

Please fill out form completely.

Today's Date: \_\_\_\_\_



TOWN OF PROSPER  
HEALTH AND FOOD SAFETY  
200 S. Main Street  
Telephone: 972-346-3502

# PERMIT TO OPERATE

(Public & Semi-Public Swimming Pools Only)

New Application

Update Information

| PROPERTY NAME  |                |                       |     |
|--|----------------|-----------------------|-----|
|  |                |                       |     |
| MAILING ADDRESS  | CITY           | STATE                 | ZIP |
|  |                |                       |     |
| SITE ADDRESS OF POOL                                       |                |                       | ZIP |
|  |                |                       |     |
| MANAGEMENT COMPANY OR OWNER                                | CONTACT PERSON | DAYTIME TELEPHONE     |     |
|  |                |                       |     |
| EMAIL ADDRESS  |                | FAX NUMBER            |     |
|  |                |                       |     |
| POOL MAINTENANCE COMPANY OR PERSON                         |                | DAYTIME TELEPHONE     |     |
|  |                |                       |     |
| POOL ACCESS  |                | CODE (IF APPLICABLE)  |     |
| <input type="checkbox"/> KEY <input type="checkbox"/> CODE |                |                       |     |
| NUMBER OF OUTDOOR POOLS                                    |                | NUMBER OF INDOOR SPAS |     |
| NUMBER OF INDOOR POOLS                                     |                |                       |     |
| AMOUNT ENCLOSED  |                | \$                    |     |

**I understand that to secure a Permit to Operate, I must comply with the following:**

1. Designate a "Manager of Pool Operations" (with a valid certification).  
*(\*\*\*Current Certification must accompany this Permit to Operate form each year.\*\*\*)*
2. Request an inspection by the Health and Food Safety Department prior to opening.
3. Pay all "PERMIT TO OPERATE" fees of \$225.00 per swimming pool/spa by March 31<sup>st</sup> each year made payable to "The Town of Prosper" after inspection approval.

I must notify the Town of any changes to ownership or maintenance of the above pool. This includes all changes of locks and access codes.

**Acknowledgement:**

\_\_\_\_\_  
(Owner or Authorized Agent Signature)      (Valid Drivers' License No.)      (Date)

**SEMI PUBLIC/PUBLIC  
SWIMMING POOLS AND SPA REQUIREMENTS  
TOWN OF PROSPER HEALTH AND FOOD SAFETY DIVISION**

**AUTHORITY:** The "Authority" hereunder shall mean The Town Administrator or any designee that he may choose.

**REQUIREMENTS**

- \_\_\_\_\_ **POOL BARRIER:** Outdoor pools shall be provided with a barrier and access gate(s) that shall comply with the Health and Safety Code Chapter 757 as well as all Town of Prosper Ordinances and Amendments. A pre-plaster inspection is required. Permanent fencing shall be in place at this time. \*Minimum fence height is 4 (four) feet or 6 (six) feet for specific semi-public pools and seven (7') feet for public pools. .
- \_\_\_\_\_ **KNOX BOX:** A Knox Box is required under the 1997 Uniform Fire Code Section 902.4. The purpose of a Knox Box is to gain immediate access when necessary for life-saving or fire-fighting purposes. It shall be installed is an accessible location. The Knox Box shall be of a type approved by the Authority. It shall contain all keys / pass codes to gain access as required by the Authority. Please contact the Prosper Fire Department at 972-347-2424 for clarification.
- \_\_\_\_\_ **ACCESS:** One copy of all keys/ pass codes shall also be submitted to the Authority in order to do routine inspections as required by law.
- \_\_\_\_\_ **TELEPHONE:** Access to a telephone or payphone shall be installed within 50 feet of the pool area and available 24 hours. A sign may be required by the Authority designating exact location of the telephone if it is not easily visible from the pool area.
- \_\_\_\_\_ **TRASH RECEPTACLES:** shall be available, covered and rodent-proof. Number shall be determined by size of pool.
- \_\_\_\_\_ **FIRST AID KITS:** shall be mandatory for all Class A, B and pools with lifeguards. Recommended for Class C pools.
- \_\_\_\_\_ **LIFE SAFETY:** One (1) Non-electrically conducted, non-telescoping, twelve (12) foot or greater size pole with 'shepherd's crook-type hook' & one (1) ¼ to 3/8 inch diameter throwing rope a length of two-thirds the maximum width of the pool attached to a USCG approved ring buoy of 15 to 24 inch diameter required for pools under 2000 square feet. **Anti-vortex drain covers are required. There shall be no entrapment hazards in pool or spa.**
- \_\_\_\_\_ **LIGHTS:** GFCI shall be tested prior to Pool Final inspection and comply with all Town of Prosper electrical requirements. Pool light GFCI shall be retested when over current protection has been changed, repaired, altered or as required by the Regulatory Authority.
- \_\_\_\_\_ **MARKERS W/IN 24" OF WATERS EDGE:** There shall be one (1) 'NO DIVING' & one (1) International symbol for 'no diving' within 24" of water's edge, spaced at a maximum of 25 ft. intervals around the perimeter of the pool and spa (if attached to pool), as well as at each pool break. These markers are in addition to the depth markers and shall be made of non-slip tile and flush mounted. 'NO DIVING' shall not be required around spas that are separate from pools.
- \_\_\_\_\_ **TILE MARKERS:** A horizontal solid or broken stripe, contrasting in color, two inches wide shall be placed along the front leading edge of each step and benches. A four inch wide tile band shall be placed at 3' 1' depth and a four inch wide tile band shall be placed at 5'0" depths. These bands shall also be contrasting in color.
- \_\_\_\_\_ **EQUIPMENT GAUGES:** There shall be one pump suction (vacuum) gauge, one filter inlet pressure gauge, one filter outlet gauge, one rate of flow meter in gpm.

- SIGNAGE:** Including but not limited to the following:
- \_\_\_\_\_ 1. "WARNING – NO LIFEGUARD ON DUTY" (letters 4" high or higher) where applies.
- \_\_\_\_\_ 2. "CHILDREN SHOULD NOT USE POOL WITHOUT ADULT SUPERVISION": (if no lifeguard present and letters must be 2" high or higher)
- \_\_\_\_\_ 3. "NO DIVING" and the International Symbol for No Diving (letters 4" high or higher) (Required in decking or coping also)
- \_\_\_\_\_ 4. "ADULTS SHOULD NOT SWIM ALONE"
- \_\_\_\_\_ 5. "FOR EMERGENCY DIAL 911" (letters 4" high or higher)
- \_\_\_\_\_ 6. "NO GLASS IN POOL AREA"
- \_\_\_\_\_ 7. "SWIMMERS MUST SHOWER BEFORE ENTERING SWIMMING POOL/SPA"
- \_\_\_\_\_ 8. "NO ANIMALS IN POOL AREA"
- \_\_\_\_\_ 9. Maximum pool load limits shall be posted.
- \_\_\_\_\_ 10. General pool rules shall be posted.

- SPA AREA SIGNAGE:**
- \_\_\_\_\_ 1. "ALCOHOL SHOULD NOT BE CONSUMED PRIOR TO OR WHILE USING SPA"
- \_\_\_\_\_ 2. "DO NOT USE SPA IF THE WATER IS ABOVE 104° FAHRENHEIT (40° CENTIGRADE) (letters 1" high or higher)
- \_\_\_\_\_ 3. "CHILDREN SHOULD NOT USE SPA WITHOUT ADULT SUPERVISION" (Letters 2" high or higher if no lifeguard present)

Other signage may be required by Sec. 24.5 of the Texas Department of Health (TDH) Design Standards for Public Pool Construction, Division of Water Hygiene. There is additional safety signage recommendations listed in the same Section mentioned herein.

- \_\_\_\_\_ **OPERATION:**
- There shall be one person in charge of operating each semi-public/public pool. This person shall obtain one of the following certifications;" Certified Pool/Spa Operator" (C.P.O.), a "Certified Aquatic Facility Operator" (A.F.O.), or a "Pool Operator on Location"(P.O.O.L.) and keep such certification current for the duration of his employment. This person shall also provide proof of such certification to the Health Authority. For each pool, a log shall be completed and kept on premise. The log shall contain, at minimum, pH readings and Free Chlorine readings per pool and per spa taken at least twice a day for automated chemical feeders and every two hours for non-automated.

- \_\_\_\_\_ **FEES:** In addition to the building permit fees and all subcontractor fees, a semi-public/public pool in the Town of Prosper requires a Permit to Operate. A separate application and fee of \$225.00 shall be submitted for each operational permit sought. Public pools that are owned and operated by the Town of Prosper must obtain and operational permit but shall be exempt from paying the application fee and the operational permit fee.

Address: \_\_\_\_\_ Inspector : \_\_\_\_\_