



**MINUTES**  
**Meeting of the Prosper Town Council**  
Prosper Municipal Chambers  
108 W. Broadway Street  
Prosper, TX 75078  
Tuesday, August 8, 2017

*Prosper is a place where everyone matters.*

**1. Call to Order/Roll Call.**

The meeting was called to order at 6:00 p.m.

**Council Members Present:**

Mayor Ray Smith  
Mayor Pro-Tem Curry Vogelsang, Jr.  
Deputy Mayor Pro-Tem Jason Dixon  
Councilmember Michael Korbuly  
Councilmember Kenneth Dugger  
Councilmember Jeff Hodges

**Council Members Absent:**

Councilmember Meigs Miller

**Staff Members Present:**

Harlan Jefferson, Town Manager  
Robyn Battle, Town Secretary/Public Information Officer  
Terrence Welch, Town Attorney  
Hulon Webb, Executive Director of Development and Community Services  
John Webb, Development Services Director  
Alex Glushko, Senior Planner  
Steve Glass, Deputy Director of Engineering Services  
Dudley Raymond, Parks and Recreation Director  
Leslie Scott, Library Director  
Kelly Neal, Finance Director  
Doug Kowalski, Police Chief

**2. Invocation, Pledge of Allegiance and Pledge to the Texas Flag.**

Pastor Jim Lugar of Life Journey Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas flag were recited.

**3. Announcements of recent and upcoming events.**

Councilmember Hodges read the following announcements:

Registration is open for several Parks & Recreation Programs including Bricks4Kids, Archery, Tennis, Golf, Engineering Camps, adult fitness classes, and much more. Visit [www.prosperparksandrec.org](http://www.prosperparksandrec.org) for more information, and to register. Several local youth sports leagues are also open for registration.

The Town of Prosper will host a Water Efficient Irrigation course taught by Texas A&M AgriLife on August 22, from 6:00-8:00 p.m. Learn about your home sprinkler system and

its components, how to do basic repairs and maintenance, and how to reprogram your sprinkler to maximize water efficiency. The course is free of charge to Town of Prosper residents and surrounding communities, however, registration is required. More information is available on the Town website.

Make plans to attend the 6th Annual Town of Prosper Community Picnic on Saturday, September 9, from 4:00-7:00 p.m. in Frontier Park. Bethlehem Place will collect nonperishable food as part of their "Hunger Is No Picnic" food drive. Free hot dogs will be served by members of the Town Council, courtesy of Lighthouse Christian Fellowship Church, and the Prosper Ladies Association will provide dessert. Families are encouraged to bring lawn chairs, blankets, and picnic supplies to this annual community event.

The first day of school for Prosper ISD is Monday, August 14. Residents are encouraged to use caution on the roadways and at bus stops, and to be mindful of children walking and biking to school. The Town Council would like to wish all of the students, parents, faculty, and staff of Prosper ISD a safe and happy school year.

**4. CONSENT AGENDA:**

**(Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.)**

- 4a. Consider and act upon minutes from the following Town Council meeting. (RB)**
  - **Regular Meeting – July 25, 2017**
- 4b. Receive the Monthly Financial Report. (KN)**
- 4c. Receive the Quarterly Investment Report. (KN)**
- 4d. Consider accepting the submission of the certified collection rate of 100 percent for FY 2017-2018. (KN)**
- 4e. Consider and act upon Ordinance No. 17-57 establishing the 2017 certified appraisal roll. (KN)**
- 4f. Consider accepting submission of the 2017 effective tax rate of \$0.450157 per \$100 taxable value and the rollback tax rate of \$0.508702 per \$100 taxable value. (KN)**
- 4h. Consider and act upon Ordinance No. 17-59 establishing a reduced speed limit for US Highway 380 (University Drive) from Lovers Lane to the Denton County line within the Town of Prosper. (DK)**

Deputy Mayor Pro-Tem Dixon removed Item 4g from the Consent Agenda.

Councilmember Korbuly made a motion and Councilmember Hodges seconded the motion to approve all remaining items on the Consent Agenda. The motion was approved by a vote of 6-0.

- 4g. Consider and act upon an ordinance for a Special Purpose Sign District for Prosper Town Center, located on the northeast corner of Preston Road and First Street. (MD17-0005). (AG)**

Deputy Mayor Pro-Tem Dixon made a motion and Councilmember Korbuly seconded the motion to table Item 4g to the August 22, 2017, Town Council meeting. The motion was approved by a vote of 6-0.

**5. CITIZEN COMMENTS:**

**The public is invited to address the Council on any topic. However, the Council is unable to discuss or take action on any topic not listed on this agenda. Please complete a "Public Meeting Appearance Card" and present it to the Town Secretary prior to the meeting.**

Gary Lloyd, 100 Crown Colony Drive, Prosper, spoke regarding the property conditions on 1450 Cedar Ridge Drive. The property sustained lightning damage almost two years ago and is still in need of repair. He asked for an emergency hearing of the Construction Board of Appeals to hear the matter and take action to correct the property damage.

**REGULAR AGENDA:**

**If you wish to address the Council during the regular agenda portion of the meeting, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary prior to the meeting. Citizens wishing to address the Council for items listed as public hearings will be recognized by the Mayor. Those wishing to speak on a non-public hearing related item will be recognized on a case-by-case basis, at the discretion of the Mayor and Town Council.**

At this time, Mayor Smith skipped to Item 9.

- 9. Consider and act upon an ordinance amending the FY 2016-2017 Budget and Capital Improvement Plan to provide funding for the Acacia Parkway (Gee Road - Windsong Parkway) Project and First Street (Dallas North Tollway - Coleman) project. (KN/SG)**

Finance Director Kelly Neal presented this item before the Town Council. The Town has completed its investigation of the road conditions on Acacia Parkway and initiated litigation related to solving the construction issues pertaining to the condition of the roadway. The proposed budget amendment will provide funding to begin the reconstruction of Acacia Parkway during the current fiscal year. The budget amendment will also provide funding for right-of-way acquisition services for the widening of First Street from the Dallas North Tollway to Coleman Street.

Steve Glass, Deputy Director of Engineering, reviewed a timeline of the efforts made to resolve the roadway problems on Acacia Parkway since 2014.

Mayor Smith recognized the following individuals who requested to speak on this item:

David Blom, 2242 Good Hope Road, Prosper, spoke on behalf of Terra Verde Group, the developer of Windsong Ranch. He explained the efforts the developer has made so far

to correct the situation, and stated that tonight's proposed budget amendment is only a first step toward the final solution of the road repair issue.

Mark Franklin, 4501 Desert Willow Drive, Prosper, spoke regarding the road conditions on Acacia Parkway. He encouraged the Town Council to continue to find solutions to the problem.

Renee Junell, 4614 Acacia Parkway, Prosper, spoke regarding the road conditions on Acacia Parkway, noting that she believed little has been done in the past two years to resolve the problem. She expressed appreciation for the \$1 million allocated this fiscal year, but stated that more will be needed in the future to complete the project.

Lauren Vega, 4541 Crossvine Drive, Prosper, spoke regarding the road conditions in Windsong Ranch, noting that more than \$1.1 million will be needed to repair the roads.

Donald Perry, 4641 Acacia Parkway, Prosper, spoke regarding the road conditions in Windsong Ranch, stating that Windsong Ranch is an award-winning community, and the road conditions impact the quality and safety of the community. He encouraged the Council to allocate the proposed \$1 million this fiscal year, with more to be added next year.

Darla Atchley, 4500 Honeyvine Lane, Prosper, spoke regarding the road conditions on Acacia Parkway, noting that repair of the road will require approximately double the \$1 million the Council is allocating. She asked that the Council take action now on the road repairs.

Joseph Buchanan-Vega, 4541 Crossvine Drive, Prosper, spoke regarding the road conditions in Windsong Ranch. He stated that the poor road conditions detract from the aesthetic value of the neighborhood, and asked for additional funding in next year's budget.

Juan Augustine "Augie" Galindo, Jr., 4640 Acacia Parkway, Prosper, spoke regarding the road conditions in Windsong Ranch, noting that the poor road conditions were not a good representation of Prosper's image, and asked the Council to stay the course on repairing the roads.

Brian Lucas, 4680 Desert Willow Drive, Prosper, encouraged the Council to approve the proposed \$1 million for road repairs, plus additional funding next year.

Norma Hutchins, 911 Yellowcress Drive, Prosper, spoke regarding the road conditions in Windsong Ranch and presented a map depicting the areas in need of repair. She noted that the proposed funding in the budget amendment is not sufficient to cover the estimated cost for repairs. She asked that more money be allocated to the project.

Chris Johnson, 4521 Acacia Parkway, Prosper, spoke regarding the road conditions in Windsong Ranch. He asked the Council to address all roads in need of repair within the Windsong Ranch development, to allocate appropriate funding to complete repairs, and to begin work immediately.

Dallas Wymes, 4710 Crossvine Drive, Prosper, spoke regarding the road conditions in Windsong Ranch. He asked for additional funds to be allocated as soon as possible to repair all roads in Windsong Ranch.

Tanya Ackermann, 4441 Crossvine Drive, Prosper, spoke regarding the road conditions in Windsong Ranch. She asked the Council to uphold the high standards the residents expect and take action on the road repairs.

The following individuals did not wish to speak, but submitted Public Meeting Appearance Cards in support of the item:

Ken Heil, 4551 Acacia, Prosper  
Allan Rutter, 4561 Acacia Parkway, Prosper  
Melanie Rutter, 4561 Acacia Parkway, Prosper

Responding to questions from the Town Council, Town Manager Harlan Jefferson replied that the Town had filed a bond claim within the appropriate timeline. Additionally, the Town has implemented a new policy that requires future road projects to be bonded at 100%, rather than 10%. Future road projects will also require the use of ground-penetrating radar to locate potential underground voids.

Town Attorney Terry Welch stated that the Town has worked with the surety company, which has denied the Town's claims thus far. The Town has hired a consulting engineer to investigate the road conditions, and has been working toward an amicable solution; however, the Town now anticipates the situation will result in litigation.

Town Manager Harlan Jefferson stated the typical lifespan of a road should be approximately thirty years if built to Town standards. Appropriate action has been filed with the surety company to recover repairs costs from those responsible for the road failures. The Town has a good relationship with the developer. Town staff had asked for funding in next year's budget to begin road repairs, however, the Council provided direction to begin repairs this fiscal year, necessitating tonight's proposed budget amendment. Repairs will be completed in phases to prevent the unnecessary inconvenience to residents having several roads under repair in the same neighborhood at the same time.

The Town Council expressed appreciation for the residents who attended and spoke at the meeting. The Town will continue the process of repairing the roads, and pursue the legal processes necessary to recover funds from those responsible for the road failures.

After discussion, Deputy Mayor Pro-Tem Dixon made a motion and Councilmember Dugger seconded the motion to approve Ordinance No. 17-61 amending the FY 2016-2017 Budget and Capital Improvement Plan to provide funding for the Acacia Parkway (Gee Road - Windsong Parkway) Project and First Street (Dallas North Tollway - Coleman) project. The motion was approved by a vote of 6-0.

#### **PUBLIC HEARING:**

6. **Conduct a Public Hearing, and consider and act upon a request for a Variance to Section 1.09 of the Sign Ordinance regarding Wood Frame Signs for Tribute Senior Living in the Prosper Town Center development, located on the northeast corner of Preston Road and First Street. (V17-0004). (AG)**

Senior Planner Alex Glushko presented this item before the Town Council. This item was previously tabled to allow the applicant an opportunity to formally submit an application for a Special Purpose Sign District (SPSD), in order to provide context for the ultimate signage

configuration in the Prosper Town Center development. The SPSD request has once again been tabled to the August 22, 2017, Town Council meeting. The applicant for the Variance request is proposing three off-site metal frame signs, one of which is within 15 feet of adjacent property lines, and to allow the signs to remain for a period of twelve months, which may result in signs remaining following issuance of the Certificate of Occupancy. The three signs were installed on the properties without seeking Town approval. Town staff recommended approval of the request, subject to removal of the sign at the time a Certificate of Occupancy is issued, or the issuance of a permit for a unified development sign.

Mayor Smith opened the Public Hearing.

Charles Hodges, 5426 Lobollo, Dallas, the applicant, stated that he was in support of Town staff's recommendation.

John Harris, 170 N. Preston, representing Prosper Town Center, spoke in support of the item.

With no one else speaking, Mayor Smith closed the Public Hearing.

Responding to a question from the Town Council, Mr. Glushko responded that although the sign itself has a metal frame, the variance request applies to the section of the Sign Ordinance related to wood signs.

After discussion, Deputy Mayor Pro-Tem Dixon made a motion and Councilmember Korbuly seconded the motion to approve a Variance to Section 1.09 of the Sign Ordinance regarding Wood Frame Signs for Tribute Senior Living in the Prosper Town Center development, generally located on the northeast corner of Preston Road and First Street, subject to:

1. Removal of the wood frame signs from the property at or before issuance of a Certificate of Occupancy, or at or before issuance of a permit for a unified development sign which provides advertising for the Tribute Senior Living facility, whichever occurs first.

The motion was approved by a vote of 6-0.

**7. Conduct a Public Hearing, and consider and act upon a request for a Variance to Section 1.09 of the Sign Ordinance, regarding Subdivision Monuments, Subdivision Entry Signs, and Wood Frame Signs, for Lakewood Subdivision, located on the northwest corner of US 380 and Lakewood Drive. (V17-0005). (AG)**

Senior Planner Alex Glushko presented this item before the Town Council. The applicant is seeking a variance to allow for an off-premise subdivision monument sign, an off-premise subdivision entry sign, and an off-premise wood frame sign for the Lakewood subdivision. Town staff is recommending approval of the monument and entry signs, but denial of the off-premise wood frame sign.

Mayor Smith opened the Public Hearing.

Aaron Richards, representing the applicant, noted that the Lakewood subdivision is the first neighborhood to be built within the Brookhollow development. Mr. Richards stated

that he would prefer to have the off-site wood frame sign, and would be willing to reduce the size of the sign and limit the time frame when it is posted.

With no one else speaking, Mayor Smith closed the Public Hearing.

After discussion, Mayor Pro-Tem Vogelsang made a motion and Councilmember Dugger seconded the motion to approve the request for a Variance to Section 1.09 of the Sign Ordinance, regarding off-premises Subdivision Monuments and Subdivision Entry Signs, and approve the request for an off-premise Wood Frame Sign, for Lakewood Subdivision, located on the northwest corner of US 380 and Lakewood Drive. The proposed wood frame sign shall be limited to 96 square feet in size and shall be removed no later than 12 months from today's date. The motion was approved by a vote of 6-0.

8. **Conduct a Public Hearing, and consider and act upon an ordinance for a Specific Use Permit (SUP) for a Child Day Care Center (Kiddie Academy), on 2.7± acres, located on the southwest corner of Hays Road and Highpoint Drive. This property is zoned Retail. (S17-0003). (AG)**

Senior Planner Alex Glushko presented this item before the Town Council. The purpose of this request is to allow for a Child Day Care Center, Kiddie Academy, which consists of a one-story, 10,000 square foot building, and 45 parking spaces allowing for 190 students and 20 teachers/staff.

Mayor Smith opened the Public Hearing.

Kevin Patel, 1333 McDermott Drive, Allen, the applicant, spoke in favor of this item.

With no one else speaking, Mayor Smith closed the Public Hearing.

The Town Council discussed the architectural aesthetics of the adjacent properties. Mr. Glushko responded that the proposed item meets the Town's development standards.

After discussion, Councilmember Korbuly made a motion and Deputy Mayor Pro-Tem Dixon seconded the motion to approve Ordinance No. 17-60 for a Specific Use Permit (SUP) for a Child Day Care Center (Kiddie Academy), on 2.7± acres, located on the southwest corner of Hays Road and Highpoint Drive. The motion was approved by a vote of 6-0.

**DEPARTMENT ITEM:**

10. **Consider and act upon authorizing the Town Manager to execute Contract Amendment #1 to the Professional Services Agreement between Specialty Land Services LLC, and the Town of Prosper, Texas, for easement and ROW acquisition services. (SG)**

Councilmember Korbuly stepped away from the Council bench at 7:46 p.m

Steve Glass, Deputy Director of Engineering, presented this item before the Town Council. This contract amendment will provide additional services necessary to negotiate the acquisition of the right-of-way on the north side of First Street between Coleman Street and McKinley Street as part of the First Street (Dallas North Tollway - Coleman) project. The terms of this contract amendment also allows Specialty Land Services the ability to provide assistance on any other Town Capital Improvement Plan project.

Mayor Pro-Tem Vogelsang made a motion and Councilmember Dugger seconded the motion to authorize the Town Manager execute Contract Amendment #1 to the Professional Services Agreement between Specialty Land Services LLC, and the Town of Prosper, Texas, for easement and ROW acquisition services. The motion was approved by a vote of 5-0.

Councilmember Korbuly returned to the Council bench at 7:48 p.m.

11. **Consider and act upon authorizing the Town Manager to execute Contract Amendment #2 to the Professional Engineering Services Agreement between Graham Associates, Inc., and the Town of Prosper, Texas, related to the Prosper Trail (Kroger - Coit) project and the First Street (Dallas North Tollway - Coleman) project. (SG)**

Steve Glass, Deputy Director of Engineering, presented this item before the Town Council. The Town Council previously approved an agreement with Graham Associates to provide plans and specifications for the widening of First Street from the Dallas North Tollway to Coleman Street. The proposed Amendment #2 will provide funding for additional survey work necessary to get appraisals for eight properties on the north side of First Street, between Coleman Street and McKinley Street.

Councilmember Dugger made a motion and Deputy Mayor Pro-Tem Dixon seconded the motion to authorize the Town Manager to execute Contract Amendment #2 to the Professional Engineering Services Agreement between Graham Associates, Inc., and the Town of Prosper, Texas, related to the Prosper Trail (Kroger - Coit) Project and the First Street (Dallas North Tollway - Coleman) project. The motion was approved by a vote of 6-0.

12. **Consider and act upon awarding Bid No. 2017-58-B to Groves Electrical Services, Inc., related to construction services for the Coit Road Median Lighting (US 380 - First Street) project; and authorizing the Town Manager to execute a construction agreement for same. (SG)**

Steve Glass, Deputy Director of Engineering, presented this item before the Town Council. The scope of this contract includes furnishing and installing the streetlights and ancillary components necessary to provide street lighting on Coit Road from US 380 to First Street in accordance with the plans and specifications designed by Teague, Nall and Perkins.

Deputy Mayor Pro-Tem Dixon made a motion and Councilmember Dugger seconded the motion to award Bid No. 2017-58-B to Groves Electrical Services, Inc., related to construction services for the Coit Road Median Lighting (US 380 - First Street) project; and authorize the Town Manager to execute a construction agreement for same. The motion was approved by a vote of 6-0.

13. **Submission of the FY 2017-2018 Proposed Budget and Budget Message by the Town Manager. (KN)**

Finance Director Kelly Neal presented this item before the Town Council. In accordance with the Town Charter and state law, the FY 2017-2018 Proposed Budget was submitted to the Town Council. A detailed presentation of the Proposed Budget will be provided to the Town Council at the August 22, 2017, Town Council meeting. No further action was taken.



**14. Consider and act upon a proposed FY 2017-2018 property tax rate. (KN)**

Finance Director Kelly Neal presented this item before the Town Council. The Texas Property Tax Code requires the Town Council to adopt a tax rate every year. The Town is required to hold two public hearings and publish a newspaper ad if proposing to consider a tax rate that exceeds the effective rate or rollback rate, whichever is lower. Town staff recommends that the Town Council propose a rate of \$0.52 per \$100 in valuation.

Councilmember Dugger made a motion and Councilmember Korbuly seconded the motion to place a proposal to adopt a FY 2017-2018 tax rate of fifty-two cents (\$0.52) per one hundred dollars (\$100) of valuation on the September 12, 2017, Town Council Agenda.

The record vote was as follows:

Councilmember Jeff Hodges – approved  
Councilmember Kenneth Dugger – approved  
Deputy Mayor Pro-Tem Jason Dixon – approved  
Mayor Ray Smith – approved  
Mayor Pro-Tem Curry Vogelsang, Jr. – approved  
Councilmember Mike Korbuly – approved

The motion was approved by a vote of 6-0.

**15. Consider and act upon scheduling Public Hearings on the FY 2017-2018 Proposed Budget. (KN)**

Mayor Pro-Tem Vogelsang stepped away from the Council bench at 7:52 p.m.

Finance Director Kelly Neal presented this item before the Town Council. Chapter 102 of the Texas Local Government Code requires the Town to hold a public hearing on the proposed budget and publish the notice for this meeting in addition to the notice required under Truth in Taxation guidelines. The budget hearings are recommended to be scheduled on the same days as the public hearings on the proposed tax rate.

August 22 is a regular meeting date, and September 5 is a special called meeting date of the Town Council. These dates meet the Public Hearing requirements of the Local Government Code. Given the timelines for publishing in the Prosper Press, staff will be submitting the notice of the public hearings on the proposed budget to print in the August 9, 2017, edition of the Prosper Press.

Councilmember Korbuly made a motion and Councilmember Hodges seconded the motion to schedule Public Hearings on the FY 2017-2018 Proposed Budget for August 22, 2017, at 6:00 p.m., and September 5, 2017, at 5:30 p.m., with each meeting taking place at the Prosper Municipal Chambers at 108 W. Broadway Street, Prosper, TX. The motion was approved by a vote of 5-0.

Mayor Pro-Tem Vogelsang returned to the Council bench at 7:54 p.m.

**16. Consider and act upon scheduling Public Hearings for the FY 2017-2018 proposed tax rate. (KN)**

Finance Director Kelly Neal presented this item before the Town Council. The Texas Property Tax Code requires taxing entities to hold two public hearings and publish newspaper ads before adopting a tax rate that exceeds the effective rate or rollback rate, whichever is lower. Because the Town Council has voted to propose the recommended tax rate of \$0.52 per \$100 of valuation, the Town is required to hold two public hearings and publish notice in the local newspaper.

Councilmember Dugger made a motion and Councilmember Korbuly seconded the motion to set the Public Hearings on the proposal to increase total tax revenues and the proposed tax rate of \$0.52 per \$100 in valuation for August 22, 2017, at 6:00 p.m., and September 5, 2017, at 5:30 p.m., with each meeting taking place at the Prosper Municipal Chambers at 108 W. Broadway Street, Prosper, TX. The motion was approved by a vote of 6-0.

**17. EXECUTIVE SESSION:**

**Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:**

**17a. *Section 551.087 – To discuss and consider economic development incentives.***

**17b. *Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.***

**17c. *Section 551.071 – Consultation with the Town Attorney regarding possible litigation regarding bond issues, and all matters incidents and related thereto.***

**17d. *Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.***

The Town Council recessed into Executive Session at 7:55 p.m.

**18. Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened the Regular Session at 8:44 p.m. No action was taken as a result of Executive Session.

**19. Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.**

- **Discussion on Data-Driven Approaches to Crime and Traffic Safety (DDACTS) (DK)**

Police Chief Doug Kowalski briefed the Council on the DDACTS program, which uses data analysis to identify high-risk areas for traffic incidents and crime. Using the data

provided, public safety personnel can target these high-risk areas for enforcement. More information will be provided on this program at a future Council meeting.

- **Tournaments (DR)**

Parks and Recreation Director Dudley Raymond updated the Council on this item. A third-party group has indicated an interest in coordinating sports tournaments on the Town's baseball fields when not in use by the Town's sports leagues. Town staff will pursue an agreement with the group that will outline the terms for field use and the concession area, among other items.

- **Grand Opening Signage (JW)**

Development Services Director John Webb briefed the Council on a recent request for grand opening signage that is not permitted by the current sign ordinance. Town staff was directed to contact the developer directly to discuss the request.

- **High Weeds and Grass (JW)**

Development Services Director John Webb updated the Council on the mowing requirement for right-of-way areas adjacent to ditches. Property owners have been reluctant to mow on both sides of the ditch in agricultural and undeveloped areas due to the excessive cost. Town staff was directed to work directly with property owners to ensure that sight lines along road ways are adequately mowed.

Responding to a request from the Council, Development Services Director John Webb updated the Council on the status of the home on Cedar Ridge Drive that had sustained lightning damage. The Town has issued citations to the property owner, and the next step in the process is to call a meeting of the Construction Board of Appeals. The house is currently vacant.

**20. Adjourn.**

The meeting was adjourned at 9:13 p.m., on Tuesday, August 8, 2017.

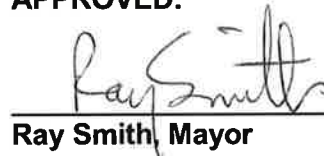
These minutes approved on the 22th day of August, 2017.



ATTEST

  
Robyn Battle, Town Secretary

APPROVED:

  
Ray Smith, Mayor