

FINAL ACCEPTANCE CHECKLIST

Non-Residential

PROJECT: _____

ENGINEERING:

- Final Inspection by Public Works
- TxDOT Acceptance of Improvements in TxDOT ROW
- One (1) black line or blue line set of as-built / record plans
- Two (2) CDs of as-built / record plans and landscape plans (include both individual .pdf and matching .dwg formats on each CD)
- A two-year 100% maintenance bond
 - Paving
 - Utilities
- An affidavit from all contractors and subcontractors that all bills, liens, subcontractors, suppliers, etc. have been paid
- Final pay estimate of public improvements
 - Paving
 - Utilities
- Breakdown of all public facilities installed (no lump sums)
 - Paving
 - Water
 - Wastewater
 - Storm
- Payment of inspection fees (3% of construction costs of public improvements, 1% of Fire Lane construction costs) = \$ _____
- Escrow funds for required improvements to be constructed at a later date (may include sidewalks, left turn lanes, median openings, deceleration lanes, street lights, landscaping, etc...) = \$ _____

PARKS & RECREATION:

- Final Inspection of Landscape / Screening

PLANNING:

- Address Plats: one (1) 24"x36" copy of the original with Fire Department signature label, one (1) 24"x36" copy, and one (1) CD with .dwg and .pdf formats and a scanned copy of the address plan with Fire Department label
- One (1) Black Line Copies of the Filed Final Plat, and one (1) CD with recorded plat in .pdf format
- Homeowners Association (HOA) or Property Owners Association Covenants, Conditions, and Restrictions (CC&Rs), deed restrictions, and/or other documents pertaining to the maintenance of amenities