
Outdoor Fireplace Permit Submittal

Definition: *Fireplace:* a large permanent structure with a firebox to contain the fire and (specifically if wood-burning) a chimney to provide proper ventilation for smoke, located outside of the home.

Please submit the following documentation thru our [online permitting portal](#) to apply for an outdoor fireplace:

Required Submittal Documents:

ENERGOV SUBMITTAL TYPE: ACCESSORY

1. **OSSF permit from Collin County Development Services (CCDS):** required if property has septic.
2. **Site Plan (Survey).**
 - Location of the proposed outdoor fireplace
 - Distances to all adjacent property lines and the house on the property
3. **Construction Plan.**
 - Length, width, and height of structure
 - Height above roof within 10'-0" of the top of the chimney
 - Foundation Details
 - i. Thickness of footing
 - ii. Details of the reinforcement of the footing (ie: #3 rebar installed at 4" o.c.)
 - Clearly indicate if gas is to be run to the fireplace

Specific Requirements:

1. **Setbacks:** Outdoor fireplaces shall be located a minimum 3' from side and rear property lines.
2. If property is a Key lot: shall comply with required building setbacks adjacent to side street.
3. **Footing** (*per Section R1001.2 of the 2021 IRC*): minimum 12" thick and extend at least 6" beyond footprint of the face of foundation or support walls on all sides.
4. **Height of Chimney** (*per Section R1003.9 of the 2021 IRC*): terminate at least 24" above any portion of the building within 10'-0" but at least 36" above the highest point where the chimney passes through the roof.
5. Shall comply with Chapter 10 of the 2021 IRC.

Reference Documents (as applicable):

- 2021 International Residential Code