



**MINUTES**  
**Regular Meeting of the**  
**Prosper Planning & Zoning Commission**  
108 W. Broadway St., Prosper, Texas  
Town of Prosper Municipal Chambers  
Tuesday, April 17, 2018, 6:00 p.m.

**1. Call to Order / Roll Call**

The meeting was called to order at 6:00 p.m.

Commissioners present: Chairman John Alzner, Vice Chair Bobby Atteberry, Secretary Brandon Daniel, Charles Cotten, Marcus Ray, Sarah Peterson, and Amy Bartley

Staff present: John Webb, Director of Development Services; Scott Ingalls, Planner; and Pamela Clark, Planning Technician

**2. Recitation of the Pledge of Allegiance.**

**3. CONSENT AGENDA**

**3a. Consider and act upon minutes from the April 3, 2018, Regular Planning & Zoning Commission meeting.**

**3b. Consider and act upon a Site Plan for a Utility Distribution/Transmission Facility (Brazos Electric), on 8.9± acres, located on the east side of FM 1385, 2,700± feet south of Parvin Road. The property is zoned Agricultural (A) and Specific Use Permit-23 (S-23). (D17-0075).**

**3c. Consider and act upon a Final Plat for Brazos Electric Parvin Substation Addition, Block A, Lot 1, on 8.9± acres located on the east side of FM 1385, 2,700± feet south of Parvin Road. The property is zoned Agricultural (A) and Specific Use Permit-23 (S-23). (D17-0076).**

**3d. Consider and act upon a Conveyance Plat for Prosper Commons, Block B, Lots 1 and 2, located on the southwest corner of Richland Boulevard and Coit Road. The property is zoned Planned Development-2 (PD-2). (D18-0017).**

**3e. Consider and act upon a Revised Conveyance Plat for Prosper Center, Block D, Lots 2-4, located on the southeast corner of Prairie Drive and Legacy Drive. The property is zoned Planned Development-65 (PD-65). (D18-0022).**

Motioned by Ray, seconded by Cotten, to approve the Consent Agenda, subject to Town staff recommendations. Motion approved 7-0.

**REGULAR AGENDA**

**4. Discuss a request to rezone Planned Development-25 and Planned Development-39 (Brookhollow).**

*Webb:* Provided a brief history of the Brookhollow development and noted the sole purpose of the rezoning is to create new Planned Development Districts in accordance with ownership boundaries; no changes to the development standards or density will be a part of this rezoning. He informed Commissioners that the Planning & Zoning Commission Public Hearing will be held on May 2, 2018.

**5. Discuss Prosper Old Town Study, Phase 2**

*Webb:* Presented examples of residential and commercial development in downtown Coppell. He noted that staff was not recommending the Town follow the single family density model as used in Coppell, but only wanted to depict what a municipality did to revitalize their old downtown area.

**6. Review actions taken by the Town Council and possibly direct Town Staff to schedule topic(s) for discussion at a future meeting.**

*Webb:* Reminded Commissioners that the next meeting will be held on Wednesday, May 2, 2018, due to early voting.

**7. Adjourn.**

Motioned by Cotten, seconded by Atteberry to adjourn. Motion approved 7-0 at 6:35 p.m.

  
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Pamela Clark, Planning Technician

  
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Brandon Daniel, Secretary