



## MINUTES

Regular Meeting of the  
Prosper Parks and Recreation Board  
Prosper Town Hall, Council Chambers  
250 W. First Street, Prosper, Texas  
July 8, 2021

### 1. Call to Order / Roll Call.

The meeting was called to order by Rebekah Land, Chair, at 6:00 pm.

Board members present: Rebekah Land, Chair; John Metcalf, Vice Chair; Gina Kern, Secretary; Ty Bledsoe; and Matt Furay.

Staff members present: Dudley Raymond, Director of Parks and Recreation; Paul Naughton, Parks Planning Manager; Trevor Helton, Recreation Supervisor; and Patty Kendzie, Marketing Coordinator.

Also in attendance: Craig James and Adam James, James Land & Development.

### 2. Consider and act upon approval of the Draft Minutes from the June 10, 2021, Regular Meeting of the Parks and Recreation Board.

Motion to approve by Kern. Second by Furay. Approved 5-0.

### Comments by the Public

Resident requested fields for Cricket in Prosper. He said although the sport is not as popular in Prosper as youth sports, it is a big sport in India. With the recent influx from the middle eastern communities, interest is growing here. The Prosper Cricket Association has 200 members looking to play on the weekends. Cricket is an adult recreational sport which spans three to four hours. The Cricket group is willing to write a letter expressing their interest. If there are financial constraints, the group is open to talking about donations or youth scholarships to help cover the grounds maintenance costs. He asked the Town to consider this request and call him any time with questions. He thanked the Board and Raymond for the opportunity to speak.

### 3. Consider and Act Upon the Town Lake Village Development.

Naughton introduced Craig and Adam James with James Land & Development. He reminded the Board of the James' proposal to the Board and Town Council in September 2020. Later this month, the Planning and Zoning Committee and Town Council will consider the project. Tonight, the James' will present to the Board an update of the park elements within the Town Lake Village Development. Naughton showed slides of plans for the tract, which include lake frontage for a tennis club, trails, public access, and parking. He described the locations of the proposed elements and their costs. The trail will be re-routed to remain accessible and connect to the existing trail network. These trails will be open to the public and remain in a trail access easement when not within a public parkland. James Land & Development and HOA would agree to maintain the nature area and pond areas in addition to all the private open space and would dedicate the land and pond to the Town, which will meet their Parkland Dedication Fee requirement. In turn, the Parks Department would be in favor of giving a credit of approximately four acres of future parkland credit within the Brookhollow development.

Metcalf asked for staff comments. Naughton said the developer understands that Town requirements must be met and there may be added costs (for example, for a bridge analysis). This will be a great project to build and will improve trail connectivity. Furay asked about the trail moving outside of the trail easement. Naughton said that is necessary and will not ruin the integrity; a great trail experience still will be offered. Land asked about the trail width. Naughton said staff is comfortable with the size of the trails and are per the Trail Master Plan as it relates to connectivity.

Kern said her only hesitation is that you aren't able to go completely around the lake. Naughton said that is correct; however, that will be the case regardless of this project, unless the Town buys the land.

Bledsoe asked about the elements of the nature park. Adam James said the nature park is special, with massive trees. Several ideas are being discussed, including a mountain bike course, creating a smaller park within the entire 22-23 acre park, and fishing activities. Opportunities are unlimited and will be determined by what the Town is comfortable with. Raymond said staff will look at the longevity of the proposed elements and work together with the James' to determine what is appropriate for the neighborhood. He is confident they will come up with something that works well. Bledsoe asked about club amenities. Adam James said the Town Lake Village Development remains the same.

Naughton said the club does not have to be constructed for this project to work, as it does not affect the trail system.

Metcalf moved to approve the Town Lake Village Development.

Motion to approve by Bledsoe. Second by Kern. Approved 5-0.

#### **4. Discussion with Staff regarding possible Tournament Fee Revisions.**

Raymond related Town policies and fees for sports tournaments. He said current policies are those the Town Council have requested, to keep Frontier Park available for residents. In order for a team to reserve a facility, 80 percent of the players must live in Prosper. This policy works well except for tournaments; for example, the recent tournaments hosted by PBSA and Lacrosse.

Staff is requesting the ordinance be adjusted to allow the 80% policy be waived for tournaments. For games and practices, the rules will not change. Future considerations for Town Council may be to adjust fees and/or limit the number of tournaments. Bledsoe asked the number of tournaments that will be held. Raymond said it is usually has been approximately two per summer. Staff is always cautious about wear and tear on the fields and will limit the number of tournaments accordingly. The minimum tournament fee is \$500. Helton has benchmarked with other cities and compared fees. Bledsoe asked to see the data from the benchmark cities. Raymond said staff will send the data to the Board.

Land asked if tournament fees would differ between seasons. Raymond said PBSA uses the field in the spring and fall and it would rarely be possible to host a tournament during those seasons. Youth sports are priority. There is no cost difference between the seasons.

Kern asked how the synthetic fields are holding up. Raymond said they seem to wearing very well. Hellas performs field maintenance twice a year. Staff has no concerns about maintenance.

#### **5. Discussion with Staff regarding Parliamentary Procedure.**

Raymond described Parliamentary Procedures and the process to follow during Parks and Recreation Board meetings. Staff presents, the Board discusses. It is the Chair's prerogative to determine how the discussion happens. The Chair may ask for a motion. A Board member may say he/she would like to make a motion. Once a motion is made and seconded, the Chair may call for a vote or, especially if something is added to the motion, discussion may resume. If there is no second, the motion fails. If there's a tie, the motion fails. When a motion fails, another motion may be made, the topic may be tabled or no action on the item may occur. Members should verbalize their vote and also raise their hand to vote or abstain.

#### **6. Discussion with Staff regarding Recognition of Volunteers.**

Raymond said many residents give an enormous amount of time to the Departments such as volunteers for youth sports. There currently is not a way to recognize them. He asked the Board to consider recognition in some form, possibly an engraved plaque, which would help to build community and recognize those who have done a lot for the Town and/or the sports organizations.

The Board discussed the issue, citing the need for: a framework for nominations, strict timeline (possibly yearly), and clear delegation of decisionmakers. Raymond said staff will set the framework and bring ideas to the Board for approval. Residents considered for the award will be those who have done a lot for parks and recreation, a thank you for above and beyond efforts. Two names were informally suggested. Raymond asked the Board to send any additional ideas to him.

#### **Informational items**

##### **a. Recreation Update**

Helton said summer camp is at the halfway point. There are 910 total registrations. Five scholarships have been awarded. Fall classes are open for registration; programs begin mid to late August.

##### **b. Park Development Update**

Naughton said June was a productive construction month, with few rain issues, in contrast to May. He gave updates on: Hays Park (a plaque is being made to describe the park's history); the downtown monument sign; development of hike and bike trails; and the Whitley Place Trail Project. Work has begun on Hackberry Park. The playground will not be ready before school starts and developer has notified the school. Kern asked about an official ribbon cutting for Hays Park. She said the Historical Society, Hays family, and the neighborhood residents would be interested. Naughton said there is not a lot of parking at the park. Staff will discuss the options.

##### **c. Park Operations Update**

Raymond said things are going well. Work has begun on the baseball fields and they will be ready for the season. Staff cleaned up after Pride in the Sky – the Fire Department helps the night of the event and Parks staff cleans up the next week.

#### **7. Discussion regarding any miscellaneous business or items to be placed on future Agendas.**

There was no discussion.

#### **8. Adjourn.**

Motion to adjourn by Kern. Second by Bledsoe. Meeting adjourned at 7:32 pm. Approved 5-0.



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Gina Kern, Secretary