



This document is provided to assist established businesses with questions or concerns regarding “Annual Fire & Life Safety Inspections”. The Prosper Fire Marshal’s office must conduct annual fire & life safety inspections to comply with the adopted International Fire Code and ISO mandates. All building owners, business owners and/or businesses leasing space must comply with this requirement.

We have created a section on our web page @ www.prospertx.gov/fire-department/fire-marshal under the category “Buildings & Established Businesses”. Contained in this category are a number of inspection checklists to prepare the building owner, the business and/or tenant for a successful inspection the first time.

These inspection checklists are wide ranging in attempt to account for an entire building, a small tenant space or a specific business type. Not all items contained in these lists will necessarily apply to every possible business.

[Top Reasons Fire & Life Safety Inspections Fail](#)

1. Exit lights and emergency lights fail to operate on battery power
2. Extension cords are used in lieu of permanent power
3. Misuse of multi-plug adaptor devices
4. Storage is too close to sprinkler heads or ceilings
5. Storage too close to electrical panels
6. Emergency exit doors are locked or obstructed
7. Combustible materials stored too close to water heaters and/or heating units
8. Combustible & flammable liquids not stored in proper cabinets
9. Missing Building address and/or suite address on front & back doors
10. Fire lane markings not maintained
11. Sprinkler suppression systems & fire alarm systems past due for annual inspections
12. Kitchen hood suppression systems and Alternative suppression systems past due for annual inspections
13. Loose electrical wiring, breakers missing from panels creating gaps, missing electrical box covers
14. Knox Boxes not maintained with Keys & identification tags (all necessary keys to gain access into the structure & internal spaces, elevator and fire alarm control units) for all Knox Boxes

1) [For more information, visit our web page listed below and/or questions contact one of the numbers listed below.](#)

Web page: www.prospertx.gov/fire-department/fire-marshal Email Correspondence: fire.inspections@prosperfire.com

Technical Questions: 972-346-9469

General Questions: 972-347-2424

Prosper Fire Department ● 1500 E. First Street Prosper, Texas 75078
972-347-2424 ● Phone 972-347-3010 Fax ● www.prospertx.gov