



Town Hall  
200 S Main St  
Mailing: P.O. Box 307  
Prosper, TX 75078  
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**Application for Adjustment to Winter Averaging  
(Residential Only)**

Residential customers may request an adjustment of their winter average calculation based on abnormal water consumption during the three months of winter averaging. Winter averaging is calculated on the monthly water consumption for the months of December, January and February with the yearly calculation taking place the beginning of March. This adjustment request must be completed by June 1<sup>st</sup> following the winter averaging process for the current year. Any applications after this date will not be accepted. The application for an adjustment will be reviewed by staff and final approval is at the discretion of management.

Customer Name: \_\_\_\_\_ Account Number : \_\_\_\_\_

Property Address: \_\_\_\_\_

Period to be reviewed: \_\_\_\_\_

Description of the water event that affected your winter averaging:

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Include any receipts or other supporting documentation that may substantiate your claim.

Excusable usage: during winter averaging months this year did you do any of the following?

1. Fill your pool for the first time? (circle one) Yes / No  
If so, what month? \_\_\_\_\_ How many gallons does your pool hold? \_\_\_\_\_  
Provide evidence of gallons used from your pool permit or pool specifications.

2. Complete a leak or large bill adjustment form? (circle one) Yes / No Did you receive an adjustment?  
(circle one) Yes / No / Being processed

Non-excusable usage: during winter averaging months this year did you do any of the following? If yes, this application will be voided.

1. Run your irrigation system for any reason? (circle one) Yes / No
2. Drain/refill your existing pool not related to a leak? (circle one) Yes / No

Please read and initial each item:

\_\_\_\_\_ I am personally familiar with all of the matters of fact stated in the application and swear that they are made on my personal knowledge and that they are true and correct.

\_\_\_\_\_ This application is a government record subject to criminal prosecution for false statements under Chapter 37 of the Texas Penal Code and I certify that this application contains no false statements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_