



**MINUTES**  
**Regular Meeting of the**  
**Prosper Planning & Zoning Commission**  
Prosper Town Hall  
Council Chambers  
200 S. Main Street, Prosper, Texas  
Tuesday, June 4, 2019, 6:00 p.m.

**1. Call to Order / Roll Call**

The meeting was called to order at 6:00 p.m.

Commissioners present: Chairman Charles Cotten, Secretary Brandon Daniel, Amy Bartley, and Sarah Peterson.

Commissioners absent: Vice-Chairman Bobby Atteberry, Chris Long, and Joe Grinstead.

Staff present: John Webb, Director of Development Services; Alex Glushko, Planning Manager; Scott Ingalls, Senior Planner; Pamela Clark, Planning/GIS Specialist; Megan Johnson, Health & Code Compliance Supervisor; and Evelyn Mendez, Planning Technician.

**2. Recitation of the Pledge of Allegiance.**

**3. CONSENT AGENDA**

- 3a. Consider and act upon minutes from the May 7, 2019, Planning & Zoning Commission Regular meeting.**
- 3b. Consider and act upon a Site Plan for an existing Temporary Building at First Baptist Prosper, on 8.5± acres, located on the east side of Church Street, south of First Street. The property is zoned Single Family-15 (SF-15). (D19-0031).**
- 3c. Consider and act upon a Final Plat for the Public Safety Addition, Block A, Lot 1, on 13.0± acres, located on the southwest corner of future Safety Way and Cook Lane. The property is zoned Planned Development-95 (PD-95). (D19-0040).**
- 3d. Consider and act upon a Site Plan for a Town Public Safety Facility, on 13.0± acres, located on the southwest corner of future Safety Way and Cook Lane. The property is zoned Planned Development-95 (PD-95). (D19-0041).**

Motioned by Daniel, seconded by Bartley, to approve the Consent Agenda, subject to staff recommendations. Motion approved 4-0.

**REGULAR AGENDA**

- 4. Conduct a Public Hearing, and consider and act upon a request to amend the Old Town Insert Map of the Future Land Use Plan, from Old Town Single Family to Old Town Office, generally located on the east side of Coleman Street, between Second Street and north of Third Street. (CA19-0003). [Companion Case Z19-0009]**

Item 4 was considered concurrently with Item 5.

**5. Conduct a Public Hearing, and consider and act upon a request to rezone 0.3± acres from Single Family-15 (SF-15) to Downtown Office (DTO), located on the southeast corner of Third Street and Coleman Street. (Z19-0009). [Companion Case CA19-0003]**

*Ingalls:* Summarized the requests, presented exhibits, and recommended approval.

Chairman Cotten opened the Public Hearings for Items 4 and 5 concurrently.

*Marcey Mettica (Applicant):* Provided information regarding the proposed development, noting an intent to open a counseling office.

There being no other speakers, the Public Hearings for Items 4 and 5 were closed.

Commissioners voiced support for the request.

Motioned by Bartley, seconded by Peterson, to approve Item 4. Motion approved 4-0.

Motioned by Bartley, seconded by Peterson, to approve Item 5. Motion approved 4-0.

**6. Conduct a Public Hearing, and consider and act upon an ordinance amending Chapter 3, Permitted Uses and Definitions regarding Farmer's Markets. (Z19-0008).**

*Webb:* Summarized the proposed regulations and recommended approval.

Chairman Cotten opened the Public Hearing.

There being no speakers, the Public Hearing was closed.

Motioned by Daniel, seconded by Peterson, to approve Item 6. Motion approved 4-0.

**7. Review actions taken by the Town Council and possibly direct Town Staff to schedule topic(s) for discussion at a future meeting.**

*Glushko:* Provided a summary of recent actions taken by the Town Council.

**8. Adjourn.**

Motioned by Peterson, seconded by Bartley, to adjourn. Motion approved 4-0 at 6:24 p.m.

  
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Evelyn Mendez, Planning Technician

  
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Brandon Daniel, Secretary