construction.**

Reference Documents (as applicable):

- 2021 International Residential Code
- [Engineering's Thoroughfare and Circulation Design Requirements](#)