



# PROSPER FIRE RESCUE

## FIRE MARSHAL'S OFFICE

PO Box 307

1500 E. First Street

Prosper, Texas 75078

Phone (972) 346-9469 Fax (972) 347-3010 [www.prosperfire.com](http://www.prosperfire.com)

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### Guidelines for Posting Emergency 911 Address Numbers

Are your address numbers posted? If you Dial 911, can we find you? If your E-911 address properly displayed on your house or business?

During an emergency, time is critical. It is very important that you post your address numbers correctly so that emergency responders can find you quickly.

Finding the location of an emergency quickly could mean the difference between life and death. Emergency Responders often have difficulty identifying specific locations, because addresses are poorly marked. A great many residences and businesses do not have their addresses posted at all. Many others have missing numbers or shrubbery and decorations obstructing their address numbers.

#### **These guidelines are in accordance with section 505.1 of the 2012 International Fire Code.**

Important things to consider when posting addresses:

- Numbers should be posted on the street side of the structure near the main entrance whenever possible, visible from both directions. This is the easiest way for responders to identify the proper address of the structure.
- Numbers on mailboxes can get confusing, especially when they are all on the same side of the road.
- Numbers should be at least 3" high in contrasting colors and reflective. Script writing is decorative but very difficult to read accurately in a hurry.
- Numbers should be placed high enough not to be covered by shrubbery, or leaf accumulations. Never place any items in front of posted numbers like holiday decorations or flower arrangements.

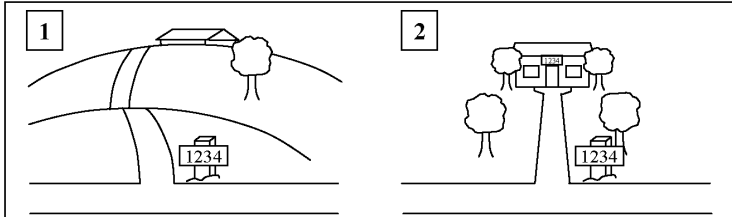
Sincerely,

*JBA #57*

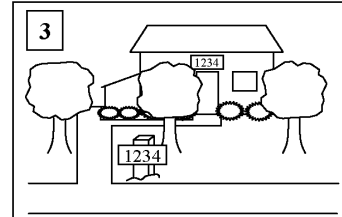
Bryan Ausenbaugh  
Fire Marshal

# HOW TO DISPLAY ADDRESS NUMBERS

SO THEY CAN BE SEEN AT NIGHT - BY POLICE, FIRE, AND RESCUE PERSONNEL -  
COMING FROM ANY DIRECTION (not on a mailbox only)



(AS SHOWN ABOVE IN EXAMPLES 1 & 2) IF YOUR HOUSE IS NOT VISIBLE, OR IS TOO FAR FROM THE ROAD FOR NUMBERS TO BE SEEN AT NIGHT, DISPLAY YOUR ADDRESS AT BOTH THE DRIVEWAY ENTRANCE AND ON YOUR HOUSE - ESPECIALLY IF SHARING A DRIVEWAY.



(EXAMPLE 3 ABOVE) EVEN IF YOUR HOUSE IS CLOSE TO THE ROAD, DISPLAYING YOUR ADDRESS ON BOTH THE HOUSE AND AT YOUR DRIVEWAY ENTRANCE WILL HELP EMERGENCY PERSONNEL LOCATE YOUR HOUSE QUICKLY.

ALWAYS DISPLAY NUMBERS HORIZONTALLY:

The diagram shows two vertical signs with the number '1234' written vertically. The first is labeled 'NOT CLEAR' and the second is labeled 'CLEAR'. To the right, a horizontal sign with the number '1234' is shown inside an oval, also labeled 'CLEAR'.

REFLECTIVE NUMBERS ARE VERY HELPFUL, IF LARGE ENOUGH TO BE SEEN FROM A DISTANCE.