

MINUTES
Meeting of the Prosper
Board of Adjustment/Construction Board of Appeals
108 W. Broadway St., Prosper, Texas
Town of Prosper Municipal Chambers
Monday, June 6, 2016, 6:00 p.m.

1. Call to Order / Roll Call.

The meeting was called to order at 6:00 p.m.

Board members present: Chair Bob Wierschem, Vice Chair Ane Casady, George Dupont, Tracy Kirl, Phyllis Hoffschwelle, and alternate Brent Wells

Staff present: Alex Glushko, Senior Planner; Jonathan Hubbard, Planner; and Pamela Clark, Planning Technician

CONSENT AGENDA

2. Consider and act upon minutes from the February 1, 2016, Regular Board of Adjustment/Construction Board of Appeals meeting.

Motioned by Dupont, seconded by Kirl, to approve the Consent Agenda. Motion approved 5-0.

REGULAR AGENDA

3. Conduct a Public Hearing, and consider and act upon a request for a Variance to allow for an existing setback encroachment of an accessory structure on a single family residential lot, located at 12C Grindstone Drive. (V16-0001).

Glushko: Summarized the request and provided a brief history on the property. Notified that three (3) Public Hearing Reply Forms have been received, not in opposition to the request. Recommended approval of the request

Hamilton: Explained that the encroachment was discovered when a survey was done for the property.

Dupont: Inquired about measures the Town has in place to ensure similar incidents are prevented in the future.

Glushko: Informed Board of current Building Inspections Division staffing levels and associated responsibilities.

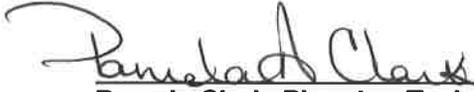
Motioned by Kirl, seconded by Hoffschwelle, to approve. Motion approved 5-0.

4. Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

No items were discussed.

5. **Adjourn**

Motioned by Hoffschwelle, seconded by Dupont, to adjourn. Motion approved 5-0 at 6:13 p.m.



Pamela Clark, Planning Technician



Chair/Vice Chair