

NETWORK NODE REQUEST

Purpose

A Network Node is a small cell antenna installed within the Town Right of Way that is designed to increase network connectivity.

Approval Body

Locations are approved by Town Staff based on the design manual.

Required Forms & Exhibit

All requests are submitted online via the [Citizen Self Service \(CSS\) Portal](#)

See Submittal Requirements below for required forms.

Fees

(Fees will be processed once the application is deemed complete. Fees will be invoiced via the [Citizen Self Service \(CSS\) Portal](#))

Submittal Requirements

When making an application for a network node or node support pole permit, the following documents should be submitted. Incomplete applications will not be accepted for review.

- A completed Right-of-Way Permit Application.
- Aerial Map- Showing location(s) of existing pole(s) with a street view image. If proposing a new support pole show location(s) on an aerial map.
- If utilizing an existing pole, provide drawings sealed by a Texas licensed professional engineer regarding evaluation of existing pole structural stability.
- Scaled dimensioned drawings and pictures of proposed attachments to existing poles.
- Scaled dimensioned construction plans as required in the Town's Wireless Services Design Manual.
- Documentation and/or analysis showing no interference with the Town's public safety radio system, traffic signal light system, or other communications.
- Scaled dimensional drawings from an engineer for the electrical service to the proposed network node(s). Drawings must include proposed underground conduit and equipment.
- The names of telephone numbers of at least two persons serving as emergency contacts for the Provider who can be reached 24 hours a day in the event of an emergency.
- A statement from the network provider indemnifying the Town of Prosper per the provisions of Chapter 283.057 of the Texas Local Government Code, as it exists or is amended.
- A statement from the network provider indicating compliance with the Town's Wireless Services Design Manual.
- If the location of the proposed network node lies within the right-of-way adjacent to a state or federal highway, the Provider shall provide documentation and evidence of a permit from the state or federal government.
- Associated application fees.