



This document is provided to assist with questions or concerns regarding plan review, fire & life safety features and/or what may be required at the final acceptance inspection as prescribed by PFD Ordinance.

Please review all of your approved plans and documents for accuracy. Always refer to your IBC & IFC as well as the Prosper Amendments, Policies & Procedures found on our website @ <http://www.prospertx.gov/fire-department/fire-marshal/>

- 1) **Bureau Veritas** is the exclusive 3rd Party plan review firm for all “New and Remodel Commercial Construction Fire Protection Service” related projects. **(All related expenses are the responsibility of the contractor, owner, or designated agent).**
- 2) Please contact Bureau Veritas at 817-335-8111 for all review submittal requirements.

Final Fire & Life Safety Inspection (as applicable) – All information can be found in our amendments, the IFC or our Web page @ <http://www.prospertx.gov/fire-department/fire-marshal/>

- a. Submit your request for inspection to fire.inspections@prosperfire.com (Forms found on our Web page)
 - b. All construction approved & stamped drawings on site at the time of inspection
 - c. Building address and/or suite address on front & back doors (where applicable)
 - d. Fire lane marking and other fire service features (where required)
 - e. Outside Utility(s) equipment signage
 - f. Emergency exit door identification and locking requirements (Door lock indicator, door signage, panic hardware, etc.)
 - g. Exit and emergency light illumination per approved drawings
 - h. Fire barrier/wall marking and integrity (**See Prosper Signage Requirements**) on our web page at <http://www.prospertx.gov/fire-department/fire-marshal/>
 - i. Labeling & door identification signage (electrical, mechanical, sprinkler riser, fire alarm control panel rooms etc.)
 - j. Clearance around electrical panels (i. e. floor striping and signage, etc.) (**See Prosper Signage Requirements**)
 - k. Storage height limitation markings (**See Prosper Signage Requirements**)
 - l. All fire protection sub-contractor final inspection reports, close-out documents & certifications on file with the PFD (sprinkler, fire alarm, hood suppression, HVAC controls, access control, elevators, etc.)
 - m. Hand portable fire extinguishers of proper size, quantity and location installed with current tags affixed
 - n. Knox Box location, installation and size compliance at the sprinkler riser room, main entrance & elevator lobbies (where applicable)
 - o. Knox Box Keys with identification tags (all necessary keys to gain access into the structure & internal spaces, elevator and fire alarm control units) for all Knox Boxes
 - p. Bio-Directional Amplification of emergency radio communications may be required at the owners expense
 - q. Blue Card for signature to obtain the Certificate to Occupy
- 3) **For more information, visit our web page listed below and/or questions contact one of the numbers listed below.**

Web page: www.prospertx.gov/fire-department/fire-marshal/ Email Correspondence: fire.inspections@prosperfire.com

Technical Questions: 972-346-9469

General Questions: 972-347-2424

Prosper Fire Department ● 1500 E. First Street Prosper, Texas 75078
972-347-2424 ● Phone 972-347-3010 Fax ● www.prospertx.gov