



Minutes
Regular Meeting of the
Library Board
Reynolds Middle School - Community Library
700 N. Coleman Road, Prosper, Texas
Thursday, December 14, 2017, 6:15 p.m.

1. Call to Order / Roll Call.

The meeting was called to order at 6:19 p.m. Board members present Sharon Alderton, Bobbi Parry, Andy Cartwright, Mandi Jackson, Lucy Towle and Lenorah Johnson. Absent: Shannon Slade.

PISD Liaison: Melissa Surratt absent.

Staff: Leslie Scott, Library Director and Chelsi Henry, Youth Services Librarian.

2. Consider and act upon approval of the minutes from the November 16, 2017, Library Board meeting.

Motion to approve by Alderton, second by Jackson. Approved 6-0.

3. Comments by the Public.

None.

4. Report on Library Board update.

Discussion of overdue fines policy. Cartwright motioned to recommend option 3, eliminating fines with balances remaining; one month's grace period; food donations to Bethlehem Food Pantry to be accepted for overdue balances and also be open to all; replacement costs to remain. Second by Alderton. Approved 6-0.

Discussion of library hours and results of Library Hours Survey. Jackson motioned to recommend the following hours: Monday – closed; Tuesday 9:30am – 8:00pm; Wednesday 9:30am – 8:00pm; Thursday 9:30am – 8:00pm; Friday – closed; Saturday – 10:00am – 3:30pm; Sunday 12:00pm – 3:00pm. Second by Alderton. Approved 6-0.

Discussion of library card policy. Alderton motioned to recommend \$50 annual fee for non-residents. Second by Parry. Approved 6-0.

5. Report from PISD Librarian Melissa Surratt.

PISD Librarian was absent.

6. Report from the Library Director.

November Monthly Report distributed; the number of visits is growing. Construction of the new library facility is progressing, with a projected opening around May/June.

7. Determine topics for review/discussion at future meetings.

Brainstorming regarding a possible foundation; PISD artwork for teen area shelf end panels; staff feedback on recommended hours.

8. Informational Items.

Next meeting will be January 18, 2018, at 6:15 p.m.

9. Adjourn.

Motioned by Towle. Alderton second. Approved 6-0. Meeting was adjourned at 7:37 p.m.



Sharon Alderton

1-18-18
Date