



## Plan Review

Bureau Veritas shall remain as the exclusive 3<sup>rd</sup> Party plan review firm for all “New Commercial Construction Fire Service” related projects. **(All related expenses are the responsibility of the contractor, owner, or designated agent).**

Please contact Bureau Veritas at 817-335-8111 for all submittal review requirements. System types shall include:

- Underground Fire Service & Remote FDC connections

Please visit the Fire Marshal’s web page @ [www.prospertx.gov/fire-department/fire-marshal](http://www.prospertx.gov/fire-department/fire-marshal) for further information & instructions.

## Permit

The permit shall be issued through the Prosper Fire Marshal’s Office at no charge when the stamped approved drawings, equipment data package and the approval review letter are received. Bureau Veritas will email our office with the approved submittal package. It is the contractor’s responsibility to assure through Bureau Veritas, we receive all of the documentation in the following manner:

- Stamped approved drawings in PDF format (as a separate attachment)
- Equipment data package in PDF format (as a separate attachment)
- Approval review letter in PDF format (as a separate attachment)

Contact the Fire Marshal’s Office at 972-347-2424 regarding these requirements. The Fire Marshal’s Office must receive the above via email at [fire.inspections@prosperfire.com](mailto:fire.inspections@prosperfire.com) before permit issuance:

The policies & procedures established under the Prosper Fire Department Ordinance/Amendments for documentation collection shall remain unchanged.

## Inspections

The final acceptance inspection shall include the visual inspection of all related piping installed, hydrostatic pressure testing of all related pipe and flushing of all related piping during one visit. The contractor shall make all necessary arrangements to complete all items listed, including but not limited to manpower, hoses for flushing, securing devices to prevent damage/injury from hoses, certified & calibrated liquid filled gauges and so forth.

- Fully executed SF-042“Contractor’s Material & Test Certification” to follow at the conclusion of testing
- Statement of Compliance letter signed & dated by the RME-U or RME-G to follow at the conclusion of testing
- As-Built Drawings (as a separate attachment)
- Inspection request form (as a separate attachment)
- Receipt (as a separate attachment)

These documents shall be emailed to [fire.inspections@prosperfire.com](mailto:fire.inspections@prosperfire.com)

**Please Note:** The final inspection report shall not be issued until all required documentation is satisfied.

Please visit the Fire Marshal’s web page @ [www.prospertx.gov/fire-department/fire-marshal](http://www.prospertx.gov/fire-department/fire-marshal) for further information & instructions.

This policy & procedure shall remain in effect until further notice.