



Minutes
Regular Meeting of the
Library Board

Reynolds Middle School - Community Library
700 N. Coleman Road, Prosper, Texas
Thursday, March 8, 2018, 6:15 p.m.

1. Call to Order / Roll Call.

The meeting was called to order at 6:17 p.m. Board members present: Heidi Bullock, Mandi Jackson, Lenorah Johnson, Karey Pustejovsky. and Andy Cartwright. Absent: Sharon Alderton and Bobbi Parry.

PISD Liaison: Melissa Surratt absent.

Staff: Leslie Scott, Library Director.

2. Consider and act upon approval of the minutes from the February 15, 2018, Library Board meeting.

Motion to approve by Johnson, second by Jackson. Approved 5-0.

3. Comments by the Public.

None.

4. Report on Library Board update.

Alderton investigating options for a Toni Yuli book signing event to take place at the June 23 opening; will be discussed at the April board meeting. April 8 - 14 is National Library Week.

5. Report from PISD Librarian Melissa Surratt.

PISD Librarian was absent.

6. Report from the Library Director.

February Monthly Report distributed. Number of visits slightly down, likely due to poor weather and library closures due to school events. Strong enthusiasm continued for Storytime; four events held including a special children's program for Valentine's Day.

Town Council will consider consent agenda items on April 24; this will likely include decisions on overdue fines and library card policy.

The Town has posted four of the new library assistant positions (one full-time, two part-time and one seasonal). Accepting applications until March 26; early indications show considerable interest. Targeting making staffing decisions in the first two weeks of April; on-boarding May 8 with job shadowing to enable new staff readiness by June 1.

Preparations advancing for the summer reading program. Weekly themes have been set and locations booked. Expecting Tuesdays to feature special events, with Thursdays following more

traditional programming (e.g. Storytimes). Both hard copy and electronic reading logs will be available. Glossy brochure being prepared. Targeting final decisions by May 1.

Unveiling of new library planned for June 22, 2018, from 6 p.m. - 8 p.m. with Toni Yuli as special guest; this is a preview night only with no circulation of materials. Jackson is leading a separate event committee to assist with the event planning. Invitees will include dignitaries including the Mayor and Town Council, Town staff, architects, planners, and contractors, board members, and patrons who have been instrumental in supporting the library. The program will include remarks from officials, the unveiling of the mural, a silent auction and light refreshments. Official library opening planned for June 23, 2018, with Toni Yuli to lead first Storytime. Alderton investigating options for a potential book signing event.

New library hours set to commence June 23, however a Town Hall open house is scheduled for June 25, 2018, from 5 p.m. - 7 p.m., for which the library will remain open.

Acquisitions continue for the new library, including furniture and learning tools such as puppets and easels. Scott and Henry to attend Texas Library Association conference in Dallas April 3 - 6; expect to return with additional ideas for new library resources.

New library will include two study rooms and a conference room. It has been noted that tutoring sessions at the current library are steadily increasing; staff is discussing whether to consider a study room policy for the new library to ensure equitable access to rooms.

7. Determine topics for review/discussion at future meetings.

Options for book sale/signing; opening event and associated publicity; discussion on library support organizations; study room policy.

8. Informational Items.

Next meeting will be April 19, 2018, at 6:15 p.m.

9. Adjourn.

Motioned by Jackson. Cartwright second. Approved 5-0. Meeting was adjourned at 6:45 p.m.



Sharon Alderton

4-19-18
Date