



PRE-APPLICATION REQUEST FORM

The applicant shall discuss with the Planning Department to determine if a pre-application is warranted, please contact David Soto, at 972-569-1095.

Applicant (Printed or Typed)

Name of Applicant: _____

Phone #: _____

Email: _____

Additional Attendee

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Required Location Information

General Location: _____

Acreage: _____

Please submit the following information by noon, on the Friday prior to the meeting:

- A PDF copy of the proposed concept plan and elevations
- Completed pre-application request form
- Letter of Intent describing the project or any questions you may have for the team.

Please select meeting preference below:

Virtual (Microsoft Teams)

In person

Pre-application meetings are typically held every Thursday morning between 9:00 am and Noon for one hour increments. To determine if a pre-application meeting is warranted, please contact David Soto, at 972-569-1095 or via email at PlanningDept@prospertx.gov. Along with the request, please also include the completed Pre-Applications Request form and its required documents.