



*Prosper is a place where everyone matters.*

**MINUTES**  
**Regular Meeting of the Library Board**  
Prosper Town Hall  
Library Conference Room  
200 S. Main Street, Prosper, TX 75078  
Thursday, April 11, 2019, 6:15 pm

**1. Call to Order / Roll Call.**

The meeting was called to order at 6:19 p.m. Board members present: Andy Cartwright, Lenorah Johnson, Bobbi Parry, Heidi Bullock, Mandi Jackson, and Karey Pustejovsky. Absent: Rhonda Thomas

PISD Liaison: Melissa Surratt

Staff: Leslie Scott, Library Director

Public: Jeff Hodges

**2. Consider and act upon approval of the minutes from the February 21, 2019 Library Board meeting.**

Motioned by Johnson, second by Jackson. Approved 5-0

**3. Consider and act upon approval of the minutes from the March 21, 2019 Library Board meeting.**

Motioned by Johnson, second by Cartwright. Approved 6-0

**4. Comments by the Public.**

None

**5. Report on Library Board update.**

Johnson shared the results of initial research in to how public libraries fundraise. There are four main types of fundraising activities: 1. Friends organizations (membership dues, volunteerism, events); 2. Private endowments (gifts, donations, bequests by individuals/estates); 3. One off special events (galas, trivia nights, raffles, drives) and 4. corporate endowments (major gifts, sponsorships).

The board will further explore funding models by neighboring libraries. They will consider what would be involved in branching out into a pluralistic funding model.

The Town's annual board appointment process will begin shortly. Terms for Place 1, 3, 5, and 7 are set to expire in September; Board members seeking potential re-appointment will need to apply. Application forms will be available online. Board members must submit their applications to Robyn Battle, Town Secretary.

**6. Report from PISD Librarian Melissa Surratt.**

None.

**7. Report from Library Director.**

Leslie Scott provided the March monthly report to Board members. 18 storytimes were held with 336 in attendance and 15 programs were held with 238 in attendance. Storytime on the Road was held at Mathnasium and had 18 patrons in attendance.

Scott is evaluating new ILS options for the library. Will be paid for with this year's budget. After summer, migration to the new system should officially take place; there will be no interruptions to service.

Next year's budget has been posted. There was a slight increase in budget funding for the library's collection, which has been helpful as the collection must grow in tandem with the town's population. Rules around state accreditation require that the library maintain at least one item per resident.

Scott mentioned the library is looking at increasing the number of days it is open, potentially shifting a few hours during the week where the library is usually quiet to allow the library to be open on Mondays.

The summer reading program theme has been selected. Friends of the Prosper Community Library will pay for the biggest prizes. The Board provided advice on whether the library should limit prizes to people who have library cards.

An offer has been made for the new youth service librarian position. There was a great response from the admin job posting. A panel is being formed to interview applicants and hire for the position.

Scott will head to Austin to present at Texas Library Association Annual Conference. She will be presenting on building a great team.

**8. Report from Friends of the Prosper Community Library.**

Friends of the Prosper Community Library reported that they had another successful book sale, earning \$1,675.78. This will be used for summer promotional materials and prizes for summer reading programs at the Prosper Community Library.

There was lots of excitement during the book sale by the customers and there were lots of new faces to the library. Some customers even applied for library cards.

Friends is looking at doing book sales approximately every six months. The next book sale will be in the fall. They are also continuing to sell t-shirts and tote bags to promote the Prosper Community Library.

**9. Determine topics for review/discussion at future meetings.**

Board members were asked to contribute to the analysis about fundraising in order to continue discussion.

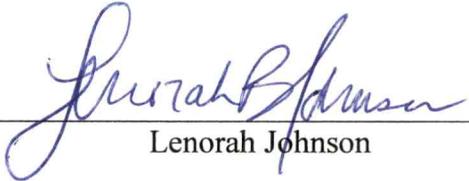
Discussion on the role of the PISD representative on the Library Board.

**10. Informational Items.**

The next meeting will be May 16, 2019, at 6:15.

**11. Adjourn.**

Motioned by Johnson, seconded by Parry. Approved 6-0. Meeting was adjourned at 7:42 p.m.

  
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Lenorah Johnson

May 16, 2019  
Date