



*Prosper is a place where everyone matters.*

**Minutes  
Regular Meeting of  
the Library Board**

Library Conference Room  
200 S. Main Street, Prosper, Texas  
Thursday, June 11<sup>th</sup>, 2020, 6:00 pm.

**1. Call to Order / Roll Call.**

The meeting was called to order at 6:18 p.m. Board members present: Lenorah Johnson, Karey Pustejovsky, Andy Cartwright, Mandy Jackson, Danielle Philipson Absent: Bobby Parry

Staff: Leslie Scott, Library Director

Public: None

**2. Consider and act upon approval of the minutes from the February 20, 2020 Library Board meeting.**

Motioned by Johnson, second by Philipson. Approved 6-0

**3. Comments by the Public.**

None.

**4. Report from Library Director**

Scott shared that the library staff was very appreciative of the sweets delivered by the library board members.

The library closed March 13th following the announcement by FISD that their campuses were closing. The library staff began inventory, removing/fixing damaged items, future planning, and starting disinfecting following federal protocols. Materials were quarantined for 14 days before going back on the shelf. Staff wearing masks and gloves. Virtual programming started March 14th to keep some services available for patrons.

Mango, a language learning database, was added for patrons to utilize.

Memberships have been renewed and items that were overdue were removed so that patrons didn't have to worry about their accounts while the library was closed and Prosper was under stay at home orders.

May 19th the library started to-go service. Patrons place items on hold, library staff pulls the items and checks them out for you, you pickup on tables inside the library doors. This was a huge success.

Scott gave a summer programming update. Vendors have been canceled for programs and came up with alternative plans to go with a summer packet. Prosper residents can sign up for a summer reading packet by calling the library.

Starting June 16th, the library opens to the next phase. It will be open to the public with more limited hours, 12-6 Tuesday -Thursday and 10-2 Saturday. On the days the library is closed to the public, the staff will be cleaning, regrouping, planning, etc. Social distancing is required and there will only be 20 people per floor allowed. Patrons can sign up for computers up stairs. There is no furniture and no study rooms. This will go on for 2-3 weeks and then possibly add on hours/capacity.

The library is extending paid memberships out 3 months.

Scott shared that the library passed accreditation.

HUGE kudos to the library staff! They all want to come to work and continue to serve the community and keep services as open and safe as possible.

#### **5. Report on Library Board Update**

- Investigation in to Library Foundations/Fundraising - Johnson, Philipson
- Marketing/Promotion of the Library - Cartwright and Pustejovsky
- Board Liaison to Friends of Prosper Community Library - Jackson
- Board Appreciation for Staff Appreciation - Parry and Jackson

#### **6. Determine topics for review/discussion at future meetings.**

Move forward on foundation work. Update from marketing/promotion, Friends, and staff appreciation subgroups.

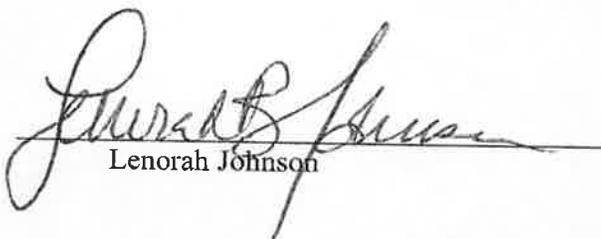
Take another look at the long term planning document for the library.

#### **7. Informational Items.**

The next meeting is Thursday, August 20 at 6:15 PM.

#### **8. Adjourn.**

Motioned by Johnson, seconded by Philipson. Approved 6-0. Meeting was adjourned at 7:13 p.m.

  
Lenorah Johnson

Aug. 20/2020  
Date