



**Minutes**  
**Regular Meeting of the**  
**Library Board**

Reynolds Middle School - Community Library  
700 N. Coleman Road, Prosper, Texas  
Thursday, June 7, 2018, 6:15 p.m.

**1. Call to Order / Roll Call.**

The meeting was preceded by a Board-only tour of the new library facility.

The meeting was called to order at 6:01 p.m. Board members present: Andy Cartwright, Mandi Jackson, Lenorah Johnson, Bobbi Parry, Karey Pustejovsky, and Heidi Bullock.

PISD Liaison: Melissa Surratt.

Staff: Leslie Scott, Library Director.

**2. Consider and act upon approval of the minutes from the May 17, 2018, Library Board meeting.**

The Board approves the May minutes with two date changes; revised minutes to be signed by Parry at the Board meeting in August. Motioned by Bullock, second by Jackson. Approved 6-0.

**3. Comments by the Public.**

None.

**4. Report on Library Board update.**

July meeting will be cancelled; August 16, 2018 meeting will take place in the new facility at 6:15 p.m.. Board members should come prepared for a discussion on Friends of the Prosper Community Library.

**5. Report from PISD Librarian Melissa Surratt.**

None.

**6. Report from the Library Director.**

Given the meeting took place earlier in the month than usual, the monthly report was not yet available - will be distributed electronically.

Excellent participation in events in May and June, despite several holiday and school-related closures. Strong participation at the summer kickoff event has continued into the program, with over 200 attending the Prosper Fire Department event this Tuesday. Over 200 summer readers have already registered.

New hours began this month. nine new staff began on June 1; training has gone very well.

The current facility will close on July 14 to facilitate the move beginning on July 21. The new library will open July 28.

There has been many generous offers of support from local community groups to help with the move; however due to liability issues, it will not be possible to engage the community in this way. We may wish to explore how to encourage members of the public supportive of the library to consider serving in the new Friends group.

Policy work continues on various elements for the new facility, including such elements as study room rules and fines. Continue to consider food for fines/pasta for payment option in support of the greater community. Expect the Town Council to consider these items as part of the July 27 agenda.

Continue to work on locking down programming schedule in order to co-ordinate community room bookings in the new space. Working on sizing artwork for end panels as well as initiating blog for library pets.

Separate event committee continues with planning invitation-only preview night for special friends of the library; program will include a silent auction, light refreshments, and short remarks from Town officials and children's author/illustrator Toni Yuly. The Board was invited to appoint a member to provide remarks at this event; members of the Board declined.

**7. Discussion on Follow-up items from May 17, 2018, meeting.**

The Board will continue its discussion on the *Friends of the Prosper Community Library* organization at its August 16 meeting. It is hoped that drafts of a revised charter and bylaws, as well as a report on the status of the current group's P.O. box and financial situation will be available. Board members should come prepared with ideas on potential members of the steering committee/task team of the new Friends group.

**8. Determine topics for review/discussion at future meetings.**

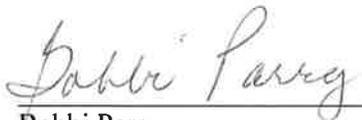
Continue discussion on refreshing *Friends*.

**9. Informational Items.**

Next meeting will be August 16, 2018, at 6:15 p.m. at the new library facility.

**10. Adjourn.**

Motioned by Parry. Jackson second. Approved 6-0. Meeting was adjourned at 6:34 p.m.

  
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Bobbi Parry

  
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Date