



MINUTES
Special Meeting of the
Parks and Recreation Board
Prosper Town Hall Community Room
250 W. First Street, Prosper, TX
Tuesday, September 1, 2020
7:00 pm or immediately following
the joint meeting with Town Council and P&Z

1. Call to Order / Roll Call.

The meeting was called to order by Rebekah Land at 6:00 p.m.

Board members present: Rebekah Land, Chair; John Metcalf, Vice Chair; Gina Kern, Secretary; Ty Bledsoe; Cameron Reeves; and Matt Cely.

Shannon Crawford was absent.

Staff members present: Dudley Raymond, Director of Parks and Recreation; Paul Naughton, Senior Parks Planner; and Patty Kendzie, Marketing Coordinator.

Also present: Craig James, James Land & Development; Adam James, James Land & Development; and Mark Myer, TBG.

2. Consider and act upon approval of the Minutes from the August 11, 2020, Regular Meeting of the Parks and Recreation Board.

Motion to approve the Minutes by Metcalf. Second by Bledsoe. Approved 6-0.

3. Comments by the Public.

There were no comments by the public.

4. Consider and act upon presentation from James Land & Development.

Raymond requested Board feedback regarding the James Land & Development presentation given prior to the Board meeting. He said now is the opportunity to voice concerns, if any. Concerns expressed: potential disruption of the trail connection around the lake (Cely); budget impact (Metcalf); lake access, lack of parking, and the need for something to be given back to Parks and Recreation (Reeves); loss of connectivity, trail details, public trail accessibility and parking (Bledsoe); lake and trails to remain open for public use (Land). Kern expressed approval with the preliminary plan and noted that developing this area may encourage others to follow.

Several Board members requested staff input. Naughton said the Master Plan is a guiding document for trails and parks within the Town. There will always be unique pieces that do not follow the master plan exactly. Connectivity is the main spine of the trail network through the Town and there are numerous alternatives for connections. With the James project, trails will remain public, as per the Master Plan. The trail details will be determined in the Developer Agreement. Raymond also emphasized the importance of the Developer Agreement, stating there are numerous details to work out. He agreed that adequate connectivity will remain, even if a portion of the circle around the lake is lost.

Myer said the property presents a unique opportunity for even better connectivity than may have been originally planned. He said there will be access along the spillway and a trailhead and additional parking are also likely. Another exhibit will be created to include proposed trails and planned sidewalks in front of homes. He also said a critical element is signage, which will be in place showing amenities and directions to the trails. Adam James added that the spillway is unique and the actual plan will be determined by what will be allowed. There is also a safety concern that requires additional study.

Kern exited the meeting at 8:38pm.

The Parks and Recreation Board voted to recommend the following items be included in the Developer's Agreement with James Land & Development (Brookhollow North).

- All trails show to be open to the public.
- Open access to water outside of the area between the clubhouse and the lake.
- Access easements for use of the lake, the general body of water.
- Hike and bike trail size be in line with the Master Plan, with all to be constructed to meet Town of Prosper Trail Standards.
- Trailhead be included in the spillway area with a minimum of 6 parking spaces.
- All public park improvements (trailhead and public trails) constructed would meet the park improvement fee obligation.

Motion to approve, with the above recommendations, by Reeves. Second by Cely. Approved 5-0.

5. Introduction of new Board member.

Land introduced Bledsoe and he greeted the Board.

6. Informational items.

a) Recreation Services Update

Raymond said fall recreational classes are now registering. Summer camps were successful, even though participation was limited by COVID-19. For seniors, programs have switched to online, which still gives them the opportunity to get together.

In response to Land's request in August, Raymond said the Scholarship Fund currently contains \$4,300. There is one applicant for fall, whom has been approved. Land requested the \$15 application fee be waived. The Board unanimously agreed. Effective immediately, scholarships will cover 100% of the program cost, to be reassessed in Spring 2021.

b) Parks Development Update

Naughton described projects underway: Whitley Place is now a CIP; work on the trail and bridge has begun near Cockrell Elementary -- the trail will connect Whitley Place to the park; and median standards and irrigation are being added to the Gates of Prosper project.

c. Parks Operations Update

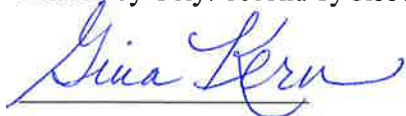
Raymond said youth sports seasons are starting up and regular maintenance continues.

7. Miscellaneous business or items to place on a future Agenda.

The Board requested a local Parks Tour be conducted prior to the Board meeting on October 8.

8. Adjourn.

Motion by Cely. Second by Reeves. Meeting adjourned at 9:10pm. Approved 5-0.



Gina Kern, Secretary