



Prosper is a place where everyone matters.

MINUTES
Meeting of the Prosper Town Council
Prosper Town Hall
Council Chambers
200 S. Main Street
Prosper, TX 75078
Tuesday, January 22, 2019

AGENDA BRIEFING

1. Call to Order/Roll Call.

The meeting was called to order at 5:45 p.m.

Council Members Present:

Mayor Ray Smith
Mayor Pro-Tem Curry Vogelsang, Jr.
Deputy Mayor Pro-Tem Jason Dixon
Councilmember Mike Korbuly
Councilmember Craig Andres
Councilmember Meigs Miller
Councilmember Jeff Hodges

Staff Members Present:

Harlan Jefferson, Town Manager
Terry Welch, Town Attorney
Robyn Battle, Town Secretary/PIO
Hulon Webb, Executive Director of Development and Community Services
John Webb, Development Services Director
Pete Anaya, Deputy Director of Engineering Services
Dudley Raymond, Parks and Recreation Director
Leslie Scott, Director of Library Services
Chuck Springer, Executive Director of Administrative Services
Kelly Neal, Finance Director
Leigh Johnson, IT Director
Doug Kowalski, Police Chief

2. Questions about items listed on the Regular Meeting Agenda.

No discussion was held on this item.

3. Discussion Items:

- **Discussion on Subgrade Standards (PA)**

Deputy Director of Engineering Services Pete Anaya briefed the Council on proposed changes to the Town's engineering manual for pavement and subgrade design requirements. The purpose of the proposed changes is to adopt guidelines and parameters for road construction in order to avoid potential road failures similar to the ones experienced in the Windsong Ranch development. Mr. Anaya reviewed the proposed changes to pavement and subgrade design standards for residential streets

and major thoroughfares. A proposed ordinance will be brought forward for Council consideration at the February 26, 2019, Town Council meeting.

The Agenda Briefing was adjourned at 5:58 p.m.

THE REGULAR TOWN COUNCIL MEETING CONVENED IMMEDIATELY FOLLOWING THE MEETING OF THE TOWN OF PROSPER TAX INCREMENT REINVESTMENT ZONE (TIRZ) NO. 1 BOARD OF DIRECTORS AND TIRZ NO. 2 BOARD OF DIRECTORS.

1. Call to Order/Roll Call.

The meeting was called to order at 6.36 p.m.

2. Announcements of recent and upcoming events.

Councilmember Craig Andres read the following announcements:

The Community Library is hosting "Family Movie Saturday" on January 26 at 10:00 a.m. and 1:00 p.m. in the Program Room. All ages are welcome to join us for a family-friendly movie.

The 10th Annual Prosper Fishing Derby will take place on Saturday, February 23, from 9:00-11:00 a.m. at Frontier Park. The pond will be stocked, and no fishing license is necessary. Prizes will be awarded in various categories to kids under the age of 14. More information is available on the Town website.

The Prosper Police Department is now accepting applications for the Prosper Citizens Police Academy. Starting on March 7, classes will meet every Thursday evening from 7:00-10:00 p.m. through May 16. For more information, contact Officer Erin Hubbard.

CWD is the Town's new provider for trash and recycling services. New trash and recycling carts will be delivered to residents this week, and pickup service begins on January 28. Informational brochures will be delivered to residents with their new carts, and with their monthly utility bills. More information is available on the Town website, or by calling CWD Customer Service.

3. Presentations.

- **Presentation of a Proclamation declaring February 2019 as *Congenital Heart Defect Awareness Month*. (RB)**

Mayor Smith presented the Proclamation to Melissa Hansen of Mended Little Hearts of Dallas.

4. CONSENT AGENDA:

(Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.)

4a. Consider and act upon minutes from the following Town Council meeting. (RB)

- **Regular Meeting – January 8, 2019**

- 4b. Receive the October Financial Report (KN)
- 4c. Consider and act upon Resolution No. 19-08 approving the Town of Prosper and Prosper EDC Investment Policy and Investment Strategy, and approving the list of qualified brokers/dealers and financial institutions that are authorized to engage in investment transactions with the Town of Prosper and Prosper Economic Development Corporation. (KN)
- 4d. Consider and act upon approving the purchase of computer hardware, from Centre Technologies, Inc., through the Texas Department of Information Resources (DIR) Purchasing Contract. (LJ)
- 4e. Consider and act upon approving the purchase of one Caterpillar Skid Steer compact loader, from Holt CAT, through the Sourcewell Purchasing Cooperative. (FJ)
- 4f. Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan. (AG)

Councilmember Korbuly made a motion and Councilmember Hodges seconded the motion to approve all items on the Consent Agenda. The motion was approved by a vote of 7-0.

5. **CITIZEN COMMENTS:**

The public is invited to address the Council on any topic. However, the Council is unable to discuss or take action on any topic not listed on this agenda. Please complete a "Public Meeting Appearance Card" and present it to the Town Secretary prior to the meeting.

Hanah Mayes, 4500 Bluestem Drive, Prosper, requested the Town consider installing electric vehicle charging stations for public use in Prosper. She suggested the Gates of Prosper development as a potential location.

6. **EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

- 6a. *Section 551.087 – To discuss and consider economic development incentives.*
- 6b. *Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.*
- 6c. *Section 551.074 – To discuss and review the Town Manager's performance evaluation.*

The Town Council recessed into Executive Session at 6:45 p.m.

7. Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened the Regular Session at 7:17 p.m. No action was taken as a result of the closed session.

8. Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

No action was taken on this item.

9. Adjourn.

The meeting was adjourned at 7:18 p.m., on Tuesday, January 22, 2019.

These minutes approved on the 12th day of February 2019.



APPROVED:



Ray Smith, Mayor

ATTEST:



Robyn Battle, Town Secretary