



Minutes
Regular Meeting of the
Library Board

Reynolds Middle School - Community Library
700 N. Coleman Road, Prosper, Texas
Thursday, May 17, 2018, 6:15 p.m.

1. Call to Order / Roll Call.

The meeting was called to order at 6:17 p.m. Board members present: Sharon Alderton, Andy Cartwright, Mandi Jackson, Lenorah Johnson, Bobbi Parry and Karey Pustejovsky. Absent: Heidi Bullock.

PISD Liaison: Melissa Surratt was absent.

Staff: Leslie Scott, Library Director.

2. Consider and act upon approval of the minutes from the April 19, 2018, Library Board meeting.

Motion to approve by Johnson, second by Jackson. Approved 6-0.

3. Comments by the Public.

None.

4. Report on Library Board update.

Alderton informed members that she will be resigning from the Board effective May 18, 2018; she has accepted a position with the Town serving at the new library and as such is no longer able to sit on the Board. Members congratulated Alderton and thanked her for her service.

The Town's annual Board appointment process is set to begin shortly; anticipate Council will fill Place 2 as part of that process. Scott to clarify quorum rules when 6 places are filled.

Next meeting will be June 7, 2018, at 5:00 p.m. at the new library facility, and will consist of a Board-only tour. July meeting will be cancelled; August 16, 2018, meeting will take place in the new facility.

5. Report from PISD Librarian Melissa Surratt.

None.

6. Report from the Library Director.

April Monthly Report distributed - membership and circulation continue to steadily grow; anticipating strong participation in summer program.

Summer program theme is *On the Move* and will take place in the current facility. Kick off will be June 2; will coincide with start of the new hours. Program will feature summer reading challenge where every 100 minutes will earn a vote for the names of the new library pets; can be tracked

using Beanstack or paper logs. Tuesdays will feature hands-on visits from guests such as the Fire Department, Public Works and the Police Department; Thursdays will feature stories/crafts that mirror the Tuesday themes.

The new library will open July 28; author/illustrator Toni Yuly will lead a special storytime and craft that morning. The library will be closed for two weeks to facilitate the move. No library materials will be processed in July.

Staff has hired 11 new staff for library assistant positions including one full-time. New staff training will commence on June 1, 2018, at the current facility.

All visual design elements for the new facility are at the printer; silhouettes and murals are being fabricated; sculpture is being installed.

Separate event committee continues with planning invitation-only preview night for special friends of the library; program will include a silent auction, light refreshments, and short remarks from Town officials and children's author/illustrator Toni Yuly.

7. Discussion on Follow-up items from April 9, 2018, meeting

The Board continued to discuss ways to reinvigorate the *Friends of the Prosper Community Library* organization.

It was agreed that an initial task team should be formed, and should include a liaison from the Board, the library staff, as well as an interested member of the public.

It was agreed that it would be ideal if this task team organized an initial *Friends* event 2-3 weeks following the opening of the new library; aim would be to attract new members and potential volunteers to serve on the *Friends* executive and/or its committees. The *Friends* event would be publicized at the Library Preview night, as well as at the library opening.

Scott will work with Johnson on an initial review of the Charter and Bylaws of the former *Friends* organization. Scott will touch base with previous members of the *Friends* organization, and discuss with library staff to identify a liaison for the task team. Jackson volunteered to represent the Board on the *Friends* task team.

It was agreed that all Board members should become members of *Friends* once the organization is renewed.

8. Determine topics for review/discussion at future meetings.

Continue discussion on refreshing *Friends*.

9. Informational Items.

Next meeting will be June 7, 2018, at 5:00 p.m. at the new library facility.

10. Adjourn.

Motioned by Alderton. Jackson second. Approved 6-0. Meeting was adjourned at 7:06 p.m.

Labbi Parry

July 19, 2018
Date