



**Minutes**  
**Regular Meeting of the**  
**Library Board**

Reynolds Middle School - Community Library  
700 N. Coleman Road, Prosper, Texas  
Thursday, February 15, 2018, 6:15 p.m.

**1. Call to Order / Roll Call.**

The meeting was called to order at 6:17 p.m. Board members present: Sharon Alderton, Heidi Bullock, Mandi Jackson, Lenorah Johnson, Bobbi Parry, and Karey Pustejovsky. Absent: Andy Cartwright.

PISD Liaison: Melissa Surratt absent.

Staff: Leslie Scott, Library Director.

Public: Lucy Towle

Town Council has appointed Bullock to the Library Board, Place 1, replacing Lucy Towle.

**2. Consider and act upon approval of the minutes from the January 18, 2018, Library Board meeting.**

Motion to approve by Jackson, second by Bullock. Approved 6-0.

**3. Comments by the Public.**

None.

**4. Report on Library Board update.**

Alderton recommended next board meeting be moved to March 8 in light of spring break. Motion to approve by Johnson, second by Jackson. Approved 6-0.

**5. Report from PISD Librarian Melissa Surratt.**

PISD Librarian was absent.

**6. Report from the Library Director.**

January Monthly Report distributed. Number of members and visits continues to grow year over year. Storytime continues to attract and strongly engage participants.

Town Council has approved the following hours for the new library: Monday - closed; Tuesday - 9:30 a.m. - 8 p.m.; Wednesday - 9:30 a.m. - 8 p.m.; Thursday - 9:30 a.m. - 8 p.m.; Friday - closed; Saturday - 9:30 a.m.- 3 p.m.; Sunday - 12 p.m. - 3 p.m.

Overdue fines and library card policy has been added to consent agenda and will be considered by Town Council in the near future.

First occupancy date for the new Town Hall facility is scheduled for June 5, 2018, therefore current library will be closed starting June 10, 2018, to facilitate packing and moving. Installation of furniture, mural and shelving at new location set to begin June 5, 2018. New Town Hall set to open on June 18, 2018, but library will remain closed. Unveiling of new library planned on June 22, 2018, from 6 p.m. - 8 p.m. with Toni Yuli as special guest; this is a preview night only, with no circulation of materials. Official library opening planned for June 23, 2018, with Toni Yuli to lead first storytime. There is a potential for a book sale/book signing event, however library staff will not be available to organize. Town Hall open house is scheduled for June 25, 2018, from 5 p.m. - 7 p.m.; new library will be open that evening.

Summer reading theme will be *New Library, New Adventures*. Planning to have summer reading kit available for pick-up the week of June 10, 2018, for patrons who want to get started; online reading program Beanstack will be in place. No formal kickoff event for summer reading program, however opportunities to promote program exist with the opening of the new library. Storytime will continue on the road after summer.

Tentative programming schedules circulated; changes may be made following Town Council decisions on staffing/hours. Job openings will be posted in March; target bringing on some new staff in May, and the remainder in June. Much of the programming will be led by staff; as such, emphasis will be placed on applicants' special talents, and how they will care for the library and its patrons.

Teen area shelf end panels will feature stylized/chromatic images of iconic Prosper features such as windmills, longhorns, horses and silos. PISD artwork will also be displayed at the opening. Considering silhouettes of children for shelf ends for independent reader section. Could explore fundraising element. Historical Society photos to be featured on shelf end panels for adult section. Potential for an artistic panel with the word "welcome" in many different languages and colors for top of circulation desk.

Library pet blog/twitter account approved.

**7. Determine topics for review/discussion at future meetings.**

Options for holding a Toni Yuli book sale/signing event to mark the new library opening; potential approaches for re-invigorating a *Friends of the Prosper Community Library* organization.

**8. Informational Items.**

Next meeting will be March 8, 2018, at 6:15 p.m.

**9. Adjourn.**

Motioned by Johnson. Johnson second. Approved 6-0. Meeting was adjourned at 6:50 p.m.

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Sharon Alderton

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Date